RECORD OF PROCEEDINGS

Minutes of Board of Trustees Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held Monday, April 13, 20 26

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Township Service Department on April 13, 2026. Those present were Trustees Dr. Michael Bates, Mr. Jeff Markley, and Mrs. Kristina O'Brien. Dr. Bates presided and called the meeting to order at 7:00 P.M.

EXECUTIVE SESSION

Mrs. O'Brien made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1), and Appointment of Public Official (ORC 121.22(G)(1)).

Dr. Bates seconded the motion. Roll call vote followed: Dr. Bates, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their meeting at 6:00 P.M. to go into executive session.

Alex Hansel was invited into executive session at 6:01 P.M. Ms. and left at 6:30 P.M.

Devon Gamble was invited into executive session at 6:30 P.M. Ms. and left at 6:40 P.M.

Matther Domonkos was invited into executive session at 6:40 P.M. Ms. and left at 7:00 P.M.

The trustees returned from executive session and reconvened their regular meeting at 7:00 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

1. Minutes Approval tabled until next meeting must be signed by Fiscal Officer.
2. No verbal report on Fiscal Report. Written report will be available with the minutes.
3. Bid Award for Resurfacing of Various Roads.
4. Hiring of Public Employee.

MINUTES APPROVAL
Tabled

DEPARTMENTAL REPORTS

FISCAL OFFICE
No verbal report.
The complete fiscal report is attached to and becomes a permanent part of these minutes.

SERVICE DEPARTMENT

Alex Hansel presented the service department report for the month of March. Routine maintenance at all buildings and parks. Rough grading at Town Hall and prep for sidewalk installation was done. Service removed snowplow stakes and repaired minor plow damage at River Road Park. New exterior doors have been installed at Centerville Mills. At Burns Lindow, repair of plow damage and removed fallen tree from storm damage. The complete fire report is attached to and becomes a permanent part of these minutes.

KENSTON COMMUNITY EDUCATION

Max Yost presented the Kenston Community Education report for the first quarter of 2026. He spoke about the income and upcoming expenses. $10k for the sound system for the football field that will be turfed. The turf project has a $200K fundraiser. There is one investment account holding $250k with Edward Jones instead of five accounts at $50K each. Jennifer also was given a raise, from $82k to $90k effective July 2026. They will also have an intern this summer from Kent State.
The complete KCE report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS
Todd Kirkpatrick of Applehill Rd. had a concern about a listing on the agenda.

FIRE DEPARTMENT – NEW BUSINESS
Job Description- Administrative Assistant

Mrs. O'Brien made a motion to accept, as written, the Administrative Assistant Job Description, dated March 23, 2026, per the recommendation of the fire chief.

Mr. Markley seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESS
Bid Award Recommendation – Road Maintenance Materials

Mrs. O'Brien made a motion to award the bid for various road maintenance materials as outlined in the bid tabulation table dated February 20, 2026, pursuant to the recommendation of the service director. The referenced table is attached to and becomes a permanent part of these minutes.

Mr. Markley seconded the motion that passed unanimously.

ODOT Winter Salt Contract 2026-2027

Mrs. O'Brien made a motion to approve Resolution 04132026-A authorizing participation in the ODOT Road Salt Contracts for 7000 tons awarded in 2026 per the recommendation of the road superintendent.

Mr. Markley seconded the motion that passed unanimously.

Cemetery Deeds

Mrs. O'Brien made a motion to grant cemetery deed #670 for one grave in the amount of $800.00 to James Oleksy of 19063 Hillside Lane, Chagrin Falls, OH 44023

Mr. Markley seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 12 Lot No. 50, Grave 4. Glenn Knific and Jeff Villers attested to their signatures.

Mrs. O'Brien made a motion to grant cemetery deed #671 for one grave in the amount of $1,600.00 to Donald R. Linville & Jenifer S. Dalton of 4680 Scenic Drive, West Farmington, OH 44491.

Mr. Markley seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 12 Lot No. 27, Grave 5. Glenn Knific and Jeff Villers attested to their signatures.

TRUSTEES – NEW BUSINESS

Appointment of Public Official

Mrs. O'Brien made a motion to appoint Matthew Domonkos to Bainbridge Township Fiscal Office for the continuation of the current Fiscal Officer term through April 1, 2028.

Mr. Markley seconded the motion that passed unanimously.

GMHA Special Assessments Removal

Tabled until further notice.

America 250th 4th of July Celebration

The Trustees were in general agreement for the 4th of July Celebration for the Commemoration of America's 250th anniversary.

Retirement of Public Official

Mrs. O'Brien made a motion to accept the Retirement of Public Official, Janice Sugarman, for Fiscal Officer, effective April 1, 2026, with many thanks for her service to the township.

Mr. Markley seconded the motion that passed unanimously.

FISCAL OFFICE - NEW BUSINESS

Audit Findings and Acceptance

Mrs. O'Brien made a motion to accept the 2024-2025 audit findings and to ratify the paperwork that has been signed by the chair and the retired fiscal officer stating that they have read and understand the findings of Charles E. Harris & Associates, Inc.

Mr. Markley seconded the motion that passed unanimously.

PURCHASE ORDER APPROVALS

Mrs. O'Brien made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Purchase Order Request List

1. *Margaret Nancy Johnson – Accounting and Legal Fees - $2,543.50 (Police)*
2. *Singerman, Mills, Desberg & Kauntz Co. LPA - Legal Fees - $15,000 (General)*
3. *EA Group – Training - $3,000 (Fire)*
4. *Leonard Truck and Trailer – Equipment Trailer - $6,000 (Fire)*
5. *Burton Carpet – Improvement of Sites - $7,320.29 (General)*

INVOICE APPROVALS

Mrs. O'Brien made a motion to approve the invoices listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Invoices

1. *Geauga SWCD – 2026 Annual Appropriations - $7,500.00 (General)*
2. *Littler – CBA Negotiations (Patrol) - $2,374.00 (Police)*
3. *Littler – CBA Negotiations (Sergeants) - $1,891.00 (Police)*
4. *Littler – CBA Negotiations (Full Time Fire)- $1,044.00 (Fire)*
5. *Littler – CBA Negotiations (Part Time Fire) - $609.00 (Fire)*
6. *Littler – [redacted] WC Claim - $702.00 (Fire)*
7. *Littler – Labor and Employment - $290.00 (Fire)*
8. *JMH Design group – Design & Engineering Smith Creek Bridge - $25,000 (General)*
9. *Geauga Mechanical Company – New Actuator - $2,921.78 (Police)*
10. *Cable Communications – Camera & Door Control Install - $34,257.35 (General)*

EMERGENCY PO RATIFICATION

Mrs. O'Brien made a motion to ratify the purchase order listed below as submitted by the Fiscal Officer.

- *R&R Truck Sales – Repairs and Maintenance - $12,941.54 (Roads)*

Mr. Markley seconded the motion that passed unanimously

BLANKET CERTIFICATE RENEWALS/APPROVALS

Mrs. O'Brien made a motion to approve the blanket certificate listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Blanket Certificate

1. *Accounting & Legal Fees - $15,000 (Fire)*

FISCAL RESOLUTION APPROVALS

Mrs. O'Brien made a motion to approve Resolution 04132026-B as submitted by the Fiscal Officer.

Resolution to Increase Appropriations for 2026 – OneOhio Opioid Settlement Fund - $ 3,000.00

Mr. Markley seconded the motion that passed unanimously.

Mrs. O'Brien made a motion to approve Resolution 04132026-C as submitted by the Fiscal Officer.

Resolution 04132026-C Inter-fund transfer from General Fund to Road Fund for work performed in March 2026 - $1,146.60

Mr. Markley seconded the motion that passed unanimously.

Checks Dated March 24, 2026, through April 13, 2026

The trustees examined and signed checks and invoices March 24, 2026, through April 13, 2026, consisting of warrants #46568 through #47025 in the amount of $261,021.83

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions including payroll for the month of March 2026, # 55-2026 through # 79-2026 in the amount of $925,781.08 are attached to and become a permanent part of these minutes.

PUBLIC INTERACTION

1. Max Yost of Rollingbrook Dr. asked what the Smith Creek Bridge is. The Smith Creek Bridge will connect to the dog park. There will also be walking trails. 2-3 phase project.
2. Kat Adie of English Dr. came to see how "things" work. Inquired on who to speak with if she had a complaint. Her complaint is related to zoning. She was directed to contact the zoning inspector to file a complaint.

3. Todd Kirkpatrick of Applehill Rd. asked what the Opioid Settlement Fund is. The fund is a result of a lawsuit, allotted for several years. The funds are used for D.A.R.E. and other related expenses.

CORRESPONDENCE

1. "Thank you" letter from Aurora Mayor, Ann Benjamin, for the support of Bainbridge Twp submitting a letter of support for Aurora's effort in securing funding for Phase 2A of Aurora Park at Geauga Lake.
2. Email from Northeast Ohio Community Resilience Center (NEOCRC) inviting government officials to their April Geauga County Climate Conversations.

LATE ADDITIONS

Bid Award Recommendation – RS-BAI-V-2026

Mrs. O'Brien made a motion to award the bid for project RS-BAI-V-2026, The Resurfacing of Various Roads, to Ronyak Paving, Inc. in the amount of $1,415,910.00 pursuant to the recommendation of the county engineer and the service director.

Mr. Markley seconded the motion that passed unanimously.

Employment of Public Employee

Mrs. O'Brien made a motion to hire Rebecca Holsopple as the Bainbridge Township Fire Department Administrative Assistant with a rate of $22.50/hr., effective May 1, 2026. She will begin as a part-time employee and start full-time the first pay period in June, per the recommendation of the fire chief.

Mr. Markley seconded the motion that passed unanimously.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, Dr. Bates made a motion to adjourn with a second by Mrs. O'Brien and the meeting was adjourned at 7:47 P.M.

Matthew Domonkos, Fiscal Officer

Michael Bates, Chair

Kristina O'Brien, Vice-Chair

Jeffrey Markley, Trustee

Minutes Read: 4/27/26

Minutes Approved: 4/27/26

BAINBRIDGE TOWNSHIP TRUSTEE MEETING

AGENDA FOR MONDAY, April 13, 2026

EXECUTIVE SESSION	**6:00 P.M.**	**Employment and Compensation of Public Employees (ORC 121.22(G)(1));** **Appointment of Public Official (ORC 121.22(G)(1));**
REGULAR SESSION:	**7:00 P.M.**	**Regular Business Meeting**

Call to Order/Pledge of Allegiance

I. Changes to the Agenda

II. Minutes Approval: *March 23, 2026 Regular Meeting, April 6, 2026 Special Work Session, April 8, 2026 Special Meeting, and April 10, 2026 Special Meeting*

III. Presentations:

IV. Department Head Reports: *Fiscal, Service, KCE*

V. Public Comments: *Please state your name & direct all comments to the Board of Trustees*

VI. Fire
- **A. Old Business**
- **B. New Business**
  1. *Job Description- Fire Admin*
- **C. Pending Business**

VII. Police
- **A. Old Business**
- **B. New Business**
- **C. Pending Business**

VIII. Service Department (Parks/Properties/Roads)
- **A. Old Business**
- **B. New Business**
  1. *Bid Acceptance – Road Materials*
  2. *Approval of ODOT Salt Contract Winter 2026-2027*
  3. *Cemetery Deed Approvals (2)*
  4. *Cemetery Deed Transfers (5)*
- **C. Pending Business**

IX. Trustees
- **A. Old Business**
- **B. New Business**
  1. *Appointment of Public Official*
  2. *GMHA Special Assessments Removal*
  3. *America 250th 4th of July Celebration*
  4. *Retirement of Public Official*
- **C. Pending Business**
  1. *Temporary Signs Enforcement*
  2. *Cell Tower Lease*

X. **Zoning**

A. **Old Business**

B. **New Business**

C. **Pending Business**

XI. **Fiscal**

A. **Old Business**

B. **New Business**

1. *Accept Audit Findings 2024-2025*

C. **Purchase Order Requests**

1. *Margaret Nancy Johnson – Accounting and Legal Fees - $2,543.50 (Police)*
2. *Singerman, Mills, Desberg & Kauntz Co. LPA - Legal Fees - $15,000 (General)*
3. *EA Group – Training - $3,000 (Fire)*
4. *Leonard Truck and Trailer – Equipment Trailer - $6,000 (Fire)*
5. *Burton Carpet – Improvement of Sites - $7,320.29 (General)*

D. **Emergency PO Ratification**

1. *R&R Truck Sales – Repairs and Maintenance - $12,941.54 (Roads)*

E. **Invoice Approvals**

1. *Geauga SWCD – 2026 Annual Appropriations - $_____ (General)*
2. *Littler – CBA Negotiations (Patrol) - $2,374.00 (Police)*
3. *Littler – CBA Negotiations (Sergeants) - $1,891.00 (Police)*
4. *Littler – CBA Negotiations (Full Time Fire)- $1,044.00 (Fire)*
5. *Littler – CBA Negotiations (Part Time Fire) - $609.00 (Fire)*
6. *Littler – [redacted] WC Claim - $702.00 (Fire)*
7. *Littler – Labor and Employment - $290.00 (Fire)*
8. *JMH Design group – Design & Engineering Smith Creek Bridge - $25,000 (General)*
9. *Geauga Mechanical Company – New Actuator - $2,921.78 (Police)*
10. *Cable Communications – Camera & Door Control Install - $34,257.35 (General)*

F. **Blanket Certificate Renewals/Approvals**

1. *Accounting & Legal Fees - $15,000 (Fire)*

G. **Fiscal Resolution Approvals**

1. *Resolution 04132026-____: Resolution to Increase Appropriations for 2026 – OneOhio Opioid Settlement Fund - $ 3,000.00*
2. *Resolution 04132026-____: Inter-fund transfer from General Fund to Road Fund for work performed in March 2026 - $1,146.60*

XII. **Public Interaction: Question and Answer**

XIII. **Correspondence Received**

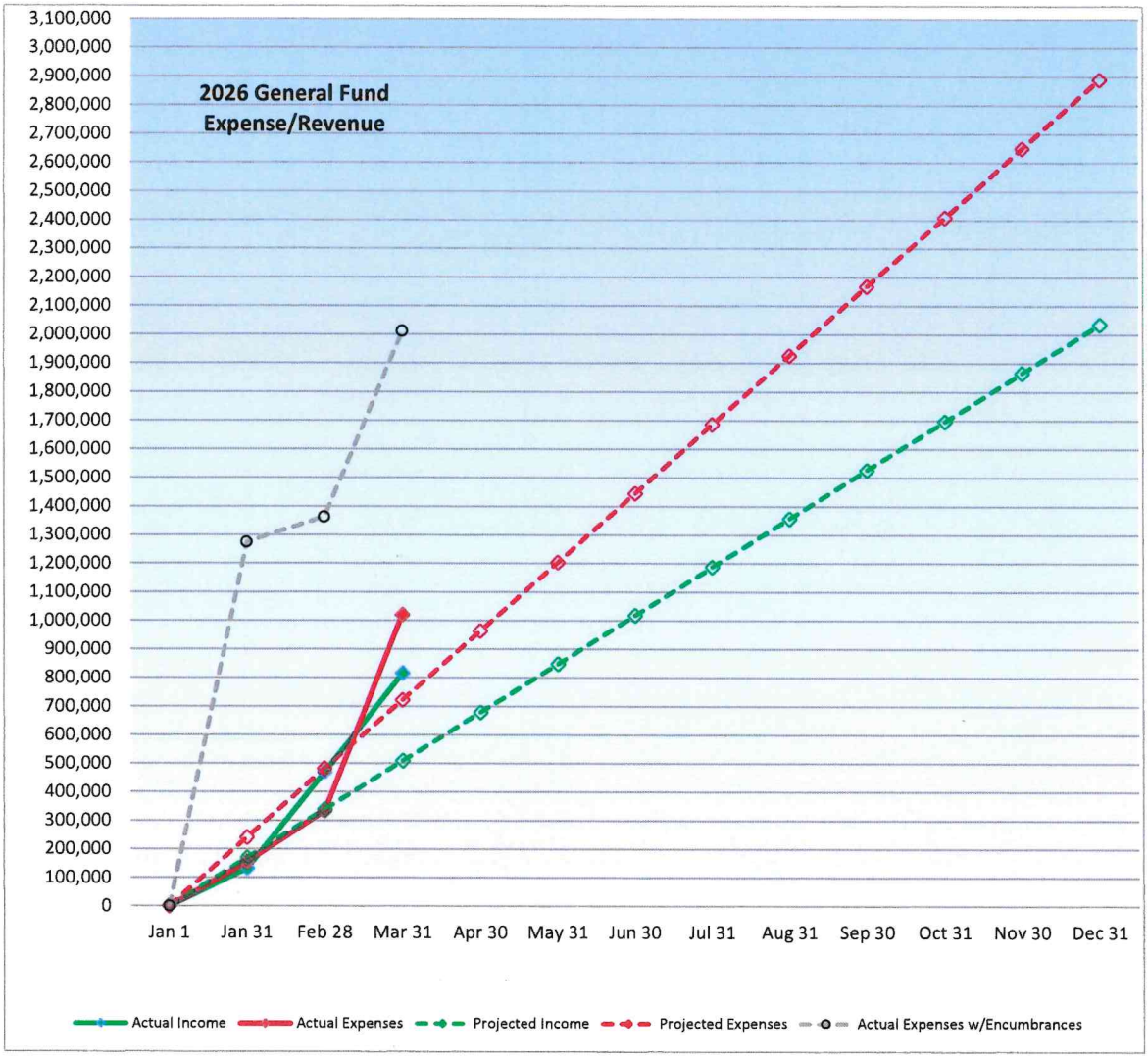
XIV. **Adjourn**

Next Regular Scheduled Meeting: *Monday, April 27, 2026 at 7:00 P.M. at the Service Department*

Next Special Meeting(s):

Late Addition(s): *Bid Award Recommendation*

General Fund Expense / Revenue Comparison



General Fund Beginning of Year Balance	1,942,018
Projected Income	2,035,627
Projected Expenses	2,890,083
Projected Income minus Projected Expenses	(854,456)
Projected General Fund Year End Balance	1,087,562

Note 1: A minimum Year End Balance of $500,000 is required to cover next year's 1st quarter expenses.

Note 2: For planning purposes, the Projected General Fund Annual Income and Expenses use in these charts are prorated to 12 equal monthly values.

Note 3: The Actual Monthly Income received and the Actual Monthly Expenses paid will vary on a monthly basis.

Note 4: A large portion of actual General Fund Income is received twice a year from the County Auditor.

Note 5: Actual Expenses w/ Encumbrances is the sum of monthly Actual Expenses plus the annual amount of recurring PO's issued at the beginning of the year.

Note 6: Any major changes in Actual Income or Actual Expenses will be noted below.

* First 1/2 tax advances received in February and March
* Final 1st Half settlement was received in March.
* Second 1/2 tax advances received June and July
* Second 1/2 tax Homestead settlement

Financial Status Reports

General Fund - Financial Status Report
(Status of UAN code 1000 - General Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

2026 General Fund Status	Year to Date:	3/31/2026
Beginning of Year Balance		1,942,018.45
Year to Date Income	816,017.54	
Year to Date Expenses	1,020,795.37	
Net		-204,777.83
Year to Date Balance		1,737,240.62
Open Purchase Orders/Encumbrances:		991,638.58
Year to Date Balance w/Encumbrances		745,602.04

General Fund - Comparison: Actual to Projected Annual Budget

Percentage of Fiscal Year reflected in this report		25%
Income		
Projected Annual Income	2,035,626.61	
Actual Year to Date Income	816,017.54	40%
Expenses		
Projected Annual Expenses	2,890,082.84	
Actual Year to Date Expenses	1,020,795.37	35%
YTD Expenses w/Encumbrances	2,012,433.95	70%
Projected Year End Balance	1,087,562.22	

2026 GeneraL Reserve Status	Year to Date:	3/31/2026
Beginning of Year Balance		1,054,179.76
Year to Date Income	500,000.00	
Year to Date Expenses	495,337.44	
Net		4,662.56
Year to Date Balance		1,058,842.32
Open Purchase Orders/Encumbrances:		712,353.15
Year to Date Balance w/Encumbrances		346,489.17

General Reserve Fund - Comparison: Actual to Projected Annual Budget

Percentage of Fiscal Year reflected in this report		25%
Income		
Projected Annual Income	500,000.00	
Actual Year to Date Income	500,000.00	100%
Expenses		
Projected Annual Expenses	330,000.00	
Actual Year to Date Expenses	495,337.44	150%
YTD Expenses w/Encumbrances	1,207,690.59	366%
Projected Year End Balance	1,224,179.76	

NOTE:
A minimum Year End Balance of $500,000 is required to cover 1st quarter expenses

Reviewed by BOARD OF TRUSTEES _____ Initial _____ Date

Reviewed by TOWNSHIP FISCAL OFFICER _____ Initial _____ Date

Financial Status Reports

Road Fund - Financial Status Report
(Status of UAN code 2011,2021,2031 - Road Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

2026 Road Funds Status	Year to Date:	3/31/2026
Beginning of Year Balance		1,923,373.26
Year to Date Income	2,191,488.63	
Year to Date Expenses	986,801.93	
Net		1,204,686.70
Year to Date Balance		3,128,059.96
Open Purchase Orders/Encumbrances:		1,094,623.57
Year to Date Balance w/Encumbrances		2,033,436.39

Road Funds - Comparison: Actual to Projected Annual Budget

Percentage of Fiscal Year reflected in this report		25%
Income		
Projected Annual Income	4,432,456.86	
Actual Year to Date	2,191,488.63	49%
Expenses		
Projected Annual Expenses	4,951,600.00	
Actual Year to Date	986,801.93	20%
YTD w/Encumbrances	2,081,425.50	42%
Projected Year End Balance	1,404,230.12	

2026 Road Reserve Funds Status	Year to Date:	3/31/2026
Beginning of Year Balance		250,000.00
Year to Date Income	0.00	
Year to Date Expenses	0.00	
Net		0.00
Year to Date Balance		250,000.00
Open Purchase Orders/Encumbrances:		0.00
Year to Date Balance w/Encumbrances		250,000.00

Road Reserve Funds - Comparison: Actual to Projected Annual Budget

Percentage of Fiscal Year reflected in this report		25%
Income		
Projected Annual Income	0.00	
Actual Year to Date	0.00	0%
Expenses		
Projected Annual Expenses	85,000.00	
Actual Year to Date	0.00	0%
YTD w/Encumbrances	0.00	0%
Projected Year End Balance	165,000.00	

Financial Status Reports

Police Fund - Financial Status Report
(Status of UAN code 2081, 2902,2261 - Police Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

2026 Police Funds Status	**Year to Date:**	**3/31/2026**
Beginning of Year Balance		2,234,192.30
Year to Date Income	2,323,288.22	
Year to Date Expenses	1,217,283.69	
Net		1,106,004.53
Year to Date Balance		3,340,196.83
Open Purchase Orders/Encumbrances:		1,486,706.18
Year to Date Balance w/Encumbrances		1,853,490.65

Police Funds - Comparison: Actual to Projected Annual Budget

Percentage of Fiscal Year reflected in this report		25%
Income		
Projected Annual Income	4,239,217.00	
Actual Year to Date	2,323,288.22	55%
Expenses		
Projected Annual Expenses	5,903,200.00	
Actual Year to Date	1,217,283.69	21%
YTD w/Encumbrances	2,703,989.87	46%
Projected Year End Balance	1,092,077.20	

2026 Police Reserve Status	**Year to Date:**	**3/31/2026**
Beginning of Year Balance		521,867.90
Year to Date Income	0.00	
Year to Date Expenses	0.00	
Net		0.00
Year to Date Balance		521,867.90
Open Purchase Orders/Encumbrances:		0.00
Year to Date Balance w/Encumbrances		521,867.90

General Reserve Fund - Comparison: Actual to Projected Annual Budget

Percentage of Fiscal Year reflected in this report		25%
Income		
Projected Annual Income	70,000.00	
Actual Year to Date Income	0.00	0%
Expenses		
Projected Annual Expenses	100,000.00	
Actual Year to Date Expenses	0.00	0%
YTD Expenses w/Encumbrances	0.00	0%
Projected Year End Balance	491,867.90	

Financial Status Reports

Fire Fund and EMS - Financial Status Reports
(Status of UAN code 2191 and 2281 - Fire Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

2026 Fire Funds Status	**Year to Date:**	**3/31/2026**
Beginning of Year Balance		1,702,260.18
Year to Date Income	2,631,362.71	
Year to Date Expenses	938,714.91	
Net		1,692,647.80
Year to Date Balance		3,394,907.98
Open Purchase Orders/Encumbrances:		825,306.42
Year to Date Balance w/Encumbrances		2,569,601.56

Fire Funds - Comparison: Actual to Projected Annual Budget

Percentage of Fiscal Year reflected in this report		25%
Income		
Projected Annual Income	4,847,153.00	
Actual Year to Date	2,631,362.71	54%
Expenses		
Projected Annual Expenses	5,056,350.00	
Actual Year to Date	938,714.91	19%
YTD w/Encumbrances	1,764,021.33	35%
Projected Year End Balance	1,493,063.18	

2026 EMS Funds Status	**Year to Date:**	**3/31/2026**
Beginning of Year Balance		948,225.84
Year to Date Income	127,851.41	
Year to Date Expenses	51,924.94	
Net		75,926.47
Year to Date Balance		1,024,152.31
Open Purchase Orders/Encumbrances:		107,061.18
Year to Date Balance w/Encumbrances		917,091.13

EMS Funds - Comparison: Actual to Projected Annual Budget

Percentage of Fiscal Year reflected in this report		25%
Income		
Projected Annual Income	450,000.00	
Actual Year to Date	127,851.41	28%
Expenses		
Projected Annual Expenses	718,500.00	
Actual Year to Date	51,924.94	7%
YTD w/Encumbrances	158,986.12	22%
Projected Year End Balance	679,725.84	

2026 Fire Reserve Funds Status	**Year to Date:**	**3/31/2026**
Beginning of Year Balance		500,000.00
Year to Date Income	0.00	
Year to Date Expenses	0.00	
Net		0.00
Year to Date Balance		500,000.00
Open Purchase Orders/Encumbrances:		0.00
Year to Date Balance w/Encumbrances		500,000.00

Fire Reserve Funds - Comparison: Actual to Projected Annual Budget

Percentage of Fiscal Year reflected in this report		25%
Income		
Projected Annual Income	500,000.00	
Actual Year to Date	0.00	0%
Expenses		
Projected Annual Expenses	450,000.00	
Actual Year to Date	0.00	0%
YTD w/Encumbrances	0.00	0%
Projected Year End Balance	550,000.00	

Service Department Report

March 2026

Town Hall Campus:

- Routine Town Hall/Heritage Park maintenance
- Watermain backflow test completed
- Assisted with window installations at Town Hall
- Rough grading at Town Hall to direct stormwater drainage
- Preparation work for sidewalk installations at Town Hall

River Road Park:

- Routine park maintenance
- Removed snowplow stakes
- Repaired minor plow damage

Settler's Park:

- Routine park maintenance

Centerville Mills:

- Routine park/building maintenance
- Prepared blue room for Civic Club storage
- New exterior doors installed - NOPEC grant funds
- Remove pole and light from Falls property

Burns Lindow:

- Routine property/building maintenance
- Plow damage repairs
- Removed storm damage – fallen tree

Recycling Center:

- Daily maintenance

Police/Fire

Cemetery:

- 1 Full Burial
- 2 Ash Burials

Other:

- Wash vehicles and equipment – 2 days
- CDL training – 6 days
- Zoning Department Remodel – 20 days
- Repair Mailboxes – 2 days (4 mailboxes)
- Flush cut stumps – 1 day (S. Spring Valley Park Drive)
- Move furniture for Zoning floor installation – 1 day
- Replace damaged road signs – (Brewster, Elyria)
- Place and store turf mats for Fire Department funeral
- Clean out/organize cold storage building
- Haul tear out material from auxiliary lot and hoop building
- Break down 5 trucks and store snow/ice equipment – 1 day
- Install parking pad for Fire Department at training site – 1 day

Road Maintenance:

- Snow and Ice Operations – 2 days
- Roadside tree work – 3 days
- Roadside erosion repairs – 2 days (Nighthawk, Tanglewood Ct., Heatherwood, Millbrook)
- Cold-patch potholes – 10 days
- Roadside ditching for flooding – 1 day (Brewster, N. Spring Valley Park Drive)

Projects:

Town Hall – Zoning/Meeting Room/Common Areas (Service Dept):

Cabinet installation and painting complete. Work initiated on Zoning/Meeting Room lobby and Fiscal lobby bathroom
Wiring installations – cameras/controlled access (Cable Communications)

Town Hall – (Millstone)

Interior finish work (mudding, painting, cabinets, flooring, electrical) ongoing.

Service Department

March 2026

Division	Work performed in	Avg. Hourly rate	Hours	AMOUNT
Roads	**Cemetery**	$32.76	35.00	$1,146.60
Parks & Properties	**Cemetery**	$29.18		$0.00
			Total	**$1,146.60**

Division	Work performed in	Avg. Hourly rate	Hours	AMOUNT
Roads	**Parks & Properties**	$32.76		$0.00
Parks & Properties	**Roads**	$29.18		$0.00
			Total	**$0.00**

Note:
Average hourly rate for Road Division is $32.76/hr. for 2026
Average hourly rate for Parks Division is $29.18/hr. for 2026

Statement of Activity Comparison

Kenston Community Education

September 1, 2025-March 9, 2026

Distribution account	TOTAL	
	Sep 1 2025 - Mar 9 2026	Sep 1 2024 - Mar 9 2025 (PY)
Income		
4000 Registration Income		
4005 Registration Acct. Credit	-1,957.74	402.09
4006 Gift Cards	1,410.53	762.18
4010 Community Ed Registrations	$224,663.90	$239,881.55
4011 Scholarships	100.00	
Total for 4010 Community Ed Registrations	**$224,763.90**	**$239,881.55**
4020 Sports Registration Income	$307,677.84	$264,733.15
4021 Scholarships	200.00	
4024 Fundraising	24,740.02	25,885.00
4027 Concession Income	10,176.53	10,846.74
Total for 4020 Sports Registration Income	**$342,794.39**	**$301,464.89**
4030 KCE Participation Income	27,215.00	19,681.00
Total for 4000 Registration Income	**$594,226.08**	**$562,191.71**
4100 Marketing Income		
4102 Sponsorships		
4102.11 Cheerleading Sponsorship	146.50	1,387.50
4102.12 Sportsmans Club	250.00	
4102.13 Flag Football Cheer Sponsorship	1,000.00	
4102.1 Basketball Sponsorship	1,000.00	1,750.00
4102.3 Softball Sponsorship	1,350.00	9,600.00
4102.4 Soccer Sponsorship	3,833.33	
4102.5 Football Sponsorship	9,000.00	1,520.00
4102.6 Volleyball Sponsorship	3,833.34	
4102.7 Wrestling Sponsorship	6,100.00	2,200.00
4102.9 Flag Football Sponsorship	3,833.33	200.00
4102.10 .10 Lacrosse Sponsorship-Incom		140.00

Statement of Activity Comparison

Kenston Community Education

September 1, 2025-March 9, 2026

Distribution account	TOTAL	
	Sep 1 2025 - Mar 9 2026	Sep 1 2024 - Mar 9 2025 (PY)
Total for 4102 Sponsorships	**$30,346.50**	**$16,797.50**
Total for 4100 Marketing Income	**$30,346.50**	**$16,797.50**
4102.1A TriCounty basketball sponsorship	150.00	
4411 Stadium Field Rental Income	7,387.50	3,912.50
4413 Custodial Fee Income - School Facilities	1,650.00	
4410 Field Rental Income		1,050.00
Total for Income	**$633,760.08**	**$583,951.71**
Cost of Goods Sold		
Gross Profit	**$633,760.08**	**$583,951.71**

Statement of Activity Comparison

Kenston Community Education

September 1, 2025-March 9, 2026

Distribution account	TOTAL	
	Sep 1 2025 - Mar 9 2026	Sep 1 2024 - Mar 9 2025 (PY)
Expenses		
5300 KCE office overhead		
5301 Copier Lease	1,864.21	1,861.92
5303 Phone	2,285.41	872.51
5304 Office Supplies	2,385.97	3,082.25
5320 Professional Fees	732.86	1,000.10
5321 Insurance	8,899.00	8,630.00
5330 Computer Maintenance	1,342.39	1,985.12
5340 Secretaries & Salaries	115,116.65	102,613.21
5341 Benefits	30,240.13	29,813.28
5350 Computer Software	12,612.27	11,332.45
5399 Miscellaneous	831.26	694.00
5302 Postage		306.00
5342 Mileage		289.00
Total for 5300 KCE office overhead	**$176,310.15**	**$162,479.84**
5400 Class Expenses		
5401 Instructors	117,593.54	138,680.90
5404 Awards	437.28	
5405 T-shirts	240.00	1,170.00
5408 Program Supplies	5,833.62	8,135.94
5420 Refreshments	440.86	
5430 Coaches/Clinicians	27,170.63	20,636.50
5432 Registration/League Fee	1,800.37	1,600.00
5450 Fundraiser Expense	143.75	
Total for 5400 Class Expenses	**$153,660.05**	**$170,223.34**
5500 Youth Sports-expenses		$0.00
5501 Officiating	136,127.00	117,300.00

Statement of Activity Comparison

Kenston Community Education

September 1, 2025-March 9, 2026

Distribution account	TOTAL	
	Sep 1 2025 - Mar 9 2026	Sep 1 2024 - Mar 9 2025 (PY)
5502 Custodial	1,650.00	
5503 Uniforms/Tshirts	55,456.85	45,231.83
5504 Awards / Senior Night	10,613.62	10,781.03
5505 Field Maintenance	9,000.66	7,361.70
5506 Field/Gym Rental	15,542.50	3,262.50
5507 Clock/Book	60.00	
5508 Equipment	14,961.51	20,665.74
5520 Refreshments	4,633.85	4,323.65
5521 Concessions	3,362.22	1,657.15
5526 Fundraiser Expense	2,260.70	

Statement of Activity Comparison

Kenston Community Education

September 1, 2025-March 9, 2026

Distribution account	TOTAL	
	Sep 1 2025 - Mar 9 2026	Sep 1 2024 - Mar 9 2025 (PY)
5530 Coaches/Clinicians	7,650.00	362.00
5531 Site Coordinator	1,020.50	
5532 Tournament/League Fee	28,406.12	27,531.45
5533 Contracted Services	2,424.99	2,099.99
5550 Fund Raiser Expense	2,387.97	7,744.91
5599 Other Miscellaneous Service Cost	-4,886.00	
Total for 5500 Youth Sports-expenses	**$290,672.49**	**$248,321.95**
5600 Marketing	$1,550.08	$2,046.21
5601 Advertising & Promotion	4,853.59	2,209.01
5603 Ad & Sponsor Sales Commision	50.00	
5602 Brochure/Marketing Costs		333.31
Total for 5600 Marketing	**$6,453.67**	**$4,588.53**
5900 Bank Fees	$191.64	$18.75
5901 Bank Service Charge	34.00	
5902 Merchant Services	1,143.11	2,300.69
Total for 5900 Bank Fees	**$1,368.75**	**$2,319.44**
5999 Expense Adjustments	5,246.00	
6000 Charitable Contributions		
6200 Donations		22,470.00
Total for 6000 Charitable Contributions		**$22,470.00**
Total for Expenses	**$633,711.11**	**$610,403.10**
Net Operating Income	**$48.97**	**-$26,451.39**
Other Income		
9000 Other Income		
9202 Donation - Turf Project	1,414.72	
9400 Fund Raiser	1,521.89	
9200 Donation - General		-100.00

Statement of Activity Comparison

Kenston Community Education

September 1, 2025-March 9, 2026

Distribution account	TOTAL	
	Sep 1 2025 - Mar 9 2026	Sep 1 2024 - Mar 9 2025 (PY)
Total for 9000 Other Income	**$2,936.61**	**-$100.00**
Total for Other Income	**$2,936.61**	**-$100.00**
Other Expenses		
Net Other Income	**$2,936.61**	**-$100.00**
Net Income	**$2,985.58**	**-$26,551.39**

Statement of Financial Position Comparison

Kenston Community Education

As of March 9, 2026

Distribution account	TOTAL	
	As of March 9, 2026	As of March 9, 2025 (PY)
Assets		
Current Assets		
Bank Accounts		
1010 KeyChecking	$341,216.02	$271,169.77
1010.10 Cash Allocation Accout	-81,822.39	-39,950.36
1010.11 Cross Country/ Track	300.08	316.16
1010.12 Varsity Cheerleading	1,493.52	1,029.26
1010.13 HS Softball	7,620.79	5,946.72
1010.14 Kenston Foundation Donations	0.00	0.00
1010.15 HS Baseball	3,163.78	3,443.52
1010.16 Timmons Gym Equipment	2,535.94	1,335.94
1010.17 Varsity Boys HS Volleyball- Club team	1,471.29	892.80
1010.18 Sportsman's Club	2,413.05	
1010.1 Varsity Boys Basketball	8,668.88	12,650.04
1010.2 Varsity Girls Basketball	3,587.21	4,323.72
1010.3 Boys Lacrosse	20,682.23	8,459.39
1010.4A Varsity Girls Lacrosse	3,106.30	1,618.30
1010.4 Girls Lacrosse	4,718.49	2,842.43
1010.5 Volleyball	7,365.41	8,028.03
1010.6 Football	23,815.56	13,735.28
1010.7 Wrestling	26,804.45	11,253.36
1010.9 Varsity Boys Soccer	1,200.00	1,200.00
Total for 1010 KeyChecking	**$378,340.61**	**$308,294.36**
1015 KeySavingsTres (1%)	$76,971.45	$72,840.18
1015.1 Auburn Community Park	458.20	458.20
Total for 1015 KeySavingsTres (1%)	**$77,429.65**	**$73,298.38**
1020 Petty Cash	-2,989.60	-2,989.60

Statement of Financial Position Comparison

Kenston Community Education

As of March 9, 2026

Distribution account	TOTAL	
	As of March 9, 2026	As of March 9, 2025 (PY)
1025 Chase Bank	-$1,894.75	-$1,894.75
1025.1 Varsity Boys Basketball	0.00	0.00
1025.2 Varsity Girls Basketball	0.00	0.00
1025.3 Boys Lacrosse	0.00	0.00
1025.4 Girls Lacrosse	0.00	0.00
1025.5 Volleyball	0.00	0.00
1025.6 Football	0.00	0.00
1025.7 Wrestling	0.00	0.00

Statement of Financial Position Comparison

Kenston Community Education

As of March 9, 2026

Distribution account	TOTAL	
	As of March 9, 2026	As of March 9, 2025 (PY)
Total for 1025 Chase Bank	**-$1,894.75**	**-$1,894.75**
Total for Bank Accounts	**$450,885.91**	**$376,708.39**
Accounts Receivable		
1200 Accounts Receivable	21,071.85	21,071.85
Total for Accounts Receivable	**$21,071.85**	**$21,071.85**
Other Current Assets		
Total for Current Assets	**$471,957.76**	**$397,780.24**
Fixed Assets		
A/D - Property & Equipment	-257,678.49	-257,678.49
Property & Equipment	297,964.38	297,964.38
Total for Fixed Assets	**$40,285.89**	**$40,285.89**
Other Assets		
1250 Payroll Line of Credit	14,153.85	14,153.85
Total for Other Assets	**$14,153.85**	**$14,153.85**
Total for Assets	**$526,397.50**	**$452,219.98**
Liabilities and Equity		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 Accounts Payable	-2,230.00	-2,230.00
Total for Accounts Payable	**-$2,230.00**	**-$2,230.00**
Credit Cards		
Other Current Liabilities		
2200 Program Carryover Fund	0.00	0.00
Adj to AP	2,230.00	2,230.00
Current Portion of LT Debt	0.00	0.00

Statement of Financial Position Comparison

Kenston Community Education

As of March 9, 2026

Distribution account	TOTAL	
	As of March 9, 2026	As of March 9, 2025 (PY)
Total for Other Current Liabilities	**$2,230.00**	**$2,230.00**
Total for Current Liabilities	**$0.00**	**$0.00**
Long-term Liabilities		
Long Term Debt - Copier	0.00	0.00
Total for Long-term Liabilities	**$0.00**	**$0.00**
Total for Liabilities	**$0.00**	**$0.00**

Statement of Financial Position Comparison

Kenston Community Education

As of March 9, 2026

Distribution account	TOTAL	
	As of March 9, 2026	As of March 9, 2025 (PY)
Equity		
3001 Unappropriated Surplus	523,411.92	478,771.37
Net Income	2,985.58	-26,551.39
3000 Opening Bal Equity	0.00	0.00
Total for Equity	**$526,397.50**	**$452,219.98**
Total for Liabilities and Equity	**$526,397.50**	**$452,219.98**

The Mission: The mission of the Kenston Community Education is to provide educational and recreational programs for the residents of the Kenston Local School District.

AUBURN/BAINBRIDGE RECREATION BOARD
KENSTON COMMUNITY EDUCATION
January, 11, 2026

- **CALL TO ORDER**
  - President, Sarah Delly @ 5:04 pm

- **ROLL CALL**
  Absent: Bob Ford
  New Member….Stephanie Gorup…..replacing Justin Yates for Auburn

- **Approval OF MINUTES**
  - Motion: Dave Parker
  - Second: Max Yost

NEW BUSINESS

- Board members appointed to 3 year term
- Expiring terms for 2026
  - Kevin Byrnes and Max Yost

- **DIRECTOR'S REPORT**
  - Midwest Travel Basketball almost over for the season
  - Parents that act inappropriately at youth games must watch a presentation online about sportsmanship.
  - Winter Rec League has greatly improved……Big registration
  - Jennifer giving a presentation at next board meeting on overview of KCE
  - Summer camp offerings will be out in February.

- **ACTION ITEMS**
  - Election of Officers, 2026:
    - President: Sarah Delly
    - Vice President: Dave Parker
    - Treasurer: Kevin Byrnes
    - Secretary: Lynn Gotthardt

  - Future Meeting Dates:
    - March 15
    - June 7
    - Sept 20

        - Dec. 13

- **ADJOURNMENT – Next Meeting Date: March 15, 2026**
    - Motion to Adjourn @ 5:40 PM
    - Second: Joe Deboth

Service Department

March 2026

Division	Work performed in	Avg. Hourly rate	Hours	AMOUNT
Roads	**Cemetery**	$32.76	35.00	$1,146.60
Parks & Properties	**Cemetery**	$29.18		$0.00
			Total	**$1,146.60**

Division	Work performed in	Avg. Hourly rate	Hours	AMOUNT
Roads	**Parks & Properties**	$32.76		$0.00
Parks & Properties	**Roads**	$29.18		$0.00
			Total	**$0.00**

Note:
Average hourly rate for Road Division is $32.76/hr. for 2026
Average hourly rate for Parks Division is $29.18/hr. for 2026

Payment Listing

3/24/2026 to 4/13/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
46568	01/12/2026	01/12/2026	AW	National PELRA	$215.00 *	V
46568	03/31/2026	03/31/2026	AW	National PELRA	-$215.00	V
46850	03/09/2026	03/09/2026	AW	Michael Bates	$933.67 *	V
46850	03/31/2026	03/31/2026	AW	Michael Bates	-$933.67	V
46925	03/26/2026	03/26/2026	AW	Amazon Capital Services	$236.88	O
46926	03/26/2026	03/26/2026	AW	AUBURN PIPE & PLUMBERS SUPPLY	$208.51	O
46927	03/26/2026	03/26/2026	AW	BOUND TREE MEDICAL, LLC	$872.94	O
46928	03/26/2026	03/26/2026	AW	Burton Carpet Shoppe	$19,619.82	C
46929	03/26/2026	03/26/2026	AW	CARTER LUMBER	$17,157.53	O
46930	03/26/2026	03/26/2026	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	$1,039.98	O
46931	03/26/2026	03/26/2026	AW	Charles E. Harris & Associates, Inc.	$10,880.00	O
46932	03/26/2026	03/26/2026	AW	CINTAS CENTRALIZED AR	$198.36	O
46933	03/26/2026	03/26/2026	AW	E & H Hardware Group, LLC	$10.17	O
46934	03/26/2026	03/26/2026	AW	GEAUGA COUNTY TOWNSHIP ASSOCIATI(	$105.00	O
46935	03/26/2026	03/26/2026	AW	GRAINGER	$314.02	O
46936	03/26/2026	03/26/2026	AW	JANICE SUGARMAN	$400.00	O
46937	03/26/2026	03/26/2026	AW	KIMBALL MIDWEST	$89.52	O
46938	03/26/2026	03/26/2026	AW	KWIK KLEEN	$66.75	O
46939	03/26/2026	03/26/2026	AW	Linde Gas & Equipment, Inc.	$557.62	O
46940	03/26/2026	03/26/2026	AW	Millstone Management Group	$110,481.04	O
46941	03/26/2026	03/26/2026	AW	Minuteman Press	$3,205.47	O
46942	03/26/2026	03/26/2026	AW	NAPA Auto Parts	$207.34	O
46943	03/26/2026	03/26/2026	AW	PETE & PETE CONTAINER SERVICE, INC.	$628.32	O
46944	03/26/2026	03/26/2026	AW	Servpro	$1,000.00	O
46945	03/26/2026	03/26/2026	AW	Singerman, Mills, Desberg & Kauntz Co., L.P.A	$2,962.40	O
46946	03/26/2026	03/26/2026	AW	SUNRISE SPRINGS WATER CO.	$93.00	O
46947	03/26/2026	03/26/2026	AW	Transcolonial Auto Service	$169.59	O
46948	03/26/2026	03/26/2026	AW	TWINSBURG DEVELOPMENT CORP.	$20.00	O
46949	03/26/2026	03/26/2026	AW	Vinecourt Gas Line Service	$805.50	O
46950	03/26/2026	03/26/2026	AW	VinylCraft Windows & Siding	$11,025.00	O
46951	03/26/2026	03/26/2026	AW	WELLS FARGO	$188.00	O
46952	03/31/2026	03/31/2026	RW	Cristina Hile	$350.00	O
46953	03/31/2026	03/31/2026	AW	Michael Bates	$933.67	O
46954	03/31/2026	03/31/2026	AW	Amazon Capital Services	$134.93	O
46955	03/31/2026	03/31/2026	AW	AT&T MOBILITY	$34.24	O
46956	03/31/2026	03/31/2026	AW	ATWELL'S POLICE & FIRE EQUIPMENT CO	$1,802.55	O
46957	03/31/2026	03/31/2026	AW	AUBURN PIPE & PLUMBERS SUPPLY	$1,896.60	O
46958	03/31/2026	03/31/2026	AW	CARTER LUMBER	$690.17	O
46959	03/31/2026	03/31/2026	AW	CHAGRIN VALLEY/SOLON TIMES	$83.03	O
46960	03/31/2026	03/31/2026	AW	DS ARCHITECTURE	$275.00	O
46961	03/31/2026	03/31/2026	AW	E & H Hardware Group, LLC	$42.42	O
46962	03/31/2026	03/31/2026	AW	GEAUGA COUNTY ADP BOARD	$3,273.89	O
46963	03/31/2026	03/31/2026	AW	Gino's Awards, Inc.	$25.00	O
46964	03/31/2026	03/31/2026	AW	Hemly Tool Supply Inc.	$1,023.48	O
46965	03/31/2026	03/31/2026	AW	KARLOVEC MEDIA GROUP	$50.00	O
46966	03/31/2026	03/31/2026	AW	MARS ELECTRIC CO.	$189.62	O

Payment Listing

3/24/2026 to 4/13/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
46967	03/31/2026	03/31/2026	AW	Monroe Plumbing Inc.	$735.00	O
46968	03/31/2026	03/31/2026	AW	NAPA Auto Parts	$96.38	O
46969	03/31/2026	03/31/2026	AW	O'REILLY EQUIPMENT	$5,850.00	O
46970	03/31/2026	03/31/2026	AW	SHERWIN-WILLIAMS	$420.64	O
46971	03/31/2026	03/31/2026	AW	Treasurer, State of Ohio	$600.00	O
46972	03/31/2026	03/31/2026	AW	UNIQUE PAVING MATERIALS CORP.	$452.50	O
46973	03/31/2026	03/31/2026	AW	W.W. WILLIAMS	$6,679.26	O
46974	03/31/2026	03/31/2026	AW	WESTERN RESERVE OFFICE SUPPLY	$183.25	O
46975	03/31/2026	03/31/2026	AW	KENSTON COMMUNITY EDUCATION	$11,395.00	O
46976	03/31/2026	03/31/2026	AW	CREATIVE PRODUCT SOURCING, INC.-DAI	$1,756.11	O
46977	04/13/2026	04/13/2026	RW	Kayla Exley	$350.00	O
46978	04/13/2026	04/13/2026	AW	3D Tactical Designs	$328.00	O
46979	04/13/2026	04/13/2026	AW	ACTIVE PLUMBING SUPPLY CO.	$21.61	O
46980	04/13/2026	04/13/2026	AW	Amazon Capital Services	$2,325.87	O
46981	04/13/2026	04/13/2026	AW	ARBORWEAR	$202.50	O
46982	04/13/2026	04/13/2026	AW	ARIS COMPANY	$429.50	O
46983	04/13/2026	04/13/2026	AW	AUBURN PIPE & PLUMBERS SUPPLY	$63.15	O
46984	04/13/2026	04/13/2026	AW	Bill Conti Plumbing	$375.00	O
46985	04/13/2026	04/13/2026	AW	BIOSOLUTIONS, LLC	$56.00	O
46986	04/13/2026	04/13/2026	AW	Black River Heating & Cooling	$175.00	O
46987	04/13/2026	04/13/2026	AW	CARTER LUMBER	$519.46	O
46988	04/13/2026	04/13/2026	AW	Central Ohio Cleaning	$3,015.32	O
46989	04/13/2026	04/13/2026	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	$101.56	O
46990	04/13/2026	04/13/2026	AW	Charter Communications	$956.00	O
46991	04/13/2026	04/13/2026	AW	Charter Communications	$99.99	O
46992	04/13/2026	04/13/2026	AW	Charter Communications	$6.99	O
46993	04/13/2026	04/13/2026	AW	CINTAS CENTRALIZED AR	$107.64	O
46994	04/13/2026	04/13/2026	AW	CUSTOM ELECTRIC SERVICE, INC.	$830.00	O
46995	04/13/2026	04/13/2026	AW	Ditch Witch Mid-States	$565.22	O
46996	04/13/2026	04/13/2026	AW	E & H Hardware Group, LLC	$243.98	O
46997	04/13/2026	04/13/2026	AW	GANLEY CHEVROLET OF AURORA,LLC	$69.95	O
46998	04/13/2026	04/13/2026	AW	GEAUGA COUNTY DEPT. OF WATER RESC	$2,368.16	O
46999	04/13/2026	04/13/2026	AW	Hartville Hardware	$191.28	O
47000	04/13/2026	04/13/2026	AW	JDT Electric	$2,499.15	O
47001	04/13/2026	04/13/2026	AW	KARLOVEC MEDIA GROUP	$100.00	O
47002	04/13/2026	04/13/2026	AW	Liberty Ford Aurora	$158.12	O
47003	04/13/2026	04/13/2026	AW	LIFE FORCE MANAGEMENT INC.	$5,730.98	O
47004	04/13/2026	04/13/2026	AW	MCMASTER CARR SUPPLY COMPANY	$454.24	O
47005	04/13/2026	04/13/2026	AW	NAPA Auto Parts	$367.13	O
47006	04/13/2026	04/13/2026	AW	O'REILLY EQUIPMENT	$442.44	O
47007	04/13/2026	04/13/2026	AW	Orkin	$565.30	O
47008	04/13/2026	04/13/2026	AW	OSCAR BRUGMANN SAND AND GRAVEL, I	$124.16	O
47009	04/13/2026	04/13/2026	AW	Phillip Anders	$160.39	O
47010	04/13/2026	04/13/2026	AW	SHERWIN-WILLIAMS	$731.35	O
47011	04/13/2026	04/13/2026	AW	SUNRISE SPRINGS WATER CO.	$318.25	O
47012	04/13/2026	04/13/2026	AW	TERMINAL SUPPLY COMPANY	$413.87	O

Payment Listing

3/24/2026 to 4/13/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
47013	04/13/2026	04/13/2026	AW	Transcolonial Auto Service	$999.37	O
47014	04/13/2026	04/13/2026	AW	Treasurer, State of Ohio	$1,074.00	O
47015	04/13/2026	04/13/2026	AW	Treasurer, State of Ohio	$150.00	O
47016	04/13/2026	04/13/2026	AW	Treasurer, State of Ohio	$330.25	O
47017	04/13/2026	04/13/2026	AW	U.S. Bank	$153.83	O
47018	04/13/2026	04/13/2026	AW	Ullman Oil	$9,988.50	O
47019	04/13/2026	04/13/2026	AW	UNIQUE PAVING MATERIALS CORP.	$283.75	O
47020	04/13/2026	04/13/2026	AW	United Business Supply	$226.86	O
47021	04/13/2026	04/13/2026	AW	W.W. WILLIAMS	$300.00	O
47022	04/13/2026	04/13/2026	AW	WASTE MANAGEMENT OF OHIO	$102.05	O
47023	04/13/2026	04/13/2026	AW	WELLS FARGO	$153.83	O
47024	04/13/2026	04/13/2026	AW	Jason Pitre	$125.00	O
47025	04/13/2026	04/13/2026	AW	Central Ohio Cleaning	$1,300.00	O
				Total Payments:	$261,021.83	
				Total Conversion Vouchers:	$0.00	
				Total Less Conversion Vouchers:	$261,021.83	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Payment Listing

March 2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
55-2026	03/01/2026	03/03/2026	CH	MEDICAL MUTUAL OF OHIO	$215,758.48	O
56-2026	03/02/2026	03/03/2026	CH	GUARDIAN	$13,644.85	O
57-2026	03/02/2026	03/03/2026	CH	MEDICAL MUTUAL OF OHIO	$13,925.16	O
58-2026	03/02/2026	03/04/2026	CH	OHIO DEFERRED COMPENSATION	$9,760.00	O
59-2026	03/02/2026	03/04/2026	CH	HOME DEPOT CREDIT SERVICES	$1,087.25	O
60-2026	03/04/2026	03/05/2026	CH	Paycor	$1,520.75	O
61-2026	03/09/2026	03/10/2026	CH	MEDICAL MUTUAL OF OHIO	$8,261.68	O
62-2026	03/10/2026	03/10/2026	CH	Enbridge Gas Ohio	$9,507.38	O
63-2026	03/11/2026	03/12/2026	CH	Equitable Financial Life Insurance Company	$3,265.00	O
64-2026	03/11/2026	03/12/2026	CH	OHIO DEFERRED COMPENSATION	$10,245.00	O
65-2026	03/11/2026	03/12/2026	CH	BAINBRIDGE TOWNSHIP PAYROLL	$175,230.68	O
65-2026	03/17/2026	04/03/2026	NEG ADJ	BAINBRIDGE TOWNSHIP PAYROLL	-$12,489.15	O
66-2026	03/11/2026	03/12/2026	CH	BAINBRIDGE TOWNSHIP PAYROLL	$45,978.99	O
67-2026	03/11/2026	03/12/2026	CH	JP MORGAN CHASE BANK	$1,391.88	O
68-2026	03/13/2026	03/13/2026	CH	Ohio Public Employees Retirement System	$100,178.38	O
69-2026	03/16/2026	03/16/2026	CH	Ohio Police & Fire Pension Fund	$46,188.36	O
69-2026	03/17/2026	04/03/2026	POS ADJ	Ohio Police & Fire Pension Fund	$0.03	O
70-2026	03/16/2026	03/16/2026	CH	ILLUMINATING COMPANY	$13,309.17	O
71-2026	03/16/2026	03/17/2026	CH	MEDICAL MUTUAL OF OHIO	$7,491.55	O
72-2026	03/23/2026	03/24/2026	CH	AT&T MOBILITY	$368.12	O
73-2026	03/23/2026	03/24/2026	CH	MEDICAL MUTUAL OF OHIO	$5,739.00	O
74-2026	03/23/2026	03/24/2026	CH	WINDSTREAM	$35.76	O
75-2026	03/25/2026	03/26/2026	CH	BAINBRIDGE TOWNSHIP PAYROLL	$181,508.99	O
76-2026	03/25/2026	03/26/2026	CH	BAINBRIDGE TOWNSHIP PAYROLL	$50,783.03	O
77-2026	03/24/2026	03/26/2026	CH	Equitable Financial Life Insurance Company	$4,015.00	O
78-2026	03/24/2026	03/26/2026	CH	OHIO DEFERRED COMPENSATION	$10,285.00	O
79-2026	03/30/2026	03/31/2026	CH	MEDICAL MUTUAL OF OHIO	$8,790.74	O
				Total Payments:	$925,781.08	
				Total Conversion Vouchers:	$0.00	
				Total Less Conversion Vouchers:	$925,781.08	

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Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

TRUSTEES
Jeffrey S. Markley
Kristina O'Brien
Michael Bates

FISCAL OFFICER
Janice S. Sugarman

RESOLUTION 04132026-B

Resolution to Increase Permanent Appropriations for 2026

BE IT RESOLVED, by the Board of Trustees of Bainbridge Township, State of Ohio, that the township 2026 permanent appropriations for budget year 2026 be increased, to provide for current expenses and other necessary expenditures of Bainbridge Township, during the fiscal year ending December 31, 2026, the following sums be and they are hereby set aside and appropriated as follows,

Whereas, the Board of Trustees finds it necessary to amend the Township 2026 Permanent Appropriations as follows:

OneOhio Opioid Settlement Fund 2910-210-420-0000 Operating Supplies $3,000.00 and,

This Resolution shall be effective upon passage.

Moved By: Kristina O'Brien **Seconded By:** Jeff Markley

Vote:

Dr. Michael Bates AYE **Mrs. Kristina O'Brien** AYE **Mr. Jeffrey Markley** AYE

Attested to by ~~Mrs. Janice S. Sugarman~~ Mr. Matthew J. Domonkos, Fiscal Officer.

_____ **Date:** 4/20/2026

Emailed 4/21/26

TRUSTEES
Jeffrey S. Markley
Kristina O'Brien
Michael Bates

FISCAL OFFICER
Janice S. Sugarman

RESOLUTION 04132026-C

WHEREAS Bainbridge Township, Geauga County, Ohio is a political subdivision subject to constitution, laws, and regulations of the State of Ohio; and

WHEREAS, it is necessary to authorize an inter-fund transfer from General Fund to the Road Fund for work performed by the Road Department in the month of March 2026 for Cemeteries, and

WHEREAS, it is necessary to make budget transfers to cover additional expenses that were unanticipated in the Fiscal Year 2026 budget appropriations.

NOW, THEREFORE BE IT RESOLVED that the following be authorized by Bainbridge Township Board of Trustees, Geauga County, Ohio:

FROM:	1000-910-910-0000	General Fund	($1,146.60)
TO:	2031-931-0000	Road & Bridge	$1,146.60

Moved By: Kristina O'Brien Seconded By: Jeff Markley

Vote:

Dr. Michael Bates AYE Mrs. Kristina O'Brien AYE Mr. Jeffrey Markley AYE

Attested to by ~~Mrs. Janice S. Sugarman~~, Fiscal Officer.
Mr. Matthew J. Domonkos

Date: 4/20/2026

Gamble, Devon

From: Bainbridge Township Website <noreply@geaugaconnected.com>
Sent: Monday, April 6, 2026 6:56 PM
To: Gamble, Devon; Markley, Jeffrey S.; O'Brien, Kristina; Bates, Michael
Subject: New submission from Contact Form

Attention: This is an external email and contains a link

Be cautious when clicking links in this email. They may direct you to potentially unsafe websites.

- ADP Security Team

Your Contact Information

To Email

mbates@bainbridgetwp.com

Name

Karrington Jones

Email

kjones@neobhc.org

Phone

(216) 882-5197

Address

18115 Harvard Ave
18115 Harvard Ave
Cleveland, Ohio 44128
Map It

Your Feedback

Who would you like to get in contact with?

mbates@bainbridgetwp.com

Who Would You Like to Get in Contact With?

Trustees: All

Message

Join Us In-Person or Virtually for the Geauga County Climate Conversations

Dear Geauga County Officials,

We have a community event coming up in Geauga County on Saturday, April 11th and we would love for you to be there. Over the past year, the Northeast Ohio Community Resilience Centre (NEOCRC) spent time across nine counties listening to residents talk about what's affecting their daily lives; flooding, extreme heat, air quality, aging infrastructure, and more.

One thing came up again and again: residents wished that people in government positions had been in the room. This April, you have the opportunity to be there.

City of Aurora

130 S. Chillicothe Road
Aurora, Ohio 44202-6802
330-562-6131

Ann Womer Benjamin
Mayor

April 2, 2026

Bainbridge Township Trustees
17825 Chillicothe Road
Chagrin Falls, OH 44023

RECEIVED
APR 09 2026
FISCAL OFFICE
DEPT.

Dear Trustees:

I would like to personally thank you for your letter of support for our effort to secure funding for Phase 2A of Aurora Park at Geauga Lake. A beach for swimming along with related features are planned for this phase which will benefit Aurora, Bainbridge and the surrounding communities. I appreciate our continued working relationship.

Thank you again for your time and willingness to lend your support.

Sincerely,

Ann Womer Benjamin
Mayor

Saved to Trustees correspondence