

# **BAINBRIDGE ZONING CERTIFICATE CHECKLIST**

Located in Bainbridge Townhall 17826 Chillicothe Road

- Completed and signed application form  
can be found on the website: [www.bainbridgetwp.com](http://www.bainbridgetwp.com) under zoning tab or get a copy in the zoning office
- Address slip from Geauga County Engineer's Office -new builds only unless requested by the zoning inspector
- Completed and signed Form 3: Non-residential Addendum (business)
- Completed and signed Form 4: Consent Letter of Authorization if applicant is not the owner
- Site plan-3 full sized copies including lot coverage calculations and .pdf sent to [smaverill@bainbridgetownship.com](mailto:smaverill@bainbridgetownship.com)
- Building plans including elevations-3 full sized copies and pdf sent to [smaverill@bainbridgetwp.com](mailto:smaverill@bainbridgetwp.com)
- Geauga Soil and Water Conservation District approval letter or exemption letter
- HOA approval letter
- Copy of Deed -new build
- Application fee payable by cash or check made out to Bainbridge Township

Geauga County Engineer's Office  
12655 Merritt Road  
Chardon OH 44024  
(440) 834-0316

Geauga Soil and Water  
12611 Ravenwood Drive Suite240  
Chardon OH 44024  
(440) 834-1122