

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 64429-0000 FORM NO. 10138

Board of Trustees

Regular

Held Monday, March 23, 2026

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Township Service Department on March 23, 2026. Those present were Trustees Dr. Michael Bates, Mr. Jeff Markley, and Mrs. Kristina O'Brien and Fiscal Officer Mrs. Janice Sugarman. Dr. Bates presided and called the meeting to order at 6:06 P.M.

EXECUTIVE SESSION

Mrs. O'Brien made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Dr. Bates seconded the motion. Roll call vote followed: Dr. Bates, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their meeting at 6:06 P.M. to go into executive session.

Chief Metz was invited into executive session at 6:23 P.M. Ms. and left at 7:05 P.M.

The trustees returned from executive session and reconvened their regular meeting at 7:09 P.M., and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

1. Trustees asked for a moment of silence for Police Officer Brian Frew.
2. Fire New Business Tabled. Moved to next meeting.
3. Service Department Request for Approval of Monument at Restland Cemetery Tabled.
4. Late Addition- Police P.O. Request

MINUTES APPROVAL

Mrs. O'Brien moved to approve the minutes of the trustees' March 9, 2026, regular meeting as written.

Mr. Markley seconded the motion. Vote: Mrs. O'Brien, aye; Dr. Bates, aye; Mr. Markley, aye. Motion carried.

PRESENTATIONS:

Christine Lakoniak, Geauga Mental Health

March 2025, Geauga Mental Health (GMH) created a Suicide and Overdose Review Board to establish goals for prevention. The review board found that most suicides and overdoses occur at local parks. As a solution, they have made signs with a national hotline for help. 988. 19 call centers in Ohio with one in Geauga. GMH is seeking support to get signs out around the township. Trustees were in general agreement for support and Christine was directed to Mike Mariola of the Service Department to determine sign locations.

Dan Macrauld from Just Add Tech Company

Dan went over quote details for AV equipment for live streaming Board Meetings. Glenn Knific of Woods of Wembley asked a question about where live streaming would broadcast. YouTube would be platform.

Proclamation

A Proclamation of recognition and appreciation was read by Kristina O'Brien for Fiscal Officer Janice Sugarman, who will be retiring March 30, after 11 years of service for the Township.

DEPARTMENTAL REPORTS

POLICE DEPARTMENT

Chief Jon Bokovitz presented the police department report for the month of February 2026. He provided an update on how services went for Police Officer Brian Frew and

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Board of Trustees

Regular

GOVERNMENT FORMS & SUPPLIES B44-224-3336 FORM NC. 10145

Held Monday, March 23, 2026

thanked the community for their support. The complete police report is attached to and becomes a permanent part of these minutes.

FIRE DEPARTMENT

Chief Lou Ann Metz presented the fire department report for the month of February. Chief thanked the community for their support of Fire Fighter Darrell Rose. There is a burn ban in effect from now until the end of May. Burning of a fire 3x3x3 is permitted. Fire Prevention is busy. 177 calls. Department has an average response time of 3 minutes 47 seconds. The complete fire report is attached to and becomes a permanent part of these minutes.

ZONING DEPARTMENT

Mr. Steve Averill presented the zoning department report for the month of February 2026. The zoning department took in \$ 1,835 in receipts in February 2026 with 1 new housing start and 8 total permits issued for the month. 1 BZA hearing for front and side setbacks. Bill Lovell is working with County on addressing of two Aurora Park at Geauga Lake parcels. The complete zoning report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None

FIRE DEPARTMENT – NEW BUSINESS

Termination of Employee

Mrs. O'Brien made a motion to table the termination of Public Employee, dated February 12, 2026, per the recommendation of the fire chief.

Mr. Markley seconded the motion that passed unanimously.

POLICE DEPARTMENT – NEW BUSINESS

Ratification of Contract for Records Clerk

Mrs. O'Brien made a motion to approve the Collective Bargaining Agreement between Bainbridge Township and the Records Clerk for 2026 through 2028.

Mr. Markley seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESS

Approval of Plans/Authorization to Bid

Mrs. O'Brien made moved to authorize Resolution 03232026-A the Asphalt Resurfacing of Various Roads including Savage Road (TR-0190), Hillside Lane (TR-0374), South Spring Valley Park Drive (TR-0378), Riverside Lane (TR-0379), Riverview Drive (TR-0380), Valley Lane (TR-0381), and Brighton Park Court (TR-1057), and per ORC 5573.01 as recommended by the Geauga County Engineer and the Service Director, and further authorizing the Fiscal Officer or County Engineer's office to advertise the project for competitive bidding with bids to be received by 10:00 AM on April 10, 2026 and read publicly thereafter.

Mr. Markley seconded the motion that passed unanimously.

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Board of Trustees

Regular

GOVERNMENT FORMS & SUPPLIES 644-224-3353 FORM NO. 10748

Held Monday, March 23, 2026

Girl Scouts Certificates and Proclamation

The Trustees were in general agreement to issue 17 Bronze and 2 Gold certificates to the Girl Scouts.

Mrs. O'Brien made a motion to issue Girl Scout Gold Reward Proclamation to Sarah Miller.

Mr. Markley seconded the motion that passed unanimously.

FISCAL OFFICE - NEW BUSINESS

Promotion of Public Employee

Mrs. O'Brien made a motion to approve the promotion of Katherine Scarl to Senior Bookkeeper, in addition to a pay increase of \$2.00 effective April 4, 2026, per the recommendation of the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously

PURCHASE ORDER APPROVALS

Mrs. O'Brien made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Purchase Order Request List

1. Charles E Harris & Associates – Auditing Services - \$13,600.00 (General)
2. First Quality Power Place – Purchase and Replace Saws - \$2,578.00 (Roads)
3. O'Reilly Equipment – Enclosed Trailer - \$5,8050 (Roads)
4. Henderson Products Inc. – Brine Maker - \$125,209.80 (Roads)
5. Murphy Tractor & Equipment Co. – Motor Vehicle - \$71,472.77 (Roads)
6. Minuteman Press – Special Events & Other Expenses - \$3,205.47 (General)
7. JMH – Smith Creek Bridge - \$183,000 – (General)
8. Country Roofing – General Reserve Fund - \$68,295.85 (General Reserve)
9. Cable Communications – Server - \$26,873.08 (General, Police, Fire)
10. Cable Communications – Camera & Door - \$68,514.55 (General)
11. Just Add Tech, Inc. – Live Streaming: BOT Meetings – \$39,827.75 (General Reserve)
12. Company 119 – Other Expenses - \$4,740.00 (General)

INVOICE APPROVALS

Mrs. O'Brien made a motion to approve the invoices listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Invoices

1. Singerman Mills – Development - \$1,513.40 (General)
2. Singerman Mills – Signature Square - \$2,576.00 (General)
3. Carter Lumber – Cabinets - \$17,060.00 (General)
4. Burton Carpet Shoppe, Inc. – TH Flooring - \$19,619.82 (General)
5. Millstone Management Group – TH Renovation Pay App #4 - \$110,481.04 – (General)

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Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 444-250-0000-9000 **Board of Trustees**

Regular

Held Monday, March 23, 2026

FISCAL RESOLUTION APPROVALS

Mrs. O'Brien made a motion to approve Resolution 03232026-B as submitted by the Fiscal Officer.

- To decrease permanent appropriations and revenues for 2026 - \$200,000.00 (Public Works Commission Projects Fund)

Mr. Markley seconded the motion that passed unanimously.

Mrs. O'Brien made a motion to approve Resolution 03232026-C as submitted by the Fiscal Officer.

- To certify the Then and Now Certificate for contract amount for services in February and March 2026 - \$13,600.00

Mr. Markley seconded the motion that passed unanimously.

Checks Dated March 10, 2026, through March 23, 2026

The trustees examined and signed checks and invoices March 10, 2026, through March 23, 2026, consisting of warrants #46826 through #46924 in the amount of \$256,491.75

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

PUBLIC INTERACTION

None

CORRESPONDENCE


LATE ADDITIONS

Purchase Order Request:

1. *W.W. Williams* – *Police Generator Switch Repair - \$6,679.26 – (Police)*

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, Dr. Bates made a motion to adjourn with a second by Mrs. O'Brien and the meeting was adjourned at 8:36 P.M.


Matthew Domonkos, Fiscal Officer


Michael Bates, Chair


Kristina O'Brien, Vice-Chair


Jeffrey Markley, Trustee

Minutes Read: _____

Minutes Approved: _____

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 944-224-5339 FORM NO. 10146

Held

20

- C. **Pending Business**
 - 1. Temporary Signs Enforcement
 - 2. Cell Tower Lease

- X. **Zoning**
 - A. **Old Business**
 - B. **New Business**
 - C. **Pending Business**

- XI. **Fiscal**
 - A. **Old Business**
 - B. **New Business**
 - 1. Promotion of Public Employee
 - C. **Purchase Order Requests**
 - 1. Charles E Harris & Associates – Auditing Services - \$13,600.00 (General)
 - 2. First Quality Power Place – Purchase and Replace Saws - \$2,578.00 (Roads)
 - 3. O'Reilly Equipment – Enclosed Trailer - \$5,8050 (Roads)
 - 4. Henderson Products Inc. – Brine Maker - \$125,209.80 (Roads)
 - 5. Murphy Tractor & Equipment Co. – Motor Vehicle - \$71,472.77 (Roads)
 - 6. Minuteman Press – Special Events & Other Expenses - \$3,205.47 (General)
 - 7. JMH – Smith Creek Bridge - \$183,000 – (General)
 - 8. Country Roofing – General Reserve Fund - \$68,295.85 (General Reserve)
 - 9. Cable Communications – Server - \$26,873.08 (General, Police, Fire)
 - 10. Cable Communications – Camera & Door Control TH - \$68,514.55 (General Reserve)
 - 11. Just Add Tech, Inc. – Live Streaming for BOT Meetings – \$39,827.75 (General Reserve)
 - 12. Company 119 – Other Expenses - \$4,740.00 (General)
 - D. **Emergency PO Ratification**
 - E. **Invoice Approvals**
 - 1. Singerman Mills – Development - \$1,513.40 (General)
 - 2. Singerman Mills – Signature Square - \$2,576.00 (General)
 - 3. Carter Lumber – Cabinets - \$17,060.00 (General)
 - 4. Burton Carpet Shoppe, Inc. – TH Flooring - \$19,619.82 (General)
 - 5. Millstone Management Group – TH Renovation Pay App #4 - \$110,481.04 – (General)
 - F. **Blanket Certificate Renewals/Approvals**
 - G. **Fiscal Resolution Approvals**
 - 1. Resolution 03232026-B : To decrease permanent appropriations and revenues for 2026 - \$200,000.00 (Public Works Commission Projects Fund)
 - 2. Resolution 03232026-C : To certify the Then and Now Certificate for contract amount for services in February and March 2026 - \$13,600.00

- XII. **Public Interaction: Question and Answer**

- XIII. **Correspondence Received**

- XIV. **Adjourn**

Next Regular Scheduled Meeting: Monday, April 13, 2026 at 7:00 P.M. at the Service Department

Next Special Meeting(s):

Late Addition(s):

Bainbridge Fire Incident Types

Filter statement

Filters: Alarm Date Range 2/1/26 to 2/28/26 Is Locked true Is Active true

Fire Incident Types

Count of Total Incidents: Fire Calls EMS Calls Other Calls

Count of Incidents
177

Count of Fire Calls
5

Percent of Fire Calls 2.8%

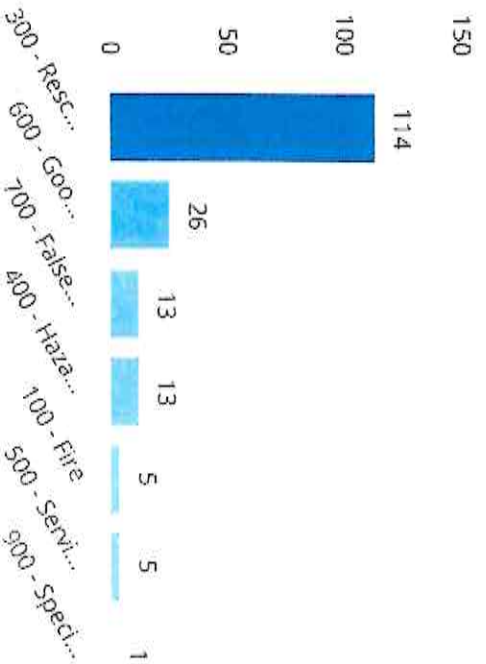
Count of EMS Calls
114

Percent of EMS Calls 64.4%

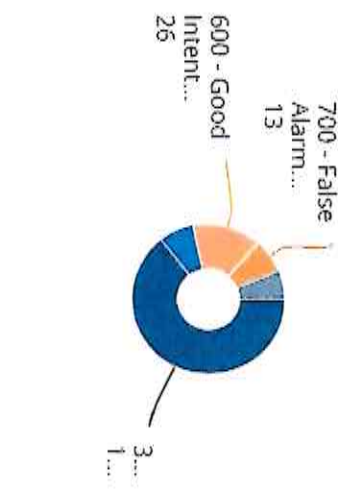
Count of Other Calls
58

Percent of Other Calls 32.8%

Count of Incidents by Incident Type Group and Year



Percentage of Incident Type Group



Run Stats

	Fire & Other	Rescue	Total
Feb-26	63	114	177
Feb 2026 YTD	137	243	380
As Of Feb 2025	112	255	367
Fiscal Difference	25	-12	13

Bainbridge Township Police Department
Law Enforcement Incidents

February 2026

FBI NIBRS Group A Offenses		FBI NIBRS Group B Offenses	
Arson	0	Bad Checks	0
Assault Offenses	1	Curfew/ Loitering / Vagrancy	0
Bribery	0	Disorderly Conduct	3
Burglary / Breaking & Entering	0	Driving Under the Influence	3
Child Abuse	0	Drunkenness	0
Criminal Damage /Vandalism	1	Family Offenses - Non Violent	1
Domestic Violence	1	Harassment / Menacing	6
Drug Offenses	0	Liquor Law Violations	0
Embezzlement	0	Littering	0
Extortion / Blackmail	0	Runaway / Unruly Juveniles	0
Fraud Offenses	5	Trespass	3
Gambling Offenses	0	All other arrestable offenses	1
Homicide Offenses	0	Total Group B Offenses	17
Kidnaping / Abduction	0	Other Incidents	
Larceny / Theft - Petty	14	911 problem	25
Larceny / Theft - Grand	1	Animal Complaints	5
Motor Vehicle Theft /Unauth Use	0	Assist Fire Department	133
Pornography / Obscene Material	0	Assist other Agency	15
Prostitution Offenses	0	Citizen Assist	27
Receiving Stolen Property	0	Citizen Dispute	9
Robbery	0	Dead Body Found	1
Sex Offenses - Forcible	0	Disturbances	6
Sex Offenses - Non forcible	0	False Alarm - Business	26
Weapons Law Violations	0	False Alarm - Residence	11
Total Group A Offenses	23	Info Report	5
		Juvenile Complaint	6
		Lost / Found Property	3
		Miscellaneous	605
		Missing Persons	0
		Property Damage (accidental)	4
		Suicidal Person	0
		Suspicious Person / Vehicle	44
		Traffic Accidents	31
		Traffic Complaints	67
		Traffic Stops	210
		Vehicle Lockouts	9
		Warrant Service	7
Three Year Comparison		Total Other Incidents	1249
February 2026	1289	Total Incidents February 2026	1289
February 2025	1386		
February 2024	1811	Total Incidents TYD 2026	2476

Bainbridge Township Monthly Permit Report

02/01/2026 - 02/28/2026

Permit Date	Bainbridge Permit Number	Permit Type	Description	Applicant Name	Total Fees	Parcel #	Parcel Address	Zoning	Subdivision
2/25/2026	18730	Accessory Residential Building	16' x 24' Accessory Building	Pinecraft Storage Barns LLC	\$100.00	02-207700	8805 Beacon Hill Drive	R-3-A	Beacon Hill
2/3/2026	18717	Deck	Deck	Brian Lee	\$50.00	02-257900	8443 Rockspring Drive	R-3-A	Lake Lucerne
2/19/2026	18716	In-ground swimming pool w/fence & patio	In-ground pool and fencing	Seth Hansen	\$150.00	02-421551	17565 Crescent Ridge	APP	Canyon Lakes Colony
2/6/2026	18719	In-ground swimming pool w/fence & patio	In-ground pool, patio & fencing	Jason Rion	\$150.00	02-419737	17570 Snyder Road	R-5-A	
2/3/2026	18718	New Construction	New Single Family Dwelling	Payne & Payne Builders	\$500.00	02-421463	7954 Canyon Ridge	R-3-A	Canyon Lakes Colony
2/25/2026	18685	Residential Addition	Front Porch Addition & Patio	James Turner	\$75.00	03-013760	7085 Cedar Street	R-3-A	
2/10/2026	18721	Use/Commercial	Retail Sales - Globalicious	Tanveer Gill	\$200.00	02-421197	7135 Market Place Drive	C-B	Market Place at Four Corners
2/17/2026	18728	Wall Sign	Wall Sign - Cards In The Land	Timothy Covert	\$200.00	02-054600	17800 Chillicothe Road	C-B	

BAINBRIDGE TOWNSHIP NEW RESIDENCE

TOTALS - February 2026

Receipts for February 2026 **\$1,835**

February 2026	1
February 2025	2
February 2024	1

Year to Date	2026	3
Year to Date	2025	3
Year to Date	2024	2

BAINBRIDGE TOWNSHIP ZONING PERMIT

TOTALS- February 2026

February 2026	8
February 2025	14
February 2024	6

Year to Date	2026	20
Year to Date	2025	19
Year to Date	2024	18



November 25, 2025

Mr. Kyle Brooks
Director of Governmental Affairs
Ohio Township Association
6500 Taylor Road, Suite A
Blacklick, OH 43004

Re: Revisions to ORC Chapter 519

Dear Mr. Brooks:

The Bainbridge Township Zoning Commission, with respect to zoning issues, refers to ORC Chapter 519 for guidance. Unfortunately, the statutory text is often unclear and confusing. To that end, the Zoning Commission decided to review this Chapter for the purpose of facilitating clarity, similar to the approach we use when examining existing text in our zoning resolution or preparing a new amendment.

Since you are the OTA Director of Governmental Affairs, we thought it would be appropriate to send our review to you. We know that the Ohio Legislative Service Commission prepares modifications to existing provisions of the ORC, however since we're not certain as to the procedure for amending the statutory language, we are soliciting your assistance. Enclosed are our suggestions for examination of some (not all) of the pertinent statutory provisions. We would appreciate any comments and guidance with respect to this matter.

We are also sending a copy of our suggestions, as well as a copy of this letter, to our State Representative Steve Demetriou. Some time ago, the Zoning Commission spoke to him about our intention to offer revisions to ORC 519. He advised the Zoning Commission to review it and prepare a list of possible modifications for consideration.

We hope that you can assist us regarding our efforts to revise and update ORC Chapter 519. We think that it is long overdue. If you have any questions, you can reach the Zoning Commission by contacting me at my email wendy@bainbridge.com or call/text at 216-375-3367. You may also contact Dave Dietrich, Bainbridge Township Planning and Zoning Coordinator, at his email david@bainbridge.com or call 440-543-9871.

Thank you for your advice and assistance with respect to this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Marlene Walkush".

Marlene Walkush, Chair
Bainbridge Township Zoning Commission

Encl.

Cc: Honorable Steve Demetriou, State Representative R-35 (w/enclosure)

Bainbridge Twp. Board of Trustees (w/enclosure)

23745 Bainbridge Road, Fairfield, OH 44024 | (440) 313-8911 | FAX (440) 543-1654 | bainbridge@bainbridge.com

7. 519.12(E)(1)(a) Zoning amendments: The mandatory submittal to the county planning commission of all proposed zoning amendments should be changed to a permissive requirement. Change the word "shall" to "may" to give the zoning commission appropriate discretion in this regard. If the zoning commission desires to have county input, it may. A township is not mandated to adhere to the county's recommendation under current law. See also R.C. 519.07(A). See also 519.07(A).
8. 519.14(A) Powers of township board of zoning appeals: Clarify that an administrative official is the township zoning inspector, or an assistant zoning inspector, appointed pursuant to R.C. 519.16. See also R.C. 519.15.
9. 519.14(B) Powers of township board of zoning appeals: Revise the text to refer to definitions for an "area" variance and a "use" variance as well as the specific criteria that apply to be examined by the board of zoning appeals. In accordance with prevailing case law, the "area" variance standards relate to "practical difficulties" and the "use" variance standards pertain to "unnecessary hardship."
 - o Provide that supplemental conditions on a variance may be included with the decision by the board of zoning appeals.
 - o Lastly, require that the board of zoning appeals must adopt findings of fact and conclusions of law in support of its decision.
10. 519.14(C) Powers of township board of zoning appeals: The board of zoning appeals should be given the authority to require conditions precedent (as set forth in the zoning resolution) that would apply to a proposed conditional use and conditions subsequent that may be imposed by the board regarding a specific use.
11. 519.14(D) Powers of township board of zoning appeals: Include text that a board of zoning appeals may revoke a conditional use zoning certificate, following a hearing, that has been granted if the owner is in violation of the conditions.
12. 519.15 Rules, meetings, and procedures of board: Text should be added that appeals may be made by any person aggrieved by decisions made by the township zoning inspector or the assistant zoning inspector.
13. 519.17 Zoning certificate required: Include the word "use" in this section. Additionally, refer to the issuance of a conditional zoning certificate for a conditional use granted by the board of zoning appeals.
14. 519.19 Nonconforming use of buildings and land not affected by zoning: Delete the comma after the word "amendment" in the third line. Begin a new sentence with "But."
15. 519.21 Powers not conferred on township zoning commission by chapter: Board of zoning appeals and board of trustees should be added to the heading.
16. 519.21(A) and (C)(4) Powers not conferred on township zoning commission by chapter: The word "primarily" should be defined. Is "primarily" meant to be, for example, the percentage of floor area of a building or structure devoted to viticulture?

17. 519.21(B)(2) Powers not conferred on township zoning commission by chapter. Authority to regulate setback lines, height, and size with respect to buildings or structures incident to the use of land for agricultural purposes should be enabled on lots not located within a platted subdivision.

18. 519.21(D) Powers not conferred on township zoning commission by chapter. Cross reference to R.C. 3780.25 regarding local authority on adult use cannabis operators should be cited.

19. 519.211 Limits on township zoning power – telecommunication towers:

- (B)(3)(a)(iii): increase the 15-day deadline to reduce the possibility that a property owner is not notified in time.
- (B)(4)(b): Change the word “and” to “or.”
- (E)(1): Notice should be given to all contiguous property owners and such owners shall be given a right to object under the same requirements as in (B)(3)(a).
- (E)(2)(b): Change “may be” to “is” to ensure paragraphs (B) and (E) do not lead to any unnecessary and confusing overlap.

20. 519.23 Prohibition against violating resolution. Modify the sentence to provide, “Each day’s continuation of a violation of this section after notice of a violation is received may be deemed a separate offense.”

Other considerations:

- Development agreements: Enable a board of trustees to enter into a development agreement with a property owner to ensure a more timely and comprehensive approach to the development of real property with respect to, for example: zoning regulations, installation of infrastructure and stormwater control improvements, design and landscaping features, and applicable economic development tools.
- A township board of trustees should be enabled to adopt its own subdivision regulations which correlate with enacted zoning and economic development objectives.
- Townships should be given broader, and clearer, “general welfare” zoning authority.

GIRL SCOUT CERTIFICATES AND PROCLAMATION

Bronze Award certificates

Girl Scouts Troop 70011:

Dahlia Freeman
Meara Hanson
Regan Hudak
Charlotte Boshier
Jocelyn Young
Brooke Obradovic
Lillian Lindberg

Girl Scouts Troop 70435:

Aria Catania
Cayleigh Nutter
Evianna DiFranco
Kayla Hanish
Kaylee Conway
Macy Bailey
Natalie Clemens
Penelope Guzman
Stella Browne
Mykelti Ball

Gold Award:

Madelyn Foerster (Troop 71307)

Brynn Krahe (Troop 71522)

Proclamation

Sarah Miller (Troop 71307)

We are very pleased to present the Girl Scout Gold Award to Sarah Miller, of Girl Scout Troop 71307, who will describe her Gold Award project.

Hi, my name is Sarah Miller, and I am an Ambassador Girl Scout, graduating this year in May. I have been a Girl Scout for 10 years, since third grade, as a Brownie. I have completed my Bronze, Silver, and now my Gold. My Gold Award Project was about the organizational system of the Art Cabin at Camp Ho Mita Koda. Camp Ho Mita Koda is a retreat during the

fall through the spring, and during the summer, it is a camp for children with type 1 diabetes. I found out about this camp through a friend of my father's, Mr. Strawn, and contacted them at the beginning of last year. I chose to complete the task of revamping the organization system in the Art Cabin because I enjoy organizing, along with the fact that it would give the counselors an opportunity to cover more and not search for materials. With the help of Mitch, who is the facilities coordinator at the camp, I was able to coordinate everything and complete my gold. Being in Girl Scouts has shaped who I am today, and being able to complete this project has brought me new skills that will help me in all aspects of my life. A lot of things that I learned are skills that most people do not learn until they have obtained a job, and are learning on the way. Having the opportunity to do this has allowed me to form new relationships and build confidence in my skills. I would totally recommend that when you are able to do this project, you do. But when it comes down to that, some advice that I would give would be: If your mom is like mine, I would suggest not waiting until the last minute to start this project. I was threatened by my parents with the possibility of not being able to obtain my driving license until I made some good progress on the project, and I would lose car privileges if I did not complete it. Aside from not waiting till the last minute, when you get started, if you're like me and are having trouble coming up with an issue to help fix, I recommend contacting as many organizations that interest you, so you have a head start, and are not waiting for one organization that might not want the help. And before you start emailing people, put goals in place, so you have more motivation to move forward. I know that it helped me when I finally put goals in place and set deadlines. Doing this project, even though I needed the motivation to complete this project, I am still amazed at how far I got, with the amount of hours I put into it. From starting with my Bronze, and completing the gold, it feels good to do all of these service projects for the community. I would not have been able to do this project without the support of my friends, family, troop members, and the organizations that donated. I was able to get my project started with the help of donations from the Bainbridge Civic Club and the Kiwanis, along with the volunteers who helped me build the storage units.

Resolution No. 03232026-A

RESOLUTION TO ORDER

THE ASPHALT RESURFACING OF VARIOUS ROADS

Bainbridge Township, Geauga County, Ohio

WHEREAS, the Bainbridge Township Board of Trustees (the Board) has determined by unanimous vote in Resolution #01222024-A and Resolution #001262026-A that the public convenience and welfare require the improvement of Savage Road (TR-0190), Hillside Lane (TR-0374), South Spring Valley Park Drive (TR-0378), Riverside Lane (TR-0379), Riverview Drive (TR-0380), Valley Lane (TR-0381), and Brighton Park Court (TR-1057) in Bainbridge Township, and authorized the Geauga County Engineer to prepare engineering plans in accordance with Section 5573.01 of the Ohio Revised Code (R.C.); and

WHEREAS, the Geauga County Engineer has completed the specifications and estimates for the improvements, and has filed the bid documents with the Board; and

WHEREAS, the Board has reviewed the bid documents and finds them acceptable; and

WHEREAS, the cost improvements will not be excessive for the public utility thereof; and

WHEREAS, the public convenience and welfare require the proposed improvements.

NOW THEREFORE, BE IT RESOLVED that the Board in accordance with R.C. Section 5573.06 hereby orders that such improvements proceed.

BE IT FURTHER RESOLVED that the Board hereby adopts the specifications and estimates for such improvements, the costs of which shall be paid from local and/or state funding sources in accordance with R.C. Section 5573.07.

BE IT FURTHER RESOLVED that the Fiscal Officer of the Board is hereby ordered to let this project for bids in accordance with R.C. Section 5575.02. The bids shall be let upon a unit price basis. Bids shall be received until 10:00 AM on April 10, 2026 and read publicly thereafter.

BE IT FURTHER RESOLVED that the Fiscal Officer of the Board is hereby instructed to transmit a certified copy of this resolution to the Geauga County Engineer.

Voting thereon:

Vote:

Michael Bates Aye
Michael Bates

Jeffrey S. Markley Aye
Jeffrey S. Markley

Kristina O'Brien Aye
Kristina O'Brien

I certify that the foregoing is a true and correct copy of a resolution adopted at a legally convened Board meeting held on March 23, 2026.

Spriek Johnson Fiscal Officer March 23, 2026
Name Title Date

TRUSTEES
Jeffrey S. Markley
Kristina O'Brien
Michael Bates

FISCAL OFFICER
Janice S. Sugarman



RESOLUTION 03330016-B
Resolution to Decrease Permanent Appropriations and Revenue for 2026

BE IT RESOLVED, by the Board of Trustees of Bainbridge Township, State of Ohio, that the township 2026 permanent appropriations for budget year 2026 be decreased, to provide for reduced grant amount expenses of Bainbridge Township, during the fiscal year ending December 31, 2026, the following sums be and they are hereby reduced and appropriated as follows,

Whereas, the Board of Trustees finds it necessary to amend the Township 2026 Permanent Appropriations; and,

Whereas, the Board of Trustees makes a resolution to decrease permanent appropriations and revenue in the amount of \$200,000.00 as follows:

4401 Public Works Commission Projects \$200,000.00

This Resolution shall be effective upon passage.

Moved By: Mrs. O'Brien Seconded By: Mr. Markley

Vote:

Dr. Michael Bates Aye Mrs. Kristina O'Brien Aye Mr. Jeffrey Markley Aye
Attested to by Mrs. Janice S. Sugarman, Fiscal Officer.

Janice S. Sugarman Date: 3/23/2026

TRUSTEES
Jeffrey S. Markley
Kristina O'Brien
Michael Bates

FISCAL OFFICER
Janice S. Sugarman



RESOLUTION 03232026-C

WHEREAS Bainbridge Township, Geauga County, Ohio is a political subdivision subject to constitution, laws, and regulations of the State of Ohio; and;

WHEREAS, Section 5705.41, Ohio Revised Code, permits a Township to issue a "Then and Now Certificate" if the Fiscal Officer can certify that both at the time that a contract or purchase order was made and at the time that the Fiscal Officer is completing certification, sufficient funds required to meet an obligation in the current year has been lawfully appropriated for such purpose and is in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances, and;

WHEREAS, if the amount exceeds \$3,000, the Fiscal Officer shall obtain authorization, by resolution, from the Bainbridge Township Board of Trustees, and;

WHEREAS, the Township has received the following:

Charles E. Harris E. Harris & Associates, Inc. – Audit services in the total amount of \$13,600.00 and;

NOW, THEREFORE BE IT RESOLVED that the following be authorized by Bainbridge Township Board of Trustees, Geauga County, Ohio:

That the Fiscal Officer is authorized, to certify the Then and Now Certificate for contract in the amount of \$13,600.00 for services provided in February and March 2026.

Moved By: Mrs. O'Brien Seconded By: Mr. Markley

Vote:

Dr. Michael Bates Aye Mrs. Kristina O'Brien Aye Mr. Jeffrey Markley Aye

Attested to by Mrs. Janice S. Sugarman, Fiscal Officer.

Janice S. Sugarman Date: 3/23/26

BAINBRIDGE TOWNSHIP, GEAUGA COUNTY

3/24/2026 10:34:18 AM

Payment Listing

UAN v2026.1

3/10/2026 to 3/23/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
46826	03/05/2026	03/05/2026	AW	KARLOVEC MEDIA GROUP	\$361.50 *	V
46826	03/20/2026	03/20/2026	AW	KARLOVEC MEDIA GROUP	-\$361.50	V
46859	03/12/2026	03/12/2026	AW	Amazon Capital Services	\$272.45	O
46860	03/12/2026	03/12/2026	AW	Atlantic Emergency Solutions, Inc.	\$230.00	O
46861	03/12/2026	03/12/2026	AW	Charter Communications	\$99.99	O
46862	03/12/2026	03/12/2026	AW	CINTAS CENTRALIZED AR	\$48.67	O
46863	03/12/2026	03/12/2026	AW	David Cooley	\$469.80	O
46864	03/12/2026	03/12/2026	AW	Deborah Montesanto	\$550.00	O
46865	03/12/2026	03/12/2026	AW	DS ARCHITECTURE	\$4,494.38	O
46866	03/12/2026	03/12/2026	AW	E & H Hardware Group, LLC	\$42.43	O
46867	03/12/2026	03/12/2026	AW	Fire Safety Services, Inc.	\$1,084.80	O
46868	03/12/2026	03/12/2026	AW	GEAUGA MECHANICAL COMPANY	\$5,449.40	O
46869	03/12/2026	03/12/2026	AW	JDT Electric	\$3,974.63	O
46870	03/12/2026	03/12/2026	AW	K-Tech Specialty Coatings, Inc.	\$8,874.66	O
46871	03/12/2026	03/12/2026	AW	LITTLE MENDELSON,P.C.	\$14,881.00	O
46872	03/12/2026	03/12/2026	AW	Millstone Management Group	\$138,882.10	O
46873	03/12/2026	03/12/2026	AW	MINJ TECHNOLOGIES DIRECT, INC.	\$355.00	O
46874	03/12/2026	03/12/2026	AW	MORTON SALT, INC.	\$23,469.12	O
46875	03/12/2026	03/12/2026	AW	NAPA Auto Parts	\$476.14	O
46876	03/12/2026	03/12/2026	AW	Singerman, Mills, Desberg & Kauntz Co., L.P.,	\$4,894.40	O
46877	03/12/2026	03/12/2026	AW	Southeastern Equipment Co. Inc.	\$1,153.39	O
46878	03/12/2026	03/12/2026	AW	SUNRISE SPRINGS WATER CO.	\$111.50	O
46879	03/12/2026	03/12/2026	AW	Ullman Oil	\$15,377.28	O
46880	03/12/2026	03/12/2026	AW	UNIQUE PAVING MATERIALS CORP.	\$428.75	O
46881	03/12/2026	03/12/2026	AW	WASTE MANAGEMENT OF OHIO	\$102.05	O
46882	03/16/2026	03/16/2026	AW	Darrell A Rose	\$12,489.15	O
46883	03/19/2026	03/19/2026	AW	ACTIVE PLUMBING SUPPLY CO.	\$286.73	O
46884	03/19/2026	03/19/2026	AW	Amazon Capital Services	\$911.15	O
46885	03/19/2026	03/19/2026	AW	ATWELL'S POLICE & FIRE EQUIPMENT CO	\$20.00	O
46886	03/19/2026	03/19/2026	AW	BIOSOLUTIONS, LLC	\$108.00	O
46887	03/19/2026	03/19/2026	AW	CARTER LUMBER	\$208.03	O
46888	03/19/2026	03/19/2026	AW	CCT FINANCIAL	\$163.00	O
46889	03/19/2026	03/19/2026	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$116.04	O
46890	03/19/2026	03/19/2026	AW	Charter Communications	\$6.99	O
46891	03/19/2026	03/19/2026	AW	Charter Communications	\$956.00	O
46892	03/19/2026	03/19/2026	AW	CINTAS CENTRALIZED AR	\$97.34	O
46893	03/19/2026	03/19/2026	AW	CLEVELAND VICON	\$250.00	O
46894	03/19/2026	03/19/2026	AW	CORRIDON BUILDERS & REMODELERS, IN	\$90.00	O
46895	03/19/2026	03/19/2026	AW	De Lage Landen Financial Services	\$372.75	O
46896	03/19/2026	03/19/2026	AW	Dex Imaging LLC	\$436.48	O
46897	03/19/2026	03/19/2026	AW	GANLEY CHEVROLET OF AURORA,LLC	\$1,350.52	O
46898	03/19/2026	03/19/2026	AW	Jason Pite	\$50.00	O
46899	03/19/2026	03/19/2026	AW	JDT Electric	\$464.55	O
46900	03/19/2026	03/19/2026	AW	Liberty Ford Aurora	\$65.56	O
46901	03/19/2026	03/19/2026	AW	Love Insurance Agency	\$863.00	O
46902	03/19/2026	03/19/2026	AW	MARS ELECTRIC CO.	\$4.22	O

Payment Listing

3/10/2026 to 3/23/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
46903	03/19/2026	03/19/2026	AW	NAPA Auto Parts	\$973.25	O
46904	03/19/2026	03/19/2026	AW	Orkin	\$325.00	O
46905	03/19/2026	03/19/2026	AW	Sedgwick Claims Management Services, Inc.	\$2,860.00	O
46906	03/19/2026	03/19/2026	AW	SHERWIN-WILLIAMS	\$91.07	O
46907	03/19/2026	03/19/2026	AW	Summit Fire & Security	\$807.00	O
46908	03/19/2026	03/19/2026	AW	Technology Express	\$277.00	O
46909	03/19/2026	03/19/2026	AW	U.S. Bank	\$153.83	O
46910	03/19/2026	03/19/2026	AW	UNIQUE PAVING MATERIALS CORP.	\$348.75	O
46911	03/19/2026	03/19/2026	AW	United Business Supply	\$113.47	O
46912	03/19/2026	03/19/2026	AW	VERIZON WIRELESS	\$160.64	O
46913	03/19/2026	03/19/2026	AW	W.W. WILLIAMS	\$1,538.25	O
46914	03/19/2026	03/19/2026	AW	WELLS FARGO	\$153.83	O
46915	03/19/2026	03/19/2026	RW	Theodore Dewater	\$350.00	O
46916	03/23/2026	03/23/2026	AW	Culinary Fights Cancer Foundation	\$350.00	O
46917	03/23/2026	03/23/2026	AW	Dex Imaging LLC	\$120.26	O
46918	03/23/2026	03/23/2026	AW	K.E.I. CARBODY	\$1,367.00	O
46919	03/23/2026	03/23/2026	AW	KARLOVEC MEDIA GROUP	\$211.50	O
46920	03/23/2026	03/23/2026	AW	KIMBALL MIDWEST	\$319.85	O
46921	03/23/2026	03/23/2026	AW	NAPA Auto Parts	\$332.37	O
46922	03/23/2026	03/23/2026	AW	SUNRISE SPRINGS WATER CO.	\$85.75	O
46923	03/23/2026	03/23/2026	AW	VAN CUREN SERVICES	\$850.00	O
46924	03/23/2026	03/23/2026	AW	CARTER LUMBER	\$32.98	O

Total Payments: \$256,491.75

Total Conversion Vouchers: \$0.00

Total Less Conversion Vouchers: \$256,491.75

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

