

# RECORD OF PROCEEDINGS

Minutes of Board of Trustees

Regular Meeting

GOVERNMENT FORNARS & SUPPLIES 844-224-3233 FORM NO. 10148

Held Monday, February 23, 20       26

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Township Service Department on February 23, 2026. Those present were Trustees Dr. Michael Bates, Mr. Jeff Markley, and Mrs. Kristina O'Brien and Fiscal Officer Mrs. Janice Sugarman. Dr. Bates presided and called the meeting to order at 5:36 P.M.

## EXECUTIVE SESSION

Dr. Bates made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1), Imminent Court Action per Ohio Revised Code Section 121.22(G)(3), and Collective Bargaining per Ohio Revised Code Section 121.22(G)(4).

Mrs. O'Brien seconded the motion. Roll call vote followed: Dr. Bates, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their meeting at 5:36 P.M. to go into executive session.

Jeff Quinn, Mike, and Alex were invited into executive session at 5:36 P.M. and left at 5:48 P.M.

Ted & Kelly Otero, Jared Flynn, Jon F was invited into executive session at 6:09 P.M. and left at 6:48 P.M.

Chief Bokovitz was invited into executive session at 6:50 P.M. and left at 7:10 P.M.

The trustees returned from executive session and reconvened their regular meeting at 7:12 P.M. and everyone stood and recited the Pledge of Allegiance.

## CHANGES TO THE AGENDA

1. Table Admin Assist to Fire Department until next meeting
2. Ratify 2 contracts
3. Table Geauga Mental Health

## MINUTES APPROVAL

Mrs. O'Brien moved to approve the minutes of the trustees' February 9, 2026 regular meeting as written.

Mr. Markley seconded the motion. Vote: Mrs. O'Brien, aye; Dr. Bates, aye; Mr. Markley, aye. Motion carried.

## PRESENTATION:

None

## DEPARTMENTAL REPORTS

### POLICE DEPARTMENT

Chief Jon Bokovitz presented the police department report for the month of January 2026. Department is down 250 calls from January 2025. May be due to cold temps. He also credits his department, hiring practices, and the community for holding high values, and being supportive of one another ensuring our community is safe.

The complete police report is attached to and becomes a permanent part of these minutes.

### FIRE DEPARTMENT

Chief Lou Ann Metz presented the fire department report for the month of January 2026. No verbal report given. The complete fire report is attached to and becomes a permanent part of these minutes.

# RECORD OF PROCEEDINGS

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Heid  
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## ZONING DEPARTMENT

Mr. Steve Averill presented the zoning department report for the month of January 2026. The zoning department took in \$2,075.00 in receipts in January with two new housing starts and 12 total permits issued for the month. Three permits for business. There will be three new athletic facilities opening. Variances are down from 40+ to 16. New office is coming along and on task for completion by end of April. The complete zoning report is attached to and becomes a permanent part of these minutes.

## PUBLIC COMMENTS

None.

## FIRE DEPARTMENT – NEW BUSINESS

### Aladtec Software Agreement Approval

Mrs. O'Brien made a motion to approve the five-year agreement with TimeClock Plus, LLC for Aladtec Software in the amount of \$3,908.13 for 2026-2027 per the terms of the agreement dated February 16, 2026 which was reviewed by legal counsel, and further authorize the chair to sign the agreement per the recommendation of the fire chief.

Mr. Markley seconded the motion that passed unanimously.

## POLICE DEPARTMENT – NEW BUSINESS

### Job Description Approval

Mrs. O'Brien made a motion to the job description for the police department administrative assistant dated February 20, 2026 per the recommendation of the police chief.

Mr. Markley seconded the motion that passed unanimously.

## SERVICE DEPARTMENT – NEW BUSINESS

### Contracts for Election Day Polling Locations

Mrs. O'Brien made a motion to approve the contract for the May 5, 2026 Primary Election Day polling location use of the Centerville Mills Dining Hall, as submitted by the Geauga County Board of Elections.

Mr. Markley seconded the motion that was passed unanimously.

### Employment of Public Employee

Mrs. O'Brien made a motion to approve the hiring of Mr. Jeffrey Guinn as a Service Worker – Parks employee starting approximately March 16, 2026 at a rate of \$26.65/hour with a \$2.00/hour bump when he receives his CDL per the recommendation of the service director.

Mr. Markley seconded the motion that was passed unanimously.

### ODNR Signage

The trustees were in general agreement to move forward with the recommended ODNR signage for the Centerville Mills State Nature Preserve. Trustees would like a Site Plan

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Minutes of Board of Trustees

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 944-224-3326 FORM NO. 10148

Held Monday, February 23, 20   26

## TRUSTEES – OLD BUSINESS

### AI Discussion

Mrs. O'Brien made a motion to purchase for Board of Trustees, Plaud AI Note device for Trustee Meetings.

Mr. Markley seconded the motion that was passed unanimously.

## TRUSTEES – NEW BUSINESS

### 4<sup>th</sup> of July Event – Ice Cream

Discussed 250<sup>th</sup> Celebration and Fireworks. Devon and Christina P. tasked with thinking of alternate ideas for commemoration. Ice Cream is a no-go.

## FISCAL OFFICE - NEW BUSINESS

### Permanent Appropriations Approval

Mrs. O'Brien made a motion to approve the permanent appropriations for 2026 Resolution 02232026-A as submitted by the fiscal officer.

Mr. Markley seconded the motion that passed unanimously.

## PURCHASE ORDER APPROVALS

Mrs. O'Brien made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

### Purchase Order Request List

1. Vancuren Services Inc.- Tree Removal/chip brush/haul chips- \$8,700 (Roads)
2. R & R Truck Sales, Inc.- Diagnostic Software- \$4,106.82 (Roads)
3. DS Architecture- Structural Engineer & Mileage - \$6,869.96 (General)
4. DS Architecture- Town Hall Renovations- \$15,000 (General)

## INVOICE APPROVALS

Mrs. O'Brien made a motion to approve the invoices listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

### Invoices

1. Morton Salt- Salt Fill Up-2026- \$48, 196.32 (Roads)

## BLANKET CERTIFICATE RENEWALS/APPROVALS

Mrs. O'Brien made a motion to approve the blanket certificate listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

### Blanket Certificate

1. Repairs and Maintenance- \$15,000 (Roads)
2. Training- \$1,000 (EMS)

# RECORD OF PROCEEDINGS

Minutes of

Board of Trustees

Regular

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-5235 FORM NO. 1014E

Held Monday, February 23,

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## FISCAL RESOLUTION APPROVALS

Mrs. O'Brien made a motion to approve Resolution 02232026-B as submitted by the Fiscal Officer.

- Resolution to certify the Then and Now Certificate for payment for services provided in 2025 - \$6,869.32

Mr. Markley seconded the motion that passed unanimously.

Mrs. O'Brien made a motion to approve Resolution 02232026-C as submitted by the Fiscal Officer.

- Resolution for Inter-fund transfer to the General Reserve Fund for Fiscal Year 2026- \$500,000

Mr. Markley seconded the motion that passed unanimously.

## Checks Dated February 10, 2026 through February 23, 2026

The trustees examined and signed checks and invoices from February 10, 2026 through February 23, 2026 consisting of warrants # 46541 through # 46790 in the amount of \$272,801.97.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

## PUBLIC INTERACTION

Jeff Villers asked when Meijers is opening. Meijers will open in May if there are no issues.

## CORRESPONDENCE

1. Geauga County Planning Commission – Chagrin Falls Park Replat of Sublots 1037-1044
2. Geauga County Planning Commission – Report on Mining Operations
3. Request for agreements from insurance looking at stakes of FFF, Civic Club, Scouts, HS.

## LATE ADDITIONS

### Collective Bargaining Contract Approvals

Mrs. O'Brien made a motion to approve the collective bargaining agreement between Bainbridge Township and the Ohio Patrolmen's Benevolent Association (OPBA) (Full-time Patrol Officers) as written for the term January 1, 2026 through December 31, 2028.

Mr. Markley seconded the motion that passed unanimously.

Mrs. O'Brien made a motion to approve the collective bargaining agreement between Bainbridge Township and the Ohio Patrolmen's Benevolent Association (OPBA) (Sergeants) as written for the term January 1, 2026 through December 31, 2028.

Mr. Markley seconded the motion that passed unanimously.

# RECORD OF PROCEEDINGS

Minutes of

Board of Trustees

Regular

Meeting

GOVERNMENT FORMS & SUPPLIES 844-284-3388 FORM NO. 10148


Held Monday, February 23,

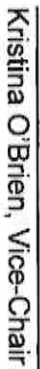
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Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, Dr. Bates made a motion to adjourn with a second by Mrs. O'Brien and the meeting was adjourned at 8:10 P.M.

  
Janice Sugarman, Fiscal Officer

  
Michael Bates, Chair

  
Kristina O'Brien, Vice-Chair

  
Jeffrey Markley, Trustee

Minutes Read: 3-9-2026

Minutes Approved: 3-9-2026

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-624-8338 FORM NO. 10148

Held

20

**BAINBRIDGE TOWNSHIP TRUSTEE MEETING**  
**AGENDA FOR MONDAY, FEBRUARY 23, 2026**

**EXECUTIVE SESSION**            **5:30 P.M.**            **Employment and Compensation of Public Employees**  
**(ORC 121.22(G)(1))**  
**Imminent Court Action (ORC 121.22(G)(3))**  
**Collective Bargaining (ORC 121.22(G)(4))**

**REGULAR SESSION:**            **7:00 P.M.**            **Regular Business Meeting**

**Call to Order/Pledge of Allegiance**

- I. Changes to the Agenda**
- II. Minutes Approval:**            *February 9, 2026 Regular Meeting*
- III. Presentations:**            *Kristi Pinkley, Geauga Public Health*  
*Director Christine Lakoniak, Geauga Mental Health & Recovery Board*
- IV. Department Head Reports:** *Fire, Police, Zoning*

**V. Public Comments:** *Please state your name & direct all comments to the Board of Trustees*

- VI. Fire**
  - A. Old Business**
  - B. New Business**
    - 1. *Job Description Approval – Fire Admin*
    - 2. *Aladtec Software Agreement*
  - C. Pending Business**

- VII. Police**
  - A. Old Business**
  - B. New Business**
    - 1. *Job Description Approval – Police Admin*
  - C. Pending Business**

- VIII. Service Department (Parks/Properties/Roads)**
  - A. Old Business**
  - B. New Business**
    - 1. *Contract for Election Day Polling Location*
    - 2. *Employment of Public Employee – Parks*
    - 3. *Memorandum for General Agreement ODNR Signage*
  - C. Pending Business**

- IX. Trustees**
  - A. Old Business**
    - 1. *AI Discussion*
  - B. New Business**
    - 1. *4<sup>th</sup> of July Event – Ice Cream*
  - C. Pending Business**
    - 1. *Temporary Signs Enforcement*
    - 2. *Cell Tower Lease*
    - 3. *Street Lighting Assessments*



- X. Zoning
  - A. Old Business
  - B. New Business
  - C. Pending Business

- XI. Fiscal
  - A. Old Business
  - B. New Business
    - 1. Permanent Appropriations 2026
  - C. Purchase Order Requests
    - 1. Vancuren Services Inc- Tree Removal/chip brush/haul chips- \$8,700 (Roads)
    - 2. R & R Truck Sales, Inc- Diagnostic Software- \$4,106.82 (Roads)
    - 3. DS Architecture- Structural Engineer & Mileage - \$6,869.96 (General)
    - 4. DS Architecture- Town Hall Renovations- \$15,000 (General)
  - D. Emergency PO Ratification
  - E. Invoice Approvals
    - 1. Morton Salt- Salt Fill Up-2026- \$48,196.32 (Roads)
  - F. Blanket Certificate Renewals/Approvals
    - 1. Repairs and Maintenance- \$15,000 (Roads)
    - 2. Training- \$1,000 (EMS)
  - G. Fiscal Resolution Approvals
    - 1. Resolution 02232026- B : To certify the Then and Now Certificate for payment for services provided in 2025 - \$6,869.32
    - 2. Resolution 02232026- C : Inter-fund transfer to the General Reserve Fund for Fiscal Year 2026- \$500,000

XII. Public Interaction: Question and Answer

XIII. Correspondence Received

XIV. Adjourn

*Next Regular Scheduled Meeting: Monday, March 9, 2026 at 7:00 P.M. at the Service Department*

*Next Special Meeting(s):*

*Late Addition(s):*



## Bainbridge Fire Incident Types

Fire Incidents

Fire Incidents

Active

Alarm Date Range 1/1/26 to 1/31/26

Is Locked true

Is Active true

# Fire Incident Types

Count of Total Incidents

Fire Calls

EMIS Calls

Other Calls

Count of Incidents  
**203**

Count of Fire Calls  
**12**

Count of EMIS Calls  
**129**

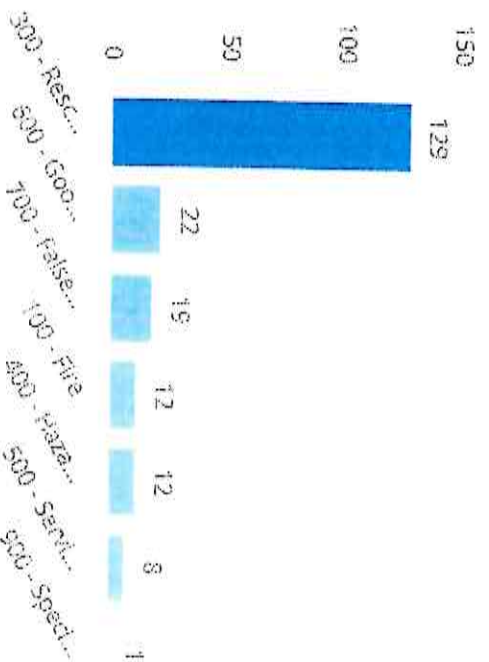
Count of Other Calls  
**62**

Percentage of Fire Calls: 5.9%

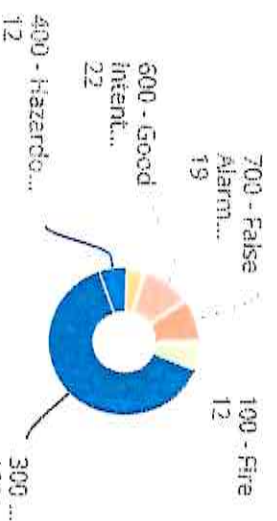
Percentage of EMIS Calls: 63.5%

Percentage of Other Calls: 30.5%

Count of Incidents by Incident Type Group and Year



Percentage of Incident Type Group



## Run Stats

	Fire & Other	Rescue	Total
Jan-26	74	129	203
Jan 2026 YTD	74	129	203
As Of Jan 2025	68	130	193
Fiscal Difference	6	-1	10





## BAINBRIDGE TOWNSHIP FIRE DEPARTMENT

17822 Chillicothe Rd  
Chagrin Falls, OH 44023

Lou Ann Metz, OFE  
Fire Chief

Office: 440-543-9873

Fax: 440-543-9091

JANUARY 2026

TYPE	JANUARY	% OF CALLS	2026 YTD	2025 YTD	CHANGE	%
EMS Calls	129	63.55%	129	130	-1	0.77%
Fire Calls	74	36.45%	74	68	6	8.82%
<b>Total Calls</b>	<b>203</b>	<b>100%</b>	<b>203</b>	<b>198</b>	<b>5</b>	<b>2.53%</b>

### FIRE PREVENTION ACTIVITIES

FIRE INSPECTIONS	73	FIRE	27	PERMITS	4	TOTAL	JAN.	104
Year to Date Totals	73	CODE	27	PERMITS	4	TOTAL	YTD	104
2025 Totals	200	VIOLATIONS	17		3		2024	220

### RESIDENT VERSUS NON-RESIDENT SERVICE

RESIDENT	YTD	NON-RESIDENT	*YTD
103	103	23	23
	81.80%		18.20%

### TRANSPORT BREAKDOWN

TRANSPORTS	*YTD	NON-TRANSPORTS	*YTD
88	88	38	38
	69.80%		30.20%

### HIGHER VOLUME FACILITIES

FACILITY	*YTD	%
Eliza Of Chagrin	23	17.80%
Urgent Care	9	7.00%
South Franklin	5	3.90%
<b>TOTAL</b>	<b>37</b>	<b>28.70%</b>

### TRANSPORT FACILITIES

FACILITY	*YTD	%
Hillcrest	26	29.55%
Ahuja	43	48.86%
Geauga	13	14.77%
Other	6	6.82%
<b>TOTAL</b>	<b>88</b>	<b>100%</b>

### SERVICE EXCELLENCE

#### AVE. RESPONSE TIME

**3 minutes 36 Seconds**

<b># OF EMS CALLS BILLED</b>	N/A	<b>PAYMENTS RECEIVED</b>	N/A	<b>NON-BILLABLE CALLS</b>
<b>SERVICE COSTS BILLED</b>	N/A	<b>AVERAGE BILL PER CALL</b>	N/A	N/A
<b>MILAGE BILLED (13,135)</b>	N/A			



Bainbridge Township Police Department  
**Law Enforcement Incidents**

**January 2026**

FBI NIBRS Group A Offenses		FBI NIBRS Group B Offenses	
Arson	0	Bad Checks	0
Assault Offenses	0	Curfew/ Loitering / Vagrancy	0
Bribery	0	Disorderly Conduct	0
Burglary / Breaking & Entering	1	Driving Under the Influence	2
Child Abuse	0	Drunkenness	2
Criminal Damage /Vandalism	0	Family Offenses - Non Violent	2
Domestic Violence	4	Harassment / Menacing	3
Drug Offenses	0	Liquor Law Violations	0
Embezzlement	0	Littering	0
Extortion / Blackmail	0	Runaway / Unruly Juveniles	0
Fraud Offenses	6	Trespass	0
Gambling Offenses	0	All other arrestable offenses	1
Homicide Offenses	0	<b>Total Group B Offenses</b>	<b>10</b>
Kidnapping / Abduction	0	<b>Other Incidents</b>	
Larceny / Theft - Petty	9	911 problem	18
Larceny / Theft - Grand	3	Animal Complaints	7
Motor Vehicle Theft /Unauth Use	0	Assist Fire Department	154
Pornography / Obscene Material	0	Assist other Agency	5
Prostitution Offenses	0	Citizen Assist	30
Receiving Stolen Property	0	Citizen Dispute	7
Robbery	0	Dead Body Found	2
Sex Offenses - Forcible	0	Disturbances	4
Sex Offenses - Non forcible	0	False Alarm - Business	31
Weapons Law Violations	0	False Alarm - Residence	14
<b>Total Group A Offenses</b>	<b>23</b>	Info Report	6
		Juvenile Complaint	1
		Lost / Found Property	5
		Miscellaneous	560
		Missing Persons	0
		Property Damage (accidental)	3
		Suicidal Person	1
		Suspicious Person / Vehicle	33
		Traffic Accidents	34
		Traffic Complaints	104
		Traffic Stops	111
		Vehicle Lockouts	19
		Warrant Service	5
<b>Three Year Comparison</b>		<b>Total Other Incidents</b>	<b>1154</b>
January 2026	1187	<b>Total Incidents January 2026</b>	<b>1187</b>
January 2025	1443		
January 2024	1587		
		<b>Total Incidents TYD 2026</b>	<b>1187</b>



**BAINBRIDGE TOWNSHIP POLICE DEPARTMENT  
MONTHLY ACTIVITY REPORT - JANUARY 2026**

OFFICERS	LAW INCIDENTS	ARRESTS - FELONY	ARRESTS - MIS.	TRAFFIC CITATIONS	WARNING CITATIONS	M/M CITATIONS
CHIEF BOKOVITZ						
LT. DREGER						
DET. SGT. BODOVETZ	1	1				
SGT. CHICKOS	9					
SGT. WEINER	4					
SGT. SMITH	18					
SGT. DENT	2					
DET. FREW						
DET. LAWRENCE						
PTL. BOYLES	54		3		10	
PTL. CAGWIN	103		4			
PTL. D'ORNELLAS	182	1	3		1	
PTL. FRANGIPANE	120		1		2	
PTL. GAVANDITTI	42		2			
PTL. GODEC	26	1	1		3	
PTL. JEAVONS	35		3		3	
PTL. KAUFMANN	27		1			
PTL. KVACH	95					
PTL. LUKAS	103		1		5	
PTL. MCCLELLAN	69		3			
PTL. MILSTEAD	107		1		1	
PTL. PONIKVAR	75		2		4	
PTL. REARDON	21		1			
PTL. ROCH	42				4	
PTL. SUMNER	36				1	
PTL. TUMA	15					
MONTHLY TOTAL	1186	3	26	34	0	0
TOTAL YEAR TO DATE	1186	3	26	34	0	0

RECORDS CLERK	LAW INCIDENTS
DOWNS, L.	1
GRECEK, G.	
MONTHLY TOTAL	1
TOTAL YEAR TO DATE	1

RECORDS ACTIVITY	JAN 2026	YTD
REPORT FEES	\$0.00	\$0.00
HOUSE CHECKS	482	482



## Bainbridge Township Monthly Permit Report

01/01/2026 - 01/31/2026

Permit Date	Bainbridge Permit Number	Permit Type	Description	Applicant Name	Total Fees	Parcel #	Parcel Address	Zoning	Subdivision
1/29/2026	18657	Accessory Residential Building	Accessory Building	Randall Greene	\$100.00	02-419737	17570 Snyder Road	R-5-A	
1/29/2026	18654	Cond. Use Review	CUP renewal for Fellowship Bible Church	Fellowship Bible Church	\$300.00	02-729378	16391 Chillicothe Road	R-5-A	
1/28/2026	18714	Use - Commercial	Comm. Use: Retail Sales/Tavern - Beer Run and Some	Brian Schultz	\$200.00	02-054600	17800 Chillicothe Road	C-B	
1/27/2026	18709	Wall Sign	Wall Sign - Scent Hound	Fast Signs - Twinsburg	\$200.00	02-271600	7041 Aurora Road	MUP	
1/26/2026	18708	Commercial Alteration	Parking	Madelynne Prosek	\$200.00	02-008200	16625 Wren Road	R-3-A	
1/26/2026	18707	Use - Commercial	Use - Exercise and Fitness	Madelynne Prosek	\$200.00	02-008200	16625 Wren Road	R-3-A	
1/22/2026	18694	Deck	Deck	Grand River Property Management	\$50.00	02-419466	17672 East Brook Trail	R-3-A	Tanglewood Gardens Condominium
1/21/2026	18658	New Construction	New Single Family Dwelling	Steven Huckabee	\$500.00	02-208300	16707 Findley Street	R-3-A	Chagrin Falls Park
1/21/2026	18715	Wall Sign	Wall Sign - Banfield	Mara Cipolletta	\$200.00	02-014900	7355 Market Place Drive	C-B	
1/21/2026	18713	New Construction	New Single Family Dwelling	Gary Andrews	\$500.00	02-251420	9446 Taylor May Rd	R-5-A	
1/13/2026	18712	Use - Commercial	Comm. Use - H&S Athletics	Erin Hagen	\$200.00	02-361270	8535 Tanglewood Square T-15	C-B	



1/13/2026	18710	Wall Sign	Barnes & Noble - Wall Sign	Watkins Lighting & Sign	\$200.00	02-420805	7555 Market Place Drive	C-B	
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**BAINBRIDGE TOWNSHIP NEW RESIDENCE  
TOTALS - JANUARY 2026  
Receipts for January 2026      \$2,075**

January 2026	2
January 2025	1
January 2024	1

Year to Date	2026	2
Year to Date	2025	1
Year to Date	2024	1

**BAINBRIDGE TOWNSHIP ZONING PERMIT  
TOTALS- January 2026**

January 2026	12
January 2025	5
January 2024	12

Year to Date	2026	12
Year to Date	2025	5
Year to Date	2024	12



02232026-A

**Bainbridge Township 2026 Permanent Appropriations**  
**RECAPITULATION OF FUNDS**

1000 General Fund	\$2,890,082.84
2011 Motor Vehicle-License Tax Fund	\$50,000.00
2021 Gasoline Tax Fund	\$450,000.00
2031 Road and Bridge Fund	\$4,391,600.00
2041 Cemetery Fund	\$77,200.00
2081 Police District Fund	\$5,882,700.00
2191 Special Levy Fund	\$5,056,350.00
2231 Permissive Motor Vehicle License Tax	\$60,000.00
2261 Law Enforcement	\$0.00
2272 Local Fiscal Recover (ARPA)	\$0.00
2281 Ambulance & Emergency Medical Services	\$718,500.00
2401 Lighting Assessment Fund	\$8,600.00
2902 DARE Program	\$2,000.00
2908 EPA 319 Grant	\$0.00
2910 OneOhio Opioid Settlement	\$18,500.00
2911 Ohio EMA ARPA 1st Responder Grant	\$89,773.45
2912 ESID Special Improvement District	\$7,932.77
2913 ODNR Special Revenue Grant	\$125,000.00
3101 General Bond Retirement Fund (Police)	\$0.00
3102 General Bond Retirement Fund (Fire)	\$170,242.50
4401 Public Works Project	\$400,000.00
4901 Capital Projects Police Department	\$0.00
4903 Fire Dept. Addition	\$0.00
4905 Public Improvement Tax Increment Fund (TIF #1)	\$270,500.00
4906 Public Improvement Tax Increment Fund (TIF #2)	\$60,500.00
4907 Public Improvement Tax Increment Fund (TIF #3)	\$1,150.00
4909 Capital Projects - General Reserve Fund	\$330,000.00
4910 Capital Projects -Road & Bridge Reserve Fund	\$85,000.00
4911 Capital Projects - Police Reserve Fund	\$100,000.00
4912 Capital Projects - Fire Reserve Fund	\$450,000.00
4951 Permanent Fund	\$623.91
4952 Permanent Fund	\$1,168.79
4953 Permanent Fund	\$152.76
4954 Permanent Fund	\$327.37
<b>GRAND TOTAL OF ANNUAL APPROPRIATIONS - ALL FUNDS</b>	<b>\$21,697,904.39</b>

*Mr. Markley* seconded the Resolution and the roll being called on its adoption, the vote resulted as follows:

Dr. Bates AYE  
Mr. Markley AYE  
Mrs. O'Brien AYE

Adopted February 23, 2026  
Fiscal Officer, Board of Township Trustees

THE STATE OF OHIO, Geauga County, ss:  
*TAKE S. SUGERMAN* Fiscal Officer of the Board of Trustees of Bainbridge Township, Geauga County, Ohio, and in whose custody the Files, Journals, and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing Temporary Appropriation Resolution has been compared by me with the said original and that the same is a true and correct copy thereof.

WITNESS my signature, this 23rd day of February, 2026.

*Take S. Sugerman*  
Township Fiscal Officer



**RESOLUTION 02232026-A**  
**Bainbridge Township 2026 Permanent Appropriation Resolution**

The Board of Trustees of Bainbridge Township Geauga County, Ohio, met in regular session on the 23rd day of February, 2026 at the office of Board of Trustees with the following members present:

Michael Bates  
Jeffrey Markley  
Kristina O'Brien

Mr. Mrs. O'Brien moved the adoption of the following resolution:

BE IT RESOLVED BY THE Board of Trustees of Bainbridge Township Geauga County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year, ending December 31, 2026 the following sums be and the same are hereby set aside and appropriated for the several purposes of which expenditures are to be made for and during said fiscal year, as follows:

Salaries					
Other					
Capital Outlay					
Transfers out					
Total General Fund					<b>\$2,890,082.84</b>
Total Motor Vehicle License Tax Fund					<b>\$50,000.00</b>
Total Gasoline Tax Fund					<b>\$450,000.00</b>
Total Permissive Motor Vehicle License Tax Fund					<b>\$60,000.00</b>
2031 ROAD AND BRIDGE FUND					
Salaries					
Other					
Capital Outlay					
Transfer out					
Total Road and Bridge Fund					<b>\$4,391,600.00</b>
2041 CEMETERY FUND					
Salaries					
Other					
Capital Outlay					
Total Cemetery Fund					<b>\$77,200.00</b>
2401 LIGHTING ASSESSMENT FUND					
Other					
Total Lighting Assessment Fund					<b>\$8,600.00</b>
2081 POLICE DISTRICT FUND					
Other - Salaries					
Other					
Capital Outlay					
Transfers - Out					
Total Police District Fund					<b>\$5,882,700.00</b>
2902 MISCELLANEOUS FUNDS -- DARE PROGRAM					
Other - Salaries					
Other					
Total Misc. Funds - DARE Program					<b>\$2,000.00</b>
2908 MISCELLANEOUS FUNDS - EPA 319 GRANT					
Other					
Total Misc. Funds - EPA 319 GRANT					<b>\$0.00</b>



Total Misc. Funds -- EPA 319 Grant		<u>\$0.00</u>
Salaries	2910 MISCELLANEOUS FUNDS -- ONEOHIO OPIOID FUND	\$15,000.00
Other		\$3,500.00
	Total Misc. Funds -- OneOhio Opioid	<u>\$18,500.00</u>
Other	2911 MISCELLANEOUS FUNDS -- Ohio EMA ARPA 1st Responder Grant	
Total Misc. Funds -- EMA ARPA 1st Responder		<u>\$89,773.45</u>
ESID Special Improvement District	2912 MISCELLANEOUS FUNDS -- ESID Special Improvement District Fund	\$7,932.77
		<u>\$7,932.77</u>
Improvement of sites	2913 MISCELLANEOUS FUNDS -- ODNR Special Revenue Grant Fund	\$125,000.00
		<u>\$125,000.00</u>
Salaries	2191 FIRE SPECIAL LEVY FUNDS	\$2,700,000.00
Other		\$1,749,850.00
Capital Outlay		\$106,500.00
Transfers out		\$500,000.00
	Total Fire Special Levy Funds	<u>\$5,056,350.00</u>
Salaries	2281 AMBULANCE AND EMERGENCY MEDICAL SERVICES FUND	\$0.00
Other		\$218,500.00
Capital Outlay		\$500,000.00
	Total Ambulance and Emergency Medical Services Fund	<u>\$718,500.00</u>
Other Expenses	2281 LAW ENFORCEMENT TRUST FUND	\$0.00
	Total Law Enforcement Trust Fund	<u>\$0.00</u>
Capital Outlay	2272 LOCAL FISCAL RECOVERY (ARPA) FUND	\$0.00
Total Local Fiscal Recovery (ARP) Fund		<u>\$0.00</u>
Principle	3101 GENERAL BOND (NOTE) RETIREMENT FUND (POLICE)	\$0.00
Interest		\$0.00
	Total General Bond Retirement Fund	<u>\$0.00</u>
Principle	3102 GENERAL BOND (NOTE) RETIREMENT FUND (FIRE)	\$151,000.00
Interest		\$19,242.50
	Total General Bond Retirement Fund	<u>\$170,242.50</u>
Contracted Services	4401 PUBLIC WORKS COMMISSION PROJECT	\$400,000.00
Total Public Works Commission Project		<u>\$400,000.00</u>
Contracts - Projects	4901 POLICE STATION CONSTRUCTION FUND	\$0.00
Other		\$0.00
	Total Bond Funds	<u>\$0.00</u>
Fire Dept. Expansion/Addition	4903 FIRE DEPT EXPANSION/ADDITION	\$0.00
Total Fire Dept Expansion/Addition		<u>\$0.00</u>
Public Improvement Tax Increment	4905 PUBLIC IMPROVEMENT TAX INCREMENT (TIF #1)	\$270,500.00
		<u>\$270,500.00</u>



Total Public Improvement Tax Increment (TIF #1)		<u>\$270,500.00</u>
	<u>4906 PUBLIC IMPROVEMENT TAX INCREMENT (TIF #2)</u>	
Public Improvement Tax Increment	\$60,500.00	
Total Public Improvement Tax Increment (TIF #2)		<u>\$60,500.00</u>
	<u>4907 PUBLIC IMPROVEMENT TAX INCREMENT (TIF #3)</u>	
Public Improvement Tax Increment	\$1,150.00	
Total Public Improvement Tax Increment (TIF #3)		<u>\$1,150.00</u>
	<u>4909 Capital Projects - General Reserve Fund</u>	
General Reserve Fund - Capital Outlay	\$330,000.00	
Total General Reserve Fund		<u>\$330,000.00</u>
	<u>4910 Capital Projects - Road &amp; Bridge Reserve Fund</u>	
R&B Reserve Fund -Capital Outlay	\$85,000.00	
Total Road & Bridge Reserve Fund		<u>\$85,000.00</u>
	<u>4911 Capital Projects - Police Reserve Fund</u>	
Police Reserve Fund - Capital Outlay	\$100,000.00	
Total Police Reserve Fund		<u>\$100,000.00</u>
	<u>4912 Capital Projects - Fire Reserve Fund</u>	
Fire Reserve Fund - Capital Outlay	\$450,000.00	
Total Fire Reserve Fund		<u>\$450,000.00</u>
Transfers - Out		<u>\$623.91</u>
Transfers - Out		<u>\$1,168.79</u>
Transfers - Out		<u>\$152.76</u>
Transfers - Out		<u>\$327.37</u>



Payment Listing

2/10/2026 to 2/23/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
46541	01/08/2026	01/08/2026	AW	De Lage Landen Financial Services	\$372.75 *	V
46541	02/12/2026	02/12/2026	AW	De Lage Landen Financial Services	-\$372.75	V
46560	01/12/2026	01/12/2026	AW	CARTER LUMBER	\$947.48 *	C
46560	02/23/2026	02/23/2026	NEG ADJ	CARTER LUMBER	-\$611.93	O
46703	02/09/2026	02/09/2026	AW	I.A. Lewin, PE & Associates	\$2,000.00 *	O
46703	02/10/2026	02/10/2026	NEG ADJ	I.A. Lewin, PE & Associates	-\$2,000.00	O
46707	02/09/2026	02/09/2026	AW	NEO Electrical Supply & Lighting Center	\$66.00 *	V
46707	02/17/2026	02/17/2026	AW	NEO Electrical Supply & Lighting Center	-\$66.00	V
46713	02/12/2026	02/12/2026	AW	Amazon Capital Services	\$282.38	O
46714	02/12/2026	02/12/2026	AW	CARTER LUMBER	\$197.24	O
46715	02/12/2026	02/12/2026	AW	CHAGRIN VALLEY/SOLON TIMES	\$125.00	O
46716	02/12/2026	02/12/2026	AW	CHARDON WELDING, INC.	\$50.00	O
46717	02/12/2026	02/12/2026	AW	CINTAS CENTRALIZED AR	\$156.31	O
46718	02/12/2026	02/12/2026	AW	Dex Imaging LLC	\$364.36	O
46719	02/12/2026	02/12/2026	AW	DS ARCHITECTURE	\$535.00	O
46720	02/12/2026	02/12/2026	AW	E & H Hardware Group, LLC	\$20.39	O
46721	02/12/2026	02/12/2026	AW	Expert IT, LLC	\$421.20	O
46722	02/12/2026	02/12/2026	AW	FP MAILING SOLUTIONS	\$98.85	O
46723	02/12/2026	02/12/2026	AW	GEAUGA COUNTY ADP BOARD	\$2,367.49	O
46724	02/12/2026	02/12/2026	AW	GEAUGA COUNTY DEPT. OF WATER RESC	\$1,409.63	O
46725	02/12/2026	02/12/2026	AW	Geauga County Sheriff's Office	\$461.30	O
46726	02/12/2026	02/12/2026	AW	KIMBALL MIDWEST	\$354.25	O
46727	02/12/2026	02/12/2026	AW	KOLSOM TIRES SALES & SERVICES	\$1,509.20	O
46728	02/12/2026	02/12/2026	AW	Liberty Ford Aurora	\$211.56	O
46729	02/12/2026	02/12/2026	AW	LITTLER MENDELSON,P.C.	\$9,139.00	O
46730	02/12/2026	02/12/2026	AW	MES Service Company	\$3,285.01	O
46731	02/12/2026	02/12/2026	AW	Millstone Management Group	\$158,871.41	O
46732	02/12/2026	02/12/2026	AW	MK Roofing & Construction	\$500.00	O
46733	02/12/2026	02/12/2026	AW	MORTON SALT, INC.	\$9,041.70	O
46734	02/12/2026	02/12/2026	AW	NAPA Auto Parts	\$456.23	O
46735	02/12/2026	02/12/2026	AW	O'REILLY EQUIPMENT	\$23,350.00	O
46736	02/12/2026	02/12/2026	AW	Premier Metals	\$44.57	O
46737	02/12/2026	02/12/2026	AW	Singerman, Mills, Desberg & Kaurtz Co., L.P./	\$3,864.00	O
46738	02/12/2026	02/12/2026	AW	SUNRISE SPRINGS WATER CO.	\$154.75	O
46739	02/12/2026	02/12/2026	AW	U.S. Bank	\$153.83	O
46740	02/12/2026	02/12/2026	AW	United Business Supply	\$100.62	O
46741	02/12/2026	02/12/2026	AW	University Hospitals Occupational Health	\$244.00	O
46742	02/12/2026	02/12/2026	AW	De Lage Landen Financial Services	\$372.75	O
46743	02/19/2026	02/19/2026	AW	ACTIVE PLUMBING SUPPLY CO.	\$403.15	O
46744	02/19/2026	02/19/2026	AW	AUBURN PIPE & PLUMBERS SUPPLY	\$7.98	O
46745	02/19/2026	02/19/2026	AW	BOUND TREE MEDICAL, LLC	\$992.99	O
46746	02/19/2026	02/19/2026	AW	CCT FINANCIAL	\$163.00	O
46747	02/19/2026	02/19/2026	AW	CHAGRIN VALLEY/SOLON TIMES	\$125.00	O
46748	02/19/2026	02/19/2026	AW	Corporate Billing	\$652.50	O
46749	02/19/2026	02/19/2026	AW	Country Roofing LLC	\$18,835.80	O
46750	02/19/2026	02/19/2026	AW	De Lage Landen Financial Services	\$372.75	O



**Payment Listing**

2/10/2026 to 2/23/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
46751	02/19/2026	02/19/2026	AW	De Lage Landen Financial Services	\$372.75	O
46752	02/19/2026	02/19/2026	AW	Dex Imaging LLC	\$111.74	O
46753	02/19/2026	02/19/2026	AW	E & H Hardware Group, LLC	\$78.82	O
46754	02/19/2026	02/19/2026	AW	Expert IT, LLC	\$2,592.00	O
46755	02/19/2026	02/19/2026	AW	Hans' Freightliner of Cleveland	\$233.19	O
46756	02/19/2026	02/19/2026	AW	Highway Auto Center, LLC	\$1,396.60	O
46757	02/19/2026	02/19/2026	AW	Junction Buick GMC	\$178.12	O
46758	02/19/2026	02/19/2026	AW	LORI DOWNS	\$159.99	O
46759	02/19/2026	02/19/2026	AW	MCMASTER CARR SUPPLY COMPANY	\$18.00	O
46760	02/19/2026	02/19/2026	AW	NAPA Auto Parts	\$996.76	O
46761	02/19/2026	02/19/2026	AW	O'REILLY EQUIPMENT	\$261.30	O
46762	02/19/2026	02/19/2026	AW	SHERWIN-WILLIAMS	\$109.37	O
46763	02/19/2026	02/19/2026	AW	Steel Supply Co, Inc.	\$86.05	O
46764	02/19/2026	02/19/2026	AW	Ullman Oil	\$18,869.37	O
46765	02/19/2026	02/19/2026	AW	UNIQUE PAVING MATERIALS CORP.	\$267.50	O
46766	02/19/2026	02/19/2026	AW	United Business Supply	\$342.71	O
46767	02/19/2026	02/19/2026	AW	Valley Freightliner Trucks	\$2,488.49	O
46768	02/19/2026	02/19/2026	AW	VERIZON WIRELESS	\$160.58	O
46769	02/19/2026	02/19/2026	AW	WELLS FARGO	\$188.00	O
46770	02/19/2026	02/19/2026	RW	Nichole Broksi	\$350.00	O
46771	02/19/2026	02/19/2026	RW	Jennifer L McMahan	\$350.00	O
46772	02/19/2026	02/19/2026	RW	Kathryn M Habbyslaw	\$350.00	O
46773	02/19/2026	02/19/2026	AW	Autum Kerry	\$350.00	O
46774	02/19/2026	02/19/2026	AW	Matthew Lively	\$350.00	O
46775	02/23/2026	02/23/2026	AW	Amazon Capital Services	\$256.50	O
46776	02/23/2026	02/23/2026	AW	CARTER LUMBER	\$88.25	O
46777	02/23/2026	02/23/2026	AW	CINTAS CENTRALIZED AR	\$48.67	O
46778	02/23/2026	02/23/2026	AW	Cummins	\$860.00	O
46779	02/23/2026	02/23/2026	AW	Dex Imaging LLC	\$69.72	O
46780	02/23/2026	02/23/2026	AW	E & H Hardware Group, LLC	\$16.99	O
46781	02/23/2026	02/23/2026	AW	Family Farm & Home	\$274.95	O
46782	02/23/2026	02/23/2026	AW	Hans' Freightliner of Cleveland	\$789.87	O
46783	02/23/2026	02/23/2026	AW	JEFFREY MARKLEY	\$1,118.35	O
46784	02/23/2026	02/23/2026	AW	Junction Auto Sales, Inc.	\$133.72	O
46785	02/23/2026	02/23/2026	AW	Linde Gas & Equipment, Inc.	\$612.88	O
46786	02/23/2026	02/23/2026	AW	NAPA Auto Parts	\$214.20	O
46787	02/23/2026	02/23/2026	AW	NEOFCA	\$450.00	O
46788	02/23/2026	02/23/2026	AW	Staples	\$37.09	O
46789	02/23/2026	02/23/2026	AW	UNIQUE PAVING MATERIALS CORP.	\$275.00	O
46790	02/23/2026	02/23/2026	AW	WESTERN RESERVE OFFICE SUPPLY	\$369.92	O

Total Payments: \$272,801.97

Total Conversion Vouchers: \$0.00

Total Less Conversion Vouchers: \$272,801.97



BAINBRIDGE TOWNSHIP, GEAUGA COUNTY

2/24/2026 1:43:06 PM

**Payment Listing**

UAN v2026.1

2/10/2026 to 2/23/2026

Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant,  
WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher,  
CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ  
- Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.



TRUSTEES  
Jeffrey S. Markley  
Kristina O'Brien  
Michael Bates



FISCAL OFFICER  
Janice S. Sugarman

**RESOLUTION** 0233026-B

**WHEREAS** Bainbridge Township, Geauga County, Ohio is a political subdivision subject to constitution, laws, and regulations of the State of Ohio; and;

**WHEREAS**, Section 5705.41, Ohio Revised Code, permits a Township to issue a "Then and Now Certificate" if the Fiscal Officer can certify that both at the time that a contract or purchase order was made and at the time that the Fiscal Officer is completing certification, sufficient funds required to meet an obligation in the current year has been lawfully appropriated for such purpose and is in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances, and;

**WHEREAS**, if the amount exceeds \$3,000, the Fiscal Officer shall obtain authorization, by resolution, from the Bainbridge Township Board of Trustees, and;

**WHEREAS**, the Township has received an invoice as listed:  
DS Architecture- structural engineering in the total amount of \$6,869.96 and;

**NOW, THEREFORE BE IT RESOLVED** that the following be authorized by Bainbridge Township Board of Trustees, Geauga County, Ohio:

That the Fiscal Officer is authorized, to certify the Then and Now Certificate for payment in the amount of \$6,869.96 for services provided in 2025.

Moved By: Mrs. O'Brien      Seconded By: Mr. Markley

Vote:

Dr. Michael Bates Aye      Mrs. Kristina O'Brien Aye      Mr. Jeffrey Markley Aye  
Attested to by Mrs. Janice S. Sugarman, Fiscal Officer.

Janice Sugarman      Date: 2/23/24



CRS/STELLS  
Jeffrey S. Markley  
Kristina O'Brien  
Michael Bates



FISCAL OFFICER  
Janice S. Sugarman

**RESOLUTION** 02433006-C

**WHEREAS** Bainbridge Township, Geauga County, Ohio is a political subdivision subject to constitution, laws, and regulations of the State of Ohio; and

**WHEREAS**, it is necessary to authorize an inter-fund transfer to the General Reserve Fund, and

**WHEREAS**, it is necessary to make budget transfers to cover expenses in the Fiscal Year 2026 budget appropriations.

**NOW, THEREFORE BE IT RESOLVED** that the following be authorized by Bainbridge Township Board of Trustees, Geauga County, Ohio:

FROM:	1000-910-910-0000	General Fund	(\$500,000.00)
TO:	4909-931-0000	General Reserve Fund	\$500,000.00

Moved By: Mrs. O'Brien      Seconded By: Mr. Markley

Vote:

Dr. Michael Bates Aye      Mrs. Kristina O'Brien Aye      Mr. Jeffrey Markley Aye  
Attested to by Mrs. Janice S. Sugarman, Fiscal Officer.

Janice S. Sugarman      Date: 2/23/26

