

TRUSTEES
Jeffrey S. Markley
Kristina O'Brien
Michael Bates



FISCAL OFFICER
Janice S. Sugarman

**ADMINISTRATIVE ASSISTANT
BAINBRIDGE TOWNSHIP POLICE DEPARTMENT**

The Bainbridge Township Police Department is seeking a full-time administrative assistant for general office duties. Mature person with good communication skills. Must be organized, experienced, and possess a good working knowledge of Microsoft Office Programs. This position reports directly to the police chief. Applications are available at www.bainbridgetwp.com under Job Postings. Please send completed application along with resume to Bainbridge Township Fiscal Officer, 17826 Chillicothe Road, Chagrin Falls, OH 44023 by March 26, 2026.

Janice S. Sugarman, Fiscal Officer
Bainbridge Township