

Monday, July 14,

25

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Service Department meeting room on July 14, 2025. Those present were Trustees Mrs. Kristina O'Brien, Mr. Jeff Markley, and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Mr. Markley presided and called the meeting to order at 6:07 P.M.

EXECUTIVE SESSION

Dr. Bates made a motion to recess the regular meeting and go into executive session for the Employment, Compensation, and Discipline of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Mrs. O'Brien seconded the motion. Roll call vote followed: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

The trustees recessed their regular meeting at 6:07 P.M. to go into executive session.

Chief Jon Bokovitz was invited into executive session at 6:07 P.M. and left at 6:35 P.M. with Mrs. Sugarman.

Chief Lou Ann Metz was invited into executive session at 6:35 P.M. and left at 6:57 P.M.

The trustees returned from executive session and reconvened their regular meeting at 7:08 P.M., and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

- 1. ADD: Approve roofing agreement with Ken's Parkhill - Police
- 2. ADD: Donation of Sick Time - Fire

MINUTES APPROVAL

Dr. Bates moved to approve the minutes of the trustees' June 23, 2025 regular meeting and June 23, 2025 special work session as written.

Mrs. O'Brien seconded the motion. Vote: Mr. Markley, aye; Dr. Bates, aye; Mrs. O'Brien, aye. Motion carried.

DEPARTMENTAL REPORTS

FISCAL OFFICE REPORT

Mrs. Janice Sugarman presented the fiscal report for June 2025. The general fund balance as of June 30, 2025 was \$2,293,078.27. She reported that both July tax advances were received. She also mentioned that the fiscal office is working to clean up some old funds. The complete fiscal department report is attached to and becomes a permanent part of these minutes.

SERVICE DEPARTMENT REPORT

Mr. Alex Hansel presented the service department report for the month of June 2025. The town hall demolition is completed. Bids are being received for further work. The scaffolding is down and has been returned. The donated dogwood trees and rose bushes were planted at Smith Creek. Many thanks to Davey Resources Group for the donation. The complete service department report is attached to and becomes a permanent part of these minutes.

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KENSTON COMMUNITY EDUCATION

Maximus Yost presented the Kenston Community Education report for the first quarter of 2025. He reported that KCE has over \$100,000.00 more in the bank this year than at the same time last year. Revenues are up. There were four scholarship recipients this year. In addition, KCE gave merit increases to the staff. Finally, all boxes that will house AED's have been placed at local facilities. The complete KCE report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

Steve Oluic from Hambden Township informed the trustees that he plans to run for county commissioner in the November 2026 election. The primary is May 2026.

FIRE DEPARTMENT – NEW BUSINESSTraining Request – Kiryk

Dr. Bates made a motion to approve the training request for Firefighter Kristen Kiryk to attend the Fire Safety Inspector training in Seville, OH from August 8-11 and 18-22, 2025 at an estimated cost of \$2,403.49 per the recommendation of the fire chief and as specified in the training request. If a fire vehicle is available, the trustees authorized permission for it to be kept overnight.

Mrs. O'Brien seconded the motion that passed unanimously.

POLICE DEPARTMENT – NEW BUSINESSRetirement of Public Employee

Dr. Bates made a motion to accept the retirement of records clerk Lora Fletcher effective July 31, 2025 per the recommendation of the police chief and with many thanks for her 32 years of service to the township.

Mrs. O'Brien seconded the motion that passed unanimously.

Training Request – Godec

Dr. Bates made a motion to approve the training request for Officer Joseph Godec to attend the EFC Level 1 Instructor Certification Course in Chesterland, OH from July 21 – 24, 2025 at an estimated cost of \$1,249.00 with the use of a township vehicle per the recommendation of the police chief and as specified in the training request.

Mrs. O'Brien seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSCertificate of Need – Road Levy Renewal

Dr. Bates made a motion, pursuant to ORC section 5705.03(B), to approve Resolution 07142025-A and submit to the Geauga County Auditor asking that he certify back to us the total current tax valuation, and the number of mills required to generate a specified amount of revenue, considered by a 2.00-mill, 5-year renewal levy first levied in 1996, per the recommendation of the service director and in accordance with ORC 5705.19(G).

Mrs. O'Brien seconded the motion which passed unanimously.

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TRUSTEES - OLD BUSINESS

Street Lighting Discussion

Mr. Markley plans to contact the Auditor’s office for additional information. This will be discussed further at a future meeting.

ZONING DEPARTMENT – NEW BUSINESS

Set Hearing Date for Z-2025-2 and Z-2025-3

Dr. Bates made a motion to set the public hearing dates for the proposed amendments Z-2025-2 and Z-2025-3 for July 28, 2025 at 7:30 P.M. and 7:35 P.M. respectively at the Bainbridge Township Service Department meeting room at 17800 Haskins Road per the recommendation of the zoning inspector.

Mrs. O’Brien seconded the motion that passed unanimously.

FISCAL OFFICE - NEW BUSINESS

PURCHASE ORDER APPROVALS

Dr. Bates made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Mrs. O’Brien seconded the motion that passed unanimously.

Purchase Order Request List

- 1. Expert IT – Microsoft Licenses Renewals - \$5,568.00 (Fire)
- 2. Geauga Mechanical – Boiler Burner & Hot Water Pump - \$40,205.00 (Police)
- 3. Parkhill Roofing Co., Inc. – New Roof for Police Station - \$214,920.00 (Police)
- 4. Montage Enterprises – Parts for Alamo Flail Mower Repair - \$4,608.62 (Roads)

INVOICE APPROVALS

Dr. Bates made a motion to approve the invoices listed below as submitted by the Fiscal Officer.

Mrs. O’Brien seconded the motion that passed unanimously.

Invoices

- 1. Littler – Employee Handbook Review - \$580.00 (General)
- 2. Littler – General Labor - \$116.00 (General)
- 3. Littler – Jeavons Arbitration - \$174.00 (Police)
- 4. Liberty Tire – Tire Recycling from Clean-up Day - \$4,515.44 (Roads)
- 5. Tri Mor Corporation – Pay Application No. 2 – Reconstruction of Plum Creek Trail & Southbrook Trail - \$301,553.00 (Roads)

BLANKET CERTIFICATE RENEWALS/APPROVALS

Dr. Bates made a motion to approve the blanket certificate listed below as submitted by the Fiscal Officer.

Mrs. O’Brien seconded the motion that passed unanimously.

Blanket Certificate

- 1. Other – Supplies and Materials - \$5,500.00 (Roads)

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FISCAL RESOLUTION APPROVALS

Dr. Bates made a motion to approve Resolution 07142025-B as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of June 2025 – \$8,997.45

Mrs. O'Brien seconded the motion that passed unanimously.

Checks Dated June 24, 2025, 2025 through July 14, 2025

The trustees examined and signed checks and invoices from June 24, 2025 through July 14, 2025, consisting of warrants #45555 through #45678 in the amount of \$319,067.84.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions including payroll for the month of June 2025, #141-2025 through #166-2025 in the amount of \$907,686.30 are attached to and become a permanent part of these minutes.

PUBLIC INTERACTION

Karen Bartlett of 18591 Geauga Lake Road had some asks of the trustees concerning the roads department. She asked that Root Road and Jackson Road be striped. She also believes that Geauga Lake Road needs to be fixed. The trustees will have the assistant service director look into both of these issues.

CORRESPONDENCE

1. Fair Housing Resource Center
2. Amanda Meitz – Storm Maintenance Appreciation Letter
3. Mullins Law Group – Norfolk Southern Railway – Abandonment Exemption
4. WRLC – Celebration Events
5. Jennifer Jones – email regarding spent fireworks cartridges in the recycling bins

LATE ADDITIONSRoofing Agreement Approval

Dr. Bates made a motion to approve the agreement for roofing with Ken's Parkhill in the amount of \$214,920.00 and authorize the chair to sign the agreement per the recommendation of the police chief.

Mrs. O'Brien seconded the motion that passed unanimously.

Sick Time Donation

Dr. Bates made a motion to authorize the donation of 45 hours of sick time from Chief Lou Ann Metz to a fire department employee based on the recommendation of the fire chief.

Mrs. O'Brien seconded the motion that passed unanimously.

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Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, Dr. Bates made a motion to adjourn with a second by Mrs. O'Brien and the meeting was adjourned at 7:59 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____

Roads Report June 2025

Emergency callouts: 4 callouts

6/8/2025	2 man callout (Tree blocking road)
6/14/2025	2 man callout (Backfill trenches @ Plum Creek Project)
6/19/2025	1 man callout (sweep roads)
6/24/2025	2 man callout (trees blocking road)

Cemetery: 5 days (84 Hrs. total)

6/2/2025	Footers	(7 Hrs., 2 men ½ day each)
6/5/2025	Footers	(28 Hrs., 4 men 1 day each)
6/9/2025	Footers	(21 Hrs., 3 men 1 day each)
6/13/2025	Ash Burial	(7 Hrs., 2 men ½ day each)
6/25/2025	Full Burial	(21 Hrs., 3 men 1 day each)

Parks: 3 days (49 Hrs. total)

6/2/2025	Lakeside planting	(7 Hrs., 2 men ½ day each)
6/3/2025	Lakeside planting	(28 Hrs., 4 men 1 day each)
6/4/2025	Lakeside planting	(14 Hrs., 2 men 1 day each)

Townhall: 7 days (154 Hrs. total)

6/9/2025	Wall up townhall prior to demo	(14 Hrs. 2 men 1 day each)
6/10/2025	Wall up townhall prior to demo	(14 Hrs. 2 men 1 day each)
6/12/2025	Back up townhall curbs with clay	(14 Hrs. 2 men 1 day each)
6/17/2025	Scaffold removal	(28 Hrs. 8 men ½ day each)
6/18/2025	Scaffold removal	(28 Hrs. 4 men 1 day each)
6/23/2025	Backfill townhall basement w/ clay	(49 Hrs. 7 men 1 day each)
6/24/2025	Backfill townhall basement w/ clay	(7 Hrs. 1 man 1 day)

Roadside Ditching: 6 days

Roadside mowing: 11 days

Saw cut roads for FD repair: 1 day

Cold Patch (Potholes/berms): 3 days

Full depth repair: 3 days (Stafford)

Hydroseed ditches: 1 day

Remove and replace drive pipes: 5 days (Pebble Creek x 2, Riverview, Penny, Willson)

Concrete apron: 2 days (Pebble Creek)

Jet pipes: 1 day (Woodberry, Peppermill)

Repair erosion/sink holes in berm: 1 day (Timber Trl, Wilderness Pass)

Tree clean up after storm: 2 days

Remove advert. Signage in right of way: 1 day

Push up grindings from Plum Creek project: 2 days

Haul spoils from Ycamp to Treat Rd.: 2 days

Dredge Cedar St. box culvert: 1 day

Asphalt aprons: 2 days (Penny, Riverview)

June

Parks and Properties Report

Townhall Campus

- Installed temporary construction fencing around Townhall.
- Built temporary walls to prevent damage and dust from entering non-demo areas.
- Removed copula, landscape lighting, heat cables, and Christmas lights from building demo area.
- Covered all curbs with clay to prevent damage from demo.
- Fiber communications wire switched from townhall to police department.
- Removed window trim and windows from demolition area.
- Disassembled scaffolding from Townhall demolition area.
- Demo planned area of building.
- Removed some carpeting from basement.
- Hauled dirt to backfill townhall basement and divert water from going into basement.
- Installed Heritage Park A.E.D. box.
- Started bracing and supporting for Townhall stage.
- Swept parking lot of any loose debris.
- Opened both baseball fields opened back up to K.C.E. for games and practices.
- Turned power back on and all air conditioning units.

Centerville Mills Campus

- Installed 200 rose bushes and 200 Dogwoods that were donated by Davey Resource Group around the former Paterek Lake site.
- General Park maintenance.
- Installed air conditioning in lakeside building.
- Installed new bulletin board and A.E.D. box.
- Mowed around Paterek monument. (located behind dog park)

River Road Park

- General Park maintenance.
- Replaced Toilet paper dispensers in women's restroom.

Settlers Park

- General Park Maintenance.

General parks and properties

- Cleaned pickup trucks.
- Maintained the recycling center daily.
- Switched from Windstream to digital line for service department fax.
- Started preparing for fireworks at Kenston high school.
- Installed new flower beds, plants and gravel around new patio area at police department.
- Repurposed toilet paper dispensers from River Road Park to Burns Lindow Building.

Cash Summary by Fund

June 2025

Fund #	Fund Name	Fund Balance 6/1/2025	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 6/30/2025	Non-Pooled Balance	Pooled Balance
1000	General	\$2,481,157.84	\$0.00	\$52,035.59	\$0.00	\$0.00	\$2,533,193.43	\$141,933.14	\$98,182.02	\$0.00	\$2,293,078.27	\$0.00	\$2,293,078.27
2011	Motor Vehicle License Tax	\$24,470.63	\$0.00	\$3,191.01	\$0.00	\$0.00	\$27,661.64	\$0.00	\$0.00	\$0.00	\$27,661.64	\$0.00	\$27,661.64
2021	Gasoline Tax	\$371,791.42	\$0.00	\$21,775.75	\$0.00	\$0.00	\$393,567.17	\$27,556.36	\$0.00	\$0.00	\$366,010.81	\$0.00	\$366,010.81
2031	Road and Bridge	\$2,451,675.70	\$0.00	\$276,162.23	\$3,182.02	\$0.00	\$2,731,019.95	\$431,149.95	\$0.00	\$0.00	\$2,299,870.00	\$0.00	\$2,299,870.00
2041	Cemetery	\$117,015.33	\$0.00	\$2,575.00	\$0.00	\$0.00	\$119,590.33	\$2,315.98	\$0.00	\$0.00	\$117,274.35	\$0.00	\$117,274.35
2081	Police District	\$3,340,509.64	\$0.00	\$233,079.24	\$0.00	\$0.00	\$3,573,588.88	\$416,950.02	\$500,000.00	\$0.00	\$2,656,638.86	\$0.00	\$2,656,638.86
2191	SPECIAL LEVY-FIRE	\$2,311,068.46	\$0.00	\$301,046.17	\$0.00	\$0.00	\$2,612,114.63	\$309,206.10	\$500,000.00	\$0.00	\$1,802,908.53	\$0.00	\$1,802,908.53
2231	Permissive Motor Vehicle License Tax	\$40,252.30	\$0.00	\$3,765.00	\$0.00	\$0.00	\$44,017.30	\$310.00	\$0.00	\$0.00	\$43,707.30	\$0.00	\$43,707.30
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$726,151.25	\$0.00	\$20,475.17	\$0.00	\$0.00	\$746,626.42	\$21,887.45	\$0.00	\$0.00	\$724,738.97	\$0.00	\$724,738.97
2401	LIGHTING ASSESSMENT	\$15,983.52	\$0.00	\$0.00	\$0.00	\$0.00	\$15,983.52	\$0.00	\$0.00	\$0.00	\$15,983.52	\$0.00	\$15,983.52
2902	DARE PROGRAM	\$17,851.57	\$0.00	\$0.00	\$0.00	\$0.00	\$17,851.57	\$0.00	\$0.00	\$0.00	\$17,851.57	\$0.00	\$17,851.57
2910	OneOhio Opioid Settlement	\$33,171.30	\$0.00	\$0.00	\$0.00	\$0.00	\$33,171.30	\$0.00	\$0.00	\$0.00	\$33,171.30	\$0.00	\$33,171.30
2911	Ohio EMA ARPA 1st Responder Grant	\$121,981.76	\$0.00	\$0.00	\$0.00	\$0.00	\$121,981.76	\$8,000.00	\$0.00	\$0.00	\$113,981.76	\$0.00	\$113,981.76
2912	ESID Erosion Special Improvement Tax	\$3,966.38	\$0.00	\$0.00	\$0.00	\$0.00	\$3,966.38	\$0.00	\$0.00	\$0.00	\$3,966.38	\$0.00	\$3,966.38
3101	General (bond) (note) Retirement	\$441,542.74	\$0.00	\$0.00	\$0.00	\$0.00	\$441,542.74	\$0.00	\$0.00	\$0.00	\$441,542.74	\$0.00	\$441,542.74
3102	General (Bond) (Note) Retirement	\$1,391,264.32	\$0.00	\$0.00	\$0.00	\$0.00	\$1,391,264.32	\$0.00	\$0.00	\$0.00	\$1,391,264.32	\$0.00	\$1,391,264.32
4905	Public Improvement TIF #1	\$1,342,567.51	\$0.00	\$0.00	\$0.00	\$0.00	\$1,342,567.51	\$0.00	\$0.00	\$0.00	\$1,342,567.51	\$0.00	\$1,342,567.51
4906	Public Improvement TIF #2	\$232,578.79	\$0.00	\$0.00	\$0.00	\$0.00	\$232,578.79	\$0.00	\$0.00	\$0.00	\$232,578.79	\$0.00	\$232,578.79
4907	Public Improvement TIF #3	\$34,126.40	\$0.00	\$0.00	\$0.00	\$0.00	\$34,126.40	\$0.00	\$0.00	\$0.00	\$34,126.40	\$0.00	\$34,126.40
4909	Capital Projects - General Reserve Fund	\$830,228.93	\$0.00	\$0.00	\$95,000.00	\$0.00	\$925,228.93	\$77,136.92	\$0.00	\$0.00	\$848,092.01	\$0.00	\$848,092.01
4910	Capital Projects - Road & Bridge Reserve Fund	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$0.00	\$250,000.00
4911	Capital Projects - Police Reserve Fund	\$199,500.00	\$0.00	\$0.00	\$500,000.00	\$0.00	\$699,500.00	\$0.00	\$0.00	\$0.00	\$699,500.00	\$0.00	\$699,500.00
4912	Capital Projects - Fire Reserve Fund	\$0.00	\$0.00	\$0.00	\$500,000.00	\$0.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$500,000.00	\$0.00	\$500,000.00
4951	Permanent	\$623.91	\$0.00	\$0.00	\$0.00	\$0.00	\$623.91	\$0.00	\$0.00	\$0.00	\$623.91	\$0.00	\$623.91
4952	Permanent	\$1,168.76	\$0.00	\$0.00	\$0.00	\$0.00	\$1,168.76	\$0.00	\$0.00	\$0.00	\$1,168.76	\$0.00	\$1,168.76
4953	Permanent	\$152.76	\$0.00	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$152.76
4954	Permanent	\$327.37	\$0.00	\$0.00	\$0.00	\$0.00	\$327.37	\$0.00	\$0.00	\$0.00	\$327.37	\$0.00	\$327.37
Report Total:		\$16,781,744.51	\$0.00	\$914,105.16	\$1,098,182.02	\$0.00	\$18,794,031.69	\$1,436,445.92	\$1,098,182.02	\$0.00	\$16,259,403.75	\$0.00	\$16,259,403.75

Last reconciled to bank: 05/31/2025 – Total other adjusting factors: \$0.00

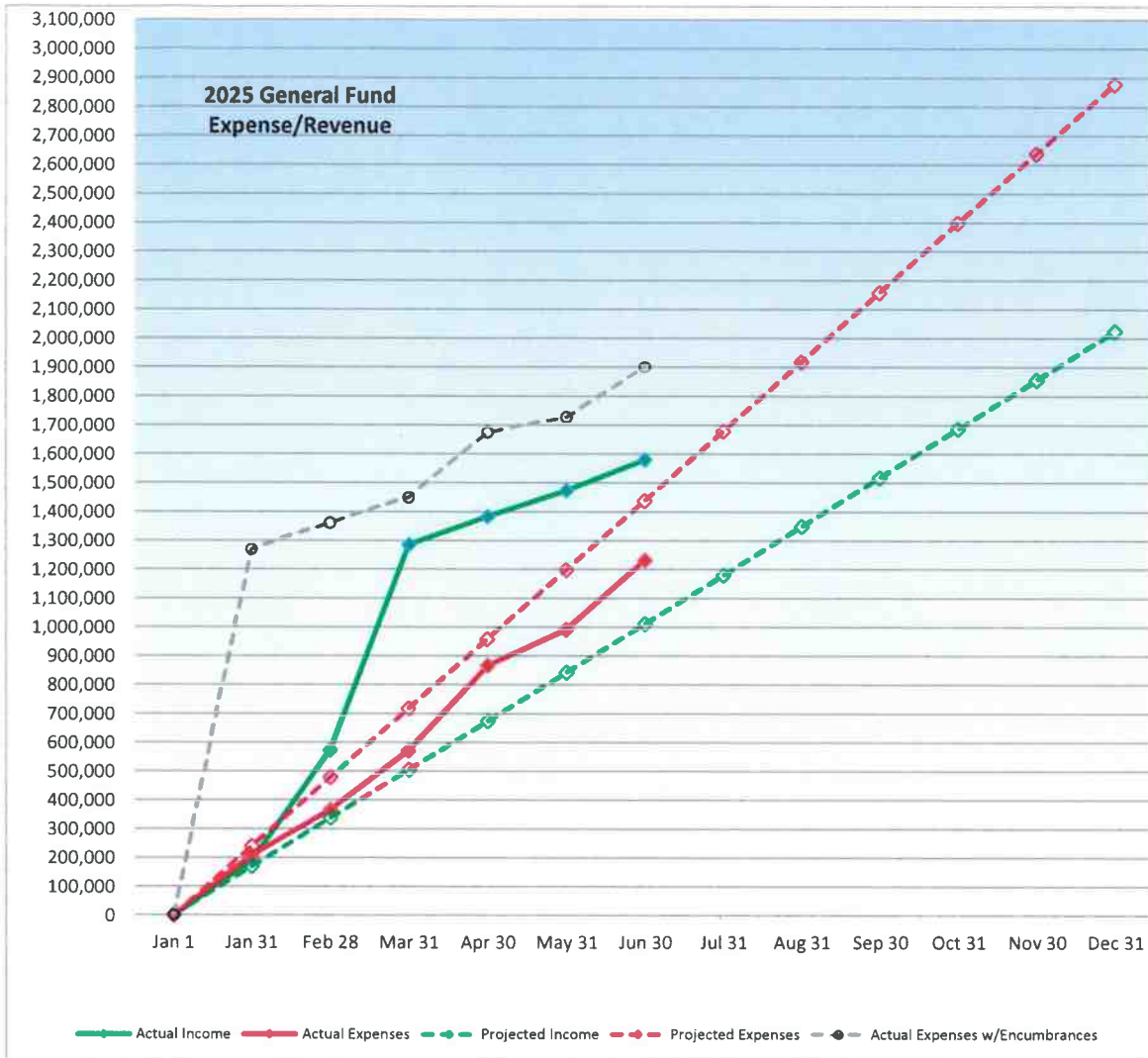
Cash Summary by Fund

Year 2025

Fund #	Fund Name	Fund Balance 1/1/2025	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2025	Non-Pooled Balance	Pooled Balance
1000	General	\$2,000,734.46	\$250.00	\$1,145,694.61	\$378,740.90	\$0.00	\$3,525,419.97	\$974,795.54	\$257,546.16	\$0.00	\$2,293,078.27	\$0.00	\$2,293,078.27
2011	Motor Vehicle License Tax	\$56,339.33	\$0.00	\$21,740.19	\$0.00	\$0.00	\$78,079.52	\$50,417.88	\$0.00	\$0.00	\$27,661.64	\$0.00	\$27,661.64
2021	Gasoline Tax	\$361,036.91	\$0.00	\$140,222.14	\$0.00	\$0.00	\$501,259.05	\$135,248.24	\$0.00	\$0.00	\$366,010.81	\$0.00	\$366,010.81
2031	Road and Bridge	\$1,349,182.20	\$0.00	\$2,445,320.53	\$12,179.46	\$0.00	\$3,806,682.19	\$1,506,812.19	\$0.00	\$0.00	\$2,299,870.00	\$0.00	\$2,299,870.00
2041	Cemetery	\$112,323.14	\$0.00	\$15,865.00	\$0.00	\$0.00	\$128,188.14	\$10,913.79	\$0.00	\$0.00	\$117,274.35	\$0.00	\$117,274.35
2081	Police District	\$3,158,982.63	\$0.00	\$2,404,569.38	\$150,366.70	\$0.00	\$5,713,918.71	\$2,557,279.85	\$500,000.00	\$0.00	\$2,656,638.86	\$0.00	\$2,656,638.86
2191	SPECIAL LEVY-FIRE	\$1,114,766.10	\$0.00	\$2,947,157.85	\$0.00	\$0.00	\$4,061,923.95	\$1,759,015.42	\$500,000.00	\$0.00	\$1,802,908.53	\$0.00	\$1,802,908.53
2231	Permissive Motor Vehicle License Tax	\$47,523.43	\$0.00	\$23,725.81	\$0.00	\$0.00	\$71,249.24	\$27,541.94	\$0.00	\$0.00	\$43,707.30	\$0.00	\$43,707.30
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$550,257.13	\$0.00	\$226,542.32	\$0.00	\$0.00	\$776,799.45	\$52,060.48	\$0.00	\$0.00	\$724,738.97	\$0.00	\$724,738.97
2401	LIGHTING ASSESSMENT	\$11,187.15	\$0.00	\$5,131.28	\$0.00	\$0.00	\$16,318.43	\$334.91	\$0.00	\$0.00	\$15,983.52	\$0.00	\$15,983.52
2902	DARE PROGRAM	\$17,851.57	\$0.00	\$0.00	\$0.00	\$0.00	\$17,851.57	\$0.00	\$0.00	\$0.00	\$17,851.57	\$0.00	\$17,851.57
2910	OneOhio Opioid Settlement	\$32,102.79	\$0.00	\$1,068.51	\$0.00	\$0.00	\$33,171.30	\$0.00	\$0.00	\$0.00	\$33,171.30	\$0.00	\$33,171.30
2911	Ohio EMA ARPA 1st Responder Gra	\$121,981.76	\$0.00	\$0.00	\$0.00	\$0.00	\$121,981.76	\$8,000.00	\$0.00	\$0.00	\$113,981.76	\$0.00	\$113,981.76
3101	General (bond) Retirement	\$441,542.74	\$0.00	\$0.00	\$0.00	\$0.00	\$441,542.74	\$0.00	\$0.00	\$0.00	\$441,542.74	\$0.00	\$441,542.74
3102	General (Bond) (Note) Retirement	\$1,402,246.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,402,246.00	\$10,981.68	\$0.00	\$0.00	\$1,391,264.32	\$0.00	\$1,391,264.32
4905	Public Improvement TIF #1	\$1,398,841.98	\$0.00	\$328,868.04	\$0.00	\$0.00	\$1,727,710.02	\$6,401.61	\$378,740.90	\$0.00	\$1,342,567.51	\$0.00	\$1,342,567.51
4906	Public Improvement TIF #2	\$170,826.81	\$0.00	\$62,550.50	\$0.00	\$0.00	\$233,377.31	\$798.52	\$0.00	\$0.00	\$232,578.79	\$0.00	\$232,578.79
4907	Public Improvement TIF #3	\$26,055.80	\$0.00	\$8,442.90	\$0.00	\$0.00	\$34,498.70	\$372.30	\$0.00	\$0.00	\$34,126.40	\$0.00	\$34,126.40
4909	Capital Projects - General Reserve F	\$844,000.00	\$0.00	\$0.00	\$95,000.00	\$0.00	\$939,000.00	\$90,907.99	\$0.00	\$0.00	\$848,092.01	\$0.00	\$848,092.01
4910	Capital Projects - Road & Bridge Res	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$0.00	\$250,000.00
4911	Capital Projects - Police Reserve Fui	\$199,500.00	\$0.00	\$0.00	\$500,000.00	\$0.00	\$699,500.00	\$0.00	\$0.00	\$0.00	\$699,500.00	\$0.00	\$699,500.00
4912	Capital Projects - Fire Reserve Fund	\$0.00	\$0.00	\$0.00	\$500,000.00	\$0.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$500,000.00	\$0.00	\$500,000.00
4951	Permanent	\$623.87	\$0.00	\$0.04	\$0.00	\$0.00	\$623.91	\$0.00	\$0.00	\$0.00	\$623.91	\$0.00	\$623.91
4952	Permanent	\$1,168.61	\$0.00	\$0.15	\$0.00	\$0.00	\$1,168.76	\$0.00	\$0.00	\$0.00	\$1,168.76	\$0.00	\$1,168.76
4953	Permanent	\$152.76	\$0.00	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$152.76
4954	Permanent	\$327.37	\$0.00	\$0.00	\$0.00	\$0.00	\$327.37	\$0.00	\$0.00	\$0.00	\$327.37	\$0.00	\$327.37
	Report Total:	\$13,670,170.46	\$250.00	\$9,776,899.25	\$1,636,287.06	\$0.00	\$25,083,606.77	\$7,191,882.34	\$1,636,287.06	\$0.00	\$16,255,437.37	\$0.00	\$16,255,437.37

Last reconciled to bank: 05/31/2025 – Total other adjusting factors: \$0.00

General Fund Expense / Revenue Comparison



General Fund Beginning of Year Balance	2,000,734
Projected Income	2,022,759
Projected Expenses	2,876,950
Projected Income minus Projected Expenses	(854,191)
Projected General Fund Year End Balance	1,146,543

Note 1: A minimum Year End Balance of \$500,000 is required to cover next year's 1st quarter expenses.

Note 2: For planning purposes, the Projected General Fund Annual Income and Expenses use in these charts are prorated to 12 equal monthly values.

Note 3: The Actual Monthly Income received and the Actual Monthly Expenses paid will vary on a monthly basis.

Note 4: A large portion of actual General Fund Income is received twice a year from the County Auditor.

Note 5: Actual Expenses w/ Encumbrances is the sum of monthly Actual Expenses plus the annual amount of recurring PO's issued at the beginning of the year.

Note 6: Any major changes in Actual Income or Actual Expenses will be noted below.

- * First 1/2 tax settlement received in February and March
- * Final 1st Quarter settlement was received in March.
The change in millage Resolution was not figured on the March settlement
The General Fund and Road Fund revenue adjustment will show on April 2025 report
- * Transfer from TIF Fund to General Fund for past expenses reimbursed \$378,740.90 March 2025

General Fund - Financial Status Report

(Status of UAN code 1000 - General Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

2025 General Fund Status	Year to Date: 6/30/2025	
Beginning of Year Balance		2,000,734.46
Year to Date Income	1,579,247.68	
Year to Date Expenses	1,232,341.70	
	Net	346,905.98
Year to Date Balance		2,347,640.44
Open Purchase Orders/Encumbrances:		668,891.40
Year to Date Balance w/Encumbrances		1,678,749.04

General Fund - Comparison: Actual to Projected Annual Budget		
Percentage of Fiscal Year reflected in this report		50%
Income		
Projected Annual Income	2,022,759.00	
Actual Year to Date Income	1,579,247.68	78%
Expenses		
Projected Annual Expenses	2,876,950.00	
Actual Year to Date Expenses	1,232,341.70	43%
YTD Expenses w/Encumbrances	1,901,233.10	66%
Projected Year End Balance	1,146,543.46	

2025 General Reserve Status	Year to Date: 6/30/2025	
Beginning of Year Balance		844,000.00
Year to Date Income	95,000.00	
Year to Date Expenses	90,907.99	
	Net	4,092.01
Year to Date Balance		848,092.01
Open Purchase Orders/Encumbrances:		409,092.01
Year to Date Balance w/Encumbrances		439,000.00

General Reserve Fund - Comparison: Actual to Projected Annual Budget		
Percentage of Fiscal Year reflected in this report		0%
Income		
Projected Annual Income	195,000.00	
Actual Year to Date Income	95,000.00	49%
Expenses		
Projected Annual Expenses	800,000.00	
Actual Year to Date Expenses	90,907.99	11%
YTD Expenses w/Encumbrances	500,000.00	63%
Projected Year End Balance	239,000.00	

NOTE:
A minimum Year End Balance of \$500,000 is required to cover 1st quarter expenses

Reviewed by BOARD OF TRUSTEES _____
 Initial Date

Reviewed by TOWNSHIP FISCAL OFFICER _____
 Initial Date

Road Fund - Financial Status Report

(Status of UAN code 2011,2021,2031 - Road Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

2025 Road Funds Status		Year to Date: 6/30/2025
Beginning of Year Balance		1,814,081.87
Year to Date Income	2,644,696.71	
Year to Date Expenses	1,720,020.25	
	Net	924,676.46
Year to Date Balance		2,738,758.33
Open Purchase Orders/Encumbrances:		2,073,888.92
Year to Date Balance w/Encumbrances		664,869.41

Road Funds - Comparison: Actual to Projected Annual Budget		
Percentage of Fiscal Year reflected in this report		50%
Income		
Projected Annual Income	4,116,398.00	
Actual Year to Date	2,644,696.71	64%
Expenses		
Projected Annual Expenses	5,105,050.00	
Actual Year to Date	1,720,020.25	34%
YTD w/Encumbrances	3,793,909.17	74%
Projected Year End Balance	825,429.87	

2025 Road Reserve Funds Status		Year to Date: 6/30/2025
Beginning of Year Balance		250,000.00
Year to Date Income	0.00	
Year to Date Expenses	0.00	
	Net	0.00
Year to Date Balance		250,000.00
Open Purchase Orders/Encumbrances:		0.00
Year to Date Balance w/Encumbrances		250,000.00

Road Reserve Funds - Comparison: Actual to Projected Annual Budget		
Percentage of Fiscal Year reflected in this report		0%
Income		
Projected Annual Income	150,000.00	
Actual Year to Date	0.00	0%
Expenses		
Projected Annual Expenses	0.00	
Actual Year to Date	0.00	0%
YTD w/Encumbrances	0.00	0%
Projected Year End Balance	400,000.00	

Police Fund - Financial Status Report

(Status of UAN code 2081, 2902,2261 - Police Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

2025 Police Funds Status	Year to Date:	6/30/2025
Beginning of Year Balance		3,209,552.91
Year to Date Income	2,556,004.59	
Year to Date Expenses	3,057,279.85	
	Net	-501,275.26
Year to Date Balance		2,708,277.65
Open Purchase Orders/Encumbrances:		939,372.91
Year to Date Balance w/Encumbrances		1,768,904.74

Police Funds - Comparison: Actual to Projected Annual Budget		
Percentage of Fiscal Year reflected in this report		50%
Income		
Projected Annual Income	3,858,609.00	
Actual Year to Date	2,556,004.59	66%
Expenses		
Projected Annual Expenses	6,547,500.00	
Actual Year to Date	3,057,279.85	47%
YTD w/Encumbrances	3,996,652.76	61%
Projected Year End Balance	520,661.91	

2025 Police Reserve Status	Year to Date:	6/30/2025
Beginning of Year Balance		199,500.00
Year to Date Income	500,000.00	
Year to Date Expenses	0.00	
	Net	500,000.00
Year to Date Balance		699,500.00
Open Purchase Orders/Encumbrances:		0.00
Year to Date Balance w/Encumbrances		699,500.00

General Reserve Fund - Comparison: Actual to Projected Annual Budget		
Percentage of Fiscal Year reflected in this report		0%
Income		
Projected Annual Income	500,000.00	
Actual Year to Date Income	500,000.00	100%
Expenses		
Projected Annual Expenses	300,500.00	
Actual Year to Date Expenses	0.00	0%
YTD Expenses w/Encumbrances	0.00	0%
Projected Year End Balance	399,000.00	

Fire Fund and EMS - Financial Status Reports
 (Status of UAN code 2191 and 2281 - Fire Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

2025 Fire Funds Status		Year to Date:	6/30/2025
Beginning of Year Balance			1,114,766.10
Year to Date Income	2,947,157.85		
Year to Date Expenses	2,259,015.42		
		Net	688,142.43
Year to Date Balance			1,802,908.53
Open Purchase Orders/Encumbrances:			570,141.27
Year to Date Balance w/Encumbrances			1,232,767.26

Fire Funds - Comparison: Actual to Projected Annual Budget			
Percentage of Fiscal Year reflected in this report			50%
Income			
Projected Annual Income	4,764,256.00		
Actual Year to Date	2,947,157.85		62%
Expenses			
Projected Annual Expenses	4,917,000.00		
Actual Year to Date	2,259,015.42		46%
YTD w/Encumbrances	2,829,156.69		58%
Projected Year End Balance	962,022.10		

2025 EMS Funds Status		Year to Date:	6/30/2025
Beginning of Year Balance			550,257.13
Year to Date Income	244,848.63		
Year to Date Expenses	52,060.48		
		Net	192,788.15
Year to Date Balance			743,045.28
Open Purchase Orders/Encumbrances:			87,131.25
Year to Date Balance w/Encumbrances			655,914.03

EMS Funds - Comparison: Actual to Projected Annual Budget			
Percentage of Fiscal Year reflected in this report			50%
Income			
Projected Annual Income	450,000.00		
Actual Year to Date	244,848.63		54%
Expenses			
Projected Annual Expenses	749,500.00		
Actual Year to Date	52,060.48		7%
YTD w/Encumbrances	139,191.73		19%
Projected Year End Balance	250,757.13		

2025 Fire Reserve Funds Status		Year to Date:	6/30/2025
Beginning of Year Balance			0.00
Year to Date Income	500,000.00		
Year to Date Expenses	0.00		
		Net	500,000.00
Year to Date Balance			500,000.00
Open Purchase Orders/Encumbrances:			0.00
Year to Date Balance w/Encumbrances			500,000.00

Fire Reserve Funds - Comparison: Actual to Projected Annual Budget			
Percentage of Fiscal Year reflected in this report			0%
Income			
Projected Annual Income	500,000.00		
Actual Year to Date	500,000.00		100%
Expenses			
Projected Annual Expenses	500,000.00		
Actual Year to Date	0.00		0%
YTD w/Encumbrances	0.00		0%
Projected Year End Balance	0.00		

AUBURN BAINBRIDGE RECREATION BOARD KENSTON COMMUNITY EDUCATION

Meeting Minutes
March 16, 2025

ROLL CALL

Absent: Lynn Gotthardt

Approval of Minutes:

December 2024

Motion : Kevin Bynes

Second: Scott Rosenthal

New Business

March 15, 1976 Next year Golden Anniversary - Jen discussed rolling out a fundraiser with the celebration to benefit the turf project

Scoreboards - Rosenthal foundation will be donating score boards to TES and KMS. Will be working with the schools on proper donation procedure

Scholarship voting - Due April 4th - will be sent a link for voting

15% fundraising retainer- Jen reviews KCE policy for fundraising. KCE will retain 15% of all fundraisers that are run by and for KCE programs.

Directors Report

Changes in youth football- Reported by Kris Mackey and Tom Holmes

Notable changes for 2025

- Grade based teams - typically each team would encompass 2 grade levels. With this league each team submitted will only have 1 grade level per team
- Games will only play on Saturday
- Teams can choose to kick and extra point meaning that the game field must have goal posts
- Kris Mackey reported that they will have a process to apply to coach and volunteer for Youth football including an application and approval process

End of season K-6 Basketball- Season ended wil no notable issues

Spring Sports are starting after spring break and registrations are going well

Jen reported on the KCE Commissioner/directors Summit February 5th, 2025

All sports were represented- The summit reviewed all policy and procedures that are required to run a sport under the KCE umbrella.

NEXT MEETING:

June 22, 2025 at 5:00 P.M.

Motion to adjourn at 5:55 P.M.

Motion: ??

Second: ??

Balance Sheet Comparison

Kenston Community Education

As of June 21, 2025

DISTRIBUTION ACCOUNT	TOTAL	
	AS OF JUNE 21, 2025	AS OF JUNE 21, 2024 (PY)
Assets		
Current Assets		
Bank Accounts		
1010 KeyChecking	\$425,169.58	\$316,671.91
1010.10 Cash Allocation Account	-36,788.85	-29,267.89
1010.11 Cross Country/ Track	433.68	203.08
1010.12 Varsity Cheerleading	-5,373.55	-780.95
1010.13 HS Softball	7,700.79	8,063.02
1010.14 Kenston Foundation Donations		
1010.15 HS Baseball	3,163.78	5,478.87
1010.16 Timmons Gym Equipment	1,935.94	1,410.02
1010.17 Varsity Boys HS Volleyball- Club team	892.80	892.80
1010.1 Varsity Boys Basketball	9,105.39	10,649.66
1010.2 Varsity Girls Basketball	3,189.31	4,359.17
1010.3 Boys Lacrosse	8,459.39	5,701.82
1010.4A Varsity Girls Lacrosse	1,618.30	800.30
1010.4 Girls Lacrosse	2,842.43	1,775.33
1010.5 Volleyball	8,028.03	2,581.13
1010.6 Football	13,735.28	11,885.23
1010.7 Wrestling	16,981.87	12,173.00
1010.9 Varsity Boys Soccer	1,200.00	1,200.00
Total for 1010 KeyChecking	\$462,294.17	\$353,796.50
1015 KeySavingsTres (1%)	\$72,611.93	\$72,840.18
1015.1 Auburn Community Park	458.20	458.20
Total for 1015 KeySavingsTres (1%)	\$73,070.13	\$73,298.38
1020 Petty Cash	-2,989.60	-2,989.60
1025 Chase Bank	-\$1,894.75	-\$1,894.75
1025.1 Varsity Boys Basketball		
1025.2 Varsity Girls Basketball		
1025.3 Boys Lacrosse		
1025.4 Girls Lacrosse		
1025.5 Volleyball		
1025.6 Football		
1025.7 Wrestling		
Total for 1025 Chase Bank	-\$1,894.75	-\$1,894.75
Total for Bank Accounts	\$530,479.95	\$422,210.53
Accounts Receivable		
1200 Accounts Receivable	21,071.85	21,071.85
Total for Accounts Receivable	\$21,071.85	\$21,071.85

Balance Sheet Comparison

Kenston Community Education

As of June 21, 2025

DISTRIBUTION ACCOUNT	TOTAL	
	AS OF JUNE 21, 2025	AS OF JUNE 21, 2024 (PY)
Other Current Assets		
Total for Current Assets	\$551,551.80	\$443,282.38
Fixed Assets		
A/D - Property & Equipment	-257,678.49	-257,678.49
Property & Equipment	297,964.38	297,964.38
Total for Fixed Assets	\$40,285.89	\$40,285.89
Other Assets		
1250 Payroll Line of Credit	14,153.85	14,153.85
Total for Other Assets	\$14,153.85	\$14,153.85
Total for Assets	\$605,991.54	\$497,722.12
Liabilities and Equity		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 Accounts Payable	-2,230.00	-2,230.00
Total for Accounts Payable	-\$2,230.00	-\$2,230.00
Credit Cards		
Other Current Liabilities		
2200 Program Carryover Fund		
Adj to AP	2,230.00	2,230.00
Current Portion of LT Debt		
Total for Other Current Liabilities	\$2,230.00	\$2,230.00
Total for Current Liabilities	0	0
Long-term Liabilities		
Long Term Debt - Copier		
Total for Long-term Liabilities	0	0
Total for Liabilities	0	0
Equity		
3001 Unappropriated Surplus	478,771.37	423,391.12
Net Income	127,220.17	74,331.00
3000 Opening Bal Equity		
Total for Equity	\$605,991.54	\$497,722.12
Total for Liabilities and Equity	\$605,991.54	\$497,722.12

Profit and Loss Comparison

Kenston Community Education

September 1, 2024-June 21, 2025

DISTRIBUTION ACCOUNT	TOTAL	
	SEP 1 2024 - JUN 21 2025	SEP 1 2023 - JUN 21 2024 (PY)
Income		
4000 Registration Income	\$420.00	0
4005 Registration Acct. Credit	402.88	-19.25
4006 Gift Cards	2,143.19	5,300.00
4010 Community Ed Registrations	\$436,894.98	\$365,025.69
4014 Fundraising		161.58
Total for 4010 Community Ed Registrations	\$436,894.98	\$365,187.27
4020 Sports Registration Income	\$477,224.40	\$442,097.10
4024 Fundraising	29,056.72	15,698.00
4027 Concession Income	12,446.74	10,897.00
Total for 4020 Sports Registration Income	\$518,727.86	\$468,692.10
4030 KCE Participation Income	25,856.00	5,600.00
Total for 4000 Registration Income	\$984,444.91	\$844,760.12
4100 Marketing Income	0	0
4102 Sponsorships	\$117.52	0
4102.10 .10 Lacrosse Sponsorship-Incom	140.00	3,664.00
4102.11 Cheerleading Sponsorship	1,887.50	800.00
4102.12 Sportsmans Club	5,320.00	8,030.00
4102.1 Basketball Sponsorship	1,830.59	2,250.00
4102.2 Baseball Sponsorship	3,250.00	2,250.00
4102.3 Softball Sponsorship	12,450.00	1,000.00
4102.4 Soccer Sponsorship	250.00	2,000.00
4102.5 Football Sponsorship	1,520.00	2,500.00
4102.6 Volleyball Sponsorship	1,000.00	2,000.00
4102.7 Wrestling Sponsorship	2,500.00	
4102.9 Flag Football Sponsorship	200.00	1,750.00
Total for 4102 Sponsorships	\$30,465.61	\$26,244.00
Total for 4100 Marketing Income	\$30,465.61	\$26,244.00
4410 Field Rental Income	1,050.00	
4411 Stadium Field Rental Income	3,912.50	
4413 Custodial Fee Income - School Facilities		175.00
Total for Income	\$1,019,873.02	\$871,179.12
Cost of Goods Sold		
Gross Profit	\$1,019,873.02	\$871,179.12
Expenses		
5300 KCE office overhead	\$658.20	0
5301 Copier Lease	1,609.30	3,046.10
5302 Postage	306.00	200.26

Profit and Loss Comparison

Kenston Community Education

September 1, 2024-June 21, 2025

DISTRIBUTION ACCOUNT	TOTAL	
	SEP 1 2024 - JUN 21 2025	SEP 1 2023 - JUN 21 2024 (PY)
5303 Phone	1,398.11	2,660.38
5304 Office Supplies	5,848.26	5,671.19
5320 Professional Fees	1,450.10	1,020.00
5321 Insurance	8,630.00	8,088.00
5330 Computer Maintenance	6,866.72	6,668.45
5340 Secretaries & Salaries	150,682.19	137,490.99
5341 Benefits	44,262.54	44,245.85
5342 Mileage	289.00	70.00
5350 Maxsolution Software	6,641.46	6,325.20
5399 Miscellaneous	13,887.69	4,241.35
Total for 5300 KCE office overhead	\$242,529.57	\$219,727.77
5400 Class Expenses	0	0
5401 Instructors	193,563.29	173,879.06
5404 Awards	763.76	150.00
5405 T-shirts	9,747.65	-127.22
5408 Program Supplies	15,344.41	8,212.11
5420 Refreshments	459.59	279.54
5430 Coaches/Clinicians	31,351.47	27,018.62
5432 Registration/League Fee	1,749.72	2,350.00
5407 Contracted Services		2,000.00
Total for 5400 Class Expenses	\$252,979.89	\$213,762.11
5500 Youth Sports-expenses	0	0
5501 Officiating	152,174.00	158,344.00
5503 Uniforms/Tshirts	77,605.77	59,006.23
5504 Awards	16,674.09	13,817.15
5505 Field Maintenance	43,305.48	35,356.60
5506 Field/Gym Rental	5,722.50	7,385.00
5508 Equipment	38,093.39	33,219.54
5520 Refreshments	7,788.66	2,648.03
5521 Concessions	1,657.15	1,188.01
5530 Coaches/Clinicians	5,472.00	1,480.00
5532 Tournament/League Fee	43,942.78	38,249.44
5533 Contracted Services	3,399.99	3,574.99
5550 Fund Raiser Expense	\$8,710.92	0
5550.1 Other Miscellaneous Service Cost		1,599.88
Total for 5550 Fund Raiser Expense	\$8,710.92	\$1,599.88
5502 Custodial		1,775.00
5507 Clock/Book		1,082.38
5531 Site Coordinator		200.00

Profit and Loss Comparison

Kenston Community Education

September 1, 2024-June 21, 2025

DISTRIBUTION ACCOUNT	TOTAL	
	SEP 1 2024 - JUN 21 2025	SEP 1 2023 - JUN 21 2024 (PY)
5599 Other Miscellaneous Service Cost		1,322.99
Total for 5500 Youth Sports-expenses	\$404,546.73	\$360,249.24
5600 Marketing	\$2,177.38	\$2,876.79
5601 Advertising & Promotion	3,107.98	1,935.00
5602 Brochure/Marketing Costs	382.76	523.29
Total for 5600 Marketing	\$5,668.12	\$5,335.08
5900 Bank Fees	\$27.51	\$47.22
5902 Merchant Services	3,041.03	2,276.70
Total for 5900 Bank Fees	\$3,068.54	\$2,323.92
6000 Charitable Contributions	0	0
6200 Donations	470.00	
Total for 6000 Charitable Contributions	\$470.00	0
5706 Custodial Expense		175.00
Total for Expenses	\$909,262.85	\$801,573.12
Net Operating Income	\$110,610.17	\$69,606.00
Other Income		
9000 Other Income	0	0
9200 Donation - General	16,295.00	4,725.00
Total for 9000 Other Income	\$16,295.00	\$4,725.00
Total for Other Income	\$16,295.00	\$4,725.00
Other Expenses		
10000 Other Miscellaneous Expense	-315.00	
Total for Other Expenses	-\$315.00	0
Net Other Income	\$16,610.00	\$4,725.00
Net Income	\$127,220.17	\$74,331.00

The Mission: The mission of the Kenston Community Education is to provide educational and recreational programs for the residents of the Kenston Local School District.

AUBURN BAINBRIDGE RECREATION BOARD KENSTON COMMUNITY EDUCATION

Regular Meeting
June 22, 2025
5:00 PM

II ROLL CALL

BF _____ MY _____ KB _____ LG _____
SD _____ JY _____ DP _____ JD _____ SR _____
J. Moore _____

III APPROVAL OF MINUTES

March 2025

- Motion _____ Second _____

BF _____ MY _____ KB _____ LG _____
SD _____ JY _____ DP _____ JD _____ SR _____

VII NEW BUSINESS

IV REPORTS AND INFORMATIONAL ITEMS

- **Directors report**
 - **HB 335**
 - **Scholarship recipients**
 - **Maddie Bushnell**
 - **Mallory Yates**
 - **Mathew Woods**
 - **Mason Schurr**
 - **Summer programs - rainouts!**
 - **AEDs**
 - **effects of changes to 4th and 5th grades to KCE**
 - **Morning and after school care**
 - **Kce after school programs**

VI OLD BUSINESS

VIII EMPLOYEES

Update on Karen and Carol

Raise for Katy Mcgrath and Laura Wendel at least

IX HEARING OF PUBLIC ON NON-AGENDA ITEMS

XI ACTION ITEMS

XII ADJOURNMENT

Motion _____ Second _____

BF _____
SD _____

MY _____
JY _____

KB _____
DP _____

LG _____
JD _____ SR _____

Regular Meeting Schedule:

December 15, 2024 5:00pm

Mrs. O'Brien⁶ seconded the Motion and the roll being called upon its adoption resulted as follows:

TRUSTEE	VOTE (YEA or NAY)
<u>Michael Bates</u>	<u>YEA</u>
<u>Jeff Markley</u>	<u>YEA</u>
<u>Kristina O'Brien</u> ⁵	<u>YEA</u> ¹⁹

Adopted the 14 day of July , 2025²⁰

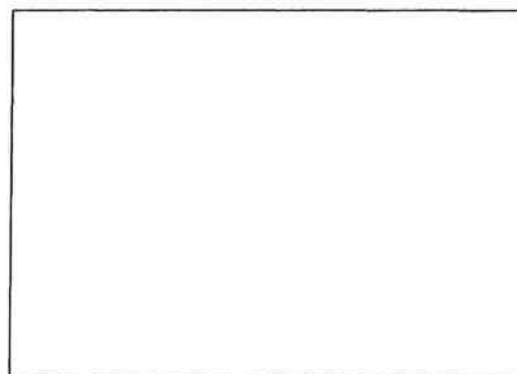
Janice S. Sugarman²¹
Fiscal Officer
Bainbridge Township¹
Geauga County, Ohio

The State of Ohio, Geauga County, ss.

I, Janice S. Sugarman²², Fiscal Officer of Bainbridge Township¹, do hereby certify that the foregoing is taken and copied from the Record of the Proceedings of said Bainbridge Township¹; that the same has been compared by me with the Resolution on said Record and that it is a true and correct copy thereof.

Witness my signature, this 14 day of July , 2025²³

Janice S. Sugarman²⁴
Fiscal Officer



PLACE APA STAMP HERE²⁵

TRUSTEES
Jeffrey S. Markley
Kristina O'Brien
Michael Bates

FISCAL OFFICER
Janice S. Sugarman



RESOLUTION 07142025-B

WHEREAS Bainbridge Township, Geauga County, Ohio is a political subdivision subject to constitution, laws, and regulations of the State of Ohio; and

WHEREAS, it is necessary to authorize an inter-fund transfer from General Fund to the Road Fund for work performed by the Road Department in the month of June 2025 for Parks, Properties and Cemeteries, and

WHEREAS, it is necessary to make budget transfers to cover additional expenses that were unanticipated in the Fiscal Year 2025 budget appropriations.

NOW, THEREFORE BE IT RESOLVED that the following be authorized by Bainbridge Township Board of Trustees, Geauga County, Ohio:

FROM: 1000-910-910-0000 General Fund (\$8,997.45)

TO: 2031-931-0000 Road & Bridge \$8,997.45

Moved By: Dr. Bates Seconded By: Mrs. O'Brien

Vote:

Dr. Michael Bates AYE Mrs. Kristina O'Brien AYE Mr. Jeffrey Markley AYE

Attested to by Mrs. Janice S. Sugarman, Fiscal Officer.

Janice S. Sugarman

Date: 7/14/2025

Service Department

June 2025

Division	Work performed in	Avg. Hourly rate	Hours	AMOUNT
Roads	Cemetery	\$31.35	84.00	\$2,633.40
Parks & Properties	Cemetery	\$28.40		\$0.00
			Total	\$2,633.40

Division	Work performed in	Avg. Hourly rate	Hours	AMOUNT
Roads	Parks & Properties	\$31.35	203.00	\$6,364.05
Parks & Properties	Roads	\$28.40		\$0.00
			Total	\$6,364.05

Note:

Average hourly rate for Road Division is \$31.35/hr. for 2025

Average hourly rate for Parks Division is \$28.40/hr. for 2025

8,997.45

Payment Listing
6/24/2025 to 7/14/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
45555	06/27/2025	06/27/2025	RW	Brenda Sawyer	\$240.00	O
45556	06/27/2025	06/27/2025	RW	Brenda Sawyer	\$150.00	O
45557	06/27/2025	06/27/2025	RW	Joseph Tuller Charity Tuller	\$50.00	O
45558	06/27/2025	06/27/2025	RW	Ashley M Detomaso	\$150.00	O
45559	06/27/2025	06/27/2025	AW	Allied Corporation	\$10,613.77	O
45560	06/27/2025	06/27/2025	AW	Amazon Capital Services	\$111.57	O
45561	06/27/2025	06/27/2025	AW	Arcola Creek Nursery	\$1,226.70	O
45562	06/27/2025	06/27/2025	AW	Baumann Enterprises	\$58,000.00	O
45563	06/27/2025	06/27/2025	AW	BrandSafway Solutions	\$1,506.22	O
45564	06/27/2025	06/27/2025	AW	CABLE COMMUNICATIONS, INC.	\$14,026.20	O
45565	06/27/2025	06/27/2025	AW	CCT FINANCIAL	\$163.00	O
45566	06/27/2025	06/27/2025	AW	CHC	\$8,000.00	O
45567	06/27/2025	06/27/2025	AW	CINTAS CENTRALIZED AR	\$173.20	O
45568	06/27/2025	06/27/2025	AW	Dex Imaging LLC	\$166.03	O
45569	06/27/2025	06/27/2025	AW	ESO Solutions Inc	\$3,414.75	O
45570	06/27/2025	06/27/2025	AW	GEAUGA COUNTY ADP BOARD	\$260.00	O
45571	06/27/2025	06/27/2025	AW	GEAUGA COUNTY MAPLE LEAF	\$237.25	O
45572	06/27/2025	06/27/2025	AW	Hemly Tool Supply Inc.	\$140.22	O
45573	06/27/2025	06/27/2025	AW	KIMBALL MIDWEST	\$16.00	O
45574	06/27/2025	06/27/2025	AW	KIMBLE RECYCLING & DISPOSAL, INC.	\$3,603.80	O
45575	06/27/2025	06/27/2025	AW	Linde Gas & Equipment, Inc.	\$544.79	O
45576	06/27/2025	06/27/2025	AW	MCMASTER CARR SUPPLY COMPANY	\$84.17	O
45577	06/27/2025	06/27/2025	AW	Millcraft Paper Company	\$1,967.50	O
45578	06/27/2025	06/27/2025	AW	NAPA Auto Parts	\$153.65	O
45579	06/27/2025	06/27/2025	AW	NEWS HERALD	\$94.85	O
45580	06/27/2025	06/27/2025	AW	North Coast Two-Way Radio, Inc.	\$710.64	O
45581	06/27/2025	06/27/2025	AW	OHIO ASSOCIATION OF CHIEFS OF POLICE	\$245.00	O
45582	06/27/2025	06/27/2025	AW	PETE & PETE CONTAINER SERVICE, INC.	\$628.32	O
45583	06/27/2025	06/27/2025	AW	PETE & PETE CONTAINER SERVICE, INC.	\$415.00	O
45584	06/27/2025	06/27/2025	AW	STAMM CONTRACTING COMPANY INC.	\$1,147.90	O
45585	06/27/2025	06/27/2025	AW	Staples	\$604.51	O
45586	06/27/2025	06/27/2025	AW	Stryker Sales	\$16,980.81	O
45587	06/27/2025	06/27/2025	AW	Summit Fire & Security	\$176.75	O
45588	06/27/2025	06/27/2025	AW	SUNRISE SPRINGS WATER CO.	\$73.50	O
45589	06/27/2025	06/27/2025	AW	Technology Express	\$1,324.00	O
45590	06/27/2025	06/27/2025	AW	Treasurer, State of Ohio	\$600.00	O
45591	06/27/2025	06/27/2025	AW	TRI MOR CORPORATION	\$106,229.00	O
45592	06/27/2025	06/27/2025	AW	Valley Freightliner Trucks	\$255.10	O
45593	06/27/2025	06/27/2025	AW	VAN CUREN SERVICES	\$1,100.00	O
45594	06/27/2025	06/27/2025	AW	VERIZON WIRELESS	\$160.76	O
45595	06/27/2025	06/27/2025	AW	WESTERN RESERVE OFFICE SUPPLY	\$102.99	O
45596	07/02/2025	07/02/2025	AW	Ag-Pro Companies	\$707.30	O
45597	07/02/2025	07/02/2025	AW	Amazon Capital Services	\$795.28	O
45598	07/02/2025	07/02/2025	AW	ARIS COMPANY	\$409.50	O
45599	07/02/2025	07/02/2025	AW	AT&T MOBILITY	\$34.24	O
45600	07/02/2025	07/02/2025	AW	ATWELL'S POLICE & FIRE EQUIPMENT CO	\$2,430.40	O

Payment Listing

6/24/2025 to 7/14/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
45601	07/02/2025	07/02/2025	AW	CARTER LUMBER	\$548.25	O
45602	07/02/2025	07/02/2025	AW	Central Ohio Cleaning	\$3,015.32	O
45603	07/02/2025	07/02/2025	AW	Cenweld Corporation	\$257.00	O
45604	07/02/2025	07/02/2025	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$128.91	O
45605	07/02/2025	07/02/2025	AW	CINTAS CENTRALIZED AR	\$45.00	O
45606	07/02/2025	07/02/2025	AW	De Lage Landen Financial Services	\$372.75	O
45607	07/02/2025	07/02/2025	AW	Dex Imaging LLC	\$63.60	O
45608	07/02/2025	07/02/2025	AW	DS ARCHITECTURE	\$2,942.99	O
45609	07/02/2025	07/02/2025	AW	E & H Hardware Group, LLC	\$13.59	O
45610	07/02/2025	07/02/2025	AW	GEAUGA MECHANICAL COMPANY	\$560.00	O
45611	07/02/2025	07/02/2025	AW	LIFE FORCE MANAGEMENT INC.	\$3,350.96	O
45612	07/02/2025	07/02/2025	AW	MCMASTER CARR SUPPLY COMPANY	\$175.58	O
45613	07/02/2025	07/02/2025	AW	NAPA Auto Parts	\$83.99	O
45614	07/02/2025	07/02/2025	AW	Nate Milstead	\$193.23	O
45615	07/02/2025	07/02/2025	AW	NFPA	\$225.00	O
45616	07/02/2025	07/02/2025	AW	Ohio Peace Officer Training Academy	\$1,300.00	O
45617	07/02/2025	07/02/2025	AW	Summit Fire & Security	\$426.00	O
45618	07/02/2025	07/02/2025	AW	SUNRISE SPRINGS WATER CO.	\$318.50	O
45619	07/02/2025	07/02/2025	RW	Ronald J Teplitzky	\$150.00	O
45620	07/02/2025	07/02/2025	RW	277 The Woodsedge Condo Asssoc.	\$350.00	O
45621	07/02/2025	07/02/2025	RW	Lindsay Toth	\$150.00	O
45622	07/02/2025	07/02/2025	AW	Gary Verbic	\$350.00	O
45623	07/02/2025	07/02/2025	AW	Ashley Vidovic	\$350.00	O
45624	07/02/2025	07/02/2025	AW	Ann Marie Messner	\$350.00	O
45625	07/11/2025	07/11/2025	AW	A&A Hydraulic & Equipment	\$1,856.82	O
45626	07/11/2025	07/11/2025	AW	Amazon Capital Services	\$519.26	O
45627	07/11/2025	07/11/2025	AW	AMERICAN FIREWORKS COMPANY	\$8,500.00	O
45628	07/11/2025	07/11/2025	AW	Atlantic Emergency Solutions, Inc.	\$792.84	O
45629	07/11/2025	07/11/2025	AW	AUBURN PIPE & PLUMBERS SUPPLY	\$1,998.59	O
45630	07/11/2025	07/11/2025	AW	BIOSOLUTIONS, LLC	\$56.00	O
45631	07/11/2025	07/11/2025	AW	CCT FINANCIAL	\$168.00	O
45632	07/11/2025	07/11/2025	AW	CHAGRIN VALLEY/SOLON TIMES	\$90.00	O
45633	07/11/2025	07/11/2025	AW	Charter Communications	\$89.99	O
45634	07/11/2025	07/11/2025	AW	CINTAS CENTRALIZED AR	\$173.20	O
45635	07/11/2025	07/11/2025	AW	Dex Imaging LLC	\$213.47	O
45636	07/11/2025	07/11/2025	AW	E & H Hardware Group, LLC	\$61.10	O
45637	07/11/2025	07/11/2025	AW	GANLEY CHEVROLET OF AURORA,LLC	\$142.90	O
45638	07/11/2025	07/11/2025	AW	GANLEY CHEVROLET OF AURORA,LLC	\$1,228.62	O
45639	07/11/2025	07/11/2025	AW	GEAUGA COUNTY ADP BOARD	\$4,163.50	O
45640	07/11/2025	07/11/2025	AW	GEAUGA MECHANICAL COMPANY	\$1,690.00	O
45641	07/11/2025	07/11/2025	AW	Hans' Freightliner of Cleveland	\$511.86	O
45642	07/11/2025	07/11/2025	AW	ILLUMINATING COMPANY	\$13,926.77	O
45643	07/11/2025	07/11/2025	AW	J.F.D. LANDSCAPING, INC.	\$8,079.38	O
45644	07/11/2025	07/11/2025	AW	Jason Pitre	\$20.00	O
45645	07/11/2025	07/11/2025	AW	Junction Auto Sales, Inc.	\$951.75	O
45646	07/11/2025	07/11/2025	AW	Junction Buick GMC	\$103.02	O

Payment Listing

6/24/2025 to 7/14/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
45647	07/11/2025	07/11/2025	AW	KOKOSING MATERIALS INC.	\$492.78	O
45648	07/11/2025	07/11/2025	AW	MAGLOCLEN	\$400.00	O
45649	07/11/2025	07/11/2025	AW	NAPA Auto Parts	\$759.23	O
45650	07/11/2025	07/11/2025	AW	NEWS HERALD	\$241.40	O
45651	07/11/2025	07/11/2025	AW	Orkin	\$350.00	O
45652	07/11/2025	07/11/2025	AW	RAMAKER & ASSOCIATES INC.	\$1,176.00	O
45653	07/11/2025	07/11/2025	AW	SiteOne Landscape Supply	\$1,867.26	O
45654	07/11/2025	07/11/2025	AW	Staples	\$117.02	O
45655	07/11/2025	07/11/2025	AW	STATE INDUSTRIAL PRODUCTS	\$89.26	O
45656	07/11/2025	07/11/2025	AW	SUNRISE SPRINGS WATER CO.	\$25.25	O
45657	07/11/2025	07/11/2025	AW	TWINSBURG DEVELOPMENT CORP.	\$1,125.00	O
45658	07/11/2025	07/11/2025	AW	Ullman Oil	\$6,256.85	O
45659	07/11/2025	07/11/2025	AW	United Business Supply	\$197.59	O
45660	07/11/2025	07/11/2025	AW	WASTE MANAGEMENT OF OHIO	\$102.05	O
45661	07/11/2025	07/11/2025	AW	WLS LIGHTING SYSTEMS	\$468.00	O
45662	07/11/2025	07/11/2025	RW	Robert Olson	\$150.00	O
45663	07/11/2025	07/11/2025	RW	Darryl V Senskey	\$150.00	O
45664	07/14/2025	07/14/2025	AW	Alice M Beedlow	\$125.19	O
45665	07/14/2025	07/14/2025	AW	Amazon Capital Services	\$67.79	O
45666	07/14/2025	07/14/2025	AW	Automation Mailing & Shipping	\$71.40	O
45667	07/14/2025	07/14/2025	AW	CINTAS CENTRALIZED AR	\$58.95	O
45668	07/14/2025	07/14/2025	AW	FP MAILING SOLUTIONS	\$98.85	O
45669	07/14/2025	07/14/2025	AW	GEAUGA MECHANICAL COMPANY	\$1,513.13	O
45670	07/14/2025	07/14/2025	AW	KIMBALL MIDWEST	\$430.74	O
45671	07/14/2025	07/14/2025	AW	KOKOSING MATERIALS INC.	\$556.51	O
45672	07/14/2025	07/14/2025	AW	NAPA Auto Parts	\$79.65	O
45673	07/14/2025	07/14/2025	AW	Orkin	\$200.00	O
45674	07/14/2025	07/14/2025	AW	Staples	\$36.09	O
45675	07/14/2025	07/14/2025	AW	SUNRISE SPRINGS WATER CO.	\$152.25	O
45676	07/14/2025	07/14/2025	AW	TWINSBURG DEVELOPMENT CORP.	\$150.00	O
45677	07/14/2025	07/14/2025	AW	U.S. Bank	\$153.83	O
45678	07/14/2025	07/14/2025	AW	William Welch	\$123.36	O
Total Payments:					\$319,067.84	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$319,067.84	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Payment Listing

June 2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
141-2025	06/03/2025	06/03/2025	CH	GUARDIAN	\$13,215.36	O
142-2025	06/02/2025	06/03/2025	CH	HOME DEPOT CREDIT SERVICES	\$259.25	O
143-2025	06/02/2025	06/03/2025	CH	MEDICAL MUTUAL OF OHIO	\$5,689.63	O
144-2025	06/03/2025	06/03/2025	CH	MEDICAL MUTUAL OF OHIO	\$199,034.52	O
145-2025	06/04/2025	06/05/2025	CH	OHIO DEFERRED COMPENSATION	\$8,495.00	O
146-2025	06/04/2025	06/05/2025	CH	Equitable Financial Life Insurance Company	\$3,975.00	O
147-2025	06/04/2025	06/05/2025	CH	ReliaStar Life Insurance Company	\$250.00	O
148-2025	06/04/2025	06/05/2025	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$167,908.22	O
149-2025	06/04/2025	06/05/2025	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$44,927.41	O
150-2025	06/02/2025	06/09/2025	CH	Paycor	\$1,590.22	O
151-2025	06/06/2025	06/10/2025	CH	MEDICAL MUTUAL OF OHIO	\$9,076.46	O
152-2025	06/10/2025	06/11/2025	CH	Enbridge Gas Ohio	\$2,311.98	O
153-2025	06/11/2025	06/11/2025	CH	Ohio Police & Fire Pension Fund	\$66,779.97	O
154-2025	06/11/2025	06/12/2025	CH	Ohio Public Employees Retirement System	\$76,761.90	O
155-2025	06/11/2025	06/12/2025	CH	Ohio Public Employees Retirement System	\$66,707.15	O
156-2025	06/11/2025	06/12/2025	CH	Ohio Public Employees Retirement System	\$2,237.64	O
157-2025	06/13/2025	06/13/2025	CH	JP MORGAN CHASE BANK	\$2,640.34	O
158-2025	06/13/2025	06/17/2025	CH	MEDICAL MUTUAL OF OHIO	\$6,561.68	O
159-2025	06/17/2025	06/18/2025	CH	ReliaStar Life Insurance Company	\$250.00	O
160-2025	06/17/2025	06/18/2025	CH	OHIO DEFERRED COMPENSATION	\$8,695.00	O
161-2025	06/18/2025	06/18/2025	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$168,337.35	O
162-2025	06/18/2025	06/18/2025	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$43,524.16	O
163-2025	06/17/2025	06/19/2025	CH	Equitable Financial Life Insurance Company	\$4,725.00	O
164-2025	06/20/2025	06/24/2025	CH	MEDICAL MUTUAL OF OHIO	\$3,374.37	O
165-2025	06/24/2025	06/25/2025	CH	AT&T MOBILITY	\$323.02	O
166-2025	06/24/2025	06/25/2025	CH	WINDSTREAM	\$35.67	O
Total Payments:					\$907,686.30	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					<u>\$907,686.30</u>	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

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