

Monday, June 9,

25

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Service Department meeting room on June 9, 2025. Those present were Trustees Mr. Jeff Markley and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Mr. Markley presided and called the meeting to order at 6:32 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1); and Matter Required to be Confidential by Law per Ohio Revised Code Section 121.22(G)(5).

Dr. Bates seconded the motion. Roll call vote followed: Mr. Markley, aye; Dr. Bates, aye. Motion carried.

The trustees recessed their regular meeting at 6:32 P.M. to go into executive session.

The trustees returned from executive session and reconvened their regular meeting at 7:00 P.M., and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

- 1. Late Addition: Engagement of Outside Counsel
- 2. Announce Early Start to June 23 meeting

MINUTES APPROVAL

Mr. Markley moved to approve the minutes of the trustees' May 12, 2025 and May 27, 2025 regular meetings as written.

Dr. Bates seconded the motion. Vote: Mr. Markley, aye; Dr. Bates, aye. Motion carried.

DEPARTMENTAL REPORTS

FISCAL OFFICE REPORT

Mrs. Janice Sugarman presented the fiscal report for May 2025. The general fund balance as of May 31, 2025 was \$2,481,157.84. She reminded everyone that the public hearing for the tax budget 2026 is at the next meeting on June 23rd. The fiscal office is currently handling open enrollment for the township and working to close a number of old stagnant funds. The complete fiscal department report is attached to and becomes a permanent part of these minutes.

SERVICE DEPARTMENT REPORT

Mr. Alex Hansel presented the service department report for the month of May 2025. He reported that the summer dog park is now open and that the kitchen at Centerville Mills Park passed inspection. At town hall, they have relocated the landscaping and electrical in preparation for the renovation. The complete service department report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

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POLICE DEPARTMENT – NEW BUSINESS

Training Request - Godec

Mr. Markley made a motion to approve the training request for Nate Milstead to attend the Police Rifle-Carbine Instructor training in London, OH from June 9-13, 2025 at an estimated cost of \$950.00 per the recommendation of the police chief and as specified in the training request.

Dr. Bates seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESS

Request to Accept Donation

The trustees were in general agreement to accept the donation of 200 rose bushes and 200 gray dogwood trees from Davey Resource Group with a value of \$13,850.00 in accordance with ORC 505.10, and with extreme gratitude for the donation which will be planted at the former Paterek Lake site. This contribution is an important step in the restoration process and will greatly enhance the visual appeal of the wetlands while providing improved habitat for the wildlife in and around Smith Creek.

Request for Exemption of Cemetery Markers

Mr. Markley made a motion to approve the exemption request from the Gurd family regarding placement of grave markers as per the submitted diagram with the condition that neither she nor her heirs may sell the plots back to the township at any time due to the customized nature of the marker installation.

Dr. Bates seconded the motion that passed unanimously.

TRUSTEES – NEW BUSINESS

Request for Liquor Permit – Bainbridge Rox

Mr. Markley made a motion to approve the request to serve liquor at the Bainbridge Rox community event on August 23, 2025 at Centerville Mills Park and authorize the board chair to sign the Temporary Permit Tenancy Notification Form, in Section B Real Property Owner Acknowledgement.

Dr. Bates seconded the motion that was passed unanimously.

Schedule Flu Vaccine Clinic

The trustees were in general agreement to schedule a vaccine clinic on September 30, 2025 from 12:30pm to 1:00pm at the service department for all township employees.

Letter of Support – The Headwaters Connector Trail

This item will be tabled until the meeting on June 23, 2025 while the trustees gather additional information.

FISCAL OFFICE - NEW BUSINESS

PURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve the purchase order listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Monday, June 9,

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Purchase Order Request List

- 1. Van Curen Services – Spring Deep Root Fertilization - \$2,750.00 (General)
- 2. Gutoskey & Associates, Inc. – Surveying & Engineering Services for Smith Creek Bridge Project - \$7,900.00 (General)
- 3. Geauga County ADP – Laptop Computer Upgrades (3) - \$3,900.00 (Roads)

INVOICE APPROVALS

Mr. Markley made a motion to approve the invoices listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Invoices

- 1. Singerman Mills – GL Development April - \$917.60 (General)
- 2. Singerman Mills – Signature Square April - \$1,213.60 (General)
- 3. Singerman Mills – ESID/PACE April - \$148.00 (General)
- 4. Singerman Mills – Cell Lease April - \$384.00 (General)
- 5. Singerman Mills – GL Development May - \$3,966.40 (General)
- 6. Singerman Mills – Signature Square May - \$1,391.20 (General)
- 7. Littler – Employee Handbook - \$2,291.00 (General)
- 8. Littler – Jeavons Arbitration - \$406.00 (Police)
- 9. Littler – Labor Advice - \$145.00 (Parks)
- 10. Ryerson Tree – Town Hall Tree Transplanting - \$3,000.00 (General)
- 11. Allied Corporation – Asphalt Material - \$13,283.20 (General)
- 12. Geauga County ADP – Geauga Connected Quarterly Invoice - \$2,626.26 (Police)

FISCAL RESOLUTION APPROVALS

Mr. Markley made a motion to approve Resolution 06092025-A as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of May 2025 – \$3,182.02

Dr. Bates seconded the motion that passed unanimously.

Mr. Markley made a motion to approve Resolution 06092025-B as submitted by the Fiscal Officer.

- Resolution declaring it a necessity to transfer Fund 3101 to the Police Fund 2081 - \$441,542.74

Dr. Bates seconded the motion that passed unanimously.

Checks Dated May 28, 2025 through June 9, 2025

The trustees examined and signed checks and invoices from May 28, 2025 through June 9, 2025, consisting of warrants #45417 through #45487 in the amount of \$250,411.62.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions including payroll for the month of May 2025, #114-2025 through #140-2025 in the amount of \$880,307.63 are attached to and become a permanent part of these minutes.

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PUBLIC INTERACTION

None.

CORRESPONDENCE

- 1. Western Reserve Land Conservancy – Leadline newsletter

LATE ADDITION

Mr. Markley made a motion to authorize the chair to sign the engagement letter for outside counsel from Littler to represent the township on a BWC claim, conditioned upon receipt of the engagement letter and the response from our liability insurance company.

Dr. Bates seconded the motion that passed unanimously.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, Mr. Markley made a motion to adjourn with a second by Dr. Bates and the meeting was adjourned at 7:30 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____

Service Department Report

May 2025

Town Hall Campus:

- Routine Townhall/Heritage Park maintenance
- Banners installed on 306
- New flags at heritage park

River Road Park:

- Routine Park maintenance
- New trees fertilized
- Recommended playground repairs completed
- New plantings in boxes near pavilion

Settler's Park:

- Routine Park maintenance
- Reset grade in front of doors on baseball storage shed

Centerville Mills:

- Routine Park/building maintenance
- Opened summer dog park
- New plantings along storage building
- Installed air conditioning unit at Lakeside building
- Repaired canned lighting – Dining Hall
- Kitchen inspection passed – Dining Hall

Burns Lindow:

- Routine property/building maintenance

Recycling Center:

- Daily maintenance

Cemetery:

- 2 Full burials – 2 days
- Footers – 1.5 days
- Install Memorial Day flags, level graves – 1 day

Other:

- Assist Mechanic with Gradall repair – 1 day
- Clean cold storage/carpentry shop – 1 day
- LTAP/ODOT work zone and traffic control safety training (2 employees) – 1 day
- Clean up days – 2 days
- Senior clean-up – 1 day
- Transport equipment from winter storage – 1 day

Road Maintenance:

- Roadside tree work – 1 day
- Roadside ditching – 3 days
- Roadside mowing – 8 days
- Remove and replace driveway culvert – 2 days
- Clear outfalls/catch basins in preparation for severe weather – 2 days
- Sawcut roads for full depth repair – 1 day
- Full depth repair – 8 days
- Install concrete drive apron – 2 days
- Repair/rebuild catch basin – 2 days
- Hydroseeding – 4 days
- Cold patching – 8 days
- Storm sewer jetting on Plum Creek – 1 day
- Catch basin install on Snyder Road – 3 days
- Catch basin repairs – 3 days
- Monument box repair – 1 day
- Sweep gravel washouts off various roads – 1 day

Projects:

Town Hall –

- All underground utilities located and marked
- Furnace units removed from basement
- Landscaping removed/relocated
- Installed conduit from FD to junction box
- Electrical panel relocated to new location in basement
- Plumbing capped and removed from basement

Work to relocate communications to PD ongoing with Spectrum and Geauga ADP. Building demolition scheduled for Monday, June 16th.

Cash Summary by Fund

May 2025

Fund #	Fund Name	Fund Balance 5/1/2025	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 5/31/2025	Non-Pooled Balance	Pooled Balance
1000	General	\$2,517,099.50	\$0.00	\$89,692.14	\$0.00	\$0.00	\$2,606,791.64	\$122,012.88	\$3,620.92	\$0.00	\$2,481,157.84	\$0.00	\$2,481,157.84
2011	Motor Vehicle License Tax	\$21,019.62	\$0.00	\$3,451.01	\$0.00	\$0.00	\$24,470.63	\$0.00	\$0.00	\$0.00	\$24,470.63	\$0.00	\$24,470.63
2021	Gasoline Tax	\$362,114.95	\$0.00	\$22,423.35	\$0.00	\$0.00	\$384,538.30	\$12,746.88	\$0.00	\$0.00	\$371,791.42	\$0.00	\$371,791.42
2031	Road and Bridge	\$2,614,418.19	\$0.00	\$934.00	\$3,620.92	\$0.00	\$2,618,973.11	\$167,297.41	\$0.00	\$0.00	\$2,451,675.70	\$0.00	\$2,451,675.70
2041	Cemetery	\$114,759.05	\$0.00	\$6,465.00	\$0.00	\$0.00	\$121,224.05	\$4,208.72	\$0.00	\$0.00	\$117,015.33	\$0.00	\$117,015.33
2081	Police District	\$3,720,828.17	\$0.00	\$46.00	\$0.00	\$0.00	\$3,720,874.17	\$380,364.53	\$0.00	\$0.00	\$3,340,509.64	\$0.00	\$3,340,509.64
2191	SPECIAL LEVY-FIRE	\$2,628,630.71	\$0.00	\$1,100.00	\$0.00	\$0.00	\$2,629,730.71	\$318,662.25	\$0.00	\$0.00	\$2,311,068.46	\$0.00	\$2,311,068.46
2231	Permissive Motor Vehicle License Tax	\$38,127.59	\$0.00	\$3,871.01	\$0.00	\$0.00	\$41,998.60	\$1,746.30	\$0.00	\$0.00	\$40,252.30	\$0.00	\$40,252.30
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$682,473.11	\$0.00	\$50,515.15	\$0.00	\$0.00	\$732,988.26	\$6,837.01	\$0.00	\$0.00	\$726,151.25	\$0.00	\$726,151.25
2401	LIGHTING ASSESSMENT	\$15,983.52	\$0.00	\$0.00	\$0.00	\$0.00	\$15,983.52	\$0.00	\$0.00	\$0.00	\$15,983.52	\$0.00	\$15,983.52
2902	DARE PROGRAM	\$17,851.57	\$0.00	\$0.00	\$0.00	\$0.00	\$17,851.57	\$0.00	\$0.00	\$0.00	\$17,851.57	\$0.00	\$17,851.57
2910	OneOhio Opioid Settlement	\$33,171.30	\$0.00	\$0.00	\$0.00	\$0.00	\$33,171.30	\$0.00	\$0.00	\$0.00	\$33,171.30	\$0.00	\$33,171.30
2911	Ohio EMA ARPA 1st Responder Grant	\$121,981.76	\$0.00	\$0.00	\$0.00	\$0.00	\$121,981.76	\$0.00	\$0.00	\$0.00	\$121,981.76	\$0.00	\$121,981.76
2912	ESID Erosion Special Improvement	\$3,966.38	\$0.00	\$0.00	\$0.00	\$0.00	\$3,966.38	\$0.00	\$0.00	\$0.00	\$3,966.38	\$0.00	\$3,966.38
3101	General (bond) (note) Retirement	\$441,542.74	\$0.00	\$0.00	\$0.00	\$0.00	\$441,542.74	\$0.00	\$0.00	\$0.00	\$441,542.74	\$0.00	\$441,542.74
3102	General (Bond) (Note) Retirement	\$1,391,264.32	\$0.00	\$0.00	\$0.00	\$0.00	\$1,391,264.32	\$0.00	\$0.00	\$0.00	\$1,391,264.32	\$0.00	\$1,391,264.32
4905	Public Improvement TIF #1	\$1,342,567.51	\$0.00	\$0.00	\$0.00	\$0.00	\$1,342,567.51	\$0.00	\$0.00	\$0.00	\$1,342,567.51	\$0.00	\$1,342,567.51
4906	Public Improvement TIF #2	\$232,578.79	\$0.00	\$0.00	\$0.00	\$0.00	\$232,578.79	\$0.00	\$0.00	\$0.00	\$232,578.79	\$0.00	\$232,578.79
4907	Public Improvement TIF #3	\$34,126.40	\$0.00	\$0.00	\$0.00	\$0.00	\$34,126.40	\$0.00	\$0.00	\$0.00	\$34,126.40	\$0.00	\$34,126.40
4909	Capital Projects - General Reserve Fund	\$844,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$844,000.00	\$13,771.07	\$0.00	\$0.00	\$830,228.93	\$0.00	\$830,228.93
4910	Capital Projects - Road & Bridge Reserve	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$0.00	\$250,000.00
4911	Capital Projects - Police Reserve Fund	\$199,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$199,500.00	\$0.00	\$0.00	\$0.00	\$199,500.00	\$0.00	\$199,500.00
4951	Permanent	\$623.90	\$0.00	\$0.01	\$0.00	\$0.00	\$623.91	\$0.00	\$0.00	\$0.00	\$623.91	\$0.00	\$623.91
4952	Permanent	\$1,168.73	\$0.00	\$0.03	\$0.00	\$0.00	\$1,168.76	\$0.00	\$0.00	\$0.00	\$1,168.76	\$0.00	\$1,168.76
4953	Permanent	\$152.76	\$0.00	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$152.76
4954	Permanent	\$327.37	\$0.00	\$0.00	\$0.00	\$0.00	\$327.37	\$0.00	\$0.00	\$0.00	\$327.37	\$0.00	\$327.37
Report Total:		\$17,630,893.86	\$0.00	\$178,497.70	\$3,620.92	\$0.00	\$17,813,012.48	\$1,027,647.05	\$3,620.92	\$0.00	\$16,781,744.51	\$0.00	\$16,781,744.51

Last reconciled to bank: 05/31/2025 – Total other adjusting factors: \$0.00

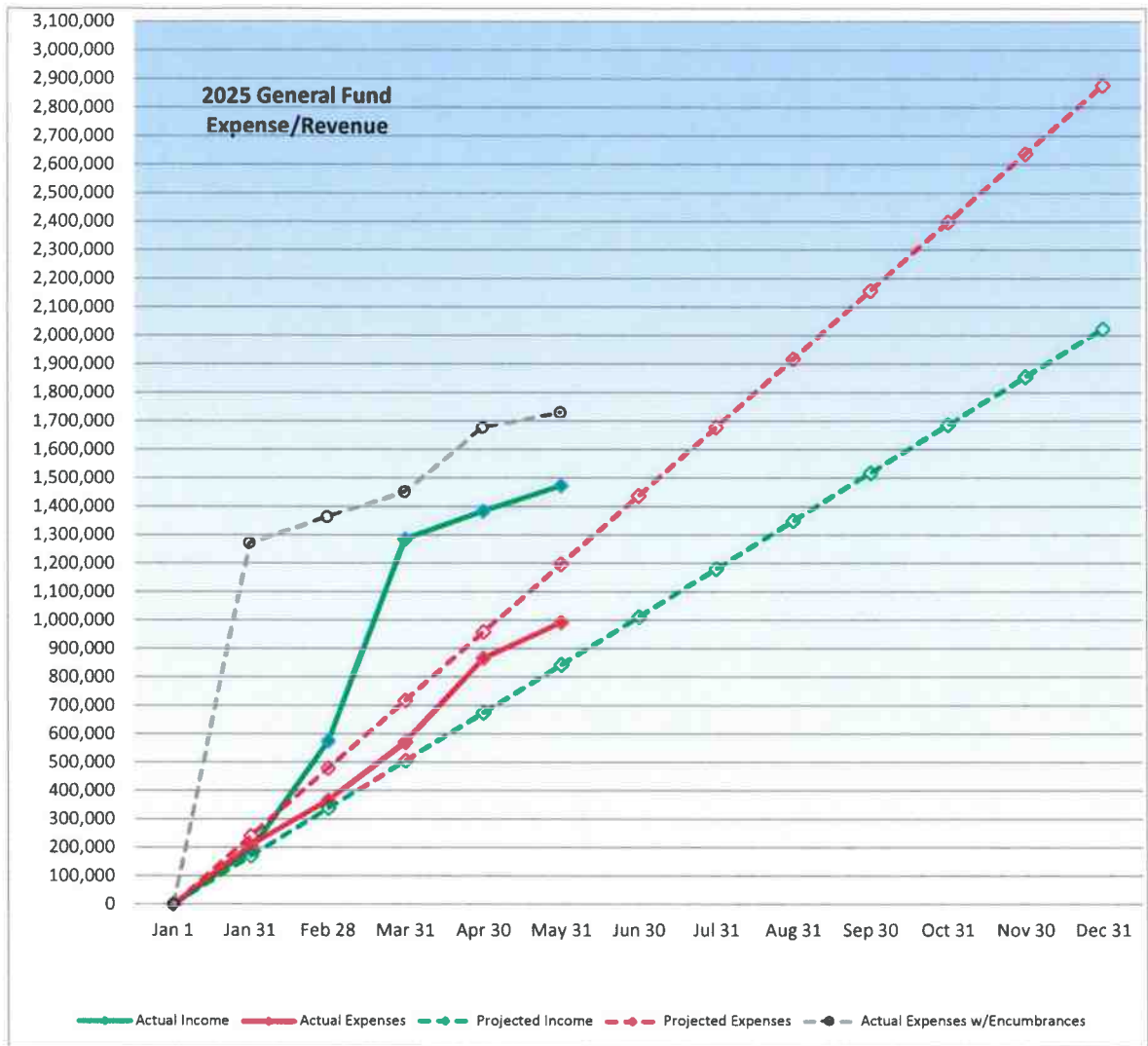
Cash Summary by Fund

Year 2025

Fund #	Fund Name	Fund Balance 1/1/2025	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2025	Non-Pooled Balance	Pooled Balance
1000	General	\$2,000,734.46	\$250.00	\$1,094,693.83	\$378,740.90	\$0.00	\$3,474,419.19	\$868,258.38	\$159,364.14	\$0.00	\$2,446,796.67	\$0.00	\$2,446,796.67
2011	Motor Vehicle License Tax	\$56,339.33	\$0.00	\$18,549.18	\$0.00	\$0.00	\$74,888.51	\$50,417.88	\$0.00	\$0.00	\$24,470.63	\$0.00	\$24,470.63
2021	Gasoline Tax	\$361,036.91	\$0.00	\$118,446.39	\$0.00	\$0.00	\$479,483.30	\$107,691.88	\$0.00	\$0.00	\$371,791.42	\$0.00	\$371,791.42
2031	Road and Bridge	\$1,349,182.20	\$0.00	\$2,169,158.30	\$8,997.44	\$0.00	\$3,527,337.94	\$1,112,436.80	\$0.00	\$0.00	\$2,414,901.14	\$0.00	\$2,414,901.14
2041	Cemetery	\$112,323.14	\$0.00	\$13,290.00	\$0.00	\$0.00	\$125,613.14	\$8,597.81	\$0.00	\$0.00	\$117,015.33	\$0.00	\$117,015.33
2081	Police District	\$3,158,982.63	\$0.00	\$2,171,490.14	\$150,366.70	\$0.00	\$5,480,839.47	\$2,237,636.28	\$0.00	\$0.00	\$3,243,203.19	\$0.00	\$3,243,203.19
2191	SPECIAL LEVY-FIRE	\$1,114,766.10	\$0.00	\$2,646,111.68	\$0.00	\$0.00	\$3,760,877.78	\$1,498,531.09	\$0.00	\$0.00	\$2,262,346.69	\$0.00	\$2,262,346.69
2231	Permissive Motor Vehicle License Tax	\$47,523.43	\$0.00	\$19,960.81	\$0.00	\$0.00	\$67,484.24	\$27,231.94	\$0.00	\$0.00	\$40,252.30	\$0.00	\$40,252.30
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$550,257.13	\$0.00	\$207,048.69	\$0.00	\$0.00	\$757,305.82	\$30,173.03	\$0.00	\$0.00	\$727,132.79	\$0.00	\$727,132.79
2401	LIGHTING ASSESSMENT	\$11,187.15	\$0.00	\$5,131.28	\$0.00	\$0.00	\$16,318.43	\$334.91	\$0.00	\$0.00	\$15,983.52	\$0.00	\$15,983.52
2902	DARE PROGRAM	\$17,851.57	\$0.00	\$0.00	\$0.00	\$0.00	\$17,851.57	\$0.00	\$0.00	\$0.00	\$17,851.57	\$0.00	\$17,851.57
2910	OneOhio Opioid Settlement	\$32,102.79	\$0.00	\$1,068.51	\$0.00	\$0.00	\$33,171.30	\$0.00	\$0.00	\$0.00	\$33,171.30	\$0.00	\$33,171.30
2911	Ohio EMA ARPA 1st Responder Grant	\$121,981.76	\$0.00	\$0.00	\$0.00	\$0.00	\$121,981.76	\$0.00	\$0.00	\$0.00	\$121,981.76	\$0.00	\$121,981.76
2912	ESID Erosion Special Improvement District	\$0.00	\$0.00	\$3,966.38	\$0.00	\$0.00	\$3,966.38	\$0.00	\$0.00	\$0.00	\$3,966.38	\$0.00	\$3,966.38
3101	General (bond) (note) Retirement	\$441,542.74	\$0.00	\$0.00	\$0.00	\$0.00	\$441,542.74	\$0.00	\$0.00	\$0.00	\$441,542.74	\$0.00	\$441,542.74
3102	General (Bond) (Note) Retirement	\$1,402,246.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,402,246.00	\$10,981.68	\$0.00	\$0.00	\$1,391,264.32	\$0.00	\$1,391,264.32
4905	Public Improvement TIF #1	\$1,398,841.98	\$0.00	\$328,868.04	\$0.00	\$0.00	\$1,727,710.02	\$6,401.61	\$378,740.90	\$0.00	\$1,342,567.51	\$0.00	\$1,342,567.51
4906	Public Improvement TIF #2	\$170,826.81	\$0.00	\$62,550.50	\$0.00	\$0.00	\$233,377.31	\$798.52	\$0.00	\$0.00	\$232,578.79	\$0.00	\$232,578.79
4907	Public Improvement TIF #3	\$26,055.80	\$0.00	\$8,442.90	\$0.00	\$0.00	\$34,498.70	\$372.30	\$0.00	\$0.00	\$34,126.40	\$0.00	\$34,126.40
4908	FEMA Grant -BTFD Diesel Exhaust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4909	Capital Projects - General Reserve Fund	\$844,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$844,000.00	\$13,771.07	\$0.00	\$0.00	\$830,228.93	\$0.00	\$830,228.93
4910	Capital Projects - Road & Bridge Reserve	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$0.00	\$250,000.00
4911	Capital Projects - Police Reserve Fund	\$199,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$199,500.00	\$0.00	\$0.00	\$0.00	\$199,500.00	\$0.00	\$199,500.00
4951	Permanent	\$623.87	\$0.00	\$0.04	\$0.00	\$0.00	\$623.91	\$0.00	\$0.00	\$0.00	\$623.91	\$0.00	\$623.91
4952	Permanent	\$1,168.61	\$0.00	\$0.15	\$0.00	\$0.00	\$1,168.76	\$0.00	\$0.00	\$0.00	\$1,168.76	\$0.00	\$1,168.76
4953	Permanent	\$152.76	\$0.00	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$152.76
4954	Permanent	\$327.37	\$0.00	\$0.00	\$0.00	\$0.00	\$327.37	\$0.00	\$0.00	\$0.00	\$327.37	\$0.00	\$327.37
	Report Total:	\$13,670,170.46	\$250.00	\$8,868,776.82	\$538,105.04	\$0.00	\$23,077,302.32	\$5,973,635.18	\$538,105.04	\$0.00	\$16,565,562.10	\$0.00	\$16,565,562.10

Last reconciled to bank: 05/31/2025 – Total other adjusting factors: \$0.00

General Fund Expense / Revenue Comparison



General Fund Beginning of Year Balance	2,000,734
Projected Income	2,022,759
Projected Expenses	2,876,950
Projected Income minus Projected Expenses	(854,191)
Projected General Fund Year End Balance	1,146,543

Note 1: A minimum Year End Balance of \$500,000 is required to cover next year's 1st quarter expenses.

Note 2: For planning purposes, the Projected General Fund Annual Income and Expenses use in these charts are prorated to 12 equal monthly values.

Note 3: The Actual Monthly Income received and the Actual Monthly Expenses paid will vary on a monthly basis.

Note 4: A large portion of actual General Fund Income is received twice a year from the County Auditor.

Note 5: Actual Expenses w/ Encumbrances is the sum of monthly Actual Expenses plus the annual amount of recurring PO's issued at the beginning of the year.

Note 6: Any major changes in Actual Income or Actual Expenses will be noted below.

- * First 1/2 tax settlement received in February and March
- * Final 1st Quarter settlement was received in March.
The change in millage Resolution was not figured on the March settlement
The General Fund and Road Fund revenue adjustment will show on April 2025 report
- * Transfer from TIF Fund to General Fund for past expenses reimbursed \$378,740.90 March 2025

General Fund - Financial Status Report

(Status of UAN code 1000 - General Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

2025 General Fund Status		Year to Date:	5/31/2025
Beginning of Year Balance			2,000,734.46
Year to Date Income	1,472,649.92		
Year to Date Expenses	992,226.54		
	Net		480,423.38
Year to Date Balance			2,481,157.84
Open Purchase Orders/Encumbrances:			736,645.95
Year to Date Balance w/Encumbrances			1,744,511.89

General Fund - Comparison: Actual to Projected Annual Budget			
Percentage of Fiscal Year reflected in this report			42%
Income			
Projected Annual Income	2,022,759.00		
Actual Year to Date Income	1,472,649.92		73%
Expenses			
Projected Annual Expenses	2,876,950.00		
Actual Year to Date Expenses	992,226.54		34%
YTD Expenses w/Encumbrances	1,728,872.49		60%
Projected Year End Balance	1,146,543.46		

2025 General Reserve Status		Year to Date:	5/31/2025
Beginning of Year Balance			844,000.00
Year to Date Income	0.00		
Year to Date Expenses	13,771.07		
	Net		-13,771.07
Year to Date Balance			830,228.93
Open Purchase Orders/Encumbrances:			0.00
Year to Date Balance w/Encumbrances			830,228.93

General Reserve Fund - Comparison: Actual to Projected Annual Budget			
Percentage of Fiscal Year reflected in this report			0%
Income			
Projected Annual Income	195,000.00		
Actual Year to Date Income	0.00		0%
Expenses			
Projected Annual Expenses	800,000.00		
Actual Year to Date Expenses	13,771.07		2%
YTD Expenses w/Encumbrances	13,771.07		2%
Projected Year End Balance	239,000.00		

NOTE:
A minimum Year End Balance of \$500,000 is required to cover 1st quarter expenses

Reviewed by BOARD OF TRUSTEES _____
 Initial Date

Reviewed by TOWNSHIP FISCAL OFFICER _____
 Initial Date

Road Fund - Financial Status Report

(Status of UAN code 2011,2021,2031 - Road Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

2025 Road Funds Status		Year to Date:	5/31/2025
Beginning of Year Balance			1,814,081.87
Year to Date Income	2,335,112.12		
Year to Date Expenses	1,261,003.94		
	Net		1,074,108.18
Year to Date Balance			2,888,190.05
Open Purchase Orders/Encumbrances:			2,407,781.29
Year to Date Balance w/Encumbrances			480,408.76

Road Funds - Comparison: Actual to Projected Annual Budget			
Percentage of Fiscal Year reflected in this report			42%
Income			
Projected Annual Income	4,116,398.00		
Actual Year to Date	2,335,112.12		57%
Expenses			
Projected Annual Expenses	5,105,050.00		
Actual Year to Date	1,261,003.94		25%
YTD w/Encumbrances	3,668,785.23		72%
Projected Year End Balance	825,429.87		

2025 Road Reserve Funds Status		Year to Date:	5/31/2025
Beginning of Year Balance			250,000.00
Year to Date Income	0.00		
Year to Date Expenses	0.00		
	Net		0.00
Year to Date Balance			250,000.00
Open Purchase Orders/Encumbrances:			0.00
Year to Date Balance w/Encumbrances			250,000.00

Road Reserve Funds - Comparison: Actual to Projected Annual Budget			
Percentage of Fiscal Year reflected in this report			0%
Income			
Projected Annual Income	150,000.00		
Actual Year to Date	0.00		0%
Expenses			
Projected Annual Expenses	0.00		
Actual Year to Date	0.00		0%
YTD w/Encumbrances	0.00		0%
Projected Year End Balance	400,000.00		

Police Fund - Financial Status Report

(Status of UAN code 2081, 2902,2261 - Police Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

2025 Police Funds Status		Year to Date:	5/31/2025
Beginning of Year Balance			3,209,552.91
Year to Date Income	2,322,925.35		
Year to Date Expenses	2,140,329.82		
	Net		182,595.53
Year to Date Balance			3,392,148.44
Open Purchase Orders/Encumbrances:			1,094,379.08
Year to Date Balance w/Encumbrances			2,297,769.36

Police Funds - Comparison: Actual to Projected Annual Budget			
Percentage of Fiscal Year reflected in this report			42%
Income			
Projected Annual Income	3,858,609.00		
Actual Year to Date	2,322,925.35		60%
Expenses			
Projected Annual Expenses	6,547,500.00		
Actual Year to Date	2,140,329.82		33%
YTD w/Encumbrances	3,234,708.90		49%
Projected Year End Balance	520,661.91		

2025 Police Reserve Status		Year to Date:	5/31/2025
Beginning of Year Balance			199,500.00
Year to Date Income	0.00		
Year to Date Expenses	0.00		
	Net		0.00
Year to Date Balance			199,500.00
Open Purchase Orders/Encumbrances:			0.00
Year to Date Balance w/Encumbrances			199,500.00

General Reserve Fund - Comparison: Actual to Projected Annual Budget			
Percentage of Fiscal Year reflected in this report			0%
Income			
Projected Annual Income	500,000.00		
Actual Year to Date Income	0.00		0%
Expenses			
Projected Annual Expenses	0.00		
Actual Year to Date Expenses	0.00		0%
YTD Expenses w/Encumbrances	0.00		0%
Projected Year End Balance	699,500.00		

Fire Fund and EMS - Financial Status Reports
(Status of UAN code 2191 and 2281 - Fire Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

2025 Fire Funds Status		Year to Date:	5/31/2025
Beginning of Year Balance			1,114,766.10
Year to Date Income	2,646,111.68		
Year to Date Expenses	1,449,809.32		
		Net	1,196,302.36
Year to Date Balance			2,311,068.46
Open Purchase Orders/Encumbrances:			625,891.97
Year to Date Balance w/Encumbrances			1,685,176.49

Fire Funds - Comparison: Actual to Projected Annual Budget			
Percentage of Fiscal Year reflected in this report			42%
Income			
Projected Annual Income	4,764,256.00		
Actual Year to Date	2,646,111.68		56%
Expenses			
Projected Annual Expenses	4,917,000.00		
Actual Year to Date	1,449,809.32		29%
YTD w/Encumbrances	2,075,701.29		42%
Projected Year End Balance	962,022.10		

2025 EMS Funds Status		Year to Date:	5/31/2025
Beginning of Year Balance			550,257.13
Year to Date Income	206,067.15		
Year to Date Expenses	30,173.03		
		Net	175,894.12
Year to Date Balance			726,151.25
Open Purchase Orders/Encumbrances:			109,018.70
Year to Date Balance w/Encumbrances			617,132.55

EMS Funds - Comparison: Actual to Projected Annual Budget			
Percentage of Fiscal Year reflected in this report			42%
Income			
Projected Annual Income	450,000.00		
Actual Year to Date	206,067.15		46%
Expenses			
Projected Annual Expenses	749,500.00		
Actual Year to Date	30,173.03		4%
YTD w/Encumbrances	139,191.73		19%
Projected Year End Balance	250,757.13		

2025 Fire Reserve Funds Status		Year to Date:	5/31/2025
Beginning of Year Balance			0.00
Year to Date Income	0.00		
Year to Date Expenses	0.00		
		Net	0.00
Year to Date Balance			0.00
Open Purchase Orders/Encumbrances:			0.00
Year to Date Balance w/Encumbrances			0.00

Fire Reserve Funds - Comparison: Actual to Projected Annual Budget			
Percentage of Fiscal Year reflected in this report			0%
Income			
Projected Annual Income	500,000.00		
Actual Year to Date	0.00		0%
Expenses			
Projected Annual Expenses	0.00		
Actual Year to Date	0.00		0%
YTD w/Encumbrances	0.00		0%
Projected Year End Balance	500,000.00		

TRUSTEES
Jeffrey S. Markley
Kristina O'Brien
Michael Bates

FISCAL OFFICER
Janice S. Sugarman



RESOLUTION 06092025-A

WHEREAS Bainbridge Township, Geauga County, Ohio is a political subdivision subject to constitution, laws, and regulations of the State of Ohio; and

WHEREAS, it is necessary to authorize an inter-fund transfer from General Fund to the Road Fund for work performed by the Road Department in the month of May 2025 for Cemeteries, and

WHEREAS, it is necessary to make budget transfers to cover additional expenses that were unanticipated in the Fiscal Year 2025 budget appropriations.

NOW, THEREFORE BE IT RESOLVED that the following be authorized by Bainbridge Township Board of Trustees, Geauga County, Ohio:

FROM: 1000-910-910-0000 General Fund (\$3,182.02)

TO: 2031-931-0000 Road & Bridge \$3,182.02

Moved By: Mr. Markley Seconded By: Dr. Bates

Vote:

Dr. Michael Bates A/E Mrs. Kristina O'Brien absent Mr. Jeffrey Markley A/E

Attested to by Mrs. Janice S. Sugarman, Fiscal Officer.

Janice S. Sugarman

Date: 6/9/2025

Service Department

May 2025

Division	Work performed in	Avg. Hourly rate	Hours	AMOUNT
Roads	Cemetery	\$31.35	101.50	\$3,182.02
Parks & Properties	Cemetery	\$28.40		\$0.00
			Total	\$3,182.02

Division	Work performed in	Avg. Hourly rate	Hours	AMOUNT
Roads	Parks & Properties	\$31.35	0.00	\$0.00
Parks & Properties	Roads	\$28.40		\$0.00
			Total	\$0.00

Note:

Average hourly rate for Road Division is \$31.35/hr. for 2025

Average hourly rate for Parks Division is \$28.40/hr. for 2025

TRUSTEES
Jeffrey S. Markley
Kristina O'Brien
Michael Bates



FISCAL OFFICER
Janice S. Sugarman

RESOLUTION 06092025- B

A resolution declaring a necessity to transfer Fund 3101 to the Police Fund 2081:

Recitals:

1. The Board maintains fund #3101 called General (bond) (note) Retirement Fund, which was initiated in 2003 for 20 years for constructing, furnishing and equipping a new Township Police Station and that was built at that time. Township records show that the last payment from this fund was on 10/27/2023. The fund has been dormant since the last payment on 10/27/2023.
2. The Auditor's Office has recommended that the Township transfer the dormant fund account into an active account, and The Township desires to move these funds into the Police Fund.

Therefore, move to declare a necessity to transfer the following Township funds to the Police Fund:

- A. \$441,542.74 from the #3101 General (bond) (note) Retirement Fund to the Township's Police Fund #2081 in accordance with Ohio Revised Code Section 5705.14(C)(1);

Moved By: Mr. Markley Seconded By: Dr. Bates

Vote:

Dr. Michael Bates AYE Mrs. Kristina O'Brien absent Mr. Jeffrey Markley AYE

Attested to by Mrs. Janice S. Sugarman, Fiscal Officer.

Janice S. Sugarman

Date: 6/9/2025

Payment Listing

5/28/2025 to 6/9/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
45417	05/30/2025	05/30/2025	RW	Hiram T Cannon	\$150.00	0
45418	05/30/2025	05/30/2025	AW	A & A SAFETY	\$937.50	0
45419	05/30/2025	05/30/2025	AW	Allied Corporation	\$9,488.35	0
45420	05/30/2025	05/30/2025	AW	Amazon Capital Services	\$1,392.03	0
45421	05/30/2025	05/30/2025	AW	AT&T MOBILITY	\$34.24	0
45422	05/30/2025	05/30/2025	AW	AUBURN PIPE & PLUMBERS SUPPLY	\$575.05	0
45423	05/30/2025	05/30/2025	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$125.36	0
45424	05/30/2025	05/30/2025	AW	CINTAS CENTRALIZED AR	\$45.00	0
45425	05/30/2025	05/30/2025	AW	D.E. Williams Electric	\$12,750.00	0
45426	05/30/2025	05/30/2025	AW	Delta Strategic	\$350.00	0
45427	05/30/2025	05/30/2025	AW	E & H Hardware Group, LLC	\$36.53	0
45428	05/30/2025	05/30/2025	AW	Fleshers Deadstock Removal, LLC	\$525.00	0
45429	05/30/2025	05/30/2025	AW	KIMBLE RECYCLING & DISPOSAL, INC.	\$3,795.92	0
45430	05/30/2025	05/30/2025	AW	KURT DREGER	\$44.85	0
45431	05/30/2025	05/30/2025	AW	KWIK KLEEN	\$63.75	0
45432	05/30/2025	05/30/2025	AW	MCMASTER CARR SUPPLY COMPANY	\$43.18	0
45433	05/30/2025	05/30/2025	AW	NAPA Auto Parts	\$292.78	0
45434	05/30/2025	05/30/2025	AW	Orkin	\$200.00	0
45435	05/30/2025	05/30/2025	AW	Southeastern Equipment Co. Inc.	\$6,823.09	0
45436	05/30/2025	05/30/2025	AW	SUNRISE SPRINGS WATER CO.	\$127.00	0
45437	05/30/2025	05/30/2025	AW	Transcolonial Auto Service	\$770.19	0
45438	05/30/2025	05/30/2025	AW	UNIQUE PAVING MATERIALS CORP.	\$627.50	0
45439	05/30/2025	05/30/2025	AW	WESTERN RESERVE OFFICE SUPPLY	\$105.98	0
45440	06/06/2025	06/06/2025	RW	Michelle L Austin	\$150.00	0
45441	06/06/2025	06/06/2025	RW	Ramasamy P Pandian	\$350.00	0
45442	06/06/2025	06/06/2025	AW	A & A SAFETY	\$1,291.25	0
45443	06/06/2025	06/06/2025	AW	Amazon Capital Services	\$168.87	0
45444	06/06/2025	06/06/2025	AW	ARBORWEAR	\$234.00	0
45445	06/06/2025	06/06/2025	AW	ARIS COMPANY	\$409.50	0
45446	06/06/2025	06/06/2025	AW	Art Form Nurseries	\$347.95	0
45447	06/06/2025	06/06/2025	AW	Ascendance Trucks Midwest	\$528.75	0
45448	06/06/2025	06/06/2025	AW	Central Ohio Cleaning	\$3,015.32	0
45449	06/06/2025	06/06/2025	AW	CINTAS CENTRALIZED AR	\$45.00	0
45450	06/06/2025	06/06/2025	AW	De Lage Landen Financial Services	\$372.75	0
45451	06/06/2025	06/06/2025	AW	Dex Imaging LLC	\$34.88	0
45452	06/06/2025	06/06/2025	AW	E & H Hardware Group, LLC	\$18.03	0
45453	06/06/2025	06/06/2025	AW	GANLEY CHEVROLET OF AURORA,LLC	\$164.99	0
45454	06/06/2025	06/06/2025	AW	GEAUGA COUNTY ADP BOARD	\$1,836.64	0
45455	06/06/2025	06/06/2025	AW	GEAUGA COUNTY COMMON PLEAS COUR	\$350.00	0
45456	06/06/2025	06/06/2025	AW	GEAUGA COUNTY DEPT. OF WATER RESC	\$368.86	0
45457	06/06/2025	06/06/2025	AW	HANDY RENTS/ALADDIN RENTS	\$243.60	0
45458	06/06/2025	06/06/2025	AW	LawnMatters	\$2,000.00	0
45459	06/06/2025	06/06/2025	AW	Leuty Nursery LLC	\$255.00	0
45460	06/06/2025	06/06/2025	AW	NAPA Auto Parts	\$107.25	0
45461	06/06/2025	06/06/2025	AW	R & R Truck Sales	\$156,494.00	0
45462	06/06/2025	06/06/2025	AW	Sagamore Companies	\$162.00	0

Payment Listing

5/28/2025 to 6/9/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
45463	06/06/2025	06/06/2025	AW	SIONICS Weapon Systems	\$12,739.35	O
45464	06/06/2025	06/06/2025	AW	SUNRISE SPRINGS WATER CO.	\$134.75	O
45465	06/06/2025	06/06/2025	AW	Technology Express	\$1,106.00	O
45466	06/06/2025	06/06/2025	AW	Treasurer, State of Ohio	\$1,074.00	O
45467	06/06/2025	06/06/2025	AW	UNIQUE PAVING MATERIALS CORP.	\$310.00	O
45468	06/06/2025	06/06/2025	AW	United Business Supply	\$336.53	O
45469	06/06/2025	06/06/2025	AW	WASTE MANAGEMENT OF OHIO	\$92.03	O
45470	06/09/2025	06/09/2025	AW	CABLE COMMUNICATIONS, INC.	\$896.87	O
45471	06/09/2025	06/09/2025	AW	CARTER LUMBER	\$494.33	O
45472	06/09/2025	06/09/2025	AW	MARS ELECTRIC CO.	\$114.17	O
45473	06/09/2025	06/09/2025	AW	Amazon Capital Services	\$87.26	O
45474	06/09/2025	06/09/2025	AW	CHAGRIN/SOUTHEAST COUNCIL OF GOVE	\$3,500.00	O
45475	06/09/2025	06/09/2025	AW	CINTAS CENTRALIZED AR	\$58.95	O
45476	06/09/2025	06/09/2025	AW	Deloris Altig	\$50.00	O
45477	06/09/2025	06/09/2025	AW	GEAUGA COUNTY ADP BOARD	\$2,414.67	O
45478	06/09/2025	06/09/2025	AW	GEAUGA COUNTY DEPT. OF WATER RESC	\$1,307.79	O
45479	06/09/2025	06/09/2025	AW	Hans' Freightliner of Cleveland	\$581.96	O
45480	06/09/2025	06/09/2025	AW	ILLUMINATING COMPANY	\$12,505.29	O
45481	06/09/2025	06/09/2025	AW	LawnMatters	\$3,000.00	O
45482	06/09/2025	06/09/2025	AW	LAWSON PRODUCTS, INC.	\$196.60	O
45483	06/09/2025	06/09/2025	AW	Linde Gas & Equipment, Inc.	\$607.11	O
45484	06/09/2025	06/09/2025	AW	PRUDY MACKENZIE	\$150.00	O
45485	06/09/2025	06/09/2025	AW	Sub-Aquatics, Inc. / Breathing Air Systems	\$181.07	O
45486	06/09/2025	06/09/2025	AW	SUNRISE SPRINGS WATER CO.	\$64.75	O
45487	06/09/2025	06/09/2025	AW	Ullman Oil	\$156.20	O
Total Payments:					\$250,411.62	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$250,411.62	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Payment Listing

May 2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
10-2025	01/08/2025	01/08/2025	CH	Ohio Bureau of Workers Compensation	\$2,713.00 *	C
10-2025	05/28/2025	05/28/2025	NEG ADJ	Ohio Bureau of Workers Compensation	-\$579.00	O
114-2025	05/02/2025	05/02/2025	CH	GUARDIAN	\$13,291.76	O
115-2025	05/02/2025	05/02/2025	CH	MEDICAL MUTUAL OF OHIO	\$204,305.75	O
116-2025	05/02/2025	05/02/2025	CH	Menards	\$155.53	O
117-2025	05/02/2025	05/02/2025	CH	HOME DEPOT CREDIT SERVICES	\$1,609.70	O
118-2025	05/02/2025	05/07/2025	CH	Paycor	\$1,522.15	O
119-2025	05/07/2025	05/07/2025	CH	ReliaStar Life Insurance Company	\$250.00	O
120-2025	05/07/2025	05/07/2025	CH	Equitable Financial Life Insurance Company	\$3,975.00	O
121-2025	05/07/2025	05/07/2025	CH	OHIO DEFERRED COMPENSATION	\$8,395.00	O
122-2025	05/07/2025	05/07/2025	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$221,267.10	O
123-2025	05/07/2025	05/07/2025	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$41,654.90	O
124-2025	05/08/2025	05/09/2025	CH	Ohio Police & Fire Pension Fund	\$36,105.53	O
125-2025	05/09/2025	05/13/2025	CH	MEDICAL MUTUAL OF OHIO	\$8,328.90	O
126-2025	05/12/2025	05/13/2025	CH	Ohio Public Employees Retirement System	\$43,814.96	O
127-2025	05/12/2025	05/13/2025	CH	Ohio Public Employees Retirement System	\$51,040.85	O
128-2025	05/12/2025	05/13/2025	CH	Ohio Public Employees Retirement System	\$2,237.64	O
129-2025	05/12/2025	05/15/2025	CH	JP MORGAN CHASE BANK	\$745.75	O
130-2025	05/15/2025	05/16/2025	CH	Enbridge Gas Ohio	\$3,744.12	O
131-2025	05/16/2025	05/20/2025	CH	MEDICAL MUTUAL OF OHIO	\$2,322.65	O
132-2025	05/22/2025	05/22/2025	CH	OHIO PUBLIC EMPLOYEES DEFERRED	\$8,395.00	V
132-2025	05/31/2025	06/02/2025	CH	OHIO PUBLIC EMPLOYEES DEFERRED	-\$8,395.00	V
133-2025	05/22/2025	05/22/2025	CH	Equitable Financial Life Insurance Company	\$4,725.00	O
134-2025	05/22/2025	05/22/2025	CH	ReliaStar Life Insurance Company	\$250.00	O
135-2025	05/22/2025	05/22/2025	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$174,839.18	O
136-2025	05/22/2025	05/22/2025	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$45,172.09	O
137-2025	05/23/2025	05/27/2025	CH	AT&T MOBILITY	\$323.02	O
138-2025	05/23/2025	05/27/2025	CH	WINDSTREAM	\$156.88	O
139-2025	05/23/2025	05/28/2025	CH	MEDICAL MUTUAL OF OHIO	\$2,258.17	O
140-2025	05/31/2025	06/02/2025	CH	OHIO DEFERRED COMPENSATION	\$8,395.00	O
Total Payments:					\$880,307.63	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$880,307.63	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.