

Monday, June 24,

24

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on June 24, 2024. Those present were Trustees Mr. Jeff Markley, Mrs. Kristina O'Brien, and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Mrs. O'Brien presided and called the meeting to order at 6:33 P.M. and everyone stood and recited the Pledge of Allegiance.

EXECUTIVE SESSION

Mr. Markley made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Dr. Bates seconded the motion. Roll call vote followed: Dr. Bates, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 6:33 P.M. in order to go into executive session.

The trustees returned from executive session and reconvened their regular meeting at 7:03 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

- 1. Late Addition: Rescind and Re-approve Tulip Lane Resolution
- 2. Late Addition: Grievance Response – Fire
- 3. Table Taft invoice to a future meeting
- 4. Table cell tower agreement to future meeting

MINUTES APPROVAL

Mr. Markley moved to approve the minutes of the trustees' June 10, 2024 regular meeting as written.

Dr. Bates seconded the motion. Vote: Dr. Bates, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

PRESENTATIONS: Dog Park Memorial/Dedication

Michele Kane of 566 Mock Orange Lane detailed how the regular dog parks users would like to honor Roger Weiss, who recently passed away, with either a plaque or a bench. They want to raise money for this memorial, and they are asking if the township would help with the installation.

The trustees were in general agreement to move forward with helping with the installation of the memorial. Mrs. O'Brien offered to put Michelle Kane in touch with the boy scouts who are looking for eagle scout projects.

DEPARTMENTAL REPORTS

FIRE DEPARTMENT

Chief Lou Ann Metz presented the fire department report for the month of May 2024. She reported the fire prevention has been doing a lot of inspections, including inspections of food trucks. She discussed water safety, drowning prevention, and fireworks safety. She also gave the schedule of the community education sessions that will be held in the fire department training room throughout the summer to inform the residents about the upcoming levy. The complete fire report is attached to and becomes a permanent part of these minutes.

Monday, June 24,

24

POLICE DEPARTMENT

Chief Jon Bokovitz presented the police department report for the month of May 2024. He reported that the golf outing was a huge success raising funds for scholarships and Safety Town. Safety Town starts in July with over 160 kindergarteners. The Chief will also be speaking with the new incoming parents. The complete police report is attached to and becomes a permanent part of these minutes.

ZONING DEPARTMENT

Mr. Steve Averill presented the zoning department report for the month of May 2024. The zoning department took in \$10,600.00 in receipts in May with four new housing starts and 29 total permits issued for the month. The complete zoning report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESSCertificate of Need – EMS/Fire Levy

Mr. Markley made a motion, pursuant to ORC section 5705.03(B), to approve Resolution 06242024-A and submit to the Geauga County Auditor asking that he certify back to us the total current tax valuation, and the number of mills required to generate a specified amount of revenue, considered by a 2.75-mill, 5-year additional levy, per the recommendation of the fire chief and in accordance with ORC 5705.19(I).

Dr. Bates seconded the motion which passed unanimously.

Request to Advertise for Bid

Mr. Markley made a motion to authorize the fire department to advertise for bid for NFPA 1582 physicals which will be covered by the EMA ARPA grant that was awarded previously per the recommendation of the fire chief and as reviewed by legal counsel.

Dr. Bates seconded the motion which passed unanimously.

Resignation of Public Employee

Mr. Markley made a motion to accept the resignation of part-time Firefighter Eric Dobies effective June 30, 2024 per the recommendation of the fire chief and with many thanks for his 13 years of service to the township.

Dr. Bates seconded the motion which passed unanimously.

POLICE DEPARTMENT – NEW BUSINESSResignation of Public Employee

Mr. Markley made a motion to accept the resignation of Patrolman Ryan Patete effective June 28, 2024 per the recommendation of the police chief and with many thanks for his many years of service to the township. The final payout will be conditioned upon a resolution to the arbitration.

Dr. Bates seconded the motion which passed unanimously.

Monday, June 24,

24

Disposition of K-9

Mr. Markley made a motion to approve the sale of K-9 Hyce to Ryan Patete for \$100.00 effective June 28, 2024 and also sign and have Ptl. Patete sign the associated paperwork per the recommendation of the police chief.

Dr. Bates seconded the motion which passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESS

Request to Declare Obsolete

Mr. Markley made a motion to declare the following item obsolete and no longer needed by the parks department pursuant to ORC 505.10, per the recommendation of the assistant service director.

- 2013 Ford Explorer VIN#1FM5K8AR9DGB71155

Dr. Bates seconded the motion that was passed unanimously.

Approval to sell on Govdeals.com

Mr. Markley made a motion to allow the listing of the obsolete truck on Govdeals.com for sale in accordance with ORC 505.10, per the recommendation of the assistant service director.

Dr. Bates seconded the motion that was passed unanimously.

Cemetery Deed

Mr. Markley made a motion to grant cemetery deed #657 for one grave in the amount of \$800.00 to Eugene Griewisch of 8451 Summit Drive, Chagrin Falls, OH 44023.

Dr. Bates seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 7, Lot #47, Grave 1. Max Yost and Jeff Villers attested to their signatures.

Dining Hall WiFi

The trustees were in general agreement to work with the properties superintendent to install WiFi at the Centerville Mills Dining Hall.

TRUSTEES – NEW BUSINESS

Liquor License Hearing – Superrich LLC

Mr. Markley made a motion to authorize the fiscal officer to complete the appropriate paperwork involved with not requesting a hearing for a liquor license for Superrich LLC based on review by the police chief and the zoning inspector.

Dr. Bates seconded the motion that passed unanimously.

Request for Alcohol Permit – Bainbridge Rox

Mr. Markley made a motion to approve the request to serve liquor at the Bainbridge Rox community event on August 17, 2024 at Centerville Mills Park and authorized the board chair to sign the Temporary Permit Tenancy Notification Form, in Section B Real Property Owner Acknowledgement.

Dr. Bates seconded the motion that was passed unanimously.

Monday, June 24,

24

ZONING DEPARTMENT – NEW BUSINESS

Email Addresses for Board Members

The trustees were in general agreement to encourage/require the BZA and the Zoning Commission use Gmail accounts for their board emails.

FISCAL OFFICE - NEW BUSINESS

Public Hearing for 2025 Tax Budget – 7:30 P.M.

Mr. Markley made a motion to recess this regular meeting at 7:36 P.M. to convene the public hearing for the Bainbridge Township 2025 Tax Budget.

Dr. Bates seconded the motion that passed unanimously.

Mrs. O’Brien opened the public hearing and verified that notice of the public hearing had been duly advertised, and copies of the proposed budget available in the Fiscal Office for public inspection and review as required by law. Mrs. Sugarman explained the process that goes in to creating the yearly budget.

Mrs. O’Brien called for comments in favor of the budget. Mr. Glenn Knific asked questions about the TIF and about the general fund. He was in favor of the budget as written.

Mrs. O’Brien called for comments against the budget. There were none.

Since there were no other comments from the public, the trustees closed the public hearing and reconvened their regular meeting at 7:43 P.M.

2025 Tax Budget Approval

Mr. Markley moved to approve the 2025 Tax Budget for submission to the County Auditor for review pursuant to discussions held in the Public Hearing and the recommendation of the fiscal officer.

Dr. Bates seconded the motion that was passed unanimously.

PURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Purchase Order Request List

1. Liberty Tire Recycling LLC – Tire Recycling - \$5,500.00 (Roads)
2. Brand Safway Solutions LLC –Shoring Systems for TH - \$5,000.00 (General)
3. CHC – Wellness Assessments - \$8,250.00 (Fire)
4. Ganley Chevrolet - \$130,640.00 – Vehicle Acquisition for New Cruisers (Police)

INVOICE APPROVALS

Mr. Markley made a motion to approve the invoices listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Invoices

1. Taft – GL Development - \$\_\_\_\_\_ (General)
2. Singerman Mills – GL Development - \$13,823.20 (General)

Monday, June 24,

24

BLANKET CERTIFICATE RENEWALS/APPROVALS

Mr. Markley made a motion to approve the blanket certificates listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Blanket Certificate

- 1. Advertising - \$1,500.00 (Roads)
- 2. Advertising - \$1,000.00 (Parks)
- 3. Repairs & Maintenance - \$10,000.00 (Parks)

Checks Dated June 11, 2024 through June 24, 2024

The trustees examined and signed checks and invoices June 11, 2024 through June 24, 2024 consisting of warrants #43613 through #43695 in the amount of \$80,412.26.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

PUBLIC INTERACTION

None.

CORRESPONDENCE

- 1. Century Village Museum – Heritage Partner Program
- 2. Sgt. John Weiner – letter of thanks to the trustees for attending the softball game
- 3. Mr. Markley spoke to Nancy Grossman regarding her letter to the trustees

LATE ADDITIONS

Grievance Response

Mr. Markley made a motion to challenge the grievance from the fire department consistent with discussions in executive session.

Dr. Bates seconded the motion. Vote: Dr. Bates, no; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

Rescind Resolution 02262024-A

Mr. Markley made a motion to rescind Resolution 02262024-A due to a error in the resolution.

Dr. Bates seconded the motion that passed unanimously.

Vacation of Temporary Cul-de-sac on Tulip Lane

Mr. Markley made a motion to approve Resolution 06242024-B petitioning the Geauga County Board of Commissioners to vacate the public right-of-way upon a portion of Tulip Lane TR-0307 in Bainbridge Township pursuant to ORC Section 5553.045 as specified in the resolution.

Dr. Bates seconded the motion that passed unanimously.

Monday, June 24,

24

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, Mr. Markley made a motion to adjourn with a second by Dr. Bates and the meeting was adjourned at 8:11 P.M.

Respectfully Submitted,

Janice S. Sugarman,  
Fiscal Officer, Bainbridge Township

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Date

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Date

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Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_