

Monday, June 10,

24

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on June 10, 2024. Those present were Trustees Mr. Jeff Markley, Mrs. Kristina O'Brien, and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Mrs. O'Brien presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Dr. Bates seconded the motion. Roll call vote followed: Dr. Bates, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their regular meeting at 6:00 P.M. to go into executive session.

Jim Stanek and Alex Hansel were invited into executive session at 6:00 P.M. and left at 6:35 P.M.

Mike Mariola was invited into executive session at 6:09 P.M. and left at 6:35 P.M.

The trustees returned from executive session and reconvened their regular meeting at 7:06 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

- 1. Presentation was tabled until a future meeting
- 2. Taft Invoice Approval – Geauga Lake Development - \$2,055.00 (General)

MINUTES APPROVAL

Mr. Markley moved to approve the minutes of the trustees' May 28, 2024 regular meeting and June 7, 2024 special work session as written.

Dr. Bates seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

DEPARTMENTAL REPORTS

SERVICE DEPARTMENT REPORT

Mr. Alex Hansel presented the service department report for the month of May 2024. Banners and flags were installed for Memorial Day and throughout the summer. Playground inspections were completed. The summer dog park is open. All the winter equipment has been stored. The cemetery was prepared for the Memorial Day ceremony. The waterline project has begun and should be completed in 3-4 weeks. Clean up Days was a huge success with over 800 residents served. The complete service department report is attached to and becomes a permanent part of these minutes.

FISCAL OFFICE REPORT

Mrs. Janice Sugarman presented the fiscal report for the month of May 2024. The general fund balance at the end of May was \$2,575,685.59. Mrs. Sugarman reported that the 2022-2023 audit is complete and went very well. The audit committee met to discuss the findings. The tax budget hearing for 2025 will be at 7:30pm on June 24, 2024. The budget commission meeting will be on August 19, 2024. Mr. Glenn Knific of 8460 Woodberry Blvd. asked if he could review the 2025 proposed Budget. He will email the fiscal office for a copy. The complete fiscal department report is attached to and becomes a permanent part of these minutes.

Monday, June 10,

24

PUBLIC COMMENTS

Sally D'Angelo of Tulip Lane asked about the increase in health benefits and asked if any future TIF meetings were scheduled. Glenn Knific of Woodbury Blvd. asked about the apartments that are being built at Geauga Lake. He wanted to know if the trustees had an estimate of how many school age children might live there. John Miller of 8621 East Craig Drive if the fire department could handle the added responsibilities of the new construction going in. The trustees addressed all the questions.

FIRE DEPARTMENT – NEW BUSINESSEMS Levy

Mr. Markley made a motion to authorize a 2.75 mill 5-year renewable EMS/Fire levy be placed on the ballot for the November election.

Dr. Bates seconded the motion that passed unanimously.

SERVICE DEPARTMENT – OLD BUSINESSTown Hall Roofing Discussion

The trustees discussed the future of the front room roof in the Town Hall. Mr. Jim Stanek will be looking at costs of tearing down the front of the building. The trustees will discuss again at the next meeting after receiving additional information. Ted Seliga commented in favor of tearing down the front of the building since the roof cannot be fixed and would need to be completely rebuilt at a cost of around \$700,000.00.

SERVICE DEPARTMENT – NEW BUSINESSResignation of Public Employee - Saari

Mr. Markley made a motion to accept the resignation of Robert Saari from the service department effective June 10, 2024 per the recommendation of the service director and with many thanks for his service to the township.

Dr. Bates seconded the motion that passed unanimously.

Employment of Public Employee

Mr. Markley made a motion to approve the promotion of Mike Mariola to the position of Parks and Properties Superintendent with a starting annual salary of \$68,000.00 with a \$5,000.00 increase upon completion of his certified manager and leadership programs effective June 15, 2024 and per the recommendation of the service director.

Dr. Bates seconded the motion that passed unanimously.

TRUSTEES - OLD BUSINESSCell Tower Consultant Agreement

Tabled until a future meeting.

TRUSTEES - NEW BUSINESSRequest to Advertise for Admin

The trustees will review a job description and salary range and discuss again at the next meeting.

Monday, June 10,

24

Tax Map Addressing Approvals

The trustees were in general agreement to authorize the fire chief or designee to work with the Geauga County Tax Map Department to assign addresses to new properties in the township.

ZONING DEPARTMENT – NEW BUSINESS

Email Address for Board Members Discussion

The trustees have requested additional information from ADP and will discuss at the next meeting.

FISCAL OFFICE - NEW BUSINESS

PURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Purchase Order Request List

1. Medical Mutual of Ohio – June – December Premiums - \$1,076,464.14 (All)
2. Ohio Bureau of Workers Compensation – 2025 Premium - \$58,000.00 (All)
3. Love Insurance – 2025 Ohio Plan - \$91,000.00 (All)
4. Wichert Insurance – Crime Policy – 2024-2025 Policy - \$12,400.00 (All)
5. Guardian – June – December Premiums - \$74,270.16 (All)
6. Singerman Mills – Legal Expenses - \$10,000.00 (General)
7. Littler Mendelson PC – Legal Fees - \$4,244.00 (Police)
8. Stalker Radar Applied Concepts, Inc. – New Radar Unit - \$3,148.00 (Police)
9. Allied Corporation – Road Maintenance Material 2024 - \$50,000.00 (Roads)
10. Kokosing Materials, Inc. – Road Maintenance Material 2024 - \$25,000.00 (Roads)
11. Municipal Emergency Services – SCBA Flow Testing - \$3,500.00 (Fire)

EMERGENCY PO RATIFICATION

Mr. Markley made a motion to ratify the purchase order listed below as submitted by the Fiscal Officer.

- Cable Communications, Inc. – Installation of Fiber - \$19,152.44 (Police)

Dr. Bates seconded the motion that passed unanimously.

INVOICE APPROVALS

Mr. Markley made a motion to approve the invoices listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Invoices

1. Littler – General Labor - \$58.00 (General)
2. Littler – OPBA Grievance - \$4,244.000 (Police)

BLANKET CERTIFICATE RENEWALS/APPROVALS

Mr. Markley made a motion to approve the blanket certificates listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Monday, June 10,

24

Blanket Certificates

- 1. Accounting/Legal - \$15,000 (Police)

FISCAL RESOLUTION APPROVALS

Mr. Markley made a motion to approve Resolution 06102024-A as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of May 2023 – \$1,929.06

Dr. Bates seconded the motion that passed unanimously.

Mr. Markley made a motion to approve Resolution 06102024-B as submitted by the Fiscal Officer.

- To Increase Permanent Appropriations and Revenues for 2024 - EPA 319 Grant Fund - \$111,171.40

Dr. Bates seconded the motion that passed unanimously.

Mr. Markley made a motion to approve Resolution 06102024-C as submitted by the Fiscal Officer.

- Street Lighting Assessments - \$10,400.00

Dr. Bates seconded the motion that passed unanimously.

Mr. Markley made a motion to approve Resolution 06102024-D as submitted by the Fiscal Officer.

- Inter-fund Transfers to Open Reserve Accounts (General, Police, Roads)

Dr. Bates seconded the motion that passed unanimously.

Checks Dated May 29, 2024 through June 10, 2024

The trustees examined and signed checks and invoices from May 29, 2024 through June 10, 2024, consisting of warrants #43259 through #43612 in the amount of \$218,068.70.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of May 2024, #119-2024 through #145-2024 in the amount of \$871,911.85 are attached to and become a permanent part of these minutes.

PUBLIC INTERACTION

Glenn Knific asked if the trustees had an update of the proposed legislation in the state regarding local zoning authority. They did not.

CORRESPONDENCE

- 1. Geauga County Budget Commission – Revaluation Effect on Inside Millage
- 2. Opioid Settlement – Kroger
- 3. Michele Kane – Letter regarding memorial plaque
- 4. Nancy Grossman – Letter regarding traffic in Bainbridge and sound barriers
- 5. Ravenwood Health – letter regarding OneOhio funds
- 6. NOPEC Annual Report

Monday, June 10,

24

LATE ADDITION

Invoice Approval – TABLED until future meeting

Taft– Geauga Lake Development - \$2,055.00 (General)

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, Mr. Markley made a motion to adjourn with a second by Dr. Bates and the meeting was adjourned 8:47 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____