

TRUSTEES
Jeffrey S. Markley
Kristina O'Brien
Michael Bates



FISCAL OFFICER
Janice S. Sugarman

**ADMINISTRATIVE ASSISTANT
BAINBRIDGE TOWNSHIP TRUSTEES**

The Bainbridge Township Trustees are seeking a part-time administrative assistant for general office duties. Requires good communication skills. Must be organized, experienced, and possess working knowledge of Microsoft Office programs. This position reports directly to the trustees. Applications are available at www.bainbridgetwp.com under Job Postings. Please send completed application along with resume to Bainbridge Township Fiscal Officer, 17826 Chillicothe Road, Chagrin Falls, OH 44023 by August 9, 2024.

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Janice S. Sugarman, Fiscal Officer
Bainbridge Township