

Monday, April 22,

24

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on April 22, 2024. Those present were Trustees Mrs. Kristina O'Brien, Mr. Jeff Markley, and Dr. Michael Bates. Fiscal Officer Mrs. Janice Sugarman was absent. Mrs. O'Brien presided and called the meeting to order at 6:04 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1) and Pending or Imminent Court Action per Ohio Revised Code Section 121.22(G)(3).

Dr. Bates seconded the motion. Roll call vote followed: Dr. Bates, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 6:04 P.M. in order to go into executive session.

Tom FitzSimmons and Janice Sugarman were invited into executive session at 6:07 and 6:08 P.M. by telephone and left at 6:52 P.M.

Chief Lou Ann Metz and Justin Lovell were invited into executive session at 6:53 P.M. and left at 7:02 P.M.

The trustees returned from executive session and reconvened their regular meeting at 7:07 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

1. Table the cell tower consultant agreement until next meeting

MINUTES APPROVAL

Mr. Markley moved to approve the minutes of the trustees' April 8, 2024 regular meeting as written.

Dr. Bates seconded the motion. Vote: Mrs. O'Brien, aye; Dr. Bates, aye; Mr. Markley, aye. Motion carried.

PRESENTATIONS:

Mr. Don Rice, Metzenbaum

Mr. Don Rice, the Executive Director of the Geauga County Board of Developmental Disabilities (Metzenbaum) was in attendance and gave his annual update to the trustees. Mr. Rice encouraged anyone with further questions to contact him directly. The complete report is attached to and becomes a permanent part of these minutes.

Ms. Kristianna Pinkley, Geauga Public Health

In 2015 the State of Ohio passed a mandate regarding septic systems. All local public health departments are required to issue permits based on annual inspections on mechanical systems, currently, aeration and spray irrigation. By 2030 all septic systems will be impacted. Geauga Public Health will be sending letters explaining the process of sampling. Bainbridge residents should receive letters in the next month. For primary residences with failing septic systems there are potential grants to assist with the cost. Ted Seliga and Jennifer Balish asked questions.

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DEPARTMENTAL REPORTSFIRE DEPARTMENT

Chief Lou Ann Metz presented the fire department report for the month of March 2024. Chief explained that Hillcrest Hospital still has long waits for the emergency room. Transports have been going to other area Cleveland Clinic hospital systems in the area. Chief reminded all that open burning is not always permitted. Residents have be aware when the season is and that a permit is required and the application can be found on the website. Mr. Jeff Villers asked a question of the chief. The complete police report is attached to and becomes a permanent part of these minutes.

POLICE DEPARTMENT

Chief Jon Bokovitz presented the police department report for the month of March 2024. Chief reported good news that Group A and B offenses are low. Three seniors will be attending the mentoring program which begins May 13, 2024. The annual golf outing which helps to fund Safety Town will be held May 24, 2024. Mr. Jeff Villers asked a question of the chief. The complete police report is attached to and becomes a permanent part of these minutes.

ZONING DEPARTMENT

Mr. Steve Averill presented the zoning department report for the month of March 2024. The zoning department took in \$4,225.00 in receipts in March with three new housing starts and sixteen total permits issued for the month. Mr. Jeff Villers asked a question of the zoning inspector. The complete zoning report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESSEmployment of Part-time Firefighter/Paramedic

Mr. Markley made a motion to approve the hiring of part-time firefighter/paramedic Justin Lovell starting as FF/EMTP – Grade C at \$18.09/hour conditional on passing all pre-employment testing per the recommendation of the fire chief.

Dr. Bates seconded the motion that passed unanimously.

POLICE DEPARTMENT – NEW BUSINESSRequest for Grade Change – Cagwin

Mr. Markley made a motion to approve the grade change request for Ptl. Rachael Cagwin to a Grade B Patrol Officer at an annual salary of \$79,424.80 effective the May 18, 2024 pay period per the recommendation of the police chief.

Dr. Bates seconded the motion that passed unanimously.

Fire Protection Proposal

Mr. Markley made a motion to approve and authorize the chair to sign the proposal/agreement for a fire suppression system with Summit Fire and Security at a cost of \$29,200.00 per the recommendation of the police chief and after review by legal counsel.

Dr. Bates seconded the motion that passed unanimously.

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Legal Representation

Mr. Markley made a motion to approve Resolution.4222024-A, Employing Township’s Attorneys for a Particular Matter, at an hourly rate of \$200.00 and a sum not to exceed \$3,000.00 for a police matter.

Dr. Bates seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESS

ODOT Winter Salt Contract

Mr. Markley made a motion to approve Resolution 04222024-B authorizing participation in the ODOT Road Salt Contracts awarded in 2024 per the recommendation of the road superintendent.

Dr. Bates seconded the motion that passed unanimously.

TRUSTEES – OLD BUSINESS

EMS Levy

The trustees were in general agreement to put a 2.75 mill EMS levy on the November ballot. Jeff Villers and Ted Seliga asked questions. Chief made comments regarding the presentation she will be providing at set meetings with the residents.

TRUSTEES – NEW BUSINESS

Health Care Renewal

The trustees were in general agreement to accept the offer from Medical Mutual of a 9.5% increase in health care premiums with a rate-lock for a two-year period beginning July 1, 2024 with paperwork to follow at an upcoming meeting.

Fireworks Agreement with Kenston

Mr. Markley made a motion to approve the agreement between Bainbridge Township and Kenston Schools for a fireworks event to be held at Kenston High School on July 5, 2024 (with a July 7th rain date) as written and approved by legal counsel.

Dr. Bates seconded the motion. Vote: Mr. Markley, aye; Mrs. O’Brien, aye; Dr. Bates, abstain. Motion carried.

FISCAL OFFICE - NEW BUSINESS

PURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Purchase Order Request List

1. Specialty Fitness Equipment – Treadmill - \$7,152.18 (Police)
2. Duber Architectural – Consulting Services - \$5,000.00 (General)
3. Geauga County Engineers – Crack Sealing - \$40,000.00 (Roads)
4. Davey Resource Group, Inc. – Smith Creek Grant - \$94,150.86 (General)
5. Summit Fire & Security, LLC – Fire Protection System - \$29,200.00 (Police)
6. Hall Public Safety Upfitters –Outfitting for New Police Cruisers - \$64,889.44 (Police)

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INVOICE APPROVALS

Mr. Markley made a motion to approve invoice listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion. Vote: Mrs. O’Brien, abstain; Dr. Bates, aye; Mr. Markley, aye. Motion carried.

Invoices

- 1. Taft –Legal Services GL - \$685.00 (General)

FISCAL RESOLUTION APPROVALS

Mr. Markley made a motion to approve Resolution 04222024-C as submitted by the Fiscal Officer.

- Resolution to increase revenue and increase appropriations – Ohio EMA ARPA 1st Responder Grant Fund – 2911-230-318-0000 – Training Services – \$459.95

Dr. Bates seconded the motion that passed unanimously.

Checks Dated April 9, 2024 through April 22, 2024

The trustees examined and signed checks and invoices April 9, 2024 through April 22, 2024 consisting of warrants #43273 through #43337 in the amount of \$47,707.45.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

PUBLIC INTERACTION

Ted Seliga had some questions regarding the status of the Town Hall front room roof.

CORRESPONDENCE

- 1. 911 Program Review Committee – Approval of Final Plan due May 20, 2024 – Next agenda
- 2. Maureen Foster – Zoning Board Information Request
- 3. Kenston Schools – Stakeholder Interviews – Need a representative from township for April 23, 2024 3:30pm to 6:30 pm

LATE ADDITIONS

None.

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Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, Mr. Markley made a motion to adjourn with a second by Dr. Bates and the meeting was adjourned at 8:37 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____

Operation & Maintenance Program and System Sampling

ADAM LITKE, ADMINISTRATOR

DAN LARK, REHS (EH DIRECTOR)

CHRIS LOXTERMAN, REHS (EH SUPERVISOR)

KRISTI PINKLEY, REHS



GEAUGA PUBLIC HEALTH

Promoting and Protecting Community Health

What is the O&M Program?

- The Operation & Maintenance program is a statewide initiative to ensure proper ongoing system maintenance of **ALL** Home Sewage Treatment Systems (HSTS) to protect public health and minimize pollution of Ohio waters
- Unfunded mandate by Ohio Department of Health (ODH) in the 2015 rule update



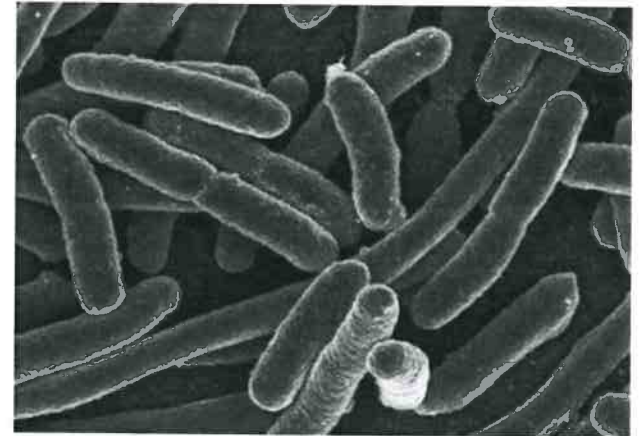
Why were O&M rules passed?

- “Approximately **31%** of all household sewage treatment systems throughout the state of Ohio are experiencing some degree of failure.” – ODH 2012 Clean Watersheds Needs Survey Report
- For Northeast Ohio, was estimated at **38%**
- Although several factors affect system performance (age, water usage, soils, etc.), ongoing maintenance is a significant factor we *can* control



Reasons to Maintain your HSTS

- Safe, Effective, & Enduring Operation
- Protection of individual and community investments
- Decreased impact on water quality and the environment



Basic Overview



- It is estimated that there are approximately **30-40,000** Household Sewage Treatment Systems (HSTS) in Geauga County
- **ALL** are projected to be enrolled in program by 2030
- Program will start with the highest-risk systems:
NPDES & Spray Irrigation



NPDES Systems

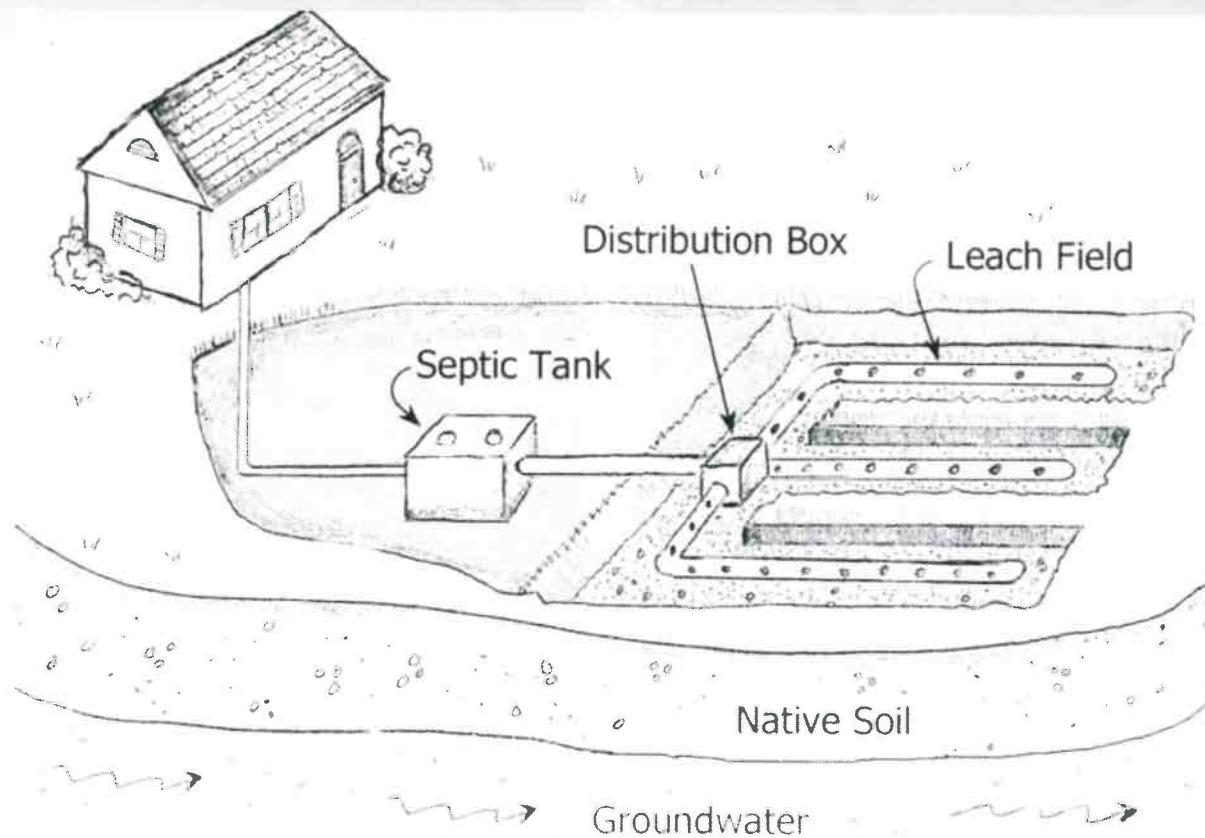
- National Pollutant Discharge Elimination System
- Operate under an Ohio EPA permit to discharge treated wastewater (post-2007)
- Discharge directly to creeks, ditches, storm drains, etc. - **so they better be working!**
- Rely *entirely* on mechanical means for wastewater treatment



NPDES Discharges



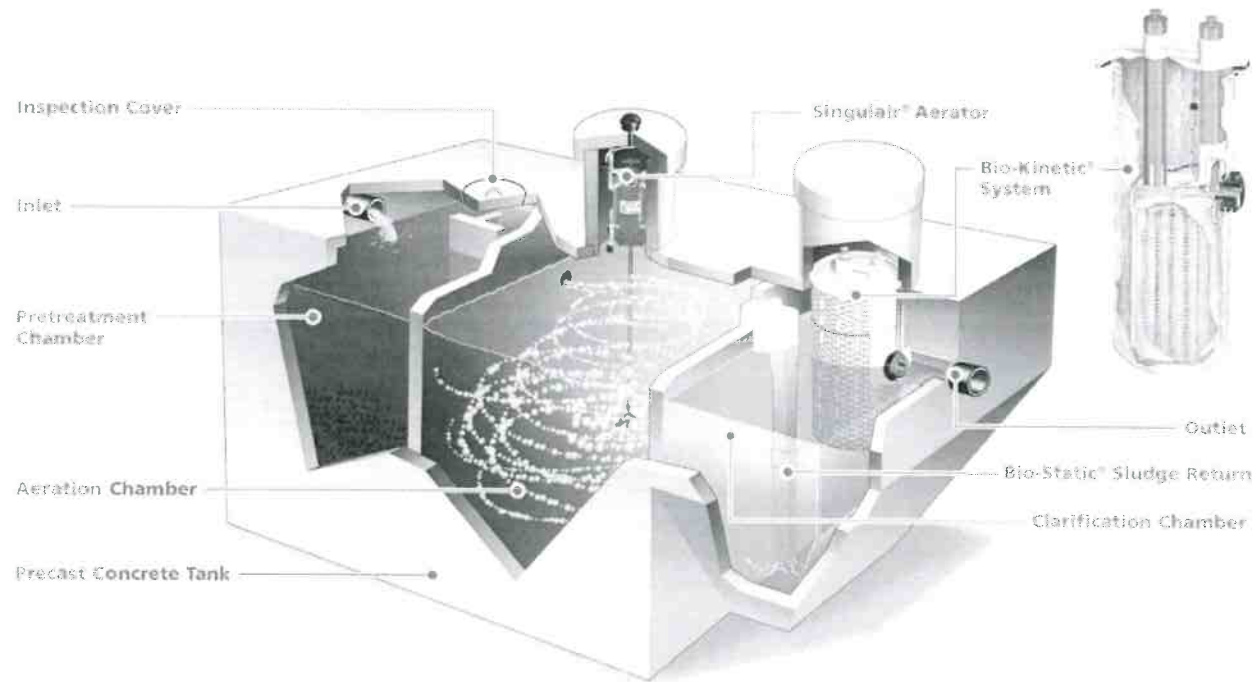
For Comparison



Multiple Manufacturers



...And Treatment Steps



Main Take-Aways

- State requires:
 - Annual system sampling
 - Maintenance Contract over the lifetime of the system for 2 service visits/year
- Policy Change: GPH will now perform all required sampling
 - Prior sampling program through GPH was on a request basis and only had 8% sample rate



Spray Systems

- Similar in design to NPDES, but stricter standards
- Distribute treated effluent to ground surface
- Sampled annually per GPH policy to monitor performance



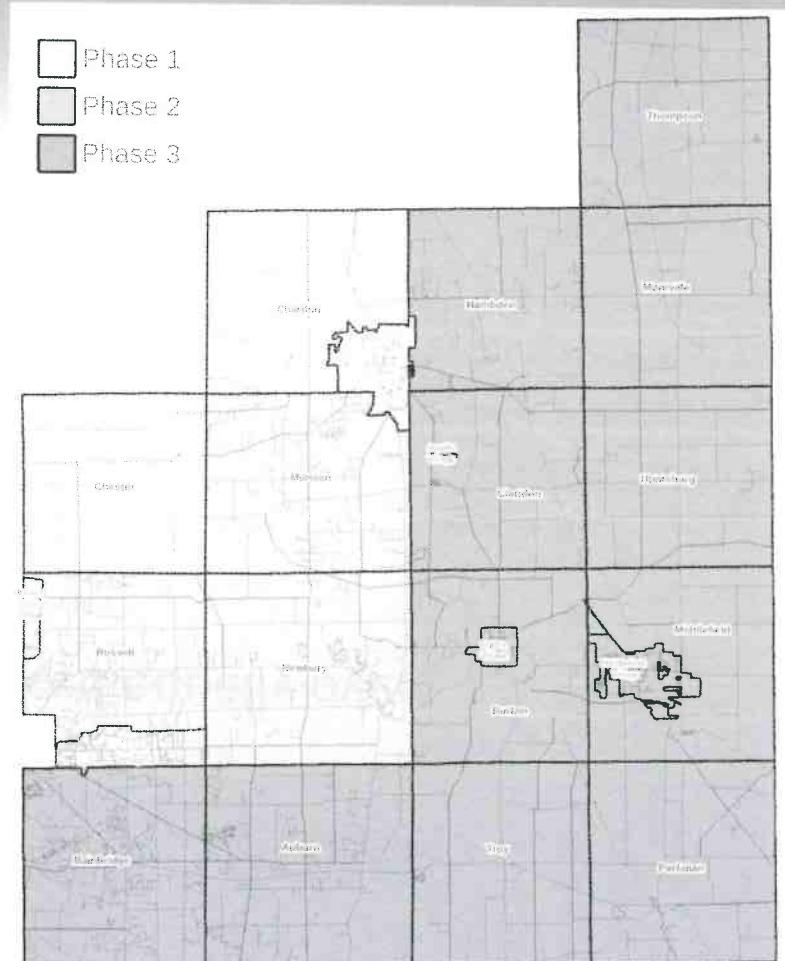
Phased Roll-Out for NPDESs & Sprays

- 3 phases/batches of 600-800 letters spaced equally over the year
 - Even workload distribution over the year
 - Less than 4 months between letter and sample
 - Efficiency of travel for sampling
 - Ability to target public meetings
 - Consistency among neighbors
 - Starting closest to Lake County – familiarity



PHASED ROLL-OUT MAP

- Phase 1: Chester & Chardon Townships
- Phase 2: Munson, Russell, & Newbury
- Phase 3: Remainder of the county
 - Thompson, Hambden, Montville, Claridon, Huntsburg, Burton, Middlefield, Bainbridge, Auburn, Troy, & Parkman



Sampling Process

- Owners are notified by mail at least 1 month prior to sample fee due date
- 2 weeks before deadline, a reminder post card will be mailed
- The fee amount will depend on whether system is a NPDES or Spray Irrigation System



Sampling Process Continued

- System will be sampled by a GPH sanitarian
- Notice will be left if homeowner isn't home
- Results will be mailed within a few weeks after sample collection
- Any recommended or required actions will be provided with the results
- GPH will follow up if needed



Voluntary FSOP

- For Sale of Property Inspection is no longer mandatory, but available upon request
- \$350 Evaluation
- 1-2 week turn-around
- Will issue orders if system is failing



WPCLF

- Water Pollution Control Loan Fund
- Program to assist homeowner with repair or replacement of failing HSTS
- Funded through the state
- Eligibility is based on household income
- Homeowner must be the primary resident



QUESTIONS?





CONTACT INFORMATION

Geauga Public Health
12611 Ravenwood Dr, Suite 300
Chardon, OH 44024



GEAUGA PUBLIC HEALTH

Promoting and Protecting Community Health

Dan Lark, REHS
EH Director
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Adam Litke
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kpinkley@geaugacountyhealth.org



BAINBRIDGE TOWNSHIP FIRE

17822 Chillicothe Rd
Chagrin Falls, OH 44023

Lou Ann Metz, OFE
Fire Chief

Office: 440-543-9873

Fax: 440-543-9091

MARCH 2024

TYPE	MARCH	% OF CALLS	2024 YTD	2023 YTD	CHANGE	%
EMS Calls	118	72.84%	343	376	33	8.78%
Fire Calls	44	27.16%	134	151	17	11.26%
Total Calls	162	100%	477	527	50	9.49%
Station Empty	56	N/A	96	31	65	210.00%
*Overlapping Calls	25	15.43%	96	119	13	10.92%

Auto Aid Received	5/13	Auto Aid Given	4/6	Mutual Aid Received	3/12	Mutual Aid Given	5/13
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FIRE PREVENTION ACTIVITIES

Fire Prevention Inspections	N/A	Code Violations	N/A	Permits Issued	N/A	TOTAL	Monthly	N/A
Year to Date Totals	N/A		N/A		N/A		YTD	N/A
2023 Totals	N/A		N/A		N/A		2023	N/A

EMS BREAKDOWN

Resident	YTD	Non-Resident	*YTD	Transport	*YTD	Non-transport	*YTD	Mutual Aid
97	262	24	100	86	245	47	119	MO. 3
	72.38%		27.62%		67.31%		32.69%	YTD. 12

HIGHER VOLUME FACILITIES

Facility	MARCH	%	*YTD	%
Eliza Of Chagrin	12	10.17%	33	9.62%
Urgent Care	7	5.93%	29	8.45%
South Franklin	1	0.80	8	2.33%
TOTAL	20	16.95%	70	21.28%

TRANSPORT FACILITIES

Facility	MAR	%	*YTD	%
Hillcrest	21	24.42%	47	19.18%
Ahuja	32	37.21%	101	41.23%
Geauga	12	13.95%	36	14.69%
Other	21	24.42%	61	24.90%
TOTAL	86	100%	245	100%

Bainbridge Twp. Fire Dept

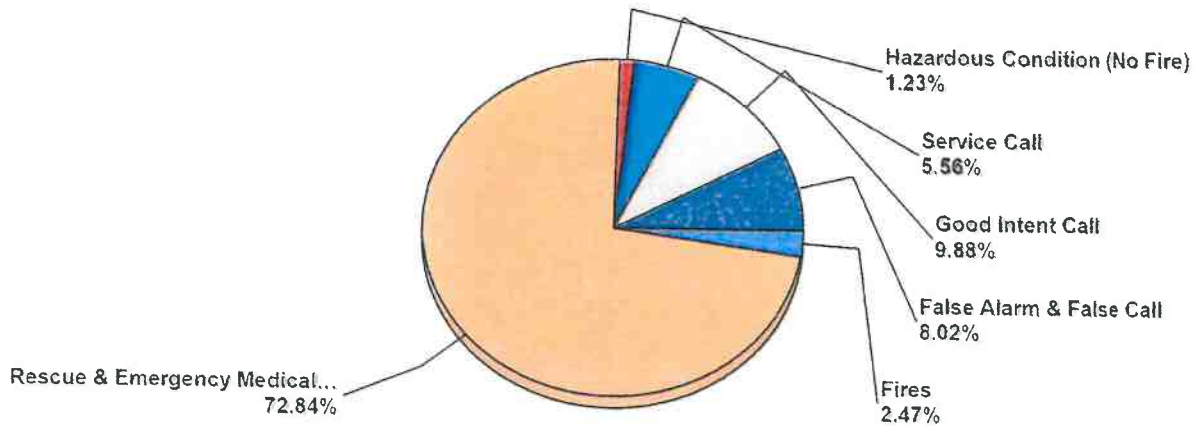
Chagrin Falls, OH

This report was generated on 4/1/2024 5:12:42 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 03/01/2024 | End Date: 03/31/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	2.47%
Rescue & Emergency Medical Service	118	72.84%
Hazardous Condition (No Fire)	2	1.23%
Service Call	9	5.56%
Good Intent Call	16	9.88%
False Alarm & False Call	13	8.02%
TOTAL	162	100%

Run Stats

	Fire	Rescue	Total
Mar-24	44	118	162
March 2024 YTD	134	343	477
As Of March 2023	151	376	527
Fiscal Difference	-17	-33	-50

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	3	1.85%
113 - Cooking fire, confined to container	1	0.62%
321 - EMS call, excluding vehicle accident with injury	113	69.75%
322 - Motor vehicle accident with injuries	1	0.62%
324 - Motor vehicle accident with no injuries.	4	2.47%
444 - Power line down	1	0.62%
460 - Accident, potential accident, other	1	0.62%
511 - Lock-out	1	0.62%
531 - Smoke or odor removal	1	0.62%
542 - Animal rescue	1	0.62%
553 - Public service	1	0.62%
554 - Assist invalid	4	2.47%
561 - Unauthorized burning	1	0.62%
611 - Dispatched & cancelled en route	7	4.32%
622 - No incident found on arrival at dispatch address	5	3.09%
651 - Smoke scare, odor of smoke	4	2.47%
700 - False alarm or false call, other	1	0.62%
733 - Smoke detector activation due to malfunction	2	1.23%
736 - CO detector activation due to malfunction	1	0.62%
743 - Smoke detector activation, no fire - unintentional	2	1.23%
745 - Alarm system activation, no fire - unintentional	6	3.7%
746 - Carbon monoxide detector activation, no CO	1	0.62%
TOTAL INCIDENTS:	162	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Bainbridge Township Police Department
Law Enforcement Incidents
March 2024

FBI NIBRS Group A Offenses		FBI NIBRS Group B Offenses	
Arson	0	Bad Checks	0
Assault Offenses	1	Curfew/ Loitering / Vagrancy	0
Bribery	0	Disorderly Conduct	1
Burglary / Breaking & Entering	0	Driving Under the Influence	5
Child Abuse	1	Drunkenness	0
Criminal Damage /Vandalism	1	Family Offenses - Non Violent	1
Domestic Violence	0	Harassment / Menacing	4
Drug Offenses	0	Liquor Law Violations	0
Embezzlement	0	Littering	0
Extortion / Blackmail	0	Runaway / Unruly Juveniles	0
Fraud Offenses	5	Trespass	2
Gambling Offenses	0	All other arrestable offenses	0
Homicide Offenses	0	Total Group B Offenses	13
Kidnapping / Abduction	0		
Larceny / Theft - Petty	11	Other Incidents	
Larceny / Theft - Grand	3	911 problem	7
Motor Vehicle Theft /Unauth Use	0	Animal Complaints	17
Pornography / Obscene Material	0	Assist Fire Department	125
Prostitution Offenses	0	Assist other Agency	14
Receiving Stolen Property	0	Citizen Assist	26
Robbery	0	Citizen Dispute	2
Sex Offenses - Forcible	0	Dead Body Found	1
Sex Offenses - Non forcible	0	Disturbances	3
Weapons Law Violations	0	False Alarm - Business	24
Total Group A Offenses	22	False Alarm - Residence	14
		Info Report	9
		Juvenile Complaint	5
		Lost / Found Property	11
		Miscellaneous	880
		Missing Persons	2
		Property Damage (accidental)	2
		Suicidal Person	4
		Suspicious Person / Vehicle	44
		Traffic Accidents	19
		Traffic Complaints	68
		Traffic Stops	287
		Vehicle Lockouts	19
		Warrant Service	5
		Total Other Incidents	1588
		Total Incidents March 2024	1623
Three Year Comparison		Total Incidents TYD 2024	5021
March 2024	1623		
March 2023	1447		
March 2022	1637		

**BAINBRIDGE TOWNSHIP POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT - MARCH 2024**

OFFICERS	LAW INCIDENTS	ARRESTS - FELONY	ARRESTS - MIS.	TRAFFIC CITATIONS	WARNING CITATIONS	M/M CITATIONS
CHIEF BOKOVITZ						
LT. DREGER						
DET. SGT. BODOVETZ			1			
SGT. CHICKOS	8			1		
SGT. WEINER	19	1		3		
SGT. SMITH	23					
SGT. DENT	4					
DET. FREW	2					
DET. LAWRENCE	4		1			
PTL. ADAMS	175	2		7		
PTL. BOYLES	55			5		
PTL. BUTLER	17		2	3		2
PTL. CAGWIN	52		3	6		
PTL. CHAMBERS	191		1	1		
PTL. FRANGIPANE	224			4		
PTL. GODEC	37		4	7		
PTL. JEAUVONS	34	2	1	5		
PTL. KAUFMANN	46	1		1		
PTL. KVACH	52		1	4		
PTL. LUKAS	95			6		
PTL. MCCLELLAN	168	2		6		
PTL. MILSTEAD	188		1			
PTL. PATETE	70			6		
PTL. PONIKVAR	57			1		
PTL. REARDON	82		1			
PTL. TUMA	19		1	5		
MONTHLY TOTAL	1622	8	17	71	0	2
TOTAL YEAR TO DATE	5017	20	48	271	1	3

RECORDS CLERK	LAW INCIDENTS
DOWNS, L.	
FLETCHER, L.	1
GRECEK, G.	
MONTHLY TOTAL	1
TOTAL YEAR TO DATE	4

RECORDS ACTIVITY REPORT FEES	MAR 2024	YTD
	\$0.50	\$1.30
HOUSE CHECKS	781	2345

Bainbridge Township Monthly Zoning Permit Report

3/1/2024 - 3/31/2024

Permit Date	Bainbridge Permit Number	Permit Type	Description	Applicant Name	Total Fees	Parcel #	Parcel Address	Zoning	Subdivision
3/25/2024	18228	Accessory Residential Building	24' x 32' Accessory Building	Daniel Szczepinski	\$100.00	02-386754	16960 Snyder Road	R-5-A	Washington Post
3/21/2024	1373	Agricultural Structure - Use	40' x 70' Building - to support the Agricultural Use of the property	Gabriel Salwan		02-419424	7456 Jackson Road	R-5-A	
3/21/2024	1373	Agricultural Structure - Use	Pre-existing Building turned into a 645 sq. ft. Agri. Building	Gabriel Salwan		02-419424	7456 Jackson Road	R-5-A	
3/19/2024	18200	Conditional Use Permit	Conditional Use Review/Renewal	Richard Basta / Colonial Auto Sales and Service	\$300.00	02-418950	8228 Washington Street	C-B	
3/18/2024	17741	Conditional Use Permit	Conditional Use Review/Renewal	Caleb Chou / Solon Church	\$300.00	02-272200	7765 Country Lane	R-5-A	
3/19/2024	18237	Deck	32' x 24' deck with Gazebo	Daniel Szczepinski	\$50.00	02-386754	16960 Snyder Road	R-5-A	Washington Post
3/8/2024	18235	Driveway	Driveway (Addition)	Snavelly Excavating Co. / Cliff Snavelly	\$200.00	03-019010	16750 Hilltop Park Place	L.I.R	

3/22/2024	18251	New One Fam. Dwelling	Single Family Dwelling	Sterling Lakes Building Co. - Scott Miller	\$500.00	02-421456	7982 Canyon Ridge	APP	Canyon Lakes Colony
3/21/2024	18249	New One Fam. Dwelling	Single Family Dwelling	Sterling Lakes Building Company	\$500.00	02-421473	7969 Canyon Ridge	APP	Canyon Lakes Colony
3/20/2024	18243	New One Fam. Dwelling	Single Family Dwelling	Chris Coblentz	\$500.00	02-419424	7456 Jackson Road	R-5-A	
3/19/2024	18238	Patio	15' x 20' Patio	Daniel Szczepinski	\$50.00	02-386754	16960 Snyder Road	R-5-A	Washington Post
3/21/2024	18248	Residential Addition	Front Porch Addition	Mark Collis - Payne & Tompkins	\$75.00	02-107652	8893 Lake in the Woods Trl	R-5-A	Lake in the Woods
3/7/2024	18232	Residential Addition	Covered Porch	Bryce Vasko	\$75.00	02-249600	8806 Beacon Hill Drive	R-3-A	Beacon Hill
3/19/2024	18239	Use/Commercial	Commercial Use/Retail Sales - Ulta Beauty	Ulta Beauty	\$200.00	02-420805	7655 Market Place Drive	MUP	
3/25/2024	18250	Use/Commercial	Commercial Use - Personal Fitness	Taylor McKinney	\$200.00	02-420982	18825 North Market Place Drive	MUP	
3/19/2024	18241	Use/Commercial	Commercial Use / Office Space	The Western Reserve Historical Society	\$200.00	02-361270	8535 Tanglewood Square Bld. T-2	C-B	

**BAINBRIDGE TOWNSHIP NEW RESIDENCE
TOTALS - MARCH 2024
Receipts for March 2024 - \$4,225.00**

**March - 2024 - 3
March - 2023 - 1
March - 2022 - 2**

**Year to Date - 2024 - 5
Year to Date - 2023 - 3
Year to Date - 2022 - 3**

**BAINBRIDGE TOWNSHIP ZONING PERMIT
TOTALS - MARCH 2024**

**March 2024 - 16
March 2023 - 17
March 2022 - 30**

**Year to Date 2024 - 34
Year to Date 2023 - 34
Year to Date 2022 - 67**

TRUSTEES
Jeffrey S. Markley
Kristina O'Brien
Michael Bates



FISCAL OFFICER
Janice S. Sugarman

RESOLUTION EMPLOYING TOWNSHIP'S ATTORNEYS
FOR A PARTICULAR MATTER
Resolution #04222024- A

WHEREAS, the Bainbridge Township Board of Township Trustees ("Board") is authorized by Section 309.09(B) of the Revised Code to employ attorneys for any particular matter other than the prosecuting attorney to represent the Township and its officers, boards and commissions in their official capacities and to advise them on legal matters; and

WHEREAS, Section 309.09(B) of the Revised Code provides that no such attorney may be employed except on the order of the Board, duly entered upon its Journal, in which the compensation to be paid for the attorney's legal services shall be fixed; and

WHEREAS, the Board finds it necessary, based on the recommendation of the Geauga County Prosecutor's Office, to appoint attorneys to counsel and represent the Township for a particular matter, to wit: providing representation for Police Chief Jon Bokovitz for a subpoena compelling attendance at and testimony relating to Disciplinary Counsel v. Grendell, Board of Professional Conduct Case #22-045.

WHEREAS, the Board has appropriated the sum not to exceed \$3,000.00 for these legal services, currently scheduled to be heard on Tuesday, April 23rd, 2024 which may be continued from time to time if reasonably necessary;

NOW THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Bainbridge Township, Geauga County, Ohio, that:

SECTION 1. Attorney Mark Marein of Marein & Bradley 526 Superior Ave # 222, Cleveland, OH 44114 is hereby employed to counsel and represent the Township for a particular matter, to wit providing representation for Police Chief Jon Bokovitz for a subpoena compelling attendance at and testimony relating to Disciplinary Counsel v. Grendell, Board of Professional Conduct Case #22-045.

SECTION 2. The compensation for such counsel for the stated particular matter shall be paid as follows: \$200.00 per hour attorney time plus out-of-pocket expense reimbursements, provided that the total compensation shall not exceed \$3,000.00 without further action by this Board.

SECTION 3. The attorney may be discharged at any time by majority vote of the Board.

SECTION 4. The Township Fiscal Officer is directed to send a copy of this Resolution to the law firm.

TRUSTEES
Jeffrey S. Markley
Kristina O'Brien
Michael Bates



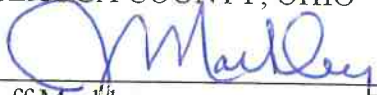
FISCAL OFFICER
Janice S. Sugarman

SECTION 5. It is found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including, without limitation, Section 121.22 of the Revised Code.

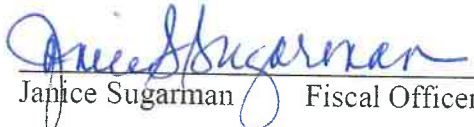
SECTION 6. This Resolution shall take effect and be in force from and after the date of its adoption.

BOARD OF TRUSTEES
BAINBRIDGE TOWNSHIP
GEAUGA COUNTY, OHIO


ATTEST:



Jeff Markley Trustee



Janice Sugarman Fiscal Officer



Kristina O'Brien Trustee



Michael Bates Trustee

This document prepared by: Lorie Sass Benza, Attorney at Law

Bainbridge Town Hall | 17826 Chillicothe Road, Chagrin Falls, OH 44023 | (440) 543 - 9871 | bainbridgetwp.com

The Gateway to Geauga County

04222024-B

**RESOLUTION AUTHORIZING PARTICIPATION
IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2024**

WHEREAS, the (Township of Bainbridge in Geauga County) (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and

b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and

c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees that each party hereto shall be responsible for liability associated with that party's own errors, actions, and failures to act.

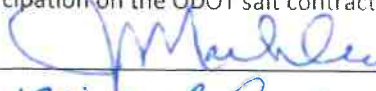

d. The Political Subdivision's electronic order for 2500 tons of Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and

e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its electronically submitted salt quantities from its awarded salt supplier during the contract's effective period; and

f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and

g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, May 3rd, **by 5:00 p.m.** The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

NOW, THEREFORE, be it ordained by the following authorized person(s) that this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT salt contract:

	(Authorized Signature)	<u>4/22/24</u>	Approval Date
<u>Michael Bate</u>	(Authorized Signature)	<u>4/22/2024</u>	Approval Date
	(Authorized Signature)	<u>4-22-2024</u>	Approval Date
_____	(Authorized Signature)	_____	Approval Date
_____	(Authorized Signature)	_____	Approval Date

THIS RESOLUTION MUST BE UPLOADED TO THE SALT PARTICIPATION WEBSITE BY NO LATER THAN MAY 3rd, 2024.

PLEASE NOTE: THE DEPARTMENT WILL NOT ACCEPT TYPED SIGNATURES. PARTICIPATION AGREEMENTS SUBMITTED WITH TYPED SIGNATURES WILL BE INVALID AND INELIGIBLE FOR APPROVAL. YOU CANNOT SUBMIT A WORD DOCUMENT VERSION OF THIS PARTICIPATION AGREEMENT. NO EXCEPTIONS.

TRUSTEES
Jeffrey S. Markley
Kristina O'Brien
Michael Bates



FISCAL OFFICER
Janice S. Sugarman

RESOLUTION 04222024-C

Resolution to Increase Permanent Appropriations and Revenues for 2024

BE IT RESOLVED, by the Board of Trustees of Bainbridge Township, State of Ohio, that the township 2023 permanent appropriations for budget year 2024 be increased, to provide for current expenses and other necessary expenditures of Bainbridge Township, during the fiscal year ending December 31, 2024, the following sums be and they are hereby set aside and appropriated as follows,

Whereas, the Board of Trustees finds it necessary to amend the Township 2024 Permanent Appropriations; and,

Whereas, the Board of Trustees makes a resolution to increase revenue in the amount of \$459.95 and increase permanent appropriations as follows:

Ohio EMA ARPA 1st Responder Grant Fund 2911-230-318-0000 Training Services \$459.95

This Resolution shall be effective upon passage.

Moved By: Mr. Markley Seconded By: Dr. Bates

Vote:

Dr. Michael Bates AYE Mrs. Kristina O'Brien AYE Mr. Jeffrey Markley AYE

Attested to by Mrs. Janice S. Sugarman, Fiscal Officer.

Janice S. Sugarman

Date: 4-22-2024

Payment Listing

4/9/2024 to 4/22/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
43155	03/22/2024	03/22/2024	AW	Dex Imaging LLC	\$250.90 *	C
43155	04/16/2024	04/16/2024	NEG ADJ	Dex Imaging LLC	-\$60.24	O
43273	04/12/2024	04/12/2024	AW	ACTIVE PLUMBING SUPPLY CO.	\$9.78	O
43274	04/12/2024	04/12/2024	AW	ARIS COMPANY	\$229.00	O
43275	04/12/2024	04/12/2024	AW	AUBURN PIPE & PLUMBERS SUPPLY	\$711.90	O
43276	04/12/2024	04/12/2024	AW	BAINBRIDGE BODY SHOP,INC.	\$2,347.03	O
43277	04/12/2024	04/12/2024	AW	BREATHING AIR SYSTEMS DIVISON	\$1,188.45	O
43278	04/12/2024	04/12/2024	AW	Carrier Corporation	\$450.00	O
43279	04/12/2024	04/12/2024	AW	CARTER LUMBER	\$39.37	O
43280	04/12/2024	04/12/2024	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$186.99	O
43281	04/12/2024	04/12/2024	AW	Charter Communications	\$89.99	O
43282	04/12/2024	04/12/2024	AW	Charter Communications	\$33.74	O
43283	04/12/2024	04/12/2024	AW	Charter Communications	\$1,147.00	O
43284	04/12/2024	04/12/2024	AW	CINTAS CENTRALIZED AR	\$108.44	O
43285	04/12/2024	04/12/2024	AW	De Lage Landen Financial Services	\$372.75	O
43286	04/12/2024	04/12/2024	AW	Dex Imaging LLC	\$20.55	O
43287	04/12/2024	04/12/2024	AW	E & H Hardware Group, LLC	\$78.97	O
43288	04/12/2024	04/12/2024	AW	GANLEY CHEVROLET OF AURORA,LLC	\$2,418.66	O
43289	04/12/2024	04/12/2024	AW	GEAUGA COUNTY ADP BOARD	\$534.86	O
43290	04/12/2024	04/12/2024	AW	GEAUGA COUNTY DEPT. OF WATER RESC	\$1,276.90	O
43291	04/12/2024	04/12/2024	AW	LITTLER MENDELSON,P.C.	\$1,638.00	O
43292	04/12/2024	04/12/2024	AW	NAPA Auto Parts	\$148.71	O
43293	04/12/2024	04/12/2024	AW	OHIO CAT	\$132.20	O
43294	04/12/2024	04/12/2024	AW	O'REILLY EQUIPMENT	\$305.50	O
43295	04/12/2024	04/12/2024	AW	POWERPLAN	\$616.61	O
43296	04/12/2024	04/12/2024	AW	Sedgwick Claims Management Services, Inc.	\$2,695.00	O
43297	04/12/2024	04/12/2024	AW	SiteOne Landscape Supply	\$2,408.62	O
43298	04/12/2024	04/12/2024	AW	STAMM CONTRACTING COMPANY INC.	\$664.00	O
43299	04/12/2024	04/12/2024	AW	SUNRISE SPRINGS WATER CO.	\$193.90	O
43300	04/12/2024	04/12/2024	AW	Ullman Oil	\$13,299.07	O
43301	04/12/2024	04/12/2024	AW	WASTE MANAGEMENT OF OHIO	\$86.20	O
43302	04/17/2024	04/17/2024	AW	Amazon Capital Services	\$131.93	O
43303	04/17/2024	04/17/2024	AW	ARBORWEAR	\$120.00	O
43304	04/17/2024	04/17/2024	AW	Ash O'Connor	\$150.00	O
43305	04/17/2024	04/17/2024	AW	CINTAS CENTRALIZED AR	\$37.25	O
43306	04/17/2024	04/17/2024	AW	Daniel Szczepinski	\$210.00	O
43307	04/17/2024	04/17/2024	AW	Dex Imaging LLC	\$240.66	O
43308	04/17/2024	04/17/2024	AW	Fleshers Deadstock Removal, LLC	\$150.00	O
43309	04/17/2024	04/17/2024	AW	GANLEY CHEVROLET OF AURORA,LLC	\$399.80	O
43310	04/17/2024	04/17/2024	AW	HORTON EMERGENCY VEHICLES	\$1,823.68	O
43311	04/17/2024	04/17/2024	AW	Interstate Towing & Transport Specialists Inc	\$472.50	O
43312	04/17/2024	04/17/2024	AW	LIFE FORCE MANAGEMENT INC.	\$2,991.51	O
43313	04/17/2024	04/17/2024	AW	Minuteman Press	\$57.92	O
43314	04/17/2024	04/17/2024	AW	NAPA Auto Parts	\$88.96	O
43315	04/17/2024	04/17/2024	AW	OHIO CAT	\$196.19	O
43316	04/17/2024	04/17/2024	AW	Rhonda Morris	\$350.00	O

Payment Listing

4/9/2024 to 4/22/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
43317	04/17/2024	04/17/2024	AW	Steel Supply Co, Inc.	\$175.00	O
43318	04/17/2024	04/17/2024	AW	VERIZON WIRELESS	\$120.35	O
43319	04/17/2024	04/17/2024	RW	David A Affolter	\$350.00	O
43320	04/17/2024	04/17/2024	RW	Rhonda Morris	\$260.00	O
43321	04/19/2024	04/19/2024	AW	CINTAS CENTRALIZED AR	\$38.27	O
43322	04/19/2024	04/19/2024	AW	CLEVELAND PLUMBING SUPPLY COMPAN	\$990.94	O
43323	04/19/2024	04/19/2024	AW	NAPA Auto Parts	\$110.69	O
43324	04/19/2024	04/19/2024	AW	Rhino Networks	\$1,785.98	O
43325	04/19/2024	04/19/2024	AW	Ullman Oil	\$150.70	O
43326	04/19/2024	04/19/2024	AW	United Business Supply	\$488.28	O
43327	04/22/2024	04/22/2024	AW	ACTIVE PLUMBING SUPPLY CO.	\$60.43	O
43328	04/22/2024	04/22/2024	AW	Amazon Capital Services	\$583.00	O
43329	04/22/2024	04/22/2024	AW	ARBORWEAR	\$392.00	O
43330	04/22/2024	04/22/2024	AW	Blue to Gold	\$189.00	O
43331	04/22/2024	04/22/2024	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$11.69	O
43332	04/22/2024	04/22/2024	AW	GEAUGA COUNTY BAR ASSOCIATION	\$175.00	O
43333	04/22/2024	04/22/2024	AW	Matthew Lawrence	\$57.98	O
43334	04/22/2024	04/22/2024	AW	NAPA Auto Parts	\$70.09	O
43335	04/22/2024	04/22/2024	AW	Solon Ace Hardware	\$61.73	O
43336	04/22/2024	04/22/2024	AW	Summit Fire & Security	\$663.57	O
43337	04/22/2024	04/22/2024	AW	SUNRISE SPRINGS WATER CO.	\$180.40	O
Total Payments:					\$47,707.45	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$47,707.45	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.