

Monday, March 25,

24

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on March 25, 2024. Those present were Trustees Mrs. Kristina O'Brien, Mr. Jeff Markley, and Dr. Michael Bates. Fiscal Officer Mrs. Janice Sugarman was absent. Mrs. O'Brien presided and called the meeting to order at 6:02 P.M.

#### EXECUTIVE SESSION

Mr. Markley made a motion to recess the regular meeting and go into executive session for the Employment, Compensation, and Discipline of Public Employees per Ohio Revised Code Section 121.22(G)(1) .

Dr. Bates seconded the motion. Roll call vote followed: Dr. Bates, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 6:02P.M. in order to go into executive session.

Chief Jon Bokovitz was invited into executive session at 6:38 P.M. and left at 6:55 P.M.

Mr. Jason Hartzell of Littler was invited into executive session by telephone at 6:39 P.M. and left at 6:54 P.M.

The trustees returned from executive session and reconvened their regular meeting at 7:00 P.M. and everyone stood and recited the Pledge of Allegiance.

#### CHANGES TO THE AGENDA

The levy discussion is moved up to after public comments on the agenda.

#### MINUTES APPROVAL

Mr. Markley moved to approve the minutes of the trustees' March 11, 2024 regular meeting as written.

Dr. Bates seconded the motion. Vote: Mrs. O'Brien, aye; Dr. Bates, aye; Mr. Markley, aye. Motion carried.

#### DEPARTMENTAL REPORTS

##### FIRE DEPARTMENT

Chief Lou Ann Metz presented the fire department report for the month of February 2024. She reported that nine transport patients were taken by mutual aid because our squads were already in use. This is a loss of revenue of \$900.00 per transport or \$8,000.00 for the month. The complete fire report is attached to and becomes a permanent part of these minutes.

##### POLICE DEPARTMENT

Chief Jon Bokovitz presented the police department report for the month of February 2024. He started with a shout out to Tab Gordon. Per Tim Baab, who was part of the Culinary for Cancer event held at Centerville Mills, the ovens were not working. Tab jumped into action and pulled an oven from town hall, hooked it up, and the event went without a hitch. There is an increase in OVI arrests. Traffic citations, driving without a license or suspended are up. The scholarship awards are coming up where two scholarships will be awarded for \$1,500.00 each. The mentorship program will begin the first of May. The complete police report is attached to and becomes a permanent part of these minutes.

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24

ZONING DEPARTMENT

Mr. Steve Averill presented the zoning department report for the month of February 2024. The zoning department took in \$21,200.00 in receipts in February with one new housing start and six total permits issued for the month. Steve stated he is getting calls on the tree clearing at the corner of Route 43 and Depot Road. He stated there are no permits issued at this time for that area. The complete zoning report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

TRUSTEES – OLD BUSINESSEMS Levy

There was much discussion about an EMS levy that will be placed on the November ballot and what millage amount should be put forth. Questions were asked by: Chief Bokovitz, Chief Metz, Eric Balish, Todd Fitzpatrick, Prudy MacKenzie, Ted Seliga and Max Yost. The trustees did not make a decision, but they plan to gather more information for a decision at the April 8, 2024 trustee meeting.

FIRE DEPARTMENT – NEW BUSINESSRequest to Accept Donation

The trustees were in general agreement to accept the donation of \$250.00 from JFD Landscapes in accordance with ORC 505.10, and with extreme gratitude for the donation which will be used towards the Annual Easter Egg Hunt.

Step Increase and Grade Change – Zelle

Mr. Markley made a motion to approve the step increase and grade change for Firefighter Vanessa Zelle to a Firefighter B with an annual salary of \$79,424.81 effective the April 6, 2024 pay period per the recommendation of the fire chief.

Dr. Bates seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSApproval of Plans/Authorization to Bid – RS-BAI-V-2024

Mr. Markley moved to authorize Resolution 03202024-A ordering the Asphalt Resurfacing of Various Roads including Treetower Drive (TR-0385), Trillium Drive (TR-0386), Traymore Drive (TR-0387), Wren Road (TR-0500), Timber Trail (TR-0723), Ridgeview Drive (TR-0724), Rambling Creek Trail (TR-0914), and Deepview Drive (TR-0915) and per ORC 5573.01 as recommended by the Geauga County Engineer and the service director, and further authorizing the fiscal officer or county engineer's office to advertise the project for competitive bidding with bids to be received by 10:00 AM on April 12, 2024 and opened at 10:05 AM on the same day.

Dr. Bates seconded the motion that passed unanimously.

Monday, March 25,

24

Cemetery Deed

Mr. Markley made a motion to grant cemetery deed #655 for one grave in the amount of \$800.00 to Kathleen Lieberth of 18038 Elliott Drive, Chagrin Falls, OH 44023.

Dr. Bates seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 13E, Lot No. 79, Grave 4. Mr. Jeff Villers and Mr. Bill Measures attested to their signatures.

Request for Rental Fee Waiver – Cub Scout Pack 3102

Mr. Markley made a motion to approve the rental fee waiver request from the Cub Scout Pack 3102 for the Centerville Mills Dining Hall on April 20, 2024 in the amount of \$285.00 per the recommendation of the service director. A building attendant fee of \$54.00 will be paid.

Dr. Bates seconded the motion that passed unanimously.

Request to Declare Obsolete

Mr. Markley made a motion to declare the following item obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the road superintendent.

- 2016 Ford Edge (Vin #2FMDK4GC6EBB62509)

Dr. Bates seconded the motion that was passed unanimously.

Approval to sell on Govdeals.com

Mr. Markley made a motion to allow the listing of the obsolete Ford Edge on Govdeals.com for sale in accordance with ORC 505.10, per the recommendation of the road superintendent.

Dr. Bates seconded the motion that was passed unanimously.

ZONING DEPARTMENT – NEW BUSINESS

Appointment of Public Official

Mr. Markley made a motion to appoint Ms. Devon Gamble to the BZA alternate position for the term of January 1, 2024 to December 31, 2025.

Dr. Bates seconded the motion that was passed unanimously.

FISCAL OFFICE - NEW BUSINESS

Request to Declare Obsolete

Mr. Markley made a motion to declare the following item obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the fiscal officer.

- Insignia LCD Color TV and DVD Video Player with remote

Dr. Bates seconded the motion that was passed unanimously.

Monday, March 25,

24

Approval to sell on Govdeals.com

Mr. Markley made a motion to allow the listing of the obsolete equipment on Govdeals.com for sale in accordance with ORC 505.10, per the recommendation of the fiscal officer.

Dr. Bates seconded the motion that was passed unanimously.

PURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Purchase Order Request List

1. Geauga SWCD – Annual Appropriation - \$7,500.00 (General)
2. Kimball Midwest – Repairs & Maintenance - \$2,500.00 (Roads)
3. Davey Resource Group, Inc. – Smith Creek Grant - \$5,757.50 (General)
4. Vancuren Services, Inc. – Removal of Trees - \$15,900.00 (Roads)
5. Ganley Chevrolet of Aurora, LLC – Automotive Maintenance - \$25,000.00 (Police)

INVOICE APPROVALS

Mr. Markley made a motion to approve invoice #1 listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion. Vote: Mrs. O'Brien, abstain; Dr. Bates, aye; Mr. Markley, aye. Motion carried.

Mr. Markley made a motion to approve invoices #2-4 listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Invoices

1. Taft – Geauga Lake Development - \$685.00 (General)
2. Singerman Mills – Zoning Signature Square - \$59.20 (General)
3. Singerman Mills – GL Development - \$2,397.60 (General)
4. Morton Salt – Salt - \$13,892.82 (Roads)

BLANKET CERTIFICATE RENEWALS/APPROVALS

Mr. Markley made a motion to approve the blanket certificate listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Blanket Certificate

1. Buildings - \$5,000.00 (General)

FISCAL RESOLUTION APPROVAL

Mr. Markley made a motion to approve Resolution 03252024-B as submitted by the Fiscal Officer.

- Resolution to Increase Permanent Appropriations and Revenues for 2024 – Ohio EMA ARPA 1<sup>st</sup> Responder Grant Fund – 2911-230-318-0000 – Training Services – \$5,529.61

Dr. Bates seconded the motion that passed unanimously.

Monday, March 25,

24

Checks Dated March 12, 2024 through March 25, 2024

The trustees examined and signed checks and invoices March 12, 2024 through March 25, 2024 consisting of warrants #43112 through #43180 in the amount of \$89,661.10.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

PUBLIC INTERACTION

None.

CORRESPONDENCE

1. Email of March 15, 2024 regarding the Centerville Mills web post for the 319 project
2. Discussed resident email questions:
  - Bainbridge precinct F question on the ballot for Sunday liquor sales
  - Why are trees being cleared at Route 43 and Depot Road
  - Is it possible to park on Bainbridge property for the eclipse

LATE ADDITIONS

None.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, Mr. Markley made a motion to adjourn with a second by Dr. Bates and the meeting was adjourned at 8:18 P.M.

Respectfully Submitted,

Janice S. Sugarman,  
Fiscal Officer, Bainbridge Township

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\_\_\_\_\_ Date

\_\_\_\_\_

\_\_\_\_\_ Date

\_\_\_\_\_

\_\_\_\_\_ Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_