

Monday, February 12,

24

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on February 12, 2024. Those present were Trustees Mr. Jeff Markley, Mrs. Kristina O'Brien, and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Mrs. O'Brien presided and called the meeting to order at 6:03 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Dr. Bates seconded the motion. Roll call vote followed: Dr. Bates, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their regular meeting at 6:03 P.M. to go into executive session.

Chief Lou Ann Metz was invited into executive session at 6:03 P.M. and left at 6:41 P.M.

Tab Gordon, Jim Stanek, and Alex Hansel were invited into executive session at 6:43 P.M. and Mr. Gordon left at 6:59 P.M. Mr. Stanek and Mr. Hansel left at 7:04 P.M.

The trustees returned from executive session and reconvened their regular meeting at 7:08 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

1. ADD: Girl Scout Proclamations
2. ADD: Singerman Mills invoice for \$266.40
3. Move Eagle Scout Proclamations up towards beginning of meeting

MINUTES APPROVAL

Mr. Markley moved to approve the minutes of the trustees' January 22, 2024 regular meeting as written.

Dr. Bates seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

DEPARTMENTAL REPORTS

KENSTON COMMUNITY EDUCATION

Mr. Maximus Yost presented the Kenston Community Education report for the fourth quarter of 2023. He reported that for the last quarter of 2023 income was up and expenses were down. Jennifer was given a raise to \$80,000.00. It was her first increase in many years. He also reported that KCE is due for an audit this year. Lastly, he mentioned that there have been issues with unruly parents at Midwest middle school basketball games. The parents that are ejected must go through a course on proper behavior and sit out two games before they can return. The complete KCE report is attached to and becomes a permanent part of these minutes.

SERVICE DEPARTMENT REPORT

Assistant Service Director Alex Hansel presented the service department report for the month of January 2024. He reported that in January, they started a storage unit construction project. They also removed, cleaned, and stored all the holiday fixtures and decorations. In addition, Mr. Gordon designed a de-icing system to be used with his township vehicle. The Smith Creek Restoration project is near completion. In addition, they are removing the island at the entrance of Timber Trails. The complete service department report is attached to and becomes a permanent part of these minutes.

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FISCAL OFFICE REPORT

Mrs. Janice Sugarman presented the fiscal report for the month of January 2024 and end-of-year 2023. The general fund balance at the end of 2023 was \$2,457,868.85 and at the end of January it was \$2,504,904.38. The first tax collection in 2024 was \$161,000.00, which was lower than expected. The fiscal office is currently working on permanent appropriations which will be on the next agenda. The township biennial audit will be starting in March with an outside firm contracted by the Auditor of State. Monies received include a cell tower check for \$10,000.00 and a JEDD check for \$35,585.68. The complete fiscal department report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESSRequest to Accept Donations

The trustees were in general agreement to accept the following donations in accordance with ORC 505.10 and with extreme gratitude for the donations which will be used towards meals for the fire department employees.

- \$50.00 gift card to Romeo's Pizza from the Hughes family
- \$250.00 in memory of patient Virgil Huggett from James F. Contini, Esq., Christopher R. Hunt, Esq., and the law firm of Krugliak, Wilkins, Griffiths & Dougherty Co., LPA

POLICE DEPARTMENT – NEW BUSINESSDiscipline of Public Employee

Mr. Markley made a motion to issue a suspension of 25 12-hour shifts without pay to a police officer pursuant to discussions in executive session on January 22, 2024.

Dr. Bates seconded the motion that passed unanimously.

Copier Lease Agreement

Mr. Markley made a motion to approve and authorize the chair to sign the copier lease agreement with Dex Imaging in the amount of \$372.25 per month for 63 months per the recommendation of the police chief.

Dr. Bates seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSDiscipline of Public Employee

Mr. Markley made a motion to issue a suspension of two weeks without pay to a service department employee pursuant to discussions in executive session on January 22, 2024.

Dr. Bates seconded the motion that passed unanimously.

HyFi Water Level Sensors Agreement

Mr. Markley made a motion to approve and allow the chair to sign the Cost-Share Agreement for HyFi Water Level Sensor Network in the amount of \$6,900.00 per the recommendation of the service director.

Dr. Bates seconded the motion that passed unanimously.

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Bid Award Recommendation – Waterline Project

Mr. Markley made a motion to award the bid for the waterline extension project to Grade Line, Inc. in the amount of \$440,543.50 for the fire department, police department, and town hall pursuant to the recommendation of the engineer and the service director. The project is to be completed within 60 days of commencement.

Dr. Bates seconded the motion that passed unanimously.

Wreaths Across America

The trustees were in general agreement to allow Wreaths Across America to lay wreaths at the headstones of the Revolutionary War veterans that are buried in Bainbridge Township.

Certified Stamp for Cemetery Deeds

The trustees were in general agreement to approve the stamp to certify cemetery deeds to allow residents to have a certified copy of their deed.

Request for Wage Increase – Piotrowski

Mr. Markley made a motion to approve the wage increase of 4%, to \$20.80/hour, consistent with the township increases for 2024 for Christina Piotrowski upon the successful completion of her probationary period as of February 6, 2024 effective the next pay period beginning February 24, 2024 per the recommendation of the service director.

Dr. Bates seconded the motion that passed unanimously.

Brand Safway Agreement

Mr. Markley made a motion to approve and allow the chair to sign the agreement with Brand Safway Solutions LLC agreement for roof shoring for the town hall roof in the amount of \$10,562.22 and \$1,206.22 per month thereafter, per the recommendation of the service director and as reviewed by legal counsel.

Dr. Bates seconded the motion that passed unanimously.

American Fireworks Agreement

Mr. Markley made a motion to approve and allow the chair to sign the agreement with American Fireworks for a fireworks display on July 5, 2024 with a rain date of July 7, 2024 in the amount of \$15,500.00 per the recommendation of the properties superintendent.

Dr. Bates seconded the motion that passed unanimously.

TRUSTEES - NEW BUSINESSNOPEC Gas Legislation

The trustees held public meetings at noon and 5:00 P.M. today for the gas opt-in program. This will make it easier for residents to re-enroll in the program.

Mr. Markley made a motion to approve Resolution 02122024-A, a resolution authorizing all actions necessary to establish an opt-in natural gas program pursuant to Section 4929.27(A)(1), Ohio Revised Code, jointly through NOPEC as a NOPEC member.

Dr. Bates seconded the motion that passed unanimously.

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Mr. Markley made a motion to approve Resolution 02122024-B, a resolution approving the plan of operation and governance for the NOPEC natural gas aggregation program for the purpose of jointly establishing and implementing a gas aggregation program as a NOPEC member.

Dr. Bates seconded the motion that passed unanimously.

NOPEC NEC Grant 2024

Mr. Markley made a motion to approve Resolution 02122024-C, authorizing all actions necessary to accept the NOPEC Energized Community Grant, finding it to be in the best interest of the township to accept the grant in the amount of \$29,848.00 and to allow the chair to sign the resolution and the grant agreement.

Mr. Markley seconded the motion that passed unanimously.

ARPA Funds Appropriations

After much discussion, Mr. Markley made a motion to appropriate the ARPA funds to salaries for the police department, the fire department, and the service department in three equal amounts.

Dr. Bates seconded the motion. Vote: Mr. Markley, no; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

Eagle Scout Proclamations

The trustees were in general agreement to issue proclamations for completing their Eagle Scout Awards to Aaron Hirt, Benjamin Fink, Sam Koltas, and Josh Koltas with congratulations on earning such a high and prestigious honor.

CRWP Annual Dues

Mr. Markley made a motion to accept the 2023 Collaborations Report with Chagrin River Watershed Partners, Inc. and approve the 2024 Annual Member Dues in the amount of \$5,527.00.

Dr. Bates seconded the motion that passed unanimously.

Capital Fund Community Projects

The trustees were in general agreement to start the grant process for a capital fund grant for community projects. Mr. Markley will work with Mr. Stanek to begin the process.

ZONING DEPARTMENT - NEW BUSINESS

Advertise for BZA Position

The trustees were in general agreement to advertise for the Board of Zoning Appeals alternate position with a term beginning January 1, 2024 and ending December 31, 2025.

Set Public Hearing Date for Z-2023-2

Mr. Markley made a motion to set the public hearing date for proposed zoning amendment Z-2023-2 for Monday, February 26, 2024 at 7:30 P.M. per the recommendation of the zoning inspector.

Dr. Bates seconded the motion that passed unanimously.

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FISCAL OFFICE - NEW BUSINESS

PURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Purchase Order Request List

1. Charles E. Harris & Associates – Audit 2022-2023 - \$13,090.00 (General)
2. Chagrin River Watershed Partners, Inc. – Annual Dues - \$5,527.00 (General)
3. De Lage Landen Financial Services, Inc. – Lease for 2 Copiers - \$3,354.75 (Police)
4. Chagrin River Watershed Partners, Inc. – Hyfi Water Level Sensors - \$6,900.00 (General)
5. Davey Resource Group, Inc. – Smith Creek Grant - \$154,335.11 (General)
6. Davey Resource Group, Inc. – Smith Creek Grant - \$10,199.63 (General)
7. Brand Safway Solutions, LLC – Sectional Shoring Systems for Town Hall Auditorium - \$10,562.22 (General)
8. American Fireworks – Fireworks Display - \$15,500.00 (General)

INVOICE APPROVALS

Mr. Markley made a motion to approve the invoices listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Invoices

1. Morton Salt – Salt - \$70,386.75 (Roads)
2. Ullman Oil Company – Fuel for Township Vehicles & Equipment - \$15,491.06 (All)

BLANKET CERTIFICATE RENEWALS/APPROVALS

Mr. Markley made a motion to approve the blanket certificate listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Blanket Certificate

1. Advertising - \$1,000.00 (Roads)

FISCAL RESOLUTION APPROVAL

Mr. Markley made a motion to approve Resolution 02122024-D as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of January 2024 – \$734.88

Dr. Bates seconded the motion that passed unanimously.

Checks Dated January 23, 2024 though February 12, 2024

The trustees examined and signed checks and invoices from January 23, 2024 through February 12, 2024, consisting of warrants #42809 through #42949 in the amount of \$167,718.94.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

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ELECTRONIC TRANSACTIONS

Electronic transactions for the month of January 2024, #1-2024 through #39-2024 in the amount of \$865,542.03 are attached to and become a permanent part of these minutes.

PUBLIC INTERACTION

- 1. Joe Gutoskey – asked the trustees to add an item to the next agenda
- 2. Cynthia McKay -7427 Pettibone Road – asked about the ARPA funds

CORRESPONDENCE

- 1. GGP – Annual Meeting – March 20, 2024 7:30 A.M.
- 2. Resident letter – against the marijuana legislation – asked trustees for a moratorium which townships cannot do.

LATE ADDITIONS

Girl Scout Certificates

The trustees were in general agreement to issue 25 certificates for completing their Silver and Bronze Awards to girl scouts from Troops 70298, 71117, and 71484. In addition, the trustees issued certificates to two Gold Awards recipients, the highest award in girl scouting, to Samantha Sunderhaft and Sophie Voudris from Troop 70852 with congratulations on earning such a high and prestigious honor.

Invoice Approval

Mr. Markley made a motion to approve the invoice listed below as submitted by the Fiscal Officer.

- Singerman Mills - \$266.40 – Signature Square (General)

Dr. Bates seconded the motion that passed unanimously.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, Mr. Markley made a motion to adjourn with a second by Dr. Bates and the meeting was adjourned at 9:06 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____

BAINBRIDGE TOWNSHIP, GAUGA COUNTY

2/12/2024 11:11:34 AM

Cash Summary by Fund

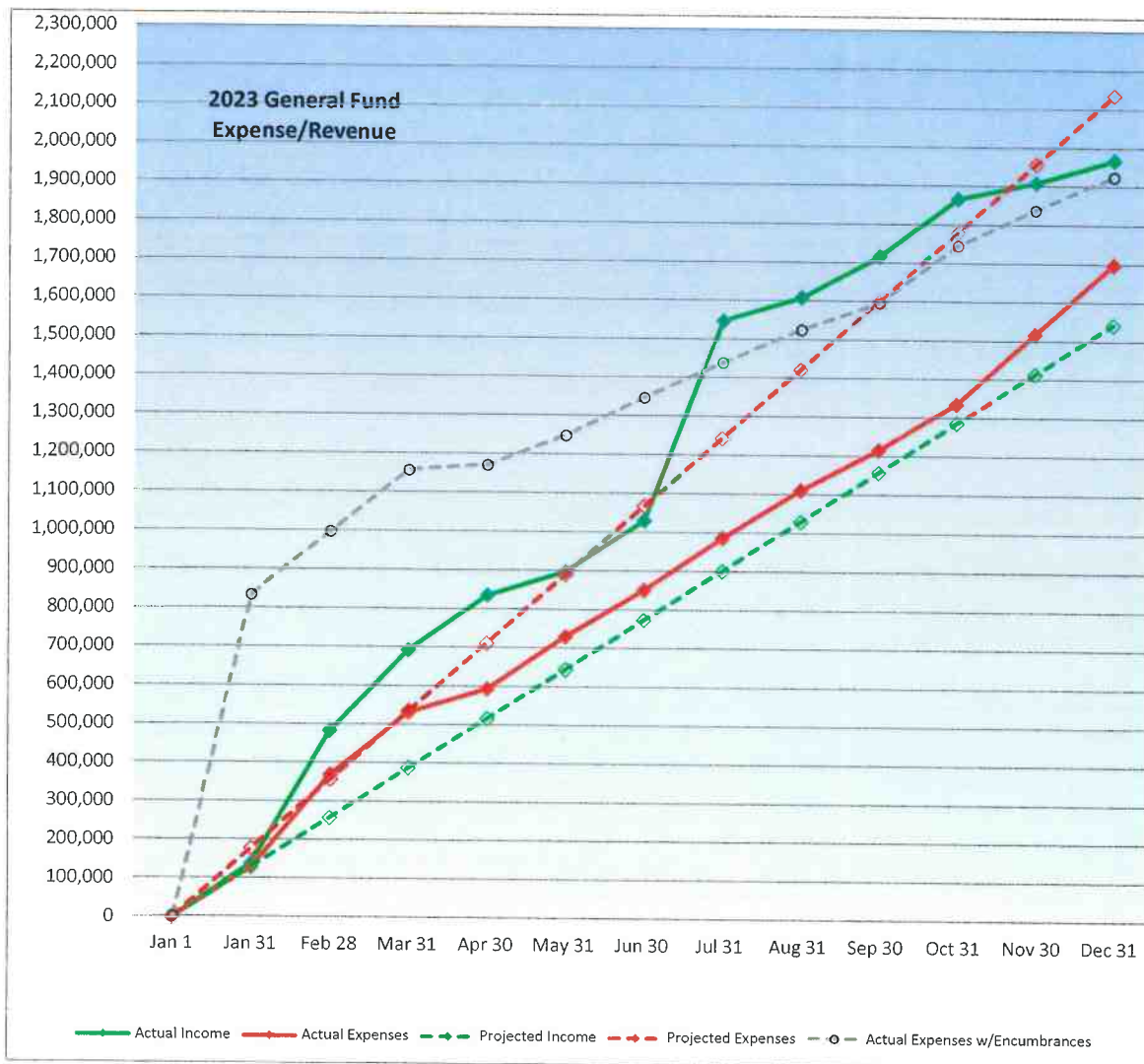
UAN v2024.1

Year 2023

Fund #	Fund Name	Fund Balance 1/1/2023	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2023	Non-Pooled Balance	Pooled Balance
1000	General	\$2,189,940.09	\$71.35	\$1,967,258.05	\$0.00	\$0.00	\$4,157,269.49	\$1,640,193.69	\$59,206.95	\$0.00	\$2,457,868.85	\$0.00	\$2,457,868.85
2011	Motor Vehicle License Tax	\$51,314.77	\$0.00	\$35,890.86	\$0.00	\$0.00	\$87,205.63	\$47,583.87	\$0.00	\$0.00	\$39,621.76	\$0.00	\$39,621.76
2021	Gasoline Tax	\$385,542.75	\$0.00	\$256,766.97	\$0.00	\$0.00	\$642,309.72	\$380,195.43	\$0.00	\$0.00	\$262,114.29	\$0.00	\$262,114.29
2031	Road and Bridge	\$1,504,295.08	\$0.00	\$3,525,045.75	\$59,206.95	\$0.00	\$5,088,547.78	\$3,825,590.52	\$0.00	\$0.00	\$1,262,957.26	\$0.00	\$1,262,957.26
2041	Cemetery	\$107,012.44	\$0.00	\$28,150.00	\$0.00	\$0.00	\$135,162.44	\$33,506.83	\$0.00	\$0.00	\$101,655.61	\$0.00	\$101,655.61
2081	Police District	\$4,414,318.18	\$0.00	\$4,213,429.59	\$0.00	\$0.00	\$8,627,747.77	\$4,848,290.31	\$0.00	\$0.00	\$3,779,457.46	\$0.00	\$3,779,457.46
2191	SPECIAL LEVY-FIRE	\$1,548,468.86	\$0.00	\$2,577,196.83	\$0.00	\$0.00	\$4,125,665.69	\$2,785,798.24	\$0.00	\$0.00	\$1,339,867.45	\$0.00	\$1,339,867.45
2231	Permissive Motor Vehicle License Tax	\$68,353.07	\$0.00	\$42,651.65	\$0.00	\$0.00	\$111,004.72	\$59,275.13	\$0.00	\$0.00	\$51,729.59	\$0.00	\$51,729.59
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2272	Local Fiscal Recovery (ARPA)	\$1,202,820.70	\$0.00	\$0.00	\$0.00	\$0.00	\$1,202,820.70	\$0.00	\$0.00	\$0.00	\$1,202,820.70	\$0.00	\$1,202,820.70
2281	Ambulance And Emergency Medical	\$1,081,060.03	\$0.00	\$478,309.64	\$0.00	\$0.00	\$1,559,369.67	\$1,038,924.07	\$0.00	\$0.00	\$520,445.60	\$0.00	\$520,445.60
2401	LIGHTING ASSESSMENT	\$2,198.02	\$0.00	\$9,937.22	\$0.00	\$0.00	\$12,135.24	\$8,600.00	\$0.00	\$0.00	\$3,535.24	\$0.00	\$3,535.24
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$18,494.70	\$0.00	\$0.00	\$0.00	\$0.00	\$18,494.70	\$18.52	\$0.00	\$0.00	\$18,476.18	\$0.00	\$18,476.18
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2906	HHS Stimulus Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2907	Local Coronavirus Relief Fund (LCRI)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2908	EPA 319 Grant	\$0.00	\$0.00	\$35,199.45	\$0.00	\$0.00	\$35,199.45	\$35,199.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2909	ODNR NatureWorks Grant	\$0.00	\$0.00	\$44,079.00	\$0.00	\$0.00	\$44,079.00	\$44,079.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2910	OneOhio Opioid Settlement	\$3,512.11	\$0.00	\$9,182.96	\$0.00	\$0.00	\$12,695.07	\$7,979.50	\$0.00	\$0.00	\$4,715.57	\$0.00	\$4,715.57
2911	Ohio EMA ARPA 1st Responder Gra	\$0.00	\$0.00	\$230.00	\$0.00	\$0.00	\$230.00	\$230.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3101	General (bond) (note) Retirement	\$767,942.74	\$0.00	\$0.00	\$0.00	\$0.00	\$767,942.74	\$326,400.00	\$0.00	\$0.00	\$441,542.74	\$0.00	\$441,542.74
3102	General (Bond) (Note) Retirement	\$1,749,084.44	\$0.00	\$0.00	\$0.00	\$0.00	\$1,749,084.44	\$175,243.84	\$0.00	\$0.00	\$1,573,840.60	\$0.00	\$1,573,840.60
4401	Public Works Commission Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$183,495.62	\$0.00	\$0.00	\$0.00	\$0.00	\$183,495.62	\$43,389.50	\$0.00	\$0.00	\$140,106.12	\$0.00	\$140,106.12
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATION	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4905	Public Improvement TIF #1	\$27,693.72	\$0.00	\$864,178.77	\$0.00	\$0.00	\$891,872.49	\$27,144.72	\$0.00	\$0.00	\$864,727.77	\$0.00	\$864,727.77
4906	Public Improvement TIF #2	\$0.00	\$0.00	\$57,138.98	\$0.00	\$0.00	\$57,138.98	\$1,952.72	\$0.00	\$0.00	\$55,186.26	\$0.00	\$55,186.26
4907	Public Improvement TIF #3	\$0.00	\$0.00	\$15,264.27	\$0.00	\$0.00	\$15,264.27	\$458.37	\$0.00	\$0.00	\$14,805.90	\$0.00	\$14,805.90
4908	FEMA Grant -BTDF Diesel Exhaust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$623.47	\$0.00	\$0.23	\$0.00	\$0.00	\$623.70	\$0.00	\$0.00	\$0.00	\$623.70	\$0.00	\$623.70
4952	Permanent	\$1,167.38	\$0.00	\$0.69	\$0.00	\$0.00	\$1,168.07	\$0.00	\$0.00	\$0.00	\$1,168.07	\$0.00	\$1,168.07
4953	Permanent	\$152.76	\$0.00	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$152.76
4954	Permanent	\$327.20	\$0.00	\$0.11	\$0.00	\$0.00	\$327.31	\$0.00	\$0.00	\$0.00	\$327.31	\$0.00	\$327.31
9001	SECURITY DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$15,397,738.76	\$71.35	\$14,159,911.02	\$59,206.95	\$0.00	\$29,616,928.08	\$15,330,053.71	\$59,206.95	\$0.00	\$14,227,667.42	\$0.00	\$14,227,667.42

Last reconciled to bank: 12/31/2023 – Total other adjusting factors: \$0.00

General Fund Expense / Revenue Comparison



General Fund Beginning of Year Balance	2,189,940
Projected Income	1,543,872
Projected Expenses	2,136,301
Projected Income minus Projected Expenses	(592,429)
Projected General Fund Year End Balance	1,597,511

Note 1: A minimum Year End Balance of \$500,000 is required to cover next year's 1st quarter expenses.

Note 2: A large portion of actual General Fund Income is received twice a year from the County Auditor.

Note 3: For planning purposes, the Projected General Fund Annual Income and Expenses use in these charts are prorated to a monthly value.

*** Notes

- 1 Income higher 1. Interest received additional \$280,000.00
- 2 Expenses lower due to building projects starting later than expected

General Fund - Financial Status Report

(Status of UAN code 1000 - General Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<u>2023 General Fund Status</u>		<u>Year to Date: 12/31/2023</u>
Beginning of Year Balance		2,189,940.09
Year to Date Income	1,967,329.40	
Year to Date Expenses	1,699,400.64	
	Net	267,928.76
Year to Date Balance		2,457,868.85
Open Purchase Orders/Encumbrances:		225,640.20
Year to Date Balance w/Encumbrances		2,232,228.65

<u>General Fund - Comparison: Actual to Projected Annual Budget</u>		
Percentage of Fiscal Year reflected in this report		100%
<u>Income</u>		
Projected Annual Income	1,543,872.00	
Actual Year to Date Income	1,967,329.40	127%
<u>Expenses</u>		
Projected Annual Expenses	2,136,301.19	
Actual Year to Date Expenses	1,699,400.64	80%
YTD Expenses w/Encumbrances	1,925,040.84	90%
<u>Projected Year End Balance</u>	1,597,510.90	

NOTE:
A minimum Year End Balance of \$500,000 is required to cover 1st quarter expenses

Reviewed by BOARD OF TRUSTEES _____
Initial Date

Reviewed by TOWNSHIP FISCAL OFFICER _____
Initial Date

Legend:
Expenditures: Appropriation Status Report
Income/Receipts: Revenue Status Report
YTD Fund Balance: Cash Summary by Fund
Pending Purchase: Open Purchase Order Report

Road Fund - Financial Status Report

(Status of UAN code 2011,2021,2031 - Road Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<u>2023 Road Funds Status</u>		<u>Year to Date: 12/31/2023</u>
Beginning of Year Balance		2,009,505.67
Year to Date Income	3,919,562.18	
Year to Date Expenses	4,312,644.95	
	Net	-393,082.77
Year to Date Balance		1,616,422.90
Open Purchase Orders/Encumbrances:		430,044.19
Year to Date Balance w/Encumbrances		1,186,378.71

<u>Road Funds - Comparison: Actual to Projected Annual Budget</u>		
Percentage of Fiscal Year reflected in this report		100%
<u>Income</u>		
Projected Annual Income	3,751,080.00	
Actual Year to Date	3,919,562.18	104%
<u>Expenses</u>		
Projected Annual Expenses	4,782,025.00	
Actual Year to Date	4,312,644.95	90%
YTD w/Encumbrances	4,742,689.14	99%
<u>Projected Year End Balance</u>	978,560.67	

(Revised 2/9/2017)

Police Fund - Financial Status Report

(Status of UAN code 2081, 2902,2261 - Police Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<u>2023 Police Funds Status</u>		<u>Year to Date: 12/31/2023</u>
Beginning of Year Balance		4,433,428.80
Year to Date Income	4,213,429.59	
Year to Date Expenses	4,848,308.83	
	Net	-634,879.24
Year to Date Balance		3,798,549.56
Open Purchase Orders/Encumbrances:		136,031.23
Year to Date Balance w/Encumbrances		3,662,518.33

<u>Police Funds - Comparison: Actual to Projected Annual Budget</u>			
Percentage of Fiscal Year reflected in this report			100%
<u>Income</u>			
Projected Annual Income	4,070,403.00		
Actual Year to Date	4,213,429.59		104%
<u>Expenses</u>			
Projected Annual Expenses	5,996,450.00		
Actual Year to Date	4,848,308.83		81%
YTD w/Encumbrances	4,984,340.06		83%
<u>Projected Year End Balance</u>	<u>2,507,381.80</u>		

(Revised 2/9/2017)

Fire Fund and EMS - Financial Status Reports
(Status of UAN code 2191 and 2281 - Fire Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

2023 Fire Funds Status		Year to Date: 12/31/2023
Beginning of Year Balance		1,548,468.86
Year to Date Income	2,577,196.83	
Year to Date Expenses	2,785,798.24	
	Net	-208,601.41
Year to Date Balance		1,339,867.45
Open Purchase Orders/Encumbrances:		79,587.06
Year to Date Balance w/Encumbrances		1,260,280.39

Fire Funds - Comparison: Actual to Projected Annual Budget		
Percentage of Fiscal Year reflected in this report		100%
Income		
Projected Annual Income	2,478,599.00	
Actual Year to Date	2,577,196.83	104%
Expenses		
Projected Annual Expenses	3,319,111.00	
Actual Year to Date	2,785,798.24	84%
YTD w/Encumbrances	2,865,385.30	86%
Projected Year End Balance	707,956.86	

2023 EMS Funds Status		Year to Date: 12/31/2023
Beginning of Year Balance		1,081,060.03
Year to Date Income	478,309.64	
Year to Date Expenses	1,038,924.07	
	Net	-560,614.43
Year to Date Balance		520,445.60
Open Purchase Orders/Encumbrances:		12,549.66
Year to Date Balance w/Encumbrances		507,895.94

EMS Funds - Comparison: Actual to Projected Annual Budget		
Percentage of Fiscal Year reflected in this report		100%
Income		
Projected Annual Income	420,000.00	
Actual Year to Date	478,309.64	114%
Expenses		
Projected Annual Expenses	1,248,550.00	
Actual Year to Date	1,038,924.07	83%
YTD w/Encumbrances	1,051,473.73	84%
Projected Year End Balance	252,510.03	

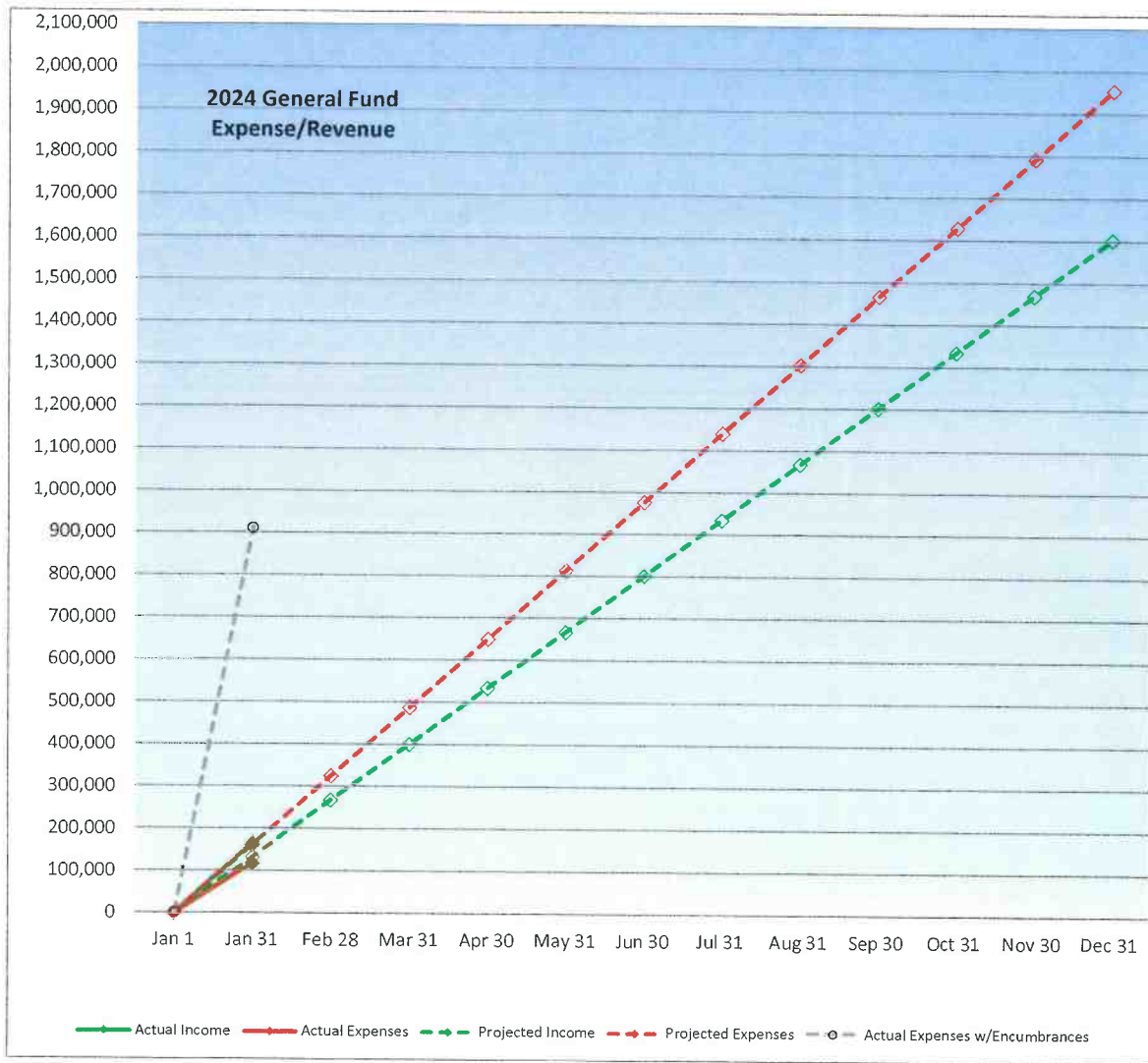
Cash Summary by Fund

January 2024

Fund #	Fund Name	Fund Balance 1/1/2024	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 1/31/2024	Non-Pooled Balance	Pooled Balance
1000	General	\$2,457,868.85	\$0.00	\$166,818.95	\$0.00	\$0.00	\$2,624,687.80	\$119,783.42	\$0.00	\$0.00	\$2,504,904.38	\$0.00	\$2,504,904.38
2011	Motor Vehicle License Tax	\$39,621.76	\$0.00	\$2,613.51	\$0.00	\$0.00	\$42,235.27	\$6,067.00	\$0.00	\$0.00	\$36,168.27	\$0.00	\$36,168.27
2021	Gasoline Tax	\$262,114.29	\$0.00	\$20,247.59	\$0.00	\$0.00	\$282,361.88	\$24,485.49	\$0.00	\$0.00	\$257,876.39	\$0.00	\$257,876.39
2031	Road and Bridge	\$1,262,957.26	\$0.00	\$98,005.09	\$0.00	\$0.00	\$1,360,962.35	\$335,355.47	\$0.00	\$0.00	\$1,025,606.88	\$0.00	\$1,025,606.88
2041	Cemetery	\$101,655.61	\$0.00	\$3,260.00	\$0.00	\$0.00	\$104,915.61	\$239.15	\$0.00	\$0.00	\$104,676.46	\$0.00	\$104,676.46
2081	Police District	\$3,779,457.46	\$0.00	\$84,854.26	\$0.00	\$0.00	\$3,864,311.72	\$391,157.03	\$0.00	\$0.00	\$3,473,154.69	\$0.00	\$3,473,154.69
2191	SPECIAL LEVY-FIRE	\$1,339,867.45	\$0.00	\$44,004.72	\$0.00	\$0.00	\$1,383,872.17	\$293,208.94	\$0.00	\$0.00	\$1,090,663.23	\$0.00	\$1,090,663.23
2231	Permissive Motor Vehicle License Tax	\$51,729.59	\$0.00	\$3,133.15	\$0.00	\$0.00	\$54,862.74	\$0.00	\$0.00	\$0.00	\$54,862.74	\$0.00	\$54,862.74
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2272	Local Fiscal Recovery (ARPA)	\$1,202,820.70	\$0.00	\$0.00	\$0.00	\$0.00	\$1,202,820.70	\$0.00	\$0.00	\$0.00	\$1,202,820.70	\$0.00	\$1,202,820.70
2281	Ambulance And Emergency Medical	\$520,445.60	\$0.00	\$42,770.87	\$0.00	\$0.00	\$563,216.47	\$8,271.65	\$0.00	\$0.00	\$554,944.82	\$0.00	\$554,944.82
2401	LIGHTING ASSESSMENT	\$3,535.24	\$0.00	\$0.00	\$0.00	\$0.00	\$3,535.24	\$0.00	\$0.00	\$0.00	\$3,535.24	\$0.00	\$3,535.24
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$18,476.18	\$0.00	\$0.00	\$0.00	\$0.00	\$18,476.18	\$0.00	\$0.00	\$0.00	\$18,476.18	\$0.00	\$18,476.18
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2906	HHS Stimulus Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2907	Local Coronavirus Relief Fund (LCRI)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2908	EPA 319 Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2909	ODNR NatureWorks Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2910	OneOhio Opioid Settlement	\$4,715.57	\$0.00	\$157.91	\$0.00	\$0.00	\$4,873.48	\$0.00	\$0.00	\$0.00	\$4,873.48	\$0.00	\$4,873.48
2911	Ohio EMA ARPA 1st Responder Gra	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3101	General (bond) (note) Retirement	\$441,542.74	\$0.00	\$0.00	\$0.00	\$0.00	\$441,542.74	\$0.00	\$0.00	\$0.00	\$441,542.74	\$0.00	\$441,542.74
3102	General (Bond) (Note) Retirement	\$1,573,840.60	\$0.00	\$0.00	\$0.00	\$0.00	\$1,573,840.60	\$0.00	\$0.00	\$0.00	\$1,573,840.60	\$0.00	\$1,573,840.60
4401	Public Works Commission Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$140,106.12	\$0.00	\$0.00	\$0.00	\$0.00	\$140,106.12	\$0.00	\$0.00	\$0.00	\$140,106.12	\$0.00	\$140,106.12
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATION	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4905	Public Improvement TIF #1	\$864,727.77	\$0.00	\$0.00	\$0.00	\$0.00	\$864,727.77	\$0.00	\$0.00	\$0.00	\$864,727.77	\$0.00	\$864,727.77
4906	Public Improvement TIF #2	\$55,186.26	\$0.00	\$0.00	\$0.00	\$0.00	\$55,186.26	\$0.00	\$0.00	\$0.00	\$55,186.26	\$0.00	\$55,186.26
4907	Public Improvement TIF #3	\$14,805.90	\$0.00	\$0.00	\$0.00	\$0.00	\$14,805.90	\$0.00	\$0.00	\$0.00	\$14,805.90	\$0.00	\$14,805.90
4908	FEMA Grant -BTDF Diesel Exhaust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$623.70	\$0.00	\$0.02	\$0.00	\$0.00	\$623.72	\$0.00	\$0.00	\$0.00	\$623.72	\$0.00	\$623.72
4952	Permanent	\$1,168.07	\$0.00	\$0.07	\$0.00	\$0.00	\$1,168.14	\$0.00	\$0.00	\$0.00	\$1,168.14	\$0.00	\$1,168.14
4953	Permanent	\$152.76	\$0.00	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$152.76
4954	Permanent	\$327.31	\$0.00	\$0.01	\$0.00	\$0.00	\$327.32	\$0.00	\$0.00	\$0.00	\$327.32	\$0.00	\$327.32
9001	SECURITY DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$14,227,667.42	\$0.00	\$465,866.15	\$0.00	\$0.00	\$14,693,533.57	\$1,178,568.15	\$0.00	\$0.00	\$13,514,965.42	\$0.00	\$13,514,965.42

Last reconciled to bank: 01/31/2024 – Total other adjusting factors: \$0.00

General Fund Expense / Revenue Comparison



General Fund Beginning of Year Balance	2,457,869
Projected Income	1,603,126
Projected Expenses	1,954,802
Projected Income minus Projected Expenses	(351,676)
Projected General Fund Year End Balance	2,106,193

Note 1: A minimum Year End Balance of \$500,000 is required to cover next year's 1st quarter expenses.

Note 2: A large portion of actual General Fund Income is received twice a year from the County Auditor.

Note 3: For planning purposes, the Projected General Fund Annual Income and Expenses use in these charts are prorated to a monthly value.

*** Notes

- 1 Income higher
- 2 Expenses lower
- 3 Encumbrances higher due to beginning of the year annual recurring PO's issued

General Fund - Financial Status Report

(Status of UAN code 1000 - General Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

2024 General Fund Status		Year to Date:	1/31/2024
Beginning of Year Balance			2,457,868.85
Year to Date Income	166,818.95		
Year to Date Expenses	119,783.42		
	Net		47,035.53
Year to Date Balance			2,504,904.38
Open Purchase Orders/Encumbrances:			791,856.69
Year to Date Balance w/Encumbrances			1,713,047.69

General Fund - Comparison: Actual to Projected Annual Budget		
Percentage of Fiscal Year reflected in this report		8%
Income		
Projected Annual Income	1,603,126.00	
Actual Year to Date Income	166,818.95	10%
Expenses		
Projected Annual Expenses	1,954,801.93	
Actual Year to Date Expenses	119,783.42	6%
YTD Expenses w/Encumbrances	911,640.11	47%
Projected Year End Balance	2,106,192.92	

NOTE:
A minimum Year End Balance of \$500,000 is required to cover 1st quarter expenses

Reviewed by BOARD OF TRUSTEES _____
 Initial Date

Reviewed by TOWNSHIP FISCAL OFFICER _____
 Initial Date

Legend:
 Expenditures: Appropriation Status Report
 Income/Receipts: Revenue Status Report
 YTD Fund Balance: Cash Summary by Fund
 Pending Purchase: Open Purchase Order Report

Road Fund - Financial Status Report

(Status of UAN code 2011,2021,2031 - Road Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<u>2024 Road Funds Status</u>		<u>Year to Date:</u>	<u>1/31/2024</u>
Beginning of Year Balance			1,616,422.90
Year to Date Income	123,999.34		
Year to Date Expenses	365,907.96		
	Net		-241,908.62
Year to Date Balance			1,374,514.28
Open Purchase Orders/Encumbrances:			1,101,016.79
Year to Date Balance w/Encumbrances			273,497.49

<u>Road Funds - Comparison: Actual to Projected Annual Budget</u>			
Percentage of Fiscal Year reflected in this report			8%
<u>Income</u>			
Projected Annual Income	2,290,400.00		
Actual Year to Date	123,999.34		5%
<u>Expenses</u>			
Projected Annual Expenses	3,900,817.00		
Actual Year to Date	365,907.96		9%
YTD w/Encumbrances	1,466,924.75		38%
<u>Projected Year End Balance</u>	6,005.90		

(Revised 2/9/2017)

Police Fund - Financial Status Report

(Status of UAN code 2081, 2902,2261 - Police Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<u>2024 Police Funds Status</u>		<u>Year to Date:</u>	<u>1/31/2024</u>
Beginning of Year Balance			3,803,265.13
Year to Date Income	85,012.17		
Year to Date Expenses	391,157.03		
	Net		-306,144.86
Year to Date Balance			3,497,120.27
Open Purchase Orders/Encumbrances:			840,460.33
Year to Date Balance w/Encumbrances			2,656,659.94

<u>Police Funds - Comparison: Actual to Projected Annual Budget</u>			
Percentage of Fiscal Year reflected in this report			8%
<u>Income</u>			
Projected Annual Income	4,074,403.00		
Actual Year to Date	85,012.17		2%
<u>Expenses</u>			
Projected Annual Expenses	4,869,950.00		
Actual Year to Date	391,157.03		8%
YTD w/Encumbrances	1,231,617.36		25%
<u>Projected Year End Balance</u>	3,007,718.13		

(Revised 2/9/2017)

Fire Fund and EMS - Financial Status Reports
(Status of UAN code 2191 and 2281 - Fire Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

2024 Fire Funds Status		Year to Date:	1/31/2024
Beginning of Year Balance			1,339,867.45
Year to Date Income	44,004.72		
Year to Date Expenses	293,208.94		
	Net		-249,204.22
Year to Date Balance			1,090,663.23
Open Purchase Orders/Encumbrances:			417,893.41
Year to Date Balance w/Encumbrances			672,769.82

Fire Funds - Comparison: Actual to Projected Annual Budget			
Percentage of Fiscal Year reflected in this report			8%
Income			
Projected Annual Income	2,478,599.00		
Actual Year to Date	44,004.72		2%
Expenses			
Projected Annual Expenses	2,180,074.00		
Actual Year to Date	293,208.94		13%
YTD w/Encumbrances	711,102.35		33%
Projected Year End Balance	1,638,392.45		

2024 EMS Funds Status		Year to Date:	1/31/2024
Beginning of Year Balance			520,445.60
Year to Date Income	42,770.87		
Year to Date Expenses	8,271.65		
	Net		34,499.22
Year to Date Balance			554,944.82
Open Purchase Orders/Encumbrances:			117,827.48
Year to Date Balance w/Encumbrances			437,117.34

EMS Funds - Comparison: Actual to Projected Annual Budget			
Percentage of Fiscal Year reflected in this report			8%
Income			
Projected Annual Income	420,000.00		
Actual Year to Date	42,770.87		10%
Expenses			
Projected Annual Expenses	150,000.00		
Actual Year to Date	8,271.65		6%
YTD w/Encumbrances	126,099.13		84%
Projected Year End Balance	790,445.60		

Payment Listing

1/23/2024 to 2/12/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
42747	01/12/2024	01/12/2024	AW	Aladtec	\$3,555.00 *	V
42747	02/06/2024	02/06/2024	AW	Aladtec	-\$3,555.00	V
42809	01/24/2024	01/24/2024	RW	Brittany Watson	\$350.00	O
42810	01/24/2024	01/24/2024	RW	Jeffrey Davidson	\$170.00	O
42811	01/25/2024	01/25/2024	AW	Amazon Capital Services	\$1,378.95	O
42812	01/25/2024	01/25/2024	AW	Automatic Garage Door Co.	\$325.00	O
42813	01/25/2024	01/25/2024	AW	CCT FINANCIAL	\$163.00	O
42814	01/25/2024	01/25/2024	AW	CCT FINANCIAL	\$249.00	O
42815	01/25/2024	01/25/2024	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$170.86	O
42816	01/25/2024	01/25/2024	AW	CHAGRIN VALLEY/SOLON TIMES	\$63.00	O
42817	01/25/2024	01/25/2024	AW	CINTAS CENTRALIZED AR	\$88.27	O
42818	01/25/2024	01/25/2024	AW	E & H Hardware Group, LLC	\$211.96	O
42819	01/25/2024	01/25/2024	AW	Fleshers Deadstock Removal, LLC	\$225.00	O
42820	01/25/2024	01/25/2024	AW	GEAUGA COUNTY FIRE CHIEFS' ASSOCIA*	\$180.00	O
42821	01/25/2024	01/25/2024	AW	GRAINGER	\$284.04	O
42822	01/25/2024	01/25/2024	AW	HALL PUBLIC SAFETY CO.	\$570.00	O
42823	01/25/2024	01/25/2024	AW	Highway Auto Center, LLC	\$1,554.44	O
42824	01/25/2024	01/25/2024	AW	Jeffery Davidson	\$150.00	O
42825	01/25/2024	01/25/2024	AW	K.E.I. CARBODY	\$500.00	O
42826	01/25/2024	01/25/2024	AW	LIFE FORCE MANAGEMENT INC.	\$3,810.33	O
42827	01/25/2024	01/25/2024	AW	LITTLER MENDELSON,P.C.	\$2,668.00	O
42828	01/25/2024	01/25/2024	AW	MARS ELECTRIC CO.	\$1,338.53	O
42829	01/25/2024	01/25/2024	AW	MCMASTER CARR SUPPLY COMPANY	\$348.81	O
42830	01/25/2024	01/25/2024	AW	Middlefield MFG	\$23,771.01	O
42831	01/25/2024	01/25/2024	AW	Mike Kerchenski Sr.	\$350.00	C
42832	01/25/2024	01/25/2024	AW	MORTON SALT, INC.	\$23,225.29	O
42833	01/25/2024	01/25/2024	AW	R & R Truck Sales	\$614.08	O
42834	01/25/2024	01/25/2024	AW	ROBECK FLUID POWER COMPANY	\$11.20	O
42835	01/25/2024	01/25/2024	AW	SHERWIN-WILLIAMS	\$59.87	O
42836	01/25/2024	01/25/2024	AW	Singerman, Mills, Desberg & Kauntz Co., L.P./	\$2,308.80	O
42837	01/25/2024	01/25/2024	AW	Staples	\$209.25	O
42838	01/25/2024	01/25/2024	AW	Thompson Hovan Heating & Cooling	\$700.00	O
42839	01/25/2024	01/25/2024	AW	Treasurer, State of Ohio	\$560.00	O
42840	01/25/2024	01/25/2024	AW	ULINE	\$1,437.00	O
42841	01/25/2024	01/25/2024	AW	UNIQUE PAVING MATERIALS CORP.	\$896.00	C
42842	02/01/2024	02/01/2024	AW	ACTIVE PLUMBING SUPPLY CO.	\$313.34	O
42843	02/01/2024	02/01/2024	AW	Amazon Capital Services	\$45.57	O
42844	02/01/2024	02/01/2024	AW	AT&T MOBILITY	\$34.24	O
42845	02/01/2024	02/01/2024	AW	AUBURN PIPE & PLUMBERS SUPPLY	\$24.17	O
42846	02/01/2024	02/01/2024	AW	BOUND TREE MEDICAL, LLC	\$874.50	O
42847	02/01/2024	02/01/2024	AW	CARROT-TOP INDUSTRIES	\$205.99	O
42848	02/01/2024	02/01/2024	AW	CHAGRIN RIVER WATERSHED PARTNERS	\$274.36	O
42849	02/01/2024	02/01/2024	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$652.52	O
42850	02/01/2024	02/01/2024	AW	CHAGRIN VALLEY/SOLON TIMES	\$322.59	O
42851	02/01/2024	02/01/2024	AW	CHAGRIN/SOUTHEAST COUNCIL OF GOVE	\$3,500.00	O
42852	02/01/2024	02/01/2024	AW	CINTAS CENTRALIZED AR	\$38.27	O

Payment Listing

1/23/2024 to 2/12/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
42853	02/01/2024	02/01/2024	AW	CINTAS CENTRALIZED AR	\$150.68	O
42854	02/01/2024	02/01/2024	AW	Davey Resource Group, Inc.	\$2,932.40	O
42855	02/01/2024	02/01/2024	AW	E & H Hardware Group, LLC	\$64.95	O
42856	02/01/2024	02/01/2024	AW	ENVIRONMENTAL SPECIALISTS, INC.	\$59.24	O
42857	02/01/2024	02/01/2024	AW	F & S AUTOMOTIVE, INC.	\$585.00	O
42858	02/01/2024	02/01/2024	AW	GEAUGA COUNTY MAPLE LEAF	\$141.00	O
42859	02/01/2024	02/01/2024	AW	GEAUGA DOOR SALE & SERVICE, INC.	\$231.00	O
42860	02/01/2024	02/01/2024	AW	GRAINGER	\$1,468.91	O
42861	02/01/2024	02/01/2024	AW	Highway Auto Center, LLC	\$1,068.80	O
42862	02/01/2024	02/01/2024	AW	KIMBALL MIDWEST	\$465.99	O
42863	02/01/2024	02/01/2024	AW	MARS ELECTRIC CO.	\$1,766.79	O
42864	02/01/2024	02/01/2024	AW	MCMASTER CARR SUPPLY COMPANY	\$46.65	O
42865	02/01/2024	02/01/2024	AW	Mitchell1	\$1,908.00	O
42866	02/01/2024	02/01/2024	AW	O'REILLY EQUIPMENT	\$4,750.00	V
42866	02/07/2024	02/07/2024	AW	O'REILLY EQUIPMENT	-\$4,750.00	V
42867	02/01/2024	02/01/2024	AW	POWERPLAN	\$417.95	O
42868	02/01/2024	02/01/2024	AW	Shallow Creek Kennels, Inc.	\$180.00	O
42869	02/01/2024	02/01/2024	AW	Solon Ace Hardware	\$86.94	O
42870	02/01/2024	02/01/2024	AW	STATE INDUSTRIAL PRODUCTS	\$523.64	O
42871	02/01/2024	02/01/2024	AW	Steel Supply Co, Inc.	\$1,151.25	O
42872	02/01/2024	02/01/2024	AW	SUNRISE SPRINGS WATER CO.	\$260.30	O
42873	02/01/2024	02/01/2024	AW	TNT Exterminating	\$525.00	O
42874	02/01/2024	02/01/2024	AW	Treasurer, State of Ohio	\$600.00	O
42875	02/01/2024	02/01/2024	AW	ULLMAN OIL, INC.	\$13,661.40	O
42876	02/01/2024	02/01/2024	AW	UNIQUE PAVING MATERIALS CORP.	\$165.00	O
42877	02/01/2024	02/01/2024	AW	WELLS FARGO	\$168.00	O
42878	02/02/2024	02/02/2024	AW	Amazon Capital Services	\$71.47	O
42879	02/02/2024	02/02/2024	AW	Central Ohio Cleaning	\$3,315.32	O
42880	02/02/2024	02/02/2024	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$32.75	O
42881	02/02/2024	02/02/2024	AW	CLEARWATER OPERATIONS AND MAINTENANCE	\$1,060.00	O
42882	02/02/2024	02/02/2024	AW	CORRIDON BUILDERS & REMODELERS, INC.	\$3,300.00	O
42883	02/02/2024	02/02/2024	AW	Dex Imaging LLC	\$416.87	O
42884	02/02/2024	02/02/2024	AW	E & H Hardware Group, LLC	\$7.99	O
42885	02/02/2024	02/02/2024	AW	GEAUGA MECHANICAL COMPANY	\$1,237.50	O
42886	02/02/2024	02/02/2024	AW	Geauga Public Health	\$572.00	O
42887	02/02/2024	02/02/2024	AW	HALL PUBLIC SAFETY CO.	\$1,503.40	O
42888	02/02/2024	02/02/2024	AW	Highway Auto Center, LLC	\$726.74	O
42889	02/02/2024	02/02/2024	AW	MARS ELECTRIC CO.	\$47.47	O
42890	02/02/2024	02/02/2024	AW	Solon Ace Hardware	\$13.98	O
42891	02/02/2024	02/02/2024	AW	TNT Exterminating	\$85.00	O
42892	02/06/2024	02/06/2024	AW	Aladtec	\$3,555.00	O
42893	02/06/2024	02/06/2024	RW	Mark Devonshire	\$350.00	O
42894	02/09/2024	02/09/2024	AW	Amazon Capital Services	\$141.87	O
42895	02/09/2024	02/09/2024	AW	ARIS COMPANY	\$253.00	O
42896	02/09/2024	02/09/2024	AW	Bainbridge Civic Club	\$350.00	O
42897	02/09/2024	02/09/2024	AW	BIOSOLUTIONS, LLC	\$52.00	O

Payment Listing

1/23/2024 to 2/12/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
42898	02/09/2024	02/09/2024	AW	BOUND TREE MEDICAL, LLC	\$179.98	O
42899	02/09/2024	02/09/2024	AW	BREATHING AIR SYSTEMS DIVISON	\$502.35	O
42900	02/09/2024	02/09/2024	AW	Cenweld Corporation	\$413.90	O
42901	02/09/2024	02/09/2024	AW	CERNI MOTOR SALES, INC.	\$546.32	O
42902	02/09/2024	02/09/2024	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$393.85	O
42903	02/09/2024	02/09/2024	AW	Charter Communications	\$5.99	O
42904	02/09/2024	02/09/2024	AW	Charter Communications	\$1,147.00	O
42905	02/09/2024	02/09/2024	AW	Charter Communications	\$89.99	O
42906	02/09/2024	02/09/2024	AW	CINTAS CENTRALIZED AR	\$117.00	O
42907	02/09/2024	02/09/2024	AW	Daniel Hoch	\$250.00	O
42908	02/09/2024	02/09/2024	AW	Defender Auto Glass	\$440.00	O
42909	02/09/2024	02/09/2024	AW	Dex Imaging LLC	\$74.29	O
42910	02/09/2024	02/09/2024	AW	E & H Hardware Group, LLC	\$59.99	O
42911	02/09/2024	02/09/2024	AW	GEAUGA COUNTY DEPT. OF WATER RESC	\$1,276.90	O
42912	02/09/2024	02/09/2024	AW	GEAUGA COUNTY POLICE CHIEFS ASSOC	\$100.00	O
42913	02/09/2024	02/09/2024	AW	GEAUGA DOOR SALE & SERVICE, INC.	\$546.00	O
42914	02/09/2024	02/09/2024	AW	Geauga Septic Service	\$2,000.00	O
42915	02/09/2024	02/09/2024	AW	Gregory Hansel	\$77.93	O
42916	02/09/2024	02/09/2024	AW	Hans' Freightliner of Cleveland	\$318.20	O
42917	02/09/2024	02/09/2024	AW	Jeffrey Baker	\$250.00	O
42918	02/09/2024	02/09/2024	AW	KARLOVEC MEDIA GROUP	\$84.00	O
42919	02/09/2024	02/09/2024	AW	Kelsey Senedak	\$100.00	O
42920	02/09/2024	02/09/2024	AW	LAWSON PRODUCTS, INC.	\$54.02	O
42921	02/09/2024	02/09/2024	AW	Linde Gas & Equipment, Inc.	\$520.44	O
42922	02/09/2024	02/09/2024	AW	MCMASTER CARR SUPPLY COMPANY	\$40.49	O
42923	02/09/2024	02/09/2024	AW	Monitronics International, Inc.	\$219.72	O
42924	02/09/2024	02/09/2024	AW	O'REILLY EQUIPMENT	\$22,373.17	O
42925	02/09/2024	02/09/2024	AW	PETE & PETE CONTAINER SERVICE, INC.	\$628.32	O
42926	02/09/2024	02/09/2024	AW	POWERPLAN	\$676.09	O
42927	02/09/2024	02/09/2024	AW	R & R Truck Sales	\$50.03	O
42928	02/09/2024	02/09/2024	AW	ROBECK FLUID POWER COMPANY	\$667.52	O
42929	02/09/2024	02/09/2024	AW	Solon Ace Hardware	\$17.58	O
42930	02/09/2024	02/09/2024	AW	STAMM CONTRACTING COMPANY INC.	\$1,478.05	O
42931	02/09/2024	02/09/2024	AW	Staples	\$134.86	O
42932	02/09/2024	02/09/2024	AW	Summit Fire & Security	\$1,071.00	O
42933	02/09/2024	02/09/2024	AW	Tab Gordon	\$67.50	O
42934	02/09/2024	02/09/2024	AW	Target Solutions Learning LLC	\$1,475.17	O
42935	02/09/2024	02/09/2024	AW	The Craun Liebing Company	\$700.00	O
42936	02/09/2024	02/09/2024	AW	Tire and Wheel Service Center	\$5,931.20	O
42937	02/09/2024	02/09/2024	AW	UNIQUE PAVING MATERIALS CORP.	\$328.75	O
42938	02/09/2024	02/09/2024	AW	WASTE MANAGEMENT OF OHIO	\$86.20	O
42939	02/09/2024	02/09/2024	AW	WESTERN RESERVE OFFICE SUPPLY	\$142.75	O
42940	02/12/2024	02/12/2024	AW	A & A SAFETY	\$760.00	O
42941	02/12/2024	02/12/2024	AW	CERNI MOTOR SALES, INC.	\$535.31	O
42942	02/12/2024	02/12/2024	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$378.82	O
42943	02/12/2024	02/12/2024	AW	GEAUGA COUNTY MAPLE LEAF	\$37.80	O

Payment Listing

1/23/2024 to 2/12/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
42944	02/12/2024	02/12/2024	AW	JANICE SUGARMAN	\$342.34	O
42945	02/12/2024	02/12/2024	AW	KRISTINA O'BRIEN	\$286.17	O
42946	02/12/2024	02/12/2024	AW	Solon Ace Hardware	\$59.96	O
42947	02/12/2024	02/12/2024	AW	SUNRISE SPRINGS WATER CO.	\$136.00	O
42948	02/12/2024	02/12/2024	AW	UNIQUE PAVING MATERIALS CORP.	\$152.50	O
42949	02/12/2024	02/12/2024	AW	UNITED STATES POSTAL SERVICE	\$2,000.00	O
Total Payments:					\$167,718.94	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$167,718.94	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Payment Listing

January 2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1-2024	01/03/2024	01/04/2024	CH	MEDICAL MUTUAL OF OHIO	\$186,106.60	O
2-2024	01/03/2024	01/04/2024	CH	GUARDIAN	\$12,780.05	O
3-2024	01/03/2024	01/04/2024	CH	MEDICAL MUTUAL OF OHIO	\$999.20	O
4-2024	01/04/2024	01/04/2024	CH	ReliaStar Life Insurance Company	\$250.00	O
5-2024	01/04/2024	01/05/2024	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$156,828.85	O
6-2024	01/04/2024	01/05/2024	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$39,578.54	O
7-2024	01/02/2024	01/08/2024	CH	Paycor	\$1,342.95	O
8-2024	01/04/2024	01/08/2024	CH	OHIO DEFERRED COMPENSATION	\$9,165.00	O
9-2024	01/09/2024	01/09/2024	CH	Ohio Bureau of Workers Compensation	\$9,145.00	O
10-2024	01/08/2024	01/09/2024	CH	MEDICAL MUTUAL OF OHIO	\$1,160.85	O
11-2024	01/09/2024	01/11/2024	CH	Ohio Police & Fire Pension Fund	\$57,003.37	O
12-2024	01/09/2024	01/12/2024	CH	Ohio Public Employees Retirement System	\$2,161.40	O
13-2024	01/09/2024	01/12/2024	CH	Ohio Public Employees Retirement System	\$65,104.95	O
14-2024	01/09/2024	01/12/2024	CH	Ohio Public Employees Retirement System	\$70,118.30	O
15-2024	01/12/2024	01/17/2024	CH	MEDICAL MUTUAL OF OHIO	\$2,861.26	O
16-2024	01/17/2024	01/19/2024	CH	ILLUMINATING COMPANY	\$13,575.82	O
17-2024	01/17/2024	01/19/2024	CH	ReliaStar Life Insurance Company	\$250.00	O
18-2024	01/17/2024	01/19/2024	CH	Equitable Financial Life Insurance Company	\$2,820.00	O
19-2024	01/17/2024	01/19/2024	CH	OHIO DEFERRED COMPENSATION	\$9,265.00	O
20-2024	01/17/2024	01/19/2024	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$158,199.59	O
21-2024	01/17/2024	01/19/2024	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$38,989.61	O
22-2024	01/19/2024	01/23/2024	CH	MEDICAL MUTUAL OF OHIO	\$875.00	O
23-2024	01/23/2024	01/23/2024	CH	Paycor	\$1,046.54	O
24-2024	01/23/2024	01/23/2024	CH	JP MORGAN CHASE BANK	\$2,425.58	O
25-2024	01/25/2024	01/29/2024	CH	AT&T MOBILITY	\$332.90	O
26-2024	01/25/2024	01/29/2024	CH	DOMINION EAST OHIO	\$6,706.27	O
27-2024	01/23/2024	01/29/2024	CH	HOME DEPOT CREDIT SERVICES	\$1,038.87	O
28-2024	01/24/2024	01/29/2024	CH	WINDSTREAM	\$168.19	O
29-2024	01/29/2024	01/31/2024	CH	MEDICAL MUTUAL OF OHIO	\$12,312.34	O
30-2024	01/31/2024	01/31/2024	CH	ReliaStar Life Insurance Company	\$250.00	O
39-2024	01/08/2024	02/07/2024	CH	Equitable Financial Life Insurance Company	\$2,680.00	O
Total Payments:					\$865,542.03	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$865,542.03	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Service Department Report

January 2024

Town hall Campus:

- General Maintenance items- Town Hall
- Started painting project in Zoning Office
- Replaced flush valves on toilets in Burns-Lindow

River Road Park:

- Maintained walking path in winter weather
- Emptied waste receptacles, plowed lot

Settler's Park:

- Completed storage units in pavilion
- Maintained walking path

Dog Park:

- Plowed lot – emptied waste receptacles

Centerville Mills:

- Replaced sump pump at waste treatment system (warranty)
- Removed and disposed of sediment tank from Blue Room
- Assembled and organized new supply cabinet for Dining Hall
- Brought tractor with snow blower over to Dining Hall to maintain paved areas

Cemetery:

- 1 full burial with training

Other

- Removed, cleaned and stored all holiday decorations
- Designed and built de-icing system for pickup to be used at properties on sidewalks
- Replaced shut off valves in chiefs bathroom
- Repaired drywall in Police Dept.
- Repaired tiles in service bathroom
- Continue working on steel siding project – cold storage
- Chipper Training – new chipper
- Chipped holiday trees

Road Maintenance:

- Cut down tall grasses at poles in right of way throughout the township
- Snow and ice during regular shift and 13 call outs
- Calibrated trucks for salt and liquids
- Tree work – 7 days
- Clean up debris after windstorm – 2 days
- Cold patched roads – 5 days
- Participated in EPA stormwater inspection
- Mailbox repairs – 2 days
- Maintained salt stock pile
- Brine system maintenance. Completed grant application for new system
- Washed all equipment after storm events
- Replaced all Service Department flood lights to LED
- Removed beaver dam at culvert on Depot Road
- Emergency repair on Stafford Rd
- Dredged box culvert on Cedar Street

Projects:

- Smith Creek Project – continue earth work, planning for dry hydrant installation
- Continue to work with county on 2024 projects
- Meet with Timber Trails concerning removal of island. Did receive confirmation to remove and re design entrance way.

The Mission: The mission of the Kenston Community Education is to provide educational and recreational programs for the residents of the Kenston Local School District.

**AUBURN/BAINBRIDGE RECREATION BOARD
KENSTON COMMUNITY EDUCATION**

September 17, 2023 @ 730PM

· **CALL TO ORDER**

- President, Sarah Delly @ 5:00 PM

· **ROLL CALL**

- § Absent Bob Ford

· **APPROVAL OF MINUTES**

- § Motion: Justin Yates
- § Second: Kevin Byrnes
- § All in favor: motion passed

· **REPORTS & INFORMATIONAL ITEMS**

· **Director's Report : Jennifer Moore**

- Max Yost welcomed as new board member
- Soccer and flag football ending after Labor Day
- Cheerleading has over 130 girls participating. They will finish the season with a pep rally at Timmons.
- Volleyball has 57 teams participating in their league from 5 districts. Season will end in November.
- Midwest travel basketball starting sign ups are good...Girls will have a 6th grade team this year.

· **OLD BUSINESS**

- § Bob Ford investigating artificial turf for practice field
- § Waiting on more information about Key Bank savings account
- § Added 2% COLA raise into budget following school districts procedure
- § Next year's budget discussed

§ Motion made for \$200 gift for all office personnel and Christmas lunch
Motion: Sarah Delly
Second: Kevin Byrnes
Motion passed

- **ADJOURNMENT – Next Meeting Date December 172023 @ 5:00 PM**
- **Motion to adjourn :**
- - Motion to Adjourn @ 5:50 pm
 - Joe Deboth
 - Second: Scott Rosenthal

Kenston Community Education
Profit and Loss Comparison
September 1, 2023 - January 24, 2024

	Total	
	Sep 1, 2023 - Jan 24, 2024	Sep 1, 2022 - Jan 24, 2023 (PY)
Income		
4000 Registration Income		
4005 Registration Acct. Credit	-765.25	-187.75
4006 Gift Cards	\$ 2,225.00	
4010 Community Ed Registrations	\$ 139,238.17	\$ 144,344.60
4020 Sports Registration Income	218,163.27	180,661.92
4024 Fundraising		797.42
4027 Concession Income	7,717.00	0.00
Total 4020 Sports Registration Income	\$ 225,880.27	\$ 181,459.34
4030 KCE Participation Income	1,710.00	11,245.00
Total 4000 Registration Income	368,288.19	336,861.19
4100 Marketing Income		
4102 Sponsorships	\$	1,500.00
4102.1 Basketball Sponsorship	1,000.00	500.00
4102.10 .10 Lacrosse Sponsorship-Incom	100.00	3,600.00
4102.11 Cheerleading Sponsorship	500.00	
4102.2 Baseball Sponsorship	250.00	250.00
4102.3 Softball Sponsorship	250.00	
4102.4 Soccer Sponsorship	\$ 1,250.00	\$ 1,000.00
4102.5 Football Sponsorship		250.00
4102.6 Volleyball Sponsorship	750.00	1,000.00
4102.9 Flag Football Sponsorship	1,750.00	1,000.00
Total 4102 Sponsorships	5,850.00	9,100.00
Total 4100 Marketing Income	\$ 5,850.00	\$ 9,100.00
Total Income	\$ 374,138.19	\$ 345,961.19
Gross Profit	374,138.19	345,961.19

Expenses

5300 KCE office overhead

5301 Copier Lease	\$	1,801.80	\$	1,101.06
5302 Postage		200.26		10.00
5303 Phone		2,898.52		1,232.00
5304 Office Supplies		3,314.24		3,259.37
5305 Flyer Fees				700.91
5320 Professional Fees	\$	570.00	\$	766.33
5321 Insurance	\$	8,088.00	\$	8,162.00
5330 Computer Maintenance		3,275.23		2,297.21
5340 Secretaries & Salaries		66,789.87		57,601.48
5341 Benefits		21,734.35		19,741.98
5342 Mileage		40		79
5350 Maxsolution Software		6,325.20		17,531.75
5399 Miscellaneous		543.61		517.02

Total 5300 KCE office overhead **\$115,581.08** **\$113,000.11**

5400 Class Expenses

5401 Instructors		82,828.77		114,075.14
5403 Facility Rental Fee				1,350.00
5404 Awards		150		309.2
5405 T-shirts		108		1,756.19
5407 Contracted Services		105		148.12
5408 Program Supplies		2,644.78		1,704.69
5420 Refreshments				651.94
5430 Coaches/Clinicians		10,460.00		3,812.23
5432 Registration/League Fee		2,350.00		1,540.00

Total 5400 Class Expenses **\$98,646.55** **\$125,347.51**

5500 Youth Sports-expenses

5501 Officiating		64,370.00		67,523.00
5503 Uniforms/Tshirts		27,110.65		30,199.64
5504 Awards		9,072.57		6,047.32

5505 Field Maintenance	8,068.65	11,911.11
5506 Field/Gym Rental	1,110.00	1,080.00
5508 Equipment	10,329.86	8,481.68
5511 Transportation		25
5520 Refreshments	300	837.15
5521 Concessions	1,041.01	106
5530 Coaches/Clinicians	180	120.45
5532 Tournament/League Fee	15,297.68	12,858.41
5533 Contracted Services	31,288.66	1,686.06
5540 Custodial Supplies		768.56
5550 Fund Raiser Expense		
5550.1 Other Miscellaneous Service Cost	333.81	
Total 5550 Fund Raiser Expense	\$333.81	\$0.00
5560 Sport Sponsorships		-250
5599 Other Miscellaneous Service Cost		512.9
Total 5500 Youth Sports-expenses	\$168,502.89	\$141,907.28
5600 Marketing	389.38	53.05
5601 Advertising & Promotion	625	585.62
5602 Brochure/Marketing Costs	268.16	
Total 5600 Marketing	\$1,282.54	\$638.67
5900 Bank Fees	32.04	794.88
5902 Merchant Services	1,372.30	691.5
Total 5900 Bank Fees	\$1,404.34	\$1,486.38
Total Expenses	\$385,417.40	\$382,379.95
Net Operating Income	-\$11,279.21	-\$36,418.76
Other Income		
9000 Other Income		
9200 Donation - General	-225	-95
Total 9000 Other Income	-\$225.00	-\$95.00
Total Other Income	-\$225.00	-\$95.00
Net Other Income	-\$225.00	-\$95.00

Net Income

-\$11,504.21

-\$36,513.76



Wednesday, Jan 24, 2024 01:06:55 PM GMT-8 - Cash Basis

Kenston Community Education
Balance Sheet Comparison
As of January 26, 2024

	Total	
	As of Jan 26, 2024	As of Jan 26, 2023 (PY)
ASSETS		
Current Assets		
Bank Accounts		
1010 KeyChecking	264,423.24	152,494.43
1015 KeySavingsTres (1%)	73,161.43	73,298.38
1020 Petty Cash	-2,989.60	-2,989.60
1025 Chase Bank	-1,894.75	-1,894.75
Total Bank Accounts	\$332,700.32	\$220,908.46
Accounts Receivable		
1200 Accounts Receivable	21,071.85	21,071.85
Total Accounts Receivable	\$21,071.85	\$21,071.85
Total Current Assets	\$353,772.17	\$241,980.31
Fixed Assets		
A/D - Property & Equipment	-257,678.49	-257,678.49
Property & Equipment	297,964.38	297,964.38
Total Fixed Assets	\$40,285.89	\$40,285.89
Other Assets		
1250 Payroll Line of Credit	14,153.85	14,153.85
Total Other Assets	\$14,153.85	\$14,153.85
TOTAL ASSETS	\$408,211.91	\$296,420.05
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 Accounts Payable	-2,230.00	-2,230.00
Total Accounts Payable	-\$2,230.00	-\$2,230.00

Other Current Liabilities		
2200 Program Carryover Fund	0	0
Adj to AP	2,230.00	2,230.00
Current Portion of LT Debt	0	0
Total Other Current Liabilities	\$2,230.00	\$2,230.00
Total Current Liabilities	\$0.00	\$0.00
Long-Term Liabilities		
Long Term Debt - Copier	0	0
Total Long-Term Liabilities	\$0.00	\$0.00
Total Liabilities	\$0.00	\$0.00
Equity		
3000 Opening Bal Equity	0	0
3001 Unappropriated Surplus	419,716.12	329,977.71
Net Income	-11,504.21	-33,557.66
Total Equity	\$408,211.91	\$296,420.05
TOTAL LIABILITIES AND EQUITY	\$408,211.91	\$296,420.05



KENSTON COMMUNITY EDUCATION

ABRB Board of Directors
October Directors Report

Purpose

The report outlines key information regarding the operations and financials of Kenston Community Education for the month of October 2023.

Overview

This report discusses the current programs, sports and financials. Any questions should be emailed to Director@kenstoncommunityed.org

Enrichment programs

Enrichment programs are dominating the October month! Sara is doing a great job marketing and looking for new class ideas. We met with Fairmount Art center and we are excited to partner with them for music and art classes here at Gardiner.

Programing totals for classes that start in October

Number - Name	Start Date	End Date	Day	Time	Enroll tot	Percent
6234 - 27 More Things to Make - Fall II	Oct 24, 2023	Dec 5, 2023	Tu	03:45 PM	12	3.5 %
6166 - BASICS OF CROCHETING - FALL/WINTER	Oct 21, 2023	Jan 13, 2024	F Sa	01:00 PM	4	1.2 %
6242 - Basketball - Mens Over 30 Open Gym - Fall II	Oct 23, 2023	Jan 11, 2024	M Th	09:00 PM	14	4.1 %
6118 - Bomber Landing - After School 2nd Qtr (2023-24)	Oct 16, 2023	Dec 15, 2023	M Tu W Th F	03:30 PM	49	14.4 %
6134 - Bomber Takeoff - 2023-24 2nd Quarter Only	Oct 16, 2023	Dec 15, 2023	M Tu W Th F	06:45 AM	40	11.8 %
6161 - CRAYOLA® IMAGINE ARTS ACADEMY*	Oct 5, 2023	May 9, 2024	Th	03:45 PM	11	3.2 %



KENSTON COMMUNITY EDUCATION

6162 - Crayola® Imagine Arts Academy - Myths & Monsters (Fall)	Oct 5, 2023	Nov 9, 2023	Th	03:45 PM	11	3.2 %
6278 - JSS - Hoop Stars Basketball - Late Fall	Oct 30, 2023	Dec 11, 2023	M	06:30 PM	32	9.4 %
6200 - JSS - Little Hoop Stars Basketball - Late Fall	Oct 30, 2023	Dec 11, 2023	M	05:30 PM	12	3.5 %
6156 - MAD SCIENCE®*	Oct 9, 2023	May 20, 2024	M	03:45 PM	21	6.2 %
6157 - Mad Science® NASA: Academy of Future Space Explorers (Fall)	Oct 9, 2023	Nov 13, 2023	M	03:45 PM	20	5.9 %
6231 - Preschool Future Scientists - Fall II	Oct 18, 2023	Nov 8, 2023	W	01:00 PM	7	2.1 %
6253 - SOCCER FOOT SKILLS CLINIC*	Oct 30, 2023	Mar 18, 2024	M	05:30 PM	26	7.6 %
6254 - Soccer Foot Skills Clinic - Fall	Oct 30, 2023	Jan 8, 2024	M	05:30 PM	20	5.9 %
6262 - Toddler Open Gym - Fall	Oct 11, 2023	Nov 15, 2023	W	10:00 AM	27	7.9 %

Total Participants - 306

Sports programing

The month of October we finished up Travel football with both Mitey Might teams going to the championship in the gold and silver brackets. Cheerleading is ending tonight with a pep rally at Timmons. Flag football and Soccer ended the weekend of October 28th. Midwest travel has 96 teams and had thier coaches meeting on October 28th. Volleyball will end the weekend of November 11th with the final tournament. PreK-K basketball starts Nov. 11th with 131 participants.

No sports start in October.



KENSTON COMMUNITY EDUCATION

Financials

Laura has been working with the IRS to get our \$21,000 back from the problems in 2017. We have been unsuccessful in moving the money

We are applying to invest in the State STAR program, as we are unable to invest with commercial banks without giving control of our bank account to the schools. Other than that we are solid financially and are looking forward to a great fiscal 23/24 year.

[ABRB Financials as of November 3, 2023](#)

KeyBank

Open a New Account + Search Notifications Sign Out

Accounts Pay & Transfer Tools Customer Service Feedback

Good Morning

Hogback Ridge, Maer Park, Ohio

Your last sign on was October 27, 2023 at 11:43 AM

DEPOSIT ACCOUNTS \$376,229.76

Key Business Reward Checking - 1111 \$302,931.38 Available Balance

Key Business Reward Checking - 0271 \$73,298.38 Available Balance

Take control of your retirement

Explore our personalized financial wellness guides and simple tools to help you create a strong financial future.

Get Started

Screen shot of key bank home page

Next Meeting is
December 17, 2023 5:00 pm
Gardiner Center



KENSTON COMMUNITY EDUCATION

ABRB Board of Directors
November Directors Report

Purpose

The report outlines key information regarding the operations and financials of Kenston Community Education for the month of November 2023.

Overview

This report discusses the current programs, sports and financials. Any questions should be emailed to Director@kenstoncommunityed.org

Enrichment programs

Starting in January, we will be partnering with Fairmount Center for music and dance classes. After meeting with their director we formed a partnership to bring more programming to the building other than using the gym. We are starting with preschool music and theater dance classes in January. They are hoping to grow their programming beyond what their building can handle and we are looking to bring new and exciting programs to Gardiner Center.

Senior programming has been one of our focuses this month, we are looking to allocate more resources towards bringing Seniors into the building during the day. We are talking to silver sneakers and Geauga Council on Aging to bring balance and flexibility classes for minimal or fee of charge exercise classes.

Programing totals for classes that start in November

6273 - Beginner Roller Skating and In-Line Lessons - Fall II	Nov 1, 2023	Dec 13, 2023	35	4.6%	0	0	0	Open
6323 - Empower Sports	Nov 1, 2023	Dec 13, 2023	0	0.0%	0	0	0	30 Open

Basketball -
Late Fall

6334 - Kenston High School Indoor Track Club	Nov 8, 2023	Mar 15, 2024	31	4.0%	0	0	0		Open
6160 - Mad Science® Brixology:	Nov 20, 2023	Dec 11, 2023	14	1.8%	0	0	0	3	Open
6218 - More-Core - (B) Nov/Dec	Nov 3, 2023	Dec 15, 2023	2	0.3%	0	0	0		Open
6251 - Pee Wee Soccer Skills- Ages 3-6 - Winter I	Nov 3, 2023	Jan 12, 2024	10	1.3%	0	0	0		Open
6386 - Rec Basketball Skills & Open Gyms -1st/2nd	Nov 14, 2023	Dec 12, 2023	27	3.5%	0	0	0	0	Open
6304 - Strength, Flexibility & Yoga - Saturdays - B (Nov/Dec)	Nov 4, 2023	Dec 16, 2023	10	1.3%	0	0	0		Open

Total Participants - 129

Sports programing

The month of November is all about Midwest Travel Basketball League in the sports world. We are fully up and running, putting out issues that arise when tempers get heated during the game and beyond. Our focus is sportsmanship and being a good example to the young athletes that are participating in the program. We are currently registering, rec basketball and getting ready for volleyball.

Totals for the month of November

6338 - BASKETBALL - PREK-K COED LEAGUE	Nov 8, 2023	Dec 17, 2023	132	17.2%
6329 - Basketball - Travel Boys	Nov 1, 2023	Feb 25, 2024	77	10.0%
6328 - Basketball - Travel Girls	Nov 1, 2023	Feb 25, 2024	38	4.9%
6327 - BOMBER WRESTLING CLUB*	Nov 2, 2023	Feb 28, 2024	112	14.6%
6324 - Bomber Wrestling Club - Allstars	Nov 9, 2023	Feb 1, 2024	68	8.9%
6326 - Bomber Wrestling Club - Girls Division	Nov 8, 2023	Feb 14, 2024	15	2.0%
6325 - Bomber Wrestling Club - Varsity	Nov 9, 2023	Feb 27, 2024	27	3.5%
6375 - Bomber Wrestling Club - Weight Training	Nov 2, 2023	Dec 14, 2023	2	0.3%
6350 - Midwest Travel Basketball League Teams (MWTBL)*	Nov 18, 2023	Jan 28, 2024	84	10.9%
6351 - MWTBL - BOYS 3rd Grade Team	Nov 18, 2023	Jan 28, 2024	11	1.4%
6352 - MWTBL - BOYS 4th Grade Team	Nov 18, 2023	Jan 28, 2024	15	2.0%

6353 - MWTBL - BOYS 5th Grade Team	Nov 18, 2023	Jan 28, 2024	12	1.6%
6354 - MWTBL - BOYS 6th Grade Team	Nov 18, 2023	Jan 28, 2024	16	2.1%
6355 - MWTBL - GIRLS 4th Grade Team	Nov 18, 2023	Jan 28, 2024	11	1.4%
6356 - MWTBL - GIRLS 5th Grade Team	Nov 18, 2023	Jan 28, 2024	9	1.2%
6357 - MWTBL - GIRLS 6th Grade Team	Nov 18, 2023	Jan 28, 2024	10	1.3%

Total participants 639

Financials

We have applied to participate in the Ohio Start program, when we get accepted, I will go back to the board and our treasurer for how much we will start to invest.

We are also getting approved to participate in the ACE grant program which will help families pay for enrichment classes. The ACE grant does not include competitive sports but it does include morning and after school care.

[ABRB Financials as of November 30, 2023](#)

TOWNSHIP OF BAINBRIDGE, OHIO
RESOLUTION NUMBER 02122024- A

AN RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO ESTABLISH AN OPT-IN NATURAL GAS PROGRAM PURSUANT TO SECTION 4929.27(A)(1), OHIO REVISED CODE, JOINTLY THROUGH NOPEC AS A NOPEC MEMBER

WHEREAS, the Township of Bainbridge, Ohio (“Township”), has previously established an “opt-out” natural gas aggregation program pursuant to Section 4929.26, Ohio Revised Code, for its residents, businesses, and other consumers located within the Township jointly through NOPEC as a NOPEC member; and

WHEREAS, to expand the natural gas supply options available to residents, businesses and other consumers within the Township of Bainbridge, the Township wishes to establish an “opt-in” natural gas aggregation program pursuant to Section 4929.27(A)(1), Ohio Revised Code (the “Opt-In Natural Gas Aggregation Program”) for its residents, businesses and other consumers located within the Township and, for that purpose, to act jointly with any other city, village, township, municipal corporation, county or other political subdivision of the State of Ohio, as permitted by law; and

WHEREAS, the Township wishes to conduct the Opt-In Natural Gas Aggregation Program jointly through NOPEC as a NOPEC member.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWNSHIP OF BAINBRIDGE, COUNTY OF GEAUGA, AND STATE OF OHIO, THAT:

SECTION 1. This Board of Trustees hereby approves and authorizes the establishment of an Opt-In Natural Gas Aggregation Program in the Township jointly through NOPEC as a NOPEC member and adopts this Resolution pursuant to the authority contained in Section 4929.27(A)(1), Ohio Revised Code.

SECTION 2. This Board of Trustees finds and determines that all formal actions of this Board of Trustees concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board of Trustees and that all deliberations of this Board of Trustees and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

DATED ADOPTED: February 12, 2024

[Signature]
Chair of Board of Trustees

[Signature]
Township Trustee

[Signature]
Township Trustee

ATTEST:
this 12th day of February, 2024

[Signature]
Township Fiscal Officer

TOWNSHIP OF BAINBRIDGE, OHIO

RESOLUTION 02122024- B

AN RESOLUTION APPROVING THE PLAN OF OPERATION
AND GOVERNANCE FOR THE NOPEC NATURAL GAS
AGGREGATION PROGRAM FOR THE PURPOSE OF JOINTLY
ESTABLISHING AND IMPLEMENTING A GAS
AGGREGATION PROGRAM AS A NOPEC MEMBER, AND
DECLARING AN EMERGENCY

WHEREAS, this Board of Trustees previously enacted legislation authorizing the Township of BAINBRIDGE, OH (the "Township") to establish an "opt-out" Gas Aggregation Program pursuant to Section 4929.26, Ohio Revised Code (the "Opt-Out Gas Aggregation Program"), for the eligible residents, businesses and other gas consumers in the Township, and for that purpose, to act jointly with any other municipal corporation, or political subdivision of the State of Ohio, as permitted by law;

WHEREAS, this Board of Trustees previously enacted legislation authorizing the Township to join the Northeast Ohio Public Energy Board of Trustees (NOPEC), and to execute a Natural Gas Program Agreement, so that the Township would be able to act jointly with other member political subdivisions and thereby maximize the potential benefits of gas deregulation through group purchasing efforts;

WHEREAS, this Board of Trustees has enacted legislation establishing an "opt-in" natural gas aggregation program pursuant to Section 4927(A)(1), Ohio Revised Code, (the "Opt-In Natural Gas Aggregation Program") for the eligible residents, business and other consumers located within the Township, and to conduct the Opt-In Natural Gas Aggregation Program jointly through NOPEC as a NOPEC member; and

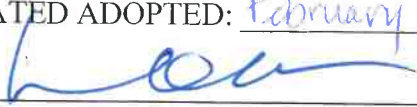
WHEREAS, on behalf of this Board of Trustees pursuant to Section 4929.27(B), Ohio Revised Code, two (2) public hearings have been held on the Plan of Operation and Governance for the NOPEC Opt-Out and Opt-In Natural Gas Aggregation Program (collectively, the "NOPEC Natural Gas Aggregation Program").

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWNSHIP OF BAINBRIDGE, GEAUGA COUNTY AND STATE OF OHIO, THAT:

SECTION 1. This Board of Trustees finds and determines that it is in the best interest of the Township, including the gas consumers located within the Township, to adopt the Plan of Operation and Governance of the NOPEC Natural Gas Aggregation Program, for the purpose of establishing and implementing the NOPEC Natural Gas Aggregation Program in the Township.

SECTION 2. This Board of Trustees finds and determines that all formal actions of this Board of Trustees concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board of Trustees and that all deliberations of this Board of Trustees and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

DATED ADOPTED: February 12, 2024



Chair of Board of Trustees

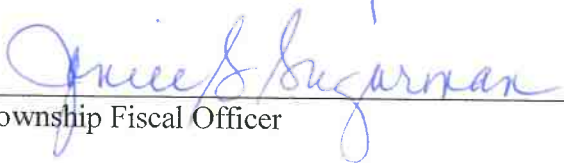


Township Trustee



Township Trustee

ATTEST:
this 12th day of February, 2024



Township Fiscal Officer

TOWNSHIP

**NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC)
ENERGIZED COMMUNITY GRANT PROGRAM
(2024 NEC GRANT(S))**

RESOLUTION 02122024- C

A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) 2024 ENERGIZED COMMUNITY GRANT

WHEREAS, the Township of Bainbridge Ohio (the “GRANTEE”) is a member of the Northeast Ohio Public Energy Council (“NOPEC”) and is eligible for one or more NOPEC Energized Community Grant(s) for 2024 (“NEC Grant(s)”) as provided for in the NEC Grant Program guidelines; and

WHEREAS, the GRANTEE wishes to enter into a Grant Agreement with NOPEC, Inc. in substantially the form presented to this Board of Trustees to receive one or more NEC Grant(s); and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF BAINBRIDGE TOWNSHIP, COUNTY OF GEAUGA AND STATE OF OHIO, THAT:

SECTION 1. This Board of Trustees of the GRANTEE (the “Board”) finds and determines that it is in the best interest of the GRANTEE to enter into the Grant Agreement to accept the NEC Grant(s) for 2024 and authorizes the Chair of the Board of Trustees to execute the Grant Agreement to accept the NEC Grant(s) funds.

SECTION 2. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 3. This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the GRANTEE; wherefore, this Resolution shall be in full force and effect immediately upon its adoption and approval by the President of the Board of Trustees of the GRANTEE.

DATE ADOPTED: February 12, 2024



Chair of Board of Trustees

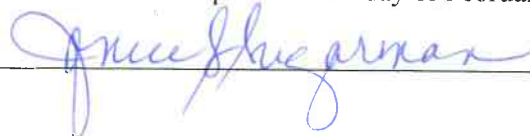
Submitted to the Board for Approval on this 12th day of February 2024

ATTEST:
this 12th day of February, 2024



Fiscal Officer

I, Janice Sugarman as Fiscal Officer of the Board of Trustees of Bainbridge Township, County of Geauga, State of Ohio, do hereby certify that the foregoing is a true and correct copy of Resolution No. 02122024- C adopted by the Board of Trustees of said Township on the 12th day of February 2024.



TRUSTEES
Jeffrey S. Markley
Kristina O'Brien
Michael Bates



FISCAL OFFICER
Janice S. Sugarman

RESOLUTION 02122045-D

WHEREAS Bainbridge Township, Geauga County, Ohio is a political subdivision subject to constitution, laws, and regulations of the State of Ohio; and

WHEREAS, it is necessary to authorize an inter-fund transfer from General Fund to the Road Fund for work performed by the Road Department in the month of January 2024 for Cemeteries, and

WHEREAS, it is necessary to make budget transfers to cover additional expenses that were unanticipated in the Fiscal Year 2024 budget appropriations.

NOW, THEREFORE BE IT RESOLVED that the following be authorized by Bainbridge Township Board of Trustees, Geauga County, Ohio:

FROM: 1000-910-910-0000 General Fund (\$734.88)

TO: 2031-931-0000 Road & Bridge \$734.88

Moved By: Mr. Markley Seconded By: Dr. Bates

Vote:

Dr. Michael Bates AYE Mrs. Kristina O'Brien AYE Mr. Jeffrey Markley AYE

Attested to by Mrs. Janice S. Sugarman, Fiscal Officer.

Janice S. Sugarman

Date: 2/12/2024

Service Department

January 2024

Division	Work performed in	Avg. Hourly rate	Hours	AMOUNT
Roads	Cemetery	\$30.62	24.00	\$734.88
Parks & Properties	Cemetery			\$0.00
			Total	\$734.88

Division	Work performed in	Avg. Hourly rate	Hours	AMOUNT
Roads	Parks & Properties	\$30.62	0.00	\$0.00
Parks & Properties	Roads	\$0.00		\$0.00
			Total	\$0.00

Note:

Average hourly rate for Road Division is \$30.62/hr. for 2024

Average hourly rate for Parks Division is \$30.62/hr. for 2024