

Monday, October 23,

23

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on October 23, 2023. Those present were Trustees Mrs. Kristina O'Brien and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Trustee Mr. Jeff Markley was absent. Dr. Bates presided and called the meeting to order at 6:32 P.M.

EXECUTIVE SESSION

Mrs. O'Brien made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Dr. Bates seconded the motion. Roll call vote followed: Dr. Bates, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their meeting at 6:32 P.M. in order to go into executive session.

The trustees returned from executive session and reconvened their regular meeting at 7:00 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

1. Add: Response to Letter to the Editor
2. Remove: PO Request #5 – Delta Strategic
3. Remove: Cemetery Deed

MINUTES APPROVAL

Mrs. O'Brien moved to approve the minutes of the trustees' October 9, 2023 regular meeting as written.

Dr. Bates seconded the motion. Vote: Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

PRESENTATION: Dean Hayne, First Energy

Mr. Dean Hayne gave an update to the trustees on procedures and policies for power outages in our area. He also suggested that residents go to FirstEnergy.com to register for an account to receive updates.

DEPARTMENTAL REPORTS

POLICE DEPARTMENT

Chief Jon Bokovitz presented the police department report for the month of September 2023. He reported that serious offenses are down this year. The DARE program has started and will finish in early December. In addition, the Citizen's Academy just wrapped up, and they have received positive feedback for the program. Chief Bokovitz also mentioned that December 2nd is Shop with a Cop at Walmart and the police station. The complete police report is attached to and becomes a permanent part of these minutes.

FIRE DEPARTMENT

Assistant Chief Wayne Burge presented the fire department report for the month of September 2023. He reported that calls are on the rise and have increased over last year at this time. The complete fire report is attached to and becomes a permanent part of these minutes.

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ZONING DEPARTMENT

Mr. Steve Averill presented the zoning department report for the month of September 2023. The zoning department took in \$3,375.00 in receipts in September with one new housing start and nine total permits issued for the month. In addition, the zoning department is looking at old conditional use permits to potentially prepare them for renewal. The complete zoning report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

Mrs. Sally DeAngelo of 8363 Tulip Lane read a statement from Kelly Clark of Kelly's Working Well Farm.

SERVICE DEPARTMENT – NEW BUSINESSSnow and Ice Agreement

Mrs. O'Brien made a motion to approve the Snow and Ice Control Agreement among the Geauga County Board of Commissioners, the Geauga County Engineer, and the Bainbridge Township Board of Trustees enabling Bainbridge Township to provide snow and ice control and material application on certain county roads in Bainbridge Township for the winter season of 2023-2024.

Dr. Bates seconded the motion that passed unanimously.

Request to Declare Obsolete

Mrs. O'Brien made a motion to declare the following item obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the road superintendent.

- 2012 International Workstar 7500 VIN#1HTWLAZR6CJ589081 with snowplow equipment

Dr. Bates seconded the motion that was passed unanimously.

Approval to sell on Govdeals.com

Mrs. O'Brien made a motion to allow the listing of the obsolete plow truck on Govdeals.com for sale in accordance with ORC 505.10, per the recommendation of the road superintendent.

Dr. Bates seconded the motion that was passed unanimously.

Rental Properties/Cemetery Rates Increase

Mrs. O'Brien made a motion to approve the rate increases for property rentals and cemetery graves and services every three years as outlined in the memo dated October 16, 2023 per the recommendation of the service director.

Dr. Bates seconded the motion that was passed unanimously.

Auditorium Roof Shoring

The trustees were in general agreement to move forward with receiving a proposals from architects for shoring up and fixing the roof over the gym at town hall.

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Fee Waiver Request – BroadbandOhio

Mrs. O’Brien made a motion to approve the rental fee waiver request from State Representative Steve Demetriou and Broadband Ohio for the Centerville Mills Dining Hall for their Broadband Internet Access Seminar on November 2, 2023 in the amount of \$105.00 per the recommendation of the service director.

Dr. Bates seconded the motion that passed unanimously.

Fee Waiver Request – Valley Enforcement Group SWAT Team

Mrs. O’Brien made a motion to approve the rental fee waiver request from Valley Enforcement Group SWAT Team for the Centerville Mills Dining Hall for their Family Holiday Party on December 27, 2023 in the amount of \$175.00, which is not recommended by the service director.

Dr. Bates seconded the motion. Vote: Mrs. O’Brien, no; Dr. Bates, no. Motion denied.

TOWN HALL – NEW BUSINESS

PILOT with Eliza Jennings, Inc.

Mrs. O’Brien made a motion to approve and authorize the chair to sign the PILOT Agreement with Eliza Jennings, Inc. per the recommendation and review by legal counsel.

Dr. Bates seconded the motion that was passed unanimously.

ZONING DEPARTMENT – NEW BUSINESS

Zoning Commission Vacancy

The trustees were in general agreement to advertise for the upcoming Zoning Commission alternate vacancy with a two-year term from January 1, 2024 through December 31, 2025. The trustees also thanked Stacy Westervelt for her service to the township.

FISCAL OFFICE - NEW BUSINESS

PURCHASE ORDER APPROVALS

Mrs. O’Brien made a motion to approve the purchase orders 1-4, 6 and 7 listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Purchase Order Request List

1. Squire Patton Boggs – 2022 AIF Filing - \$3,250.00 (General)
2. Emergency Vehicle Products – Annual Ladder Testing - \$3,000.00 (Fire)
3. Van Curan Services, Inc. – Emergency Tree Removal - \$2,800.00 (Roads)
4. Chagrin Valley Auto Parts – NAPA – Maintenance for Trucks - \$5,000.00 (Roads)
5. ~~Delta Strategic, LLC – Shooter Cut Protective Body Plates – \$4,020.00 (Police)~~
6. Littler Mendelson, PC – Legal Fees Labor Issues - \$10,000.00 (Police)
7. Rhino Networks – Meraki License Subscription - \$8,229.50 (All)

INVOICE APPROVALS

Mrs. O’Brien made a motion to approve the invoices listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

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Invoices

1. Littler Mendelson, PC – Legal Services - \$3,132.00 (Police)
2. Littler Mendelson, PC – 2023 CBA Negotiations - \$812.00 (Fire)
3. Littler Mendelson, PC- 2023 CBA Negotiations - \$261.00 (Police)
4. Geauga Highway Co. – Asphalt Resurfacing of Various Roads - \$478,662.39 (Roads)
5. K-Tech Specialty Coatings, LLC – Beet Heet Concentrate - \$8,469.88 (Roads)
6. Allied Corporation – Asphalt Material - \$6,598.83 (Roads)
7. Ullman Oil – Fuel for Township Vehicles - \$17,602.14 (All Departments)
8. Geauga Mechanical – Hot Water Coil Replacement - \$3,277.10 (Police)

BLANKET CERTIFICATE RENEWALS/APPROVALS

Mrs. O'Brien made a motion to approve the blanket certificate listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Blanket Certificate

1. Other Expenses - \$1,000.00 (Roads)

FISCAL RESOLUTION APPROVALS

Mrs. O'Brien made a motion to approve Resolution 10232023-A as submitted by the Fiscal Officer.

- Resolution to Increase Permanent Appropriations and Revenues for 2023) – OneOhio Opioid Fund 2910-210-420-0000 Operating Supplies - \$4,535.84

Dr. Bates seconded the motion that passed unanimously.

Checks Dated October 10, 2023 through October 23, 2023

The trustees examined and signed checks and invoices October 10, 2023 through October 23, 2023 consisting of warrants #42200 through #42318 in the amount of \$547,327.13.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

CORRESPONDENCE

1. Frank LaRose, Secretary of State – Statewide Ballot Issues
2. Summit Petroleum Inc. – Letter outlining natural gas responsibilities
3. NOPEC – General Assembly Meeting – November 14, 2023 at 10:30am

PUBLIC INTERACTION

Mrs. Sally DeAngelo of 8363 Tulip Lane and Mrs. Mabel Kopp of 8260 Stony Brook Drive asked some questions about the TIF at Geauga Lake.

LATE ADDITION

The trustees were in general agreement to send a response to the letter to the editor from Mable Kopp that was published in both the Spirit of Bainbridge and the Chagrin Valley Times.

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Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, Mrs. O'Brien made a motion to adjourn with a second by Dr. Bates and the meeting was adjourned at 8:05 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____