

Monday, October 9,

23

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on October 9, 2023. Those present were Trustees Mr. Jeff Markley, Mrs. Kristina O'Brien, and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Dr. Bates presided and called the meeting to order at 6:01P.M.

EXECUTIVE SESSION

Mrs. O'Brien made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees and Discipline of a Public Employee per Ohio Revised Code Section 121.22(G)(1).

Dr. Bates seconded the motion. Roll call vote followed: Dr. Bates, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 6:01 P.M. to go into executive session.

Assistant Fire Chiefs Bill Lovell and Wayne Burge were invited into executive session at 6:01 P.M. and left at 6:35 P.M.

The trustees returned from executive session and reconvened their regular meeting at 7:04 P.M. There was a moment of silence for those who have died from or are battling breast cancer and then everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

None.

MINUTES APPROVAL

Mrs. O'Brien moved to approve the minutes of the trustees' August 17, 2023 and October 3, 2023 special meetings and September 25, 2023 regular meeting as written.

Mr. Markley seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

PRESENTATION: Jim Flaiz and Kate Jacob McClain, Award Presentation

Geauga County Prosecutor Jim Flaiz presented Kristina O'Brien with a proclamation praising her work on helping to create the county-wide Erosion Special Improvement District (ESID) with the county auditor. He mentioned that not only was Mrs. O'Brien instrumental in making the ESID happen, but she volunteered to chair the ESID board. Kate Jacob McClain from the Geauga County Auditor's Office was also in attendance and presented Mrs. O'Brien with the Program Excellence Award that was given to the county from the Ohio Stormwater Association.

DEPARTMENTAL REPORTS

SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of September 2023. He reported that the snowplows are back in the garage and ready to go. In addition, they are starting to work on holiday lighting. He also reported that the Smith Creek project should start around November 20, 2023. The complete service department report is attached to and becomes a permanent part of these minutes.

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FISCAL OFFICE REPORT

Mrs. Janice Sugarman presented the fiscal report for the month of September 2023. The general fund balance is \$2,690,291.75 as of September 30, 2023. Other revenue for the month of September includes the Solon JEDD in the amount of \$38,859.27, the tax settlement for \$758,817.37, and the Homestead funds in the amount of \$530,811.67. Mrs. Sugarman also reported that they have started working on temporary appropriations with the department heads. The complete fiscal department report is attached to and becomes a permanent part of these minutes.

KENSTON COMMUNITY EDUCATION

Mr. Scott Rosenthal presented the Kenston Community Education report for the third quarter of 2023. He mentioned that they welcomed Max Yost as a new board member. He also reported that all fall sports are wrapping up. They are prepping for winter sports including the expansion of Midwest Basketball. All numbers for girls' and boys' sports have increased. He said that the financials are healthy even though the fees for referees have gone up considerably. The complete KCE report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESSDiscipline of Public Employee

Mrs. O'Brien made a motion to issue a three-week unpaid suspension to a fire department employee, with the suspension dates to be determined by the fire chief, and with the option to lose two weeks of vacation and one week of comp time in lieu of the suspension based on discussions in multiple executive sessions.

Mr. Markley seconded the motion that was passed unanimously.

Request to Declare Obsolete

Mrs. O'Brien made a motion to declare the following items obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the fire chief.

- 200 feet of 5" hose (two sections of 100 feet each)

Mr. Markley seconded the motion that was passed unanimously.

Approval to sell on Govdeals.com

Mrs. O'Brien made a motion to allow the listing of the obsolete hose sections on Govdeals.com for sale in accordance with ORC 505.10, per the recommendation of the fire chief.

Mr. Markley seconded the motion that was passed unanimously.

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POLICE DEPARTMENT – NEW BUSINESS

Request to Declare Obsolete

Mrs. O’Brien made a motion to declare the following items obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the department heads.

- 94 Cisco phones

Mr. Markley seconded the motion that was passed unanimously.

Approval to Discard Obsolete Items

Mrs. O’Brien made a motion to allow the phones to be discarded since they are no longer viable in accordance with ORC 505.10, per the recommendation of the police chief. Mrs. O’Brien will take the obsolete telephones to the Geauga-Trumbull SWMD-Gauga Facility to be recycled.

Mr. Markley seconded the motion that was passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESS

Request for Rental Fee Waiver – Historical Society

Mrs. O’Brien made a motion to approve the rental fee waiver request from the Historical Society for the Burns Lindow Building for their monthly program meeting and holiday dinner on December 13, 2023 in the amount of \$120.00 per the recommendation of the service director.

Mr. Markley seconded the motion that passed unanimously.

Request for Rental Fee Waiver – Pilgrim Lake Colony, Inc.

Mrs. O’Brien made a motion to approve the rental fee waiver request from Pilgrim Lake Colony, Inc. for the town hall meeting room for their annual community meeting on November 5, 2023 in the amount of \$105.00 per the recommendation of the service director. A building attendant fee of \$45.00 will be paid.

Mr. Markley seconded the motion that passed unanimously.

Training Requests – Gordon, Simms, Pandy

Mrs. O’Brien made a motion to approve the training requests for Tab Gordon, Russ Simms, and Morgan Pandy to attend the Gorman-Rupp Fundamentals of Pumping and Electrical in Mansfield, OH on December 6 & 7, 2023 at an estimated cost of \$490.80 each with the use of a township vehicle per the recommendation of the service director and as specified in the training request.

Mr. Markley seconded the motion that passed unanimously.

TOWN HALL - NEW BUSINESS

Set Organizational Meeting Date

Mrs. O’Brien made a motion to set the organizational meeting for January 8, 2024 at 6:00 P.M. prior to the regularly scheduled meeting.

Mr. Markley seconded the motion that passed unanimously.

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Approval of Amended CJE

Mrs. O'Brien made a motion to approve Resolution 10092023-A, the amendment to the Consent Judgment Entry between and among Bainbridge Township, ICP LLC, ICP Geauga Lake LLC, Menard Inc., and Vision Acquisition LLC as reviewed by legal counsel.

Mr. Markley seconded the motion that was passed unanimously.

Request to Amend 208 Plan

The trustees discussed the request from Signature Square of Bainbridge for a tie-in to the 208 water management plan. Many questions were asked by residents Mary Lou Mele of 8385 Tulip Lane, Jeff Villers of 18415 Snyder Road, and Mark Nelson of 16870 Chillicothe Road. The trustees will review the current consent judgement entry and discuss this further at the November 6, 2023 meeting.

Approve Media Statement for KWWF

Mrs. O'Brien made a motion to approve the media statement concerning the case of Bainbridge Township Zoning Inspector, et al vs. The Chagrin Valley Learning Collective, Co Op, et al. per the recommendation of legal counsel.

Mr. Markley seconded the motion that passed unanimously.

Mrs. Sally DeAngelo asked about the zoning for the learning collective and how decisions were made for inspection.

Proxy Vote – NOPEC General Assembly Meeting

Mrs. O'Brien made a motion to authorize Kristina O'Brien to sign the NOPEC Proxy at the request of the Geauga County NOPEC representative, since no one from the BOT can attend the NOPEC yearly meeting,

Mr. Markley seconded the motion that was passed unanimously.

FISCAL OFFICE - NEW BUSINESSPURCHASE ORDER APPROVALS

Mrs. O'Brien made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Purchase Order Request List

1. CT Consultants, Inc. – Professional Engineering Services - \$6,000.00 (General)
2. The Craun-Liebing Company – TH Lift Station - \$8,993.50 (General, Fire, Police)
3. Trapper's Design and Trade LTD – Wastewater Treatment - \$49,731.66 (General)
4. Intoximeters, Inc. – Intoximeter Machine- \$13,092.50 (Police)
5. Expert IT, LLC –Domain Migration to County Server - \$2,712.00 (Fire)
6. Highway Auto Center, LLC – Automotive Repairs - \$10,000.00 (Police)

INVOICE APPROVALS

Mrs. O'Brien made a motion to approve the invoices listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Invoices

1. Allied Corporation – Asphalt Material - \$3,430.18 (Roads)

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BLANKET CERTIFICATE RENEWALS/APPROVALS

Mrs. O'Brien made a motion to approve the blanket certificate listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Blanket Certificate

- 1. Repairs and Maintenance - \$10,000.00 (Roads)
- 2. EMS Supplies and Materials - \$3,000.00 (Fire)

Checks Dated September 26, 2023 through October 9, 2023

The trustees examined and signed checks and invoices from September 26, 2023 through October 9, 2023, consisting of warrants #42132 through #42199 in the amount of \$151,460.72.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of September 2023, #243-2023 through #268-2023 in the amount of \$772,447.91 are attached to and become a permanent part of these minutes.

CORRESPONDENCE

None.

PUBLIC INTERACTION

Mr. Maximus Yost of 18145 Rolling Brook asked if the trustees were planning to make TIF information available to the residents based on discussions at the candidates' night. The trustees responded that they are putting out a white paper to clear up any misinformation about the TIF.

Mr. Ted Seliga asked if the trustee candidate had attended any meetings. Mrs. Sally DeAngelo was in attendance for the first time. He also asked about the status of Menards and Meijer.

LATE ADDITIONS

None.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, Mrs. O'Brien made a motion to adjourn with a second by Mr. Markley and the meeting was adjourned at 8:29 P.M.

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Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____