

Monday, August 28,

23

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on August 28, 2023. Those present were Trustees Mrs. Kristina O'Brien, Mr. Jeff Markley, and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Dr. Bates presided and called the meeting to order at 7:00 P.M.

EXECUTIVE SESSION

The executive session was cancelled.

CHANGES TO THE AGENDA

None.

MINUTES APPROVAL

Mrs. O'Brien moved to approve the minutes of the trustees' August 14, 2023 regular meeting as written.

Mr. Markley seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

PRESENTATIONS: Lou McMahon, Stormwater District

Mr. Lou McMahon of McMahon DeGulis LLP presented to the trustees on how to set up at stormwater district in the township. The trustees will consider this and make a decision at a future meeting. The presentation is attached to and becomes a permanent part of these minutes.

DEPARTMENTAL REPORTS

POLICE DEPARTMENT

Chief Jon Bokovitz presented the police department report for the month of July 2023. He reported that calls were down for the month from last year. He mentioned that Katy McGrath was a great addition to Safety Town this year. In 2024, the department will need a new breathalyzer at the station. Lastly, Mrs. Jennifer Balish asked about enrollment for the upcoming Police Citizens Academy. Chief answered that 12 people were signed up so far. The complete police report is attached to and becomes a permanent part of these minutes.

FIRE DEPARTMENT

Assistant Chief Bill Lovell presented the fire department report for the month of July 2023. He reported that for July, there were 44 overlapping calls and 21 manpower pages. They continue to be very busy. Recently, they have been very busy helping with tornado clean-up. He was very complimentary on how well all the departments worked together to make the township safe for the residents. The complete fire report is attached to and becomes a permanent part of these minutes.

ZONING DEPARTMENT

Mr. Steve Averill presented the zoning department report for the month of July 2023. The zoning department took in \$2,975.00 in receipts in July with two new housing starts and 19 total permits issued for the month. The complete zoning report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

Monday, August 28,

23

SERVICE DEPARTMENT – NEW BUSINESS

Cost-Share Agreement - CRWP

Mrs. O'Brien made a motion to approve the Hyfi Water Level Sensor Network Cost-Share Agreement with Chagrin River Watershed Partners and authorize the chair to sign said agreement per the recommendation of the service director.

Mr. Markley seconded the motion that passed unanimously.

TOWN HALL – OLD BUSINESS

Cell Tower Lease Update

None.

Updated ESID Resolution

Mrs. O'Brien made a motion to approve resolution 08282023-A, the updated ESID resolution giving authority to the chair and to the fiscal officer to sign ESID documents.

Mr. Markley seconded the motion that passed unanimously.

TOWN HALL – NEW BUSINESS

Engagement Letter – Stormwater District

Mrs. O'Brien made a motion to approve the letter with McMahon DeGulis LLP for representation on the proposed stormwater district at hourly rates outlined in the letter and to authorize the chair to sign the letter.

Mr. Markley seconded the motion that passed unanimously.

ZONING DEPARTMENT – OLD BUSINESS

Land Use Plan Discussion

Mr. Markley updated the other trustees on where this proposal stands. The trustees are considering a community survey. Dr. Bates will attend a Zoning Commission meeting and discuss the plan with the chair.

FISCAL OFFICE - NEW BUSINESS

Resolution to Certify Tax Levies

Mrs. Sugarman reported that the 2024 budget was passed unanimously at the Budget Commission Hearing on August 21, 2023.

Mrs. O'Brien made a motion to adopt the resolution 08282023-B, accepting the amounts and rates determined by the Geauga County Budget Commission and certifying them to the County Auditor, thereby allowing the approved rates of levy on the township Tax Duplicate as delineated in the attached Schedule A and B.

Mr. Markley seconded the motion that passed unanimously.

PURCHASE ORDER APPROVALS

Mrs. O'Brien made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Monday, August 28,

23

Purchase Order Request List

- 1. Chagrin River Watershed Partners – Censors: Flow Monitoring - \$6,900.00 (Roads)
- 2. Gutoskey & Associates – Waterline Improvements - \$5,000.00 (General, Fire, Police)
- 3. Twinsburg Development Corp. – Dirt/Mix Asphalt - \$4,250.00 (Roads)
- 4. Allied Corporation – Asphalt – Road Maintenance Materials - \$82,000.00 (Roads)

INVOICE APPROVALS

Mrs. O’Brien made a motion to approve the invoices listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Invoices

- 1. Geauga County ADP Board – 1<sup>st</sup> Quarter Charges - \$3,182.87 (Fire)
- 2. Hall Public Safety Upfitters – Upfitting for DB Vehicle - \$3,540.20 (Police)
- 3. Littler Mendelson, PC – CBA Negotiations with OPBA - \$725.00 (Police)
- 4. Grade Line Inc. – Drainage Improvements- Cedar Street - \$170,000.00 (Roads)
- 5. Auburn Pipe & Plumbers Supply Co. – Culverts - \$9,877.00 (Roads)

FISCAL RESOLUTION APPROVALS

Mrs. O’Brien made a motion to approve Resolution 08282023-C as submitted by the Fiscal Officer.

- Resolution to increase permanent appropriations and revenues for 2023 – EPA 319 Grant Fund – Improvement of Sites - \$16,479.41

Mr. Markley seconded the motion that passed unanimously.

Checks Dated August 15,2023 through August 28, 2023

The trustees examined and signed checks and invoices August 15, 2023 through August 28, 2023 consisting of warrants #41897 through #41966 in the amount of \$471,576.39.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

CORRESPONDENCE

- 1. Bainbridge Historical Society – Open House September 16, 2023 from 1-4pm regarding the Bainbridge Airplane Crash
- 2. Beech Brook – 5K race and Family Fun – October 22, 2023 at Orange Schools

PUBLIC INTERACTION

None.

LATE ADDITION

None.

Monday, August 28,

23

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, Mrs. O'Brien made a motion to adjourn with a second by Mr. Markley and the meeting was adjourned at 8:18 P.M.

Respectfully Submitted,

Janice S. Sugarman,  
Fiscal Officer, Bainbridge Township

\_\_\_\_\_

\_\_\_\_\_

Date

\_\_\_\_\_

\_\_\_\_\_

Date

\_\_\_\_\_

\_\_\_\_\_

Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_