

RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held Monday, July 24,

2023

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on June 26, 2023. Those present were Trustees Mrs. Kristina O'Brien, Mr. Jeff Markley, and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Dr. Bates presided and called the meeting to order at 6:04 P.M.

EXECUTIVE SESSION

Mrs. O'Brien made a motion to recess the regular meeting and go into executive session for the Employment, Compensation, and Appointment of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Mr. Markley seconded the motion. Roll call vote followed: Dr. Bates, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 6:04 P.M. in order to go into executive session.

Jim Stanek, John Brett, and Adam Eggleston were invited into executive session at 6:16 P.M and Adam Eggleston left at 6:28 P.M.

Michele Mariola was invited into executive session at 6:30 P.M and left at 6:44 P.M.

Jim Stanek and John Brett left at 6:44 P.M.

Maximus Yost was invited into executive session at 6:45 P.M and left at 6:59 P.M.

The trustees returned from executive session and reconvened their regular meeting at 7:01 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

1. Late Addition: Appointment of Public Official – ABRB

MINUTES APPROVAL

Mrs. O'Brien moved to approve the minutes of the trustees' July 10, 2023 regular meeting as written.

Mr. Markley seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

PRESENTATIONS:

Employment of Public Employees

Mrs. O'Brien made a motion to approve the hiring of Adam Eggleston as a service worker in the Bainbridge Township Service Department at a rate of \$25.97/hour with a start date of July 25, 2023 contingent upon passing all pre-employment testing per the recommendation of the service director.

Mr. Markley seconded the motion that passed unanimously.

Mrs. O'Brien made a motion to approve the hiring of Michele Mariola as a service worker in the Bainbridge Township Service Department at a rate of \$25.97/hour with a start date of August 7, 2023 (or earlier if available) contingent upon passing all pre-employment testing per the recommendation of the service director.

Mr. Markley seconded the motion that passed unanimously.

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Minutes of

Board of Trustees

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## Proclamation for Greg Marous

The trustees were in general agreement to issue a proclamation to Greg Marous in recognition of his 33 years of service to Bainbridge Township and with many thanks and best wishes in his retirement.

## DEPARTMENTAL REPORTS

### POLICE DEPARTMENT

Lt. Kurt Dreger presented the police department report for the month of June, 2023. He reported that both weeks of Safety Town are complete. Katy McGrath stepped in for Keith and did an amazing job. He mentioned that the Police Citizens Academy is starting again September 12, 2023 from 7:00 – 9:30 pm. It is free and details can be found on the township website. The complete police report is attached to and becomes a permanent part of these minutes.

### FIRE DEPARTMENT

Assistant Chief Wayne Burge presented the fire department report for the month of June, 2023. He reported that EMS calls were up for June and that overlapping calls were up 42% due to the staff reduction on shifts. He also mentioned Katy McGrath's contributions to Safety Town. The complete fire report is attached to and becomes a permanent part of these minutes.

### ZONING DEPARTMENT

Mr. Steve Averill presented the zoning department report for the month of June, 2023. The zoning department took in \$4,950.00 in receipts in June with five new housing starts and 23 total permits issued for the month. He reported that the BZA held five hearings in June. He mentioned that the new zoning amendment goes into effect on July 26, 2023. The complete zoning report is attached to and becomes a permanent part of these minutes.

### PUBLIC COMMENTS

None.

### FIRE DEPARTMENT – NEW BUSINESS

#### Request to Declare Obsolete

Mrs. O'Brien made a motion to declare the following hoses totaling 250 feet obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the fire chief.

- 150 feet of 1.75" diameter
- 50 feet of 5" diameter
- 50 feet of 2.5" diameter

Mr. Markley seconded the motion that was passed unanimously.

#### Approval to sell on Govdeals.com

Mrs. O'Brien made a motion to allow the listing of the obsolete hoses on Govdeals.com for sale in accordance with ORC 505.10, per the recommendation of the fire chief.

Mr. Markley seconded the motion that was passed unanimously.

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POLICE DEPARTMENT – NEW BUSINESS

Liquor License Hearing – Hungarian Hostess

Mrs. O'Brien made a motion to authorize the fiscal officer to complete the appropriate paperwork involved with not requesting a hearing for a liquor license Hungarian Hostess based on the recommendation of the police chief.

Mr. Markley seconded the motion that passed unanimously.

SERVICE DEPARTMENT – OLD BUSINESS

Smith Creek Restoration Permit

The trustees were informed that the Army Corp. permit has been issued. Mr. Stanek reported that he fully expects the project to move forward this calendar year. Mrs. O'Brien wanted the other trustees to know that she contacted the Chagrin River Watershed Partners to compliment the professionalism and efforts of Kevin Saracino and how much she appreciates working with him on this project. Also, the trustees will be applying for the H2Ohio grant of \$50,000 for planting.

SERVICE DEPARTMENT – NEW BUSINESS

Stormwater MOU

Mrs. O'Brien made a motion to approve and sign the Memorandum of Understanding regarding Ohio EPA NPDES Phase 2 Program and coordination by and between Geauga Board of Commissioners, Geauga County Drainage Engineer, Geauga Soil and Water Conservation District, Geauga County Board of Health, Bainbridge Township, and Geauga County Department of Water Resources.

Mr. Markley seconded the motion that passed unanimously.

Virginia A. Bulone Easement

Mrs. O'Brien made a motion to approve and sign the proposed easement for Virginia A. Bulone that is necessary to properly complete drainage improvements in the area per the recommendation of the service director.

Mr. Markley seconded the motion that passed unanimously.

Cemetery Deed - Althans

Mrs. O'Brien made a motion to grant cemetery deed #645 for one grave in the amount of \$750.00 to John S. Althans Jr. of 16995 Cats Den Road, Chagrin Falls, OH 44023.

Mr. Markley seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 13E, Lot No. 6, Grave 3. Max Yost and Eric Balish attested to their signatures.

Cemetery Deed – Althans Iannarino

Mrs. O'Brien made a motion to grant cemetery deed #646 for one grave in the amount of \$750.00 to Jennifer Althans Iannarino of 8684 Tanglewood Trail, Chagrin Falls, OH 44023.

Mr. Markley seconded the motion that was passed unanimously.

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The trustees signed a Deed for Restland Cemetery, Section 13E, Lot No. 6, Grave 4. Max Yost and Eric Balish attested to their signatures. attested to their signatures.

## Cemetery Deed - Iannarino

Mrs. O'Brien made a motion to grant cemetery deed #647 for one grave in the amount of \$750.00 to Kevin Iannarino of 8684 Tanglewood Trail, Chagrin Falls, OH 44023.

Mr. Markley seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 13E, Lot No. 6, Grave 5. Max Yost and Eric Balish attested to their signatures.

## TOWN HALL – NEW BUSINESS

### Resolution to Increase Fitzsimmons Rate

Mrs. O'Brien made a motion to approve and sign Resolution 07242023-A, increasing the hourly rate of Mr. Tom Fitzsimmons of Singerman, Mills, Desberg & Kauntz Co., LPA as legal counsel for the township to \$296.00 per hour with a sum not to exceed \$20,000.00 per year for legal services.

Mr. Markley seconded the motion that passed unanimously.

### Engagement Resolution – Wallach

Mrs. O'Brien made a motion to approve and sign the engagement letter and Resolution 07242023-B hiring Mark Wallach Esq. to provide representation to the Bainbridge Township Board of Trustees regarding certain matters with respect to economic development and a potential lawsuit.

Mr. Markley seconded the motion that passed unanimously.

### Stormwater District Discussion

Mr. Markley reported to the other trustees that a meeting was held regarding the creation of a Drainage Maintenance District (DMD). Mark from CT consultants presented, and it was determined that a DMD cannot happen since this area is not a subdivision. The solution is a Stormwater District for the entire township with only the Geauga Lake area becoming active. There is more discussion necessary, and the attorneys will be looking into setting this up.

## ZONING DEPARTMENT – NEW BUSINESS

### 208 Plan Request – Brenda Grimes

The trustees were in general agreement to allow Ms. Grimes' attorney to move forward and begin the process of securing an easement.

## FISCAL OFFICE - NEW BUSINESS

### PURCHASE ORDER APPROVALS

Mrs. O'Brien made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.



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Purchase Order Request List

1. Collins Equipment Corp. – Repair Veeder-Root TLS 350 - \$2,923.70 (Roads)
2. Auburn Pipe & Plumbers Supply – Culvert Pipe - \$10,000.00 (Roads)
3. Lake County Sewer Co. – CCTV Camera - \$3,500.00 (Roads)
4. Davey Resource Group – Smith Creek - \$15,567.50 (General)
5. Littler – Patrolman Negotiations - \$8,120.00 (Police)

INVOICE APPROVALS

Mrs. O'Brien made a motion to approve the invoices listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Invoices

1. Singerman, Mills – GL Development - \$728.00 (General)
2. The Arms Trucking Co. – Limestone - \$2,911.30 (Roads)
3. Ullman Oil Company – Fuel - \$12,851.75 (All)
4. Allied Corporation – Asphalt - \$15,050.66 (Roads)
5. Littler – Teamsters - \$116.00 (Roads)
6. Littler – Firefighters Negotiations - \$87.00 (Fire)
7. Littler – Patrolmen Negotiations - \$8,120.00 (Police)

BLANKET CERTIFICATE RENEWALS/APPROVALS

Mrs. O'Brien made a motion to approve the blanket certificate listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Blanket Certificate

1. Roads – Repairs and Maintenance - \$15,000.00

FISCAL RESOLUTION APPROVALS

Mrs. O'Brien made a motion to approve Resolution 07242023-C as submitted by the Fiscal Officer.

- Resolution to redirect 0.2 inside mills from the General Fund to the Road and Bridge Fund

Mr. Markley seconded the motion that passed unanimously.

Checks Dated July 11, 2023 through July 24, 2023

The trustees examined and signed checks and invoices July 11, 2023 through July 24, 2023 consisting of warrants #41681 through #41765 in the amount of \$55,165.21.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

CORRESPONDENCE

1. Foundation for Geauga Parks – Twilight Soiree – August 18, 2023 5:30-9:00pm
2. Ralph Buongiovanni – Revolution Pizza – wants a ribbon cutting/grand opening

PUBLIC INTERACTION

None.

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## LATE ADDITION

### Appointment of Public Official

Mrs. O'Brien made a motion to appoint Mr. Maximus Yost to the Auburn Bainbridge Recreation Board for the term July 1, 2023 through June 30, 2026.

Mr. Markley seconded the motion that passed unanimously.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, Mrs. O'Brien made a motion to adjourn with a second by Mr. Markley and the meeting was adjourned at 8:23 P.M.

Respectfully Submitted,



Janice S. Sugarman,  
Fiscal Officer, Bainbridge Township



8/14/2023  
Date



8/14/2023  
Date



8-14-2023  
Date

Minutes Read: 8-14-2023

Minutes Approved: 8-14-2023

**Bainbridge Township Police Department**  
**Law Enforcement Incidents**  
**June 2023**

<b>FBI NIBRS Group A Offenses</b>		<b>FBI NIBRS Group B Offenses</b>	
Arson	0	Bad Checks	0
Assault Offenses	1	Curfew/ Loitering / Vagrancy	4
Bribery	0	Disorderly Conduct	0
Burglary / Breaking & Entering	1	Driving Under the Influence	1
Child Abuse	0	Drunkenness	1
Criminal Damage /Vandalism	0	Family Offenses - Non Violent	3
Domestic Violence	0	Harassment / Menacing	6
Drug Offenses	0	Liquor Law Violations	1
Embezzlement	0	Littering	2
Extortion / Blackmail	0	Runaway / Unruly Juveniles	0
Fraud Offenses	11	Trespass	2
Gambling Offenses	0	All other arrestable offenses	1
Homicide Offenses	0	<b>Total Group B Offenses</b>	<b>21</b>
Kidnapping / Abduction	0		
Larceny / Theft - Petty	11	<b>Other Incidents</b>	
Larceny / Theft - Grand	0	911 problem	6
Motor Vehicle Theft /Unauth Use	1	Animal Complaints	15
Pornography / Obscene Material	0	Assist Fire Department	137
Prostitution Offenses	0	Assist other Agency	13
Receiving Stolen Property	0	Citizen Assist	29
Robbery	0	Citizen Dispute	4
Sex Offenses - Forcible	0	Dead Body Found	0
Sex Offenses - Non forcible	0	Disturbances	5
Weapons Law Violations	1	False Alarm - Business	14
<b>Total Group A Offenses</b>	<b>26</b>	False Alarm - Residence	16
		Info Report	9
		Juvenile Complaint	1
		Lost / Found Property	7
		Miscellaneous	243
		Missing Persons	0
		Property Damage (accidental)	4
		Suicidal Person	1
		Suspicious Person / Vehicle	53
		Traffic Accidents	39
		Traffic Complaints	81
		Traffic Stops	194
		Vehicle Lockouts	27
		Warrant Service	6
		<b>Total Other Incidents</b>	<b>904</b>
		<b>Total Incidents June 2023</b>	<b>951</b>
		<b>Total Incidents TYD 2023</b>	<b>7415</b>
<b>Three Year Comparison</b>			
June 2023	951		
June 2022	1120		
June 2021	836		

**BAINBRIDGE TOWNSHIP POLICE DEPARTMENT  
MONTHLY ACTIVITY REPORT - JUNE 2023**

OFFICERS	LAW INCIDENTS	ARRESTS - FELONY	ARRESTS - MIS.	TRAFFIC CITATIONS	WARNING CITATIONS	M/M CITATIONS
CHIEF BOKOVITZ						
LT. DREGER						
DET. SGT. BODOVETZ						
SGT. CHICKOS	9					
SGT. WEINER	9					
SGT. SMITH	20			1		
SGT. DENT	8			1		
PTL. ADAMS	25	1		3		
PTL. BOYLES	162			14		
PTL. BUTLER	76			1		
PTL. CAGWIN	99	1	1	2		
PTL. CHAMBERS	17					
PTL. FRANGIPANE	40			4		
DET. FREW	3	1	3			
PTL. GODEC	58			2		
PTL. JEAVONS	67	2	1	3		1
PTL. KAUFMANN	44		1			
PTL. KVACH	82		1	3		
DET. LAWRENCE	2					
PTL. LUKAS	34			6		
PTL. MCCLELLAN	24		1	3		
PTL. MILSTEAD	23		2			2
PTL. PATETE	31					
PTL. PONIKVAR	30					
PTL. REARDON	9					
PTL. TUMA	71		1	2		
<b>MONTHLY TOTAL</b>	943	5	11	45	0	3
<b>TOTAL YEAR TO DATE</b>	7394	23	107	249	0	16

RECORDS CLERK	LAW INCIDENTS
DOWNS, L.	3
FLETCHER, L.	4
GRECEK, G.	1
<b>MONTHLY TOTAL</b>	8
<b>TOTAL YEAR TO DATE</b>	21

RECORDS ACTIVITY	JUN 2023	YTD
INCOMING PHONE CALLS	603	3539
REPORT FEES	\$5.30	\$12.75
HOUSE CHECKS	211	3025





## BAINBRIDGE TOWNSHIP FIRE

17822 Chillicothe Rd  
Chagrin Falls, OH 44023

Office: 440-543-9873

Fax: 440-543-9091

Lou Ann Metz, OFE  
Fire Chief

JUNE 2023

TYPE	JUNE	% OF CALLS	2023 YTD	2022 YTD	CHANGE	%	
EMS Calls	120	64.86%	792	677	115	16.99%	
Fire Calls	65	35.14%	319	342	23	6.73%	
Total Calls	185	100%	1111	1019	92	9.03%	
Manpower Pages	23	n/a	95	81	14	17.28%	
*Overlapping Calls	54	29.19%	298	210	88	41.90%	
Auto Aid Received	4	Auto Aid Given	2	Mutual Aid Received	9	Mutual Aid Given	5

### FIRE PREVENTION ACTIVITIES

Fire Prevention Inspections	157	Code Violations	20	Permits Issued	1	TOTAL	Monthly	178
Year to Date Totals	792		145		23		YTD	960

### EMS BREAKDOWN

Resident	YTD	Non-Resident	*YTD	Transport	*YTD	Non-transport	*YTD
87	577	33	228	87	548	33	260
	71.68%		28.32%		67.82%		32.18%

### HIGHER VOLUME FACILITIES

Facility	JUNE	%	*YTD	%
Prompt Care	7	5.83%	60	7.58%
The Weils	12	10.00%	95	11.99%
South Franklin	2	1.67%	18	2.27%
Total	21	17.50%	173	21.84%

### TRANSPORT FACILITIES

Facility	JUNE	%	*YTD	%
Hillcrest	50	57.47%	311	56.75%
Ahuja	26	29.89%	172	31.39%
Geauga	7	8.05%	48	8.76%
Others	4	4.60%	17	3.10%
Totals	87	100%	548	100.00%

## JUNE 2023 PERFORMANCE BY SHIFT

VALUE	A - SHIFT	Over / Under	B - SHIFT	Over / Under	C - SHIFT	Over / Under
TURNOUT TIME (90 sec.)	49.0 Sec.	31.0 Sec.	71.0 Sec.	9.0 Sec.	63.0 Sec.	17.0 Sec.
RESPONSE TIME (360 sec.)	301.0 Sec.	59.0 Sec.	361.0 Sec.	1.0 Sec.	295.0 Sec.	65.0 Sec.
NUMBER OF INCIDENTS	57		60		68	

OVERALL TURNOUT TIME	61.0 Sec.	19.0 Sec.
OVERALL RESPONSE TIME	319.0 Sec.	41.0 Sec.
TOTAL INCIDENTS	185	
OVERLAPPING CALLS	54	

GREEN = UNDER THE STANDARD TIME

RED = OVER THE STANDARD TIME

# Bainbridge Twp. Fire Dept

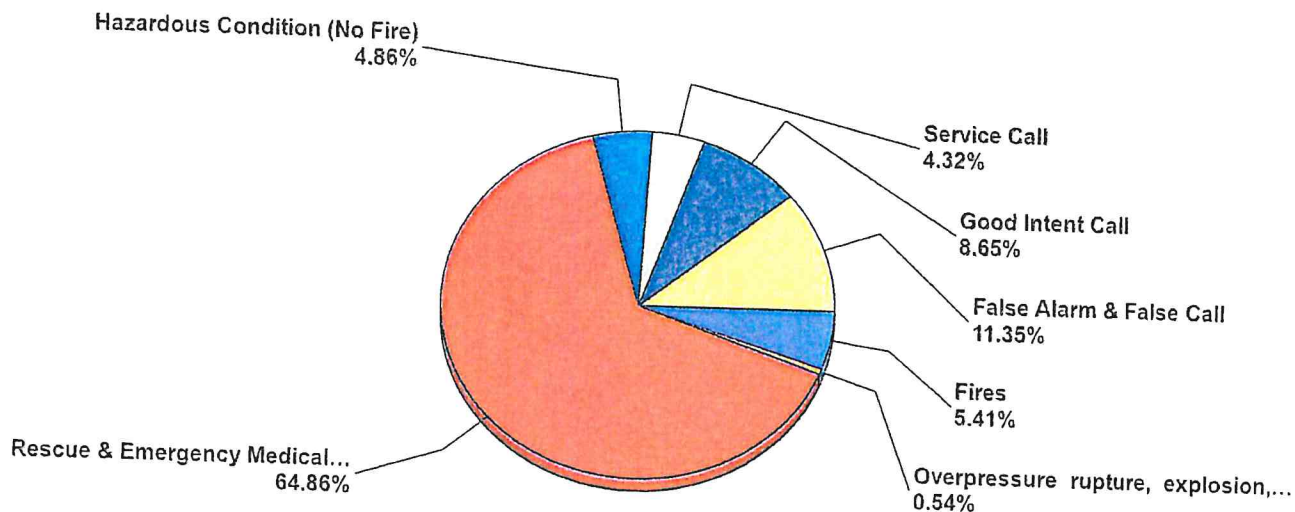
Chagrin Falls, OH

This report was generated on 7/5/2023 9:15:44 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/01/2023 | End Date: 06/30/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	10	5.41%
Overpressure rupture, explosion, overhear - no fire	1	0.54%
Rescue & Emergency Medical Service	120	64.86%
Hazardous Condition (No Fire)	9	4.86%
Service Call	8	4.32%
Good Intent Call	16	8.65%
False Alarm & False Call	21	11.35%
<b>TOTAL</b>	<b>185</b>	<b>100%</b>

## Run Stats

	Fire	Rescue	Total
Jun-23	65	120	185
June 2023 YTD	319	792	1111
As Of June 2022	342	677	1019
Fiscal Difference	-23	115	92

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	4	2.16%
113 - Cooking fire, confined to container	2	1.08%
142 - Brush or brush-and-grass mixture fire	1	0.54%
151 - Outside rubbish, trash or waste fire	3	1.62%
251 - Excessive heat, scorch burns with no ignition	1	0.54%
321 - EMS call, excluding vehicle accident with injury	108	58.38%
322 - Motor vehicle accident with injuries	5	2.7%
324 - Motor vehicle accident with no injuries.	6	3.24%
381 - Rescue or EMS standby	1	0.54%
412 - Gas leak (natural gas or LPG)	1	0.54%
441 - Heat from short circuit (wiring), defective/worn	1	0.54%
443 - Breakdown of light ballast	1	0.54%
444 - Power line down	1	0.54%
445 - Arcing, shorted electrical equipment	1	0.54%
460 - Accident, potential accident, other	4	2.16%
541 - Animal problem	1	0.54%
542 - Animal rescue	1	0.54%
553 - Public service	3	1.62%
554 - Assist invalid	2	1.08%
561 - Unauthorized burning	1	0.54%
611 - Dispatched & cancelled en route	11	5.95%
622 - No incident found on arrival at dispatch address	2	1.08%
652 - Steam, vapor, fog or dust thought to be smoke	1	0.54%
671 - HazMat release investigation w/no HazMat	2	1.08%
731 - Sprinkler activation due to malfunction	1	0.54%
733 - Smoke detector activation due to malfunction	3	1.62%
736 - CO detector activation due to malfunction	1	0.54%
741 - Sprinkler activation, no fire - unintentional	3	1.62%
743 - Smoke detector activation, no fire - unintentional	2	1.08%
744 - Detector activation, no fire - unintentional	1	0.54%
745 - Alarm system activation, no fire - unintentional	9	4.86%
746 - Carbon monoxide detector activation, no CO	1	0.54%
<b>TOTAL INCIDENTS:</b>	<b>185</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# Bainbridge Township Monthly Permit Report

6/1/2023 - 06/30/2023

Permit Date	Bainbridge Permit Number	Permit Type	Description	Applicant Name	Total Fees	Parcel #	Parcel Address	Zoning	Subdivision
6/29/2023	17690	Accessory Residential Building	10' x 20' accessory building	Kasandra Hajde	\$100.00	02-419813	8620 Pepper Mill Run	R-3-A	Peppermill Chase
6/27/2023	17710	Accessory Residential Building	New roof trusses	Katherine McGinnis	\$100.00	02-136015	8799 Bainbridge Road	R-3-A	
6/20/2023	17640	Accessory Residential Structure	14' x 20' shed	Jeremy Ebert	\$100.00	02-395050	18963 Brewster Road	R-3-A	
6/26/2023	17678	C.U.P. (All Others)	40' x 50' Accessory building/pavillion	Lord of Life Church	\$100.00	02-716100	17989 Chillicothe Road	R-3-A	
6/23/2023	17703	Comm Alteration	Parking lot paving and Re-striping	Holland Paving & Sealcoating	\$200.00	02-283500	8531 Washington Street	C-B	
6/23/2023	17707	Deck	12' x 14' Deck	Sharon Rosenburg	\$50.00	02-421374	7432 Villa Ridge	R-5-A	Villas of Gates Landing
6/6/2023	17695	Deck	Deck	Darrell Hershey	\$50.00	02-421471	7989 Canyon Ridge	R-5-A	Canyon Lakes Colony
6/22/2023	17701	In-ground Pool W/ Fence	In-Ground Swimming Pool, Decking and Fence	Hi-Tech pools Inc. / Tim Flury	\$150.00	02-410100	17093 Snyder Road	R-5-A	
6/29/2023	17706	New Construction	New single family construction	Robert Cohen - Bravo Homes	\$500.00	02-421397	8158 Canyon Ridge	R-3-A	Canyon Lakes Colony

6/28/2023	17696	New Construction	New single family construction	Premier Custom Builders	\$500.00	02-421493	8075 Tulip Lane	R-3-A	Mcfarland Woods
6/6/2023	17692	New Construction	New Residential Construction	Payne & Payne	\$500.00	02-421420	8026 Canyon Ridge	R-3-A	Canyon lakes
6/27/2023	17705	New One Fam. Dwelling	New single family dwelling	Robert Cohen - Bravo Homes	\$500.00	02-421400	8128 Canyon Ridge	R-3-A	Canyon Lakes Colony
6/8/2023	17682	New One Fam. Dwelling	New Single Family Dwelling`	Bill Joyce	\$500.00	02-418001	7334 Country Lane	APP	Strawberry Fields
6/26/2023	17665	Residential Addition	Garage and second story addition	Sean Latona	\$75.00	02-356400	17098 Sunset Drive	R-3-A	Lake Lucerne
6/26/2023	17708	Residential Addition	Front porch addition	Pamela Goldsword	\$75.00	02-189420	17133 Overlook Drive	R-3-A	Lake Lucerne
6/22/2023	17700	Residential Addition	Roof addition over an existing front porch	Timothy Manocchio	\$75.00	02-313103	19130 Chillicothe Road	R-3-A	Timber Trails
6/21/2023	17699	Residential Addition	Residential addition - second floor	Todd Kirkpatrick	\$75.00	02-251950	8575 Apple Hill Road	R-3-A	Pilgrim Village
6/9/2023	17697	Residential Addition	New roof structure over existing deck	Thomas Mckee	\$75.00	02-420231	17429 Beech Grove Trail	R-5-A	Canyon Lakes
6/7/2023	17691	Residential Addition	Front porch replacement - 12' x 30'4"	Mike Labry - Roofsmith Restoration	\$75.00	02-253930	8122 Westhill Drive	R-3-A	Lake Lucerne
6/6/2023	17646	Residential Addition	Front porch addition	Carolyn Rolf	\$75.00	02-007400	17339 Long Meadow Trail	R-3-A	Tanglewood

6/26/2023	17667	Sign Variance	Wall sign - for Chase Bank	RUFF Sign & Maintenance	\$200.00	02-420974	7080 Aurora Road	MUP	The Shops at Marketplace
6/28/2023	17122	Wall Sign	Wall Sign	Jenkins Sign Co.	\$200.00	02-342600	8501 Washington Street	C-B	
6/9/2023	17698	Wall Sign	Wall & Window Signage - Revolution Pizza	Apex Pinnacle Services - Doug Karn	\$300.00	02-420343	8311 Washington Street	C-B	

**BAINBRIDGE TOWNSHIP NEW RESIDENCE  
TOTALS - JUNE 2023  
Receipts for June 2023 - \$4,950.00**

June - 2023 - 5  
June - 2022 - 1  
June - 2021 - 2

Year to Date - 2023 - 10  
Year to Date - 2022 - 8  
Year to Date - 2021 - 17

**BAINBRIDGE TOWNSHIP ZONING PERMIT  
TOTALS - JUNE 2023**

June 2023 - 23  
June 2022 - 46  
June 2021 - 28

Year to Date 2023 - 97  
Year to Date 2022 - 179  
Year to Date 2021 - 153



RESOLUTION EMPLOYING TOWNSHIP'S ATTORNEYS

FOR A PARTICULAR MATTER

Resolution 07242023 - A

The Board of Trustees of Bainbridge Township, Geauga County, Ohio (the "Board") met in regular session on July 24, 2023 with the following members present:

Jeffrey Markley  
Kristina O'Brien  
Michael Bates

Trustee O'Brien moved for the adoption of the following Resolution:

WHEREAS, the Bainbridge Township Board of Township Trustees ("Board") is authorized by Section 309.09(8) of the Revised Code to employ attorneys for any particular matter other than the prosecuting attorney to represent the Township and its officers, boards and commissions in their official capacities and to advise them on legal matters; and

WHEREAS, Section 309.09(8) of the Revised Code provides that no such attorney may be employed except on the order of the Board, duly entered upon its Journal, in which the compensation to be paid for the attorney's legal services shall be fixed; and

WHEREAS, the Board, pursuant to Resolution 01272020-A, dated as of January 27, 2020 (the "Prior Resolution"), engaged Thomas A. FitzSimmons of Singerman, Mills, Desberg & Kauntz Co., LPA as counsel to represent the Township with respect to economic development matters.

WHEREAS, pursuant to the Prior Resolution, Mr. FitzSimmons's rate was fixed at \$265 per hour attorney time, which rate represented a discounted rate from his normal billing rate, plus out-of-pocket expense reimbursements.

WHEREAS, over the subsequent three (3) years, Mr. FitzSimmons's normal billing rate has increased but the fixed rate with the Township has not increased.

WHEREAS, Mr. FitzSimmons requests an increase in his fixed hourly rate to \$296 per hour, which reflects the same discount factor as his previously established rate.

WHEREAS, the Board wishes to continue to retain Mr. FitzSimmons at his adjusted rate for such economic development matters.

WHEREAS, the Board has appropriated the sum not to exceed \$20,000.00 for these legal services, which may be continued from time to time if reasonably necessary;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Township Trustees of Bainbridge Township, Geauga County, Ohio, that: Thomas FitzSimmons, Esq., of Singerman, Mills, Desberg & Kauntz Co., L.P.A., is hereby employed to counsel and represent the Township for a particular matter, to wit: providing representation to the Bainbridge Township Board of Trustees regarding economic development issues relative to mixed use corridor.

**BE IT FURTHER RESOLVED THAT:** Effective as of July 1, 2023, the compensation for Mr. FitzSimmons for the stated matters shall be paid as follows: \$296.00 per hour attorney time; plus out-of-pocket expense reimbursements; provided that the total compensation shall not exceed \$20,000.00 without further action by this Board.



**BE IT FURTHER RESOLVED THAT:** Mr. FitzSimmons may be discharged at any time by majority vote of the Board.

**BE IT FURTHER RESOLVED THAT:** The Township Fiscal Officer is directed to send a copy of this Resolution to Mr. FitzSimmons.

**BE IT FURTHER RESOLVED THAT:** It is found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including, without limitation, Section 121.22 of the Revised Code.

**BE IT FURTHER RESOLVED THAT:** This Resolution shall take effect and be in force from and after the date of its adoption.

Trustee Markley seconded the motion for adoption of the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Jeff Markley A/E

Kristina O'Brien A/E

Michael Bates A/E

Attest:

Janice S. Sugarman  
Janice S. Sugarman, Fiscal Officer

Date: July 24, 2023

**THE BOARD OF TRUSTEES  
OF BAINBRIDGE TOWNSHIP,  
GEAUGA COUNTY, OHIO**

Resolution 07242023-B

The Board of Trustees of Bainbridge Township, Geauga County, Ohio (the "Board") met in regular session on July <sup>24</sup>~~10~~, 2023 with the following members present:

Jeffrey Markley  
Kristina O'Brien  
Michael Bates

Trustee O'Brien moved for the adoption of the following Resolution:

WHEREAS, the Board is authorized by Section 309.09(8) of the Revised Code to employ attorneys for any particular matter other than the prosecuting attorney to represent the Township and its officers, boards and commissions in their official capacities and to advise them on legal matters;

WHEREAS, Section 309.09(8) of the Revised Code provides that no such attorney may be employed except on the order of the Board, duly entered upon its Journal, in which the compensation to be paid for the attorney's legal services shall be fixed;

WHEREAS, the Board finds it necessary to appoint attorneys to counsel and represent the Township for a particular matter, to wit: providing representation to the Bainbridge Township Board of Trustees regarding certain matters with respect to economic development; and

WHEREAS, the Board has appropriated the sum not to exceed \$20,000.00 for these legal services, which may be continued from time to time if reasonably necessary.

**NOW THEREFORE, BE IT RESOLVED THAT:** Mark Wallach, Esq., of McCarthy, Lebit, Crystal & Liffman Co., LPA, is hereby employed to counsel and represent the Township for a particular matter, to wit: providing representation to the Bainbridge Township Board of Trustees regarding certain matters with respect to economic development.

**BE IT FURTHER RESOLVED THAT:** The compensation for such counsel for the stated particular matter shall be paid as follows: \$545.00 per hour attorney time; plus out-of-pocket expense reimbursements; provided that the total compensation shall not exceed \$20,000.00 without further action by this Board. The other terms of counsel's representation are set forth in the engagement letter attached hereto (the "Engagement Letter").

**BE IT FURTHER RESOLVED THAT:** Such counsel may be discharged at any time by majority vote of the Board.

**BE IT FURTHER RESOLVED THAT:** Each Trustee is hereby authorized to place his/her signature upon the Engagement Letter on behalf of the Board.

**BE IT FURTHER RESOLVED THAT:** The Township Fiscal Officer is directed to send a copy of this Resolution to the law firm along with an executed copy of the Engagement Letter

**BE IT FURTHER RESOLVED THAT:** It is found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including, without limitation, Section 121.22 of the Revised Code.

**BE IT FURTHER RESOLVED THAT:** This Resolution shall take effect and be in force from and after the date of its adoption.

Trustee Markley seconded the motion for adoption of the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Jeff Markley Aye

Kristina O'Brien Aye

Michael Bates Aye

Attest:

Janice S. Sugarman  
Janice S. Sugarman, Fiscal Officer

Date: July 24, 2023

TRUSTEES  
Jeffrey S. Markley  
Kristina O'Brien  
Michael Bates



FISCAL OFFICER  
Janice S. Sugarman

**RESOLUTION 07242023-** C

**WHEREAS** Bainbridge Township, Geauga County, Ohio is a political subdivision subject to constitution, laws, and regulations of the State of Ohio; and

**WHEREAS**, The Board of Trustees of Bainbridge Township, Geauga County, Ohio, met in regular session on the 24<sup>th</sup> day of July, 2023 at the Bainbridge Town Hall with the following members present: Mr. Jeffrey Markley, Dr. Michael Bates, and Mrs. Kristina O'Brien;

**BE IT RESOLVED** that the following be authorized by Bainbridge Township Board of Trustees, Geauga County, Ohio: that effective beginning January 1, 2024, and going forward authorize the redirection of inside millage funds as follows:

- 0.2 Inside Mills from the General Fund to the Road and Bridge Fund

This Resolution shall be effective upon passage.

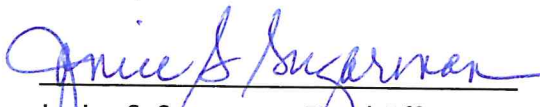
**Moved By:** Mrs. O'Brien      **Seconded By:** Mr. Markley

Mr. Jeffrey Markley      AYE

Mrs. Kristina O'Brien      AYE

Dr. Michael Bates      AYE

Attested By:

  
Janice S. Sugarman, Fiscal Officer

Adopted July 24, 2023



**Payment Listing**

UAN v2023.2

7/11/2023 to 7/24/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
40810	02/10/2023	02/10/2023	AW	CERNI MOTOR SALES, INC.	\$1,523.86 *	C
40810	07/17/2023	07/18/2023	NEG ADJ	CERNI MOTOR SALES, INC.	-\$742.90	O
41445	05/25/2023	05/25/2023	AW	R & R Truck Sales	\$233.20 *	C
41445	07/17/2023	07/18/2023	NEG ADJ	R & R Truck Sales	-\$233.20	O
41577	06/22/2023	06/22/2023	AW	CERNI MOTOR SALES, INC.	\$4,722.66 *	C
41577	07/17/2023	07/18/2023	NEG ADJ	CERNI MOTOR SALES, INC.	-\$625.00	O
41681	07/14/2023	07/14/2023	RW	Ruth Denson	\$250.00	O
41682	07/14/2023	07/14/2023	RW	Ruth Denson	\$50.00	O
41683	07/14/2023	07/14/2023	RW	Ruth Denson	\$50.00	O
41684	07/14/2023	07/14/2023	AW	Allied Corporation	\$625.58	O
41685	07/14/2023	07/14/2023	AW	AMERICAN FIREWORKS COMPANY	\$7,750.00	O
41686	07/14/2023	07/14/2023	AW	AUBURN PIPE & PLUMBERS SUPPLY	\$2,296.04	O
41687	07/14/2023	07/14/2023	AW	Automatic Garage Door Co.	\$825.00	O
41688	07/14/2023	07/14/2023	AW	BOUND TREE MEDICAL, LLC	\$524.70	O
41689	07/14/2023	07/14/2023	AW	CARTER LUMBER	\$62.99	O
41690	07/14/2023	07/14/2023	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$328.56	O
41691	07/14/2023	07/14/2023	AW	Charter Communications	\$89.99	O
41692	07/14/2023	07/14/2023	AW	CINTAS CENTRALIZED AR	\$50.94	O
41693	07/14/2023	07/14/2023	AW	E & H Hardware Group, LLC	\$55.74	O
41694	07/14/2023	07/14/2023	AW	FP MAILING SOLUTIONS	\$98.85	O
41695	07/14/2023	07/14/2023	AW	HIGHWAY GARAGE, INC.	\$708.68	O
41696	07/14/2023	07/14/2023	AW	LITTLER MENDELSON,P.C.	\$2,494.00	O
41697	07/14/2023	07/14/2023	AW	RAMAKER & ASSOCIATES INC.	\$800.00	O
41698	07/14/2023	07/14/2023	AW	ROBECK FLUID POWER COMPANY	\$448.62	O
41699	07/14/2023	07/14/2023	AW	Solon Ace Hardware	\$37.98	O
41700	07/14/2023	07/14/2023	AW	Southeastern Equipment Co. Inc.	\$631.50	O
41701	07/14/2023	07/14/2023	AW	STAMM CONTRACTING COMPANY INC.	\$399.40	O
41702	07/14/2023	07/14/2023	AW	Steel Supply Co, Inc.	\$95.00	O
41703	07/14/2023	07/14/2023	AW	Street Cop Training	\$299.00	O
41704	07/14/2023	07/14/2023	AW	TNT Exterminating	\$285.00	O
41705	07/14/2023	07/14/2023	AW	TWINSBURG DEVELOPMENT CORP.	\$30.00	O
41706	07/14/2023	07/14/2023	AW	United States Treasury	\$343.52	O
41707	07/17/2023	07/17/2023	RW	SHEFFIELD MONUMENTS	\$200.00	O
41708	07/20/2023	07/20/2023	AW	ACTIVE PLUMBING SUPPLY CO.	\$6.02	O
41709	07/20/2023	07/20/2023	AW	Amazon Capital Services	\$1,591.40	O
41710	07/20/2023	07/20/2023	AW	ARIS COMPANY	\$213.80	O
41711	07/20/2023	07/20/2023	AW	AUBURN PIPE & PLUMBERS SUPPLY	\$82.00	O
41712	07/20/2023	07/20/2023	AW	CCT FINANCIAL	\$168.00	O
41713	07/20/2023	07/20/2023	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$171.98	O
41714	07/20/2023	07/20/2023	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$205.30	O
41715	07/20/2023	07/20/2023	AW	CHAGRIN VALLEY/SOLON TIMES	\$138.26	O
41716	07/20/2023	07/20/2023	AW	CINTAS CENTRALIZED AR	\$132.38	O
41717	07/20/2023	07/20/2023	AW	Dex Imaging LLC	\$127.14	O
41718	07/20/2023	07/20/2023	AW	E & H Hardware Group, LLC	\$47.48	O
41719	07/20/2023	07/20/2023	AW	Famous Enterprises, Inc.	\$220.83	O
41720	07/20/2023	07/20/2023	AW	Fleshers Deadstock Removal, LLC	\$75.00	O

**Payment Listing**

UAN v2023.2

7/11/2023 to 7/24/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
41721	07/20/2023	07/20/2023	AW	GRAINGER	\$771.38	O
41722	07/20/2023	07/20/2023	AW	Highway Auto Center, LLC	\$52.65	O
41723	07/20/2023	07/20/2023	AW	HORTON EMERGENCY VEHICLES	\$125.45	O
41724	07/20/2023	07/20/2023	AW	Iron Man Supply LLC	\$36.00	O
41725	07/20/2023	07/20/2023	AW	J.F.D. LANDSCAPING, INC.	\$11,505.14	O
41726	07/20/2023	07/20/2023	AW	JANICE SUGARMAN	\$137.16	O
41727	07/20/2023	07/20/2023	AW	KIMBALL MIDWEST	\$213.78	O
41728	07/20/2023	07/20/2023	AW	MCCLEAN COMPANY	\$129.21	O
41729	07/20/2023	07/20/2023	AW	Monitronics International, Inc.	\$92.46	O
41730	07/20/2023	07/20/2023	AW	R & R Truck Sales	\$66.14	O
41731	07/20/2023	07/20/2023	AW	R. W. SIDLEY, INC.	\$97.80	O
41732	07/20/2023	07/20/2023	AW	SCHAEFFER MANUFACTURING COMPANY	\$1,746.25	O
41733	07/20/2023	07/20/2023	AW	Southeastern Equipment Co. Inc.	\$802.58	O
41734	07/20/2023	07/20/2023	AW	STAPLES BUSINESS ADVANTAGE	\$533.20	O
41735	07/20/2023	07/20/2023	AW	Steel Supply Co, Inc.	\$142.00	O
41736	07/20/2023	07/20/2023	AW	SUNBELT RENTALS, INC.	\$1,276.28	O
41737	07/20/2023	07/20/2023	AW	SUNRISE SPRINGS WATER CO.	\$191.30	O
41738	07/20/2023	07/20/2023	AW	Teleflex LLC	\$308.50	O
41739	07/20/2023	07/20/2023	AW	The Chas E. Phipps Company	\$9,098.00	O
41740	07/20/2023	07/20/2023	AW	TLC PET HOSPITAL	\$166.00	O
41741	07/20/2023	07/20/2023	AW	TWINSBURG DEVELOPMENT CORP.	\$60.00	O
41742	07/20/2023	07/20/2023	AW	VERIZON WIRELESS	\$80.22	O
41743	07/20/2023	07/20/2023	AW	WESTERN RESERVE OFFICE SUPPLY	\$64.99	O
41744	07/24/2023	07/24/2023	RW	Prem Kumar Thangaraj	\$310.00	O
41745	07/24/2023	07/24/2023	RW	Patricia Choe	\$100.00	O
41746	07/24/2023	07/24/2023	RW	Phillip A. Anders	\$350.00	O
41747	07/24/2023	07/24/2023	RW	Keith Shepard	\$350.00	O
41748	07/24/2023	07/24/2023	RW	Mark Vitullo	\$250.00	O
41749	07/24/2023	07/24/2023	RW	Karen Waters	\$150.00	O
41750	07/24/2023	07/24/2023	RW	Wanyu Konow	\$150.00	O
41751	07/24/2023	07/24/2023	RW	Michele Hollobaugh	\$150.00	O
41752	07/24/2023	07/24/2023	RW	Lea Newman	\$150.00	O
41753	07/24/2023	07/24/2023	AW	AUBURN PIPE & PLUMBERS SUPPLY	\$2,044.00	O
41754	07/24/2023	07/24/2023	AW	CCT FINANCIAL	\$163.00	O
41755	07/24/2023	07/24/2023	AW	CERNI MOTOR SALES, INC.	\$50.74	O
41756	07/24/2023	07/24/2023	AW	CHAGRIN RIVER WATERSHED PARTNERS	\$911.91	O
41757	07/24/2023	07/24/2023	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$5.10	O
41758	07/24/2023	07/24/2023	AW	Charter Communications	\$5.99	O
41759	07/24/2023	07/24/2023	AW	CINTAS CENTRALIZED AR	\$111.43	O
41760	07/24/2023	07/24/2023	AW	SHEFFIELD MONUMENTS	\$25.00	O
41761	07/24/2023	07/24/2023	AW	Solon Ace Hardware	\$25.99	O
41762	07/24/2023	07/24/2023	AW	STAMM CONTRACTING COMPANY INC.	\$55.00	O
41763	07/24/2023	07/24/2023	AW	TWINSBURG DEVELOPMENT CORP.	\$45.00	O
41764	07/24/2023	07/24/2023	AW	WELLS FARGO	\$168.00	O
41765	07/24/2023	07/24/2023	AW	WESTERN RESERVE OFFICE SUPPLY	\$487.98	O
Total Payments:					\$55,165.21	