

Monday, June 26,

23

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on June 26, 2023. Those present were Trustees Mrs. Kristina O'Brien, Mr. Jeff Markley, and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Dr. Bates presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mrs. O'Brien made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1) and Collective Bargaining per Ohio Revised Code Section 121.22(G)(4).

Mr. Markley seconded the motion. Roll call vote followed: Dr. Bates, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 6:00 P.M. in order to go into executive session.

Chief Jon Bokovitz and Mr. Jason Hartzell from Littler were invited into executive session at 6:00 P.M and left at 6:46 P.M.

Mr. Jim Stanek, Mr. John Brett, and Mr. Alex Hansel were invited into executive session at 6:46 P.M and left at 7:00 P.M.

The trustees returned from executive session and reconvened their regular meeting at 7:04 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

- 1. Late Addition: Advertise for ABRB representative position

MINUTES APPROVAL

Mrs. O'Brien moved to approve the minutes of the trustees' June 12, 2023 regular meeting as written.

Mr. Markley seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

DEPARTMENTAL REPORTS

POLICE DEPARTMENT

Chief Jon Bokovitz presented the police department report for the month of May, 2023. He reported that crime overall is down a bit. He also mentioned that there have been a number of volunteers that have stepped up to fill in for Mr. Keith at Safety Town. The complete police report is attached to and becomes a permanent part of these minutes.

FIRE DEPARTMENT

Chief Metz presented the fire department report for the month of May, 2023. She reminded residents of the risks for injuries and fatalities in the summer months...drowning, fireworks, and campfires. She asked that residents be vigilant in these areas, especially concerning children. The complete fire report is attached to and becomes a permanent part of these minutes.

ZONING DEPARTMENT

Mr. Steve Averill presented the zoning department report for the month of May, 2023. The zoning department took in \$4,050.00 in receipts in May with one new housing start and 22 total permits issued for the month. The BZA held three hearings in May and Five in June. The complete zoning report is attached to and becomes a permanent part of these minutes.

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PUBLIC COMMENTS

None.

POLICE DEPARTMENT – NEW BUSINESS

Retire/Rehire of Public Employee

Mrs. O’Brien made a motion approve the request to retire then be rehired in his same position from Sgt. John Weiner in his letter to Chief Bokovitz dated April 23, 2023.

Mr. Markley seconded the motion. Vote: Mr. Markley, no; Mrs. O’Brien, no; Dr. Bates, no. Motion denied.

SERVICE DEPARTMENT – OLD BUSINESS

Rescind Certificate of Need - Road Renewal Levy

Mrs. O’Brien made a motion to rescind the Certificate of Need (Resolution 06122023-A) for the road renewal levy that was passed on June 12, 2023.

Mr. Markley seconded the motion that was passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESS

Certificate of Need – Road Levy Renewal

Mrs. O’Brien made a motion, pursuant to ORC section 5705.03(B), to approve Resolution 06262023-A and submit to the Geauga County Auditor asking that he certify back to us the total current tax valuation, and the number of mills required to generate a specified amount of revenue, considered by a 1.00-mill, 5-year renewal levy first levied in 2004, per the recommendation of the service director and in accordance with ORC 5705.19(G).

Mr. Markley seconded the motion which passed unanimously.

Final Pay App – RC-BAI-V-2021

Mrs. O’Brien made a motion to approve the final pay application for Ronyak Paving, Inc. in the amount of \$26,000.00 for project RC-BAI-V-2021 The Reconstruction of Various Roads, noting that the money was held until the road study was completed and analyzed, based on the recommendation of the service director and the county engineer, noting that the date of the maintenance bond needs to be confirmed and the bond paperwork received at the township.

Mr. Markley seconded the motion that was passed unanimously.

Promotion of Public Employee

Mrs. O’Brien made a motion to promote Gregory (Alex) Hansel to the position of Assistant Service Director with an annual salary of \$72,000.00 effective July 1, 2023 with a potential increase to \$76,000.00 on January 1, 2024, which would serve as his annual increase, per the recommendation of the service director.

Mr. Markley seconded the motion that was passed unanimously.

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Cemetery Deed

Mrs. O'Brien made a motion to grant cemetery deed #644 for one grave in the amount of \$750.00 to Margaret Biggs of 16709 Elyria Street, Chagrin Falls, OH 44023.

Mr. Markley seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 13E, Lot No. 55, Grave 3. Mr. Dave Dietrich and Mr. Steve Averill attested to their signatures.

FISCAL OFFICE - NEW BUSINESSPublic Hearing for 2024 Tax Budget – 7:30 P.M.

Mrs. O'Brien made a motion to recess this regular meeting at 7:31 P.M. to convene the public hearing for the Bainbridge Township 2024 Tax Budget.

Mr. Markley seconded the motion that passed unanimously.

Dr. Bates opened the public hearing and verified that notice of the public hearing had been duly advertised, and copies of the proposed budget available in the Fiscal Office for public inspection and review as required by law. Mrs. Sugarman explained the process that goes in to creating the yearly budget.

Dr. Bates called for comments in favor of the budget. Mary Jo Simpson of 18813 Chillicothe Road and Glenn Knific of 8460 Woodberry Blvd. asked questions and spoke on behalf of the budget.

Dr. Bates called for comments against the budget. There were none.

Since there were no other comments from the public, the trustees closed the public hearing and reconvened their regular meeting at 7:46 P.M.

2024 Tax Budget Approval

Mrs. O'Brien moved to approve the 2024 Tax Budget for submission to the County Auditor for review pursuant to discussions held in the Public Hearing and the recommendation of the fiscal officer.

Mr. Markley seconded the motion that was passed unanimously.

ZONING DEPARTMENT – NEW BUSINESSPublic Hearing for Z-2023-1

Mrs. O'Brien made a motion to recess this regular meeting at 7:47 P.M. and call to order this public hearing to consider Z-2023-1. Legal notice of this public hearing was published in the News Herald paper on June 16, 2023. Additionally, the proposed zoning amendment Z-2023-1 has been available for public examination and review at the Township Fiscal Office from 8:30 a.m. to 3:00 p.m. from June 16, 2023 through June 26, 2023.

Mr. Markley seconded the motion that passed unanimously.

Public Hearing: Z-2023-1 proposes to amend Chapter 101 – Purpose and Conflict; Chapter 105 – Definitions; Chapter 117 – Board of Zoning Appeals; Chapter 133 (New) – Schedule of Dimensional Requirements by Zoning District; Chapter 134 (New) – Schedule of Uses; Chapter 135 – R-5A Rural Open Residential District; Chapter 141 – Professional Office (P-O) District; Chapter 143 – CB Convenience Business District; Chapter 157 – Agriculture; Chapter 160 – Establishment of Riparian Setbacks; Chapter 161 – General Provisions; Chapter 165 – Nonconformities; Chapter 169 – Off-Street Parking and Loading; Chapter 173 – Signs.

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Dr. Bates called for comments in favor of the amendment. Mr. Glenn Knific and Mrs. Lorrie Benza spoke in favor of the amendment.

Dr. Bates called for comments against the amendment. There were none.

Since there were no other comments from the public, the trustees closed the public hearing and reconvened their regular meeting at 8:04 P.M.

Adoption of Z-2023-1

Mrs. O'Brien made a motion to adopt Resolution 06262023-B approving Zoning Amendment Z-2023-1, noting that the Zoning Commission and the trustees considered comments from the Geauga County Planning Commission as well as comments from the township's legal counsel.

Mr. Markley seconded the motion. Vote: Dr. Bates, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

*This zoning amendment shall become effective in thirty days unless a valid referendum petition is submitted to the Board of Trustees pursuant to ORC 519.12.

Fee Schedule Approval

Mrs. O'Brien made a motion to approve the updated zoning application fee schedule dated June 27, 2023 per the recommendation of the zoning inspector and per discussion at the meeting.

Mr. Markley seconded the motion that passed unanimously.

Design Guidelines Approval

Mrs. O'Brien made a motion to approve the Geauga Lake Design Guidelines, specifically the red-lined areas of the document dated June 21, 2023, as presented by the zoning inspector.

Mr. Markley seconded the motion that passed unanimously.

FDP for Meijer

After a presentation by Mr. Crisman Jones of Meijer and Mr. Brian Smallwood of Wolpert, Mr. Markley made a motion to approve the Final Development Plan (FDP) dated June 16, 2023 which incorporates the FDP package set job #82248 received June 8, 2023 and also includes the Bergman landscape plans and elevations dated March 1, 2023 and the nostalgia incorporation concept plan dated June 16, 2023 and also the Wolpert landscape package dated June 13, 2023, and including the Bainbridge Township Zoning Department staff review comments dated June 21, 2023, noting the soil and water contingencies, the contingencies of the zoning certificate approval as noted in the comment sheet, the variance from the 30 foot setback along Big Dipper Road for the parking spaces and POPS, the variance in the parking space setback along the property line between Meijer and Menards, the variance of the maximum front building width from 250 feet to 469 feet, and recognizing the trustees' signatures on the FDP set at this meeting.

Mrs. O'Brien seconded the motion that passed unanimously.

PURCHASE ORDER APPROVALS

Mrs. O'Brien made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

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Purchase Order Request List

1. Fire Catt, LLC – Annual Hose Testing - \$3,800.00 (Fire)
2. DS Architecture – Town Hall Renovation Study - \$6,235.00 (General)
3. Southeastern Equipment Company – Mower Parts - \$4,045.00 (Roads)
4. Aero-Mark Company – Re-striping of Roads - \$48,867.08 (Roads)

INVOICE APPROVALS

Mrs. O’Brien made a motion to approve the invoices listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Invoices

1. Ronyak Paving, Inc. – Final Pay - \$26,000.00 (Roads)
2. Kimble Recycling & Disposal, Inc. – Trash Week - \$6,115.45 (Roads)

Checks Dated June 13, 2023 through June 26, 2023

The trustees examined and signed checks and invoices June 13, 2023 through June 26, 2023 consisting of warrants #41542 through #41609 in the amount of \$88,787.10.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

CORRESPONDENCE

None.

PUBLIC INTERACTION

None.

LATE ADDITIONS

The trustees were in general agreement to advertise for a Bainbridge Township ABRB representative for the term July 1, 2023 through June 30, 2026, with many thanks to Mr. Greg Sharp for his service to the township.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, Mrs. O’Brien made a motion to adjourn with a second by Mr. Markley and the meeting was adjourned at 9:18 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____