



Bainbridge Township
 17826 Chillicothe Road
 Chagrin Falls, Ohio 44023
 (440) 543-9871

www.bainbridgetwp.com
 Email: zoning@bainbridgetwp.com

**APPLICATION FOR
 ZONING CERTIFICATE**

SIGNAGE

DATE RECEIVED:
 (OFFICE USE)

APPLICATION NO. _____

FACILITY FILE NO. _____

The undersigned hereby applies for a zoning certificate for the following described building, structure or use, said certificate to be issued by the Zoning Inspector on the basis of the information contained in this application. The Zoning Inspector may request such additional information as may be necessary to ensure compliance with the zoning resolution or waive requested information that is not applicable.

This application shall be completed by the property owner of record or his/her authorized representative. Incomplete applications will not be processed. Please print legibly or type all information, sign, and date this form.

1. PROPERTY INFORMATION

Site Address (if different from below):

Geauga County Auditor's Parcel Number:

2. IDENTIFICATION

Applicant: Owner Lessee Contractor Architect/Engineer Other (describe):

Applicant:

Name		Email	
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Address		City		State	Zip
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Phone Number(s)	Home	Office	Mobile
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3. ATTACH AUTHORITY TO MAKE APPLICATION IF APPLICANT IS NOT THE OWNER OF RECORD:

4. ATTACH A COPY OF THE RECORDED LEGAL DESCRIPTION OF THE PROPERTY

5. CURRENT ZONING DISTRICT IN WHICH THE PROPERTY IS LOCATED:

Lot is presently zoned:

- | | | |
|--------------------------------|------------------------------|-------------------------|
| R-3A: Rural Residential | R-5A: Rural Open Residential | |
| CB: Convenience Business | MUP: Mixed Use PUD | PO: Professional Office |
| LIR: Light Industry Restricted | PPP: Public Passive Park | APP: Active Public Park |

(The zoning map is available at www.bainbridgetwp.com)

6. THE PROPOSED TYPE OF SIGN.

Check the description of the type of sign:

- | | | |
|------------------------------|------------------------------|------------------|
| Wall Sign | Ground Sign | Temporary Sign |
| Window Sign | Drive-Through sign | Directional Sign |
| Sandwich Board | Residential Development Sign | |
| Changeable Copy (electronic) | Other (specify): _____ | |

7. SUBMISSION OF SIGNAGE PLAN. THE ZONING INSPECTOR MAY REQUEST SUCH ADDITIONAL INFORMATION TO ENSURE COMPLIANCE WITH THE APPLICABLE PROVISIONS OF THE ZONING RESOLUTION OR WAIVE CERTAIN REQUIREMENTS THAT MAY BE INAPPLICABLE.

8. SIGNAGE PLAN

A signage plan submittal shall include the following information and other supporting plans. Plans shall be prepared by the owner, a qualified contractor, a licensed professional engineer or architect in the state of Ohio. Attach three (3) copies of the drawing drawn to scale and date:

- a. The dimensions per sign face. *(Measurement method(s) to comply with the provisions*
- b. The area per sign face in square feet. *in the Bainbridge Township Zoning Resolution Section 173.03)*
- c. The dimensions of the lettering and/or the elements of the matter displayed (e.g. a logo)
- d. The location of the sign on the building, structure, or lot including dimensions (in feet) from the front and side lot line(s).
- e. The height of the sign measured to its highest point.
- f. For wall and window signs, the location on the building and the dimensions of the building facade to which it will be mounted. For tenant spaces provide the lineal feet of the wall facing the entrance.
- g. Provide the method of illumination, if any.
- h. For window signs, provide the dimensions of the window to which the sign is to be displayed.
- i. For ground signs, provide a description of the foundation materials to be used.
- j. For ground signs, provide a description of landscaping.

9. SIGNATURE

The undersigned hereby certifies that all of the information supplied in this application and attachments hereto are true and correct to the best of my knowledge, information and belief and I acknowledge that I understand I must comply with all of the regulations specified in this application and such other applicable regulations in the zoning resolution. I hereby acknowledge that I understand the penalty for falsification is imprisonment for not more than six months, or a fine of not more than \$1,000.00, or both. I hereby acknowledge that I understand that if the construction or use described in the zoning certificate has not begun within twelve months from the date of issuance or if construction has begun within twelve months and said construction has not been completed within two years from the date of issuance, said zoning certificate may be revoked by the zoning inspector. I hereby consent to the inspection of the subject lot and of any signage to be constructed thereon by the Zoning Inspector during construction and within thirty days from notification of the completion of any signage.

Printed Name of Applicant:	Application Date:
Signature of Applicant:	

10. VALIDATION (Office Use Only)

Zoning Certificate Number:	Date Issued:
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Fee:	\$
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Approved By:	
	Title