

Monday, April 24,

23

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on April 24, 2023. Those present were Trustees Mrs. Kristina O'Brien, Mr. Jeff Markley, and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Dr. Bates presided and called the meeting to order at 5:18 P.M.

EXECUTIVE SESSION

Mrs. O'Brien made a motion to (1) enter executive session pursuant to Ohio Revised Code Section 121.22(G)(8) to consider confidential information related to negotiations with other political subdivisions respecting requests for economic development assistance, both of which are directly related to a request for economic development assistance that is to be provided or administered under any of the Chapters set forth in Ohio Revised Code Section 121.22(G)(8)(a); and (2) to determine, by roll call vote, that the executive session is necessary for the possible investment or expenditure of public funds to be made in connection with the economic development project.

Dr. Bates seconded the motion. Roll call vote followed: Dr. Bates, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

Mrs. O'Brien made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1) and Collective Bargaining per Ohio Revised Code Section 121.22(G)(4) and Economic Development per Ohio Revised Code Section 121.22(G)(8).

Dr. Bates seconded the motion. Roll call vote followed: Dr. Bates, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 5:18 P.M. in order to go into executive session.

Mr. Tom FitzSimmons of Singerman Mills and Mr. Chris Connelly of Taft were invited into executive session by telephone at 5:18 P.M and left at 6:07 P.M.

Chief Jon Bokovitz was invited into executive session at 6:36 P.M and left at 7:03 P.M.

The trustees returned from executive session and reconvened their regular meeting at 7:06 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

None.

MINUTES APPROVAL

Mrs. O'Brien moved to approve the minutes of the trustees' April 10, 2023 regular meeting as written.

Mr. Markley seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

DEPARTMENTAL REPORTS

POLICE DEPARTMENT

Chief Jon Bokovitz presented the police department report for the month of March, 2023. He reported that overall calls are up slightly, but violent crime is down. He mentioned that Safety Town sign-ups have begun. It will be held the second and third weeks of July. He also mentioned that the golf outing, which funds Safety Town, will be on July 26th this year. The complete police report is attached to and becomes a permanent part of these minutes.

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ZONING DEPARTMENT

Mr. Steve Averill presented the zoning department report for the month of March, 2023. The zoning department took in \$20,125.00 in receipts in March with one new housing start and 17 total permits issued for the month. They have streamlined the permitting process to make it less cumbersome for residents. Mr. Averill reported that they are working on a few zoning amendments, which the trustees will see in a few weeks. The complete zoning report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

Mr. Shane Herendeen of 7561 Mystic Ridge and Mr. Carlo Calabrese of 18370 Bayberry Drive asked questions of the trustees regarding the TIF and proposed TIF on the Geauga Lake property. The trustees spent quite a bit of time explaining where things stand with the TIF and answering all their questions. There is currently a 10-year TIF in place, and there is also a 30-year TIF being proposed by the developer with the support of Kenston Schools. The trustees will need to review that proposal and then take action at a future meeting.

FIRE DEPARTMENT

Chief Metz presented the fire department report for the month of March, 2023. She reported that calls are up 11.5% over 2022. She reminded residents that open burn permit information is on the website. Permits are issued through Lake County. At this point, Chief Metz took questions about the upcoming EMS levy on the ballot. Mr. Frank Lanza of East Washington Street spoke, also, as he led an effort to educate the public on the levy. Mr. and Mrs. Glenn and Linda Wozniak of 17970 Kingswood and Mr. Bob Paulson of 7385 Edwards Landing asked questions of the chief and trustees. Chief Metz encouraged any residents who have additional questions to contact either her or the trustees for factual information. The complete fire report is attached to and becomes a permanent part of these minutes.

FIRE DEPARTMENT – NEW BUSINESSRequest to Accept Donations

The trustees were in general agreement to accept the donations of raffle items for the 2023 Egg Hunt as outlined in the attached document, as well as \$20.00 cash from an anonymous donor at the event, in accordance with ORC 505.10, and with extreme gratitude for the donations which led to a successful event.

POLICE DEPARTMENT – NEW BUSINESSStatus Change - Lawrence

Mrs. O'Brien made a motion to approve the status change for Ptl. Matthew Lawrence to be assigned to the Detective Bureau with an annual stipend of \$1,000.00 and a monthly cell phone stipend of \$50.00 effective April 25, 2023 with additional pay beginning the May 6, 2023 pay period per the recommendation of the police chief.

Mr. Markley seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSBid Award Recommendation – RS-BAI-V-2023

Mrs. O'Brien made a motion to award the bid for project RS-BAI-V-2023, The Asphalt Resurfacing of Various Roads, to Geauga Highway Co. in the amount of \$798,214.75 pursuant to the recommendation of the county engineer and the service director.

Mr. Markley seconded the motion that passed unanimously.

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Bid Award Recommendation – CS-BAI-V-2023

Mrs. O'Brien made a motion to award the bid for project CS-BAI-V-2023, The Chip Seal of Various Roads, to Geauga Highway Co. in the amount of \$97,627.00 pursuant to the recommendation of the county engineer and the service director.

Mr. Markley seconded the motion that passed unanimously.

Retirement of Public Employee – Marous

Mrs. O'Brien made a motion to accept the retirement of Greg Marous from the Bainbridge Township Service Department effective July 31, 2023 with gratitude for his 33 years of service per the recommendation of the service director.

Mr. Markley seconded the motion that passed unanimously.

Request to Advertise for Service Worker

The trustees were in general agreement to allow the service department to advertise in the local papers for two weeks for a full-time service worker.

Cemetery Deed - Papay

Mrs. O'Brien made a motion to grant cemetery deed #641 for one grave in the amount of \$750.00 to Travis Papay of 9660 Nighthawk Drive, Chagrin Falls, OH 44023.

Mr. Markley seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 16, Lot No. 49, Grave 5. Mr. Steve Averill and Ms. Anastasia Nicholas attested to their signatures.

Cemetery Deed - Maruca

Mrs. O'Brien made a motion to grant cemetery deed #642 for one grave in the amount of \$750.00 to Gene Maruca of 8718 Applehill Road, Chagrin Falls, OH 44023.

Mr. Markley seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Sect. 11, Lot No. 4, Grave 1. Mr. Steve Averill and Ms. Anastasia Nicholas attested to their signatures.

TOWN HALL – OLD BUSINESS

Smith Creek Restoration Project

Mr. Kevin Saracino of Chagrin River Watershed Partners was in attendance and held a brief discussion with the trustees. The trustees were in general agreement to request an extension to the 319 grant and also to apply for the H2Ohio grant.

Cell Tower Leases

The trustees were in general agreement to hire a consultant to help with decisions that need to be made regarding the cell tower leases in the township.

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TOWN HALL – NEW BUSINESS

Natural Gas Pricing

Mrs. O’Brien made a motion to approve the natural gas contract with IGS for a 24 month period beginning in August 2023 at \$2.24/McF and to authorize the fiscal officer to sign the required paperwork.

Mr. Markley seconded the motion that was passed unanimously.

ZONING DEPARTMENT – OLD BUSINESS

Holbrook Hollows 208 Plan Connection

Mrs. O’Brien made a motion to approve the request from the Geauga Park District to amend the 208 plan for a tie-in to Holbrook Hollows based on the plan dated April 13, 2023 and per the recommendation of the zoning inspector. Mr. Matt McCue of the Geauga Park District was in attendance to answer any questions.

Mr. Markley seconded the motion that was passed unanimously.

Request for Proposals – Land Use Plan Update

The trustees were in general agreement to issue requests for proposals (RFP’s) for a land use plan update.

ZONING DEPARTMENT – NEW BUSINESS

Approval of Zoning Applications

Mrs. O’Brien made a motion to approve the zoning applications/forms as presented effective immediately per the recommendation of the zoning inspector.

Mr. Markley seconded the motion that passed unanimously.

FISCAL OFFICE - NEW BUSINESS

PURCHASE ORDER APPROVALS

Mrs. O’Brien made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Purchase Order Request List

- 1. Geauga Highway Co. – Asphalt Resurfacing of Various Roads - \$798,214.75(Roads)
- 2. Geauga Highway Co. – Chip/Seal of Various Roads - \$97,627.00 (Roads)

INVOICE APPROVALS

Mrs. O’Brien made a motion to approve invoices 1 and 2 listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion. Vote: Mr. Markley, aye; Mrs. O’Brien, abstain; Dr. Bates, aye. Motion carried.

Mrs. O’Brien made a motion to approve invoices 3-5 listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

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Invoices

- 1. Taft – Geauga Lake Development - \$7,360.00 (General)
- 2. Taft – Economic Development Incentives - \$112.50 (General)
- 3. Allied Corporation – Asphalt - \$11,273.77 (Roads)
- 4. Littler – FOP Negotiations - \$58.00 (Police)
- 5. Littler – IAFF Negotiations - \$2,117.00 (Fire)

Blanket Certificate Renewals/Approvals

Mrs. O'Brien made a motion to approve the Blanket Certificate requests listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Blanket Certificate Requests

- 1. EMS – Supplies and Materials - \$2,000.00
- 2. EMS – Contracted Services - \$2,000.00

Checks Dated April 11, 2023 through April 24, 2023

The trustees examined and signed checks and invoices April 11, 2023 through April 24, 2023 consisting of warrants #41170 through #41257 in the amount of \$167,652.44.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

CORRESPONDENCE

- 1. Geauga County Public Library – Impact Report
- 2. Bankruptcy Notification – Party City
- 3. Cindy Wojtasik – Memorial Day Service – 11:15am on Sunday, May 28, 2023
- 4. Linda Crombie, Planning Commission – HB 23 Information
- 5. James Appledorn – Request to use gazebo for a concert

PUBLIC INTERACTION

None.

LATE ADDITIONS

None.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, Mrs. O'Brien made a motion to adjourn with a second by Mr. Markley and the meeting was adjourned at 10:03 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____