

Monday, March 13,

23

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on March 13, 2023. Those present were Trustees Mr. Jeffrey Markley and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Mrs. O'Brien was absent. Dr. Bates presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Dr. Bates made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1), Pending Litigation per Ohio Revised Code Section 121.22(G)(3), and Collective Bargaining per Ohio Revised Code Section 121.22(G)(4).

Mr. Markley seconded the motion. Roll call vote followed: Dr. Bates, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 6:00 P.M. in order to go into executive session.

Mr. Jason Hartzell from Littler was invited into executive session at 6:23 P.M. and left at 7:19 P.M.

Chief Lou Ann Metz was invited into executive session at 6:36 P.M. and left at 7:19 P.M.

The trustees returned from executive session and reconvened their regular meeting at 7:21 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

1. Late Addition: Invoice for Felicia Bernardini - \$950.00
2. Remove Fact Finding Report
3. Move proclamation to beginning of meeting

MINUTES APPROVAL

Dr. Bates moved to approve the minutes of the trustees' February 27, 2023 regular meeting as written.

Mr. Markley seconded the motion. Vote: Mr. Markley, aye; Dr. Bates, aye. Motion carried.

PRESENTATIONS:

Gold Award Proclamation

The trustees were in general agreement to issue a proclamation to Madeline Ramsey recognizing her achievement in earning the Gold Award, the highest achievement possible for a girl scout. Dr. Bates read aloud the proclamation which was then presented to Miss Ramsey.

Ms. Kathy Shimer, Destination Geauga

Ms. Shimer presented two upcoming Destination Geauga events with the trustees. The 2023 Passport will be out soon and will run for three months. In addition, the Drive-it-Yourself tour will be held on May 7, 2023. More information can be found on their website at www.destinationgeauga.com.

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DEPARTMENTAL REPORTSSERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of February 2023. He reported that the ribbon cutting for the new playground at Settler's Park will be at 5:30 on April 10, 2023. The service department continues to work on the old office at Centerville Mills Park. They have also had some meetings regarding the Smith Creek project. They are working through a number of issues. The complete service department report is attached to and becomes a permanent part of these minutes.

FISCAL OFFICE REPORT

Mrs. Janice Sugarman presented the fiscal report for the month of February 2023. The general fund balance is \$2,303,656.74 as of February 28, 2023. She reported that the township received its second tax distribution for the first half in the amount of \$3.25 million. The fiscal office is also working on open enrollment for the health care renewal. The complete fiscal department report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

The township's liaison, Mr. Dean Hayne of First Energy, was in attendance and let the trustees know that he would be attending a meeting each quarter to keep everyone updated on what is happening with First Energy.

FIRE DEPARTMENT – NEW BUSINESSTraining Request – Pitre

Dr. Bates made a motion to approve the training request for Jason Pitre to attend the Command and Control Decision Making at Multi-Alarm Incidents at the national Fire Academy in Maryland from June 17-24, 2023 at an estimated cost of \$325.00 per the recommendation of the fire chief and as specified in the training request.

Mr. Markley seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSBid Award Recommendation – Road Maintenance Materials

Dr. Bates made a motion to award the bid for various road maintenance materials to Allied Corporation, The Arms Trucking Company, Shelly Materials, Inc., Lakeside Sand & Gravel, and Carmeuse Lime & Stone as outlined in the bid tabulation table dated March 3, 2023, pursuant to the recommendation of the service director. The referenced table is attached to and becomes a permanent part of these minutes.

Mr. Markley seconded the motion that passed unanimously.

Approval of Plans/Authorization to Bid – Cedar Street

Dr. Bates moved to authorize Resolution 03132023-A, ordering the Drainage Improvements of Section A of Cedar Street, TR-0170, and per ORC 5573.01 as recommended by the Geauga County Engineer and the service director, and further authorizing the fiscal officer or county engineer's office to advertise the project for competitive bidding with bids to be received by 10:00 AM on March 31, 2023 and opened at 10:05 AM on the same day.

Mr. Markley seconded the motion that passed unanimously.

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Go Green Grant 2023

Dr. Bates made a motion to accept the Go Green Community Grant in the amount of \$2,075.00 and to allow the chair to sign the agreement between Bainbridge Township and the Geauga-Trumbull Solid Waste Management District and allow the chair to sign the grant agreement per the recommendation of the service director.

Mr. Markley seconded the motion that passed unanimously.

TOWN HALL – NEW BUSINESS

Approval of Ballot Language – EMS Levy

Dr. Bates made a motion to approve the ballot language for the EMS levy on the ballot for May 2, 2023 and allow Dr. Bates as Chair of the Board of Trustees to sign off on the proposed verbiage as true and correct and to send to the Board of Elections.

Mr. Markley seconded the motion that passed unanimously.

Letters of Support – Grant Funding

The trustees were in general agreement to sign letters of support to US Senator Sherrod Brown and US Representative Dave Joyce for Geauga County’s request for FY2024 Congressional Directed Spending Appropriations for the renovation and upgrade of the of the McFarland Waste Water Treatment Plant.

FISCAL OFFICE - NEW BUSINESS

PURCHASE ORDER APPROVALS

Dr. Bates made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Purchase Order Request List

1. Fire Safety Services, Inc. – Turnout Gear - \$6,650.00 (Fire)
2. Snider Recreation, Inc. – Safety Surfacing - \$3,375.00 (General)
3. Morton Salt – Salt Fill-up - \$11,241.55 (Roads)
4. Kokosing Materials, Inc. – Road Materials - \$50,000.00 (Roads)
5. Arms Trucking Co. – Road Materials - \$35,000.00 (Roads)
6. Allied Corporation – Road Materials – 30,000.00 (Roads)
7. Lakeside Sand & Gravel – Road Materials -\$20,000.00 (Roads)
8. Davey Resource Group – Smith Creek - \$8,377.90 (General)
9. R&R Truck Sales, Inc. – Mack 5-ton Dump/Plow Truck - \$142,726.00 (Roads)

INVOICE APPROVALS

Dr. Bates made a motion to approve the invoices listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Invoices

1. Morton Salt – Salt Fill-up - \$13,536.74 (Roads)
2. Taft – Geauga Lake Development - \$4,756.00 (General)
3. Greater Cleveland Partnership – COSE Renewal - \$660.00 (General)

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BLANKET CERTIFICATE RENEWALS/APPROVAL

Dr. Bates made a motion to approve the blanket certificate listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Blanket Certificate

1. Parks – Improvement of Sites - \$15,000.00

FISCAL RESOLUTION APPROVALS

Dr. Bates made a motion to approve Resolution 03132023-B as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of February 2023 – \$7,068.60

Mr. Markley seconded the motion that passed unanimously.

Checks Dated February 28, 2023 through March 13, 2023

The trustees examined and signed checks and invoices from February 28, 2023 through March 13, 2023, consisting of warrants #40930 through #41007 in the amount of \$178,691.13.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of February 2023, #34-2023 through #62-2023 in the amount of \$821,580.75 are attached to and become a permanent part of these minutes.

CORRESPONDENCE

1. Planning Commission – Road name change information
2. ODOT – Public Involvement Meeting – April 5, 2023 12-2pm and 4-6pm

PUBLIC INTERACTION

Mr. Jeff Villers of Snyder Road asked the trustees if the Jiffy Lube was moving forward. Mr. Markley responded that they received a variance through the BZA, but the architecture has not been finalized. Mr. Villers also asked if there was any movement on Geauga Lake. Mr. Markley responded that Meijer is moving forward, but they are the only ones at this time.

LATE ADDITIONS

Dr Bates made a motion to approve the invoice from Felicia Bernardini for \$950.00 for fact-finding.

Mr. Markley seconded the motion that passed unanimously.

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Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, Dr. Bates made a motion to adjourn with a second by Mr. Markley and the meeting was adjourned at 8:10 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____