

Monday, February 27,

23

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on February 27, 2023. Those present were Trustees Mrs. Kristina O'Brien, Mr. Jeff Markley, and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Dr. Bates presided and called the meeting to order at 6:00 P.M.

#### EXECUTIVE SESSION

Mrs. O'Brien made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1) and Collective Bargaining per Ohio Revised Code Section 121.22(G)(4).

Dr. Bates seconded the motion. Roll call vote followed: Dr. Bates, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 6:00 P.M. in order to go into executive session.

The trustees returned from executive session and reconvened their regular meeting at 7:03 P.M. and everyone stood and recited the Pledge of Allegiance.

#### CHANGES TO THE AGENDA

None.

#### MINUTES APPROVAL

Mrs. O'Brien moved to approve the minutes of the trustees' February 13, 2023 regular meeting as written.

Mr. Markley seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

#### DEPARTMENTAL REPORTS

##### FIRE DEPARTMENT

Chief Lou Ann Metz presented the fire department report for the month of January, 2023. She reported that 67% of all of the EMS calls from January were for Bainbridge Township residents. She also let the trustees know that the fire department will be using University Hospitals for their medical direction. They find UH to be more interactive, and it is easier and quicker to restock drugs. In addition, they offer more options for training and community programs. Chief Metz also reminded residents that they need a permit from Lake County for any open burning. The information is on the township website. Lastly, she announced the 2023 Egg Hunt will be on April 1, 2023 from 10:00am to noon. The complete fire report is attached to and becomes a permanent part of these minutes.

##### POLICE DEPARTMENT

Chief Jon Bokovitz presented the police department report for the month of January, 2023. He reported that they have had 210 more calls than from this time last year. They had three OVI arrests in January. In addition, they had a wide-ranging case of theft and mail fraud that resulted in a 26-count indictment. The chief credits the detective bureau with a thorough and comprehensive investigation. The complete police report is attached to and becomes a permanent part of these minutes.

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ZONING DEPARTMENT

Mr. Steve Averill presented the zoning department report for the month of January, 2023. There were receipts of \$1,550.00 in January with two new home permits and twelve permits overall. He is currently working with the owners of the Kenston Plaza and should have something for the agenda soon. He also reported to the trustees that the zoning department had received a submittal from Meijer. He will be reviewing the submittal and will report back to the trustees. The complete zoning report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESSRequest to Declare Obsolete

Mrs. O'Brien made a motion to declare the following items obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the fire chief.

- Refrigerator
- 2013 Chevrolet Tahoe

Mr. Markley seconded the motion that was passed unanimously.

Approval to sell on Govdeals.com

Mrs. O'Brien made a motion to allow the listing of the obsolete items on Govdeals.com for sale in accordance with ORC 505.10, per the recommendation of the fire chief.

Mr. Markley seconded the motion that was passed unanimously.

POLICE DEPARTMENT – NEW BUSINESSGrade Change Request - Jeavons

Mrs. O'Brien made a motion to approve the grade change request for Ptl. Samantha Jeavons to a Grade C Patrol Officer at an annual salary of \$68,364.08 effective March 25, 2023 per the recommendation of the police chief.

Mr. Markley seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSRequest to Declare Obsolete

Mrs. O'Brien made a motion to declare the following items obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the road superintendent.

- Bulk boulders

Mr. Markley seconded the motion that was passed unanimously.

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Approval to sell on Govdeals.com

Mrs. O'Brien made a motion to allow the listing of the obsolete items on Govdeals.com for sale in accordance with ORC 505.10, per the recommendation of the road superintendent.

Mr. Markley seconded the motion that was passed unanimously.

Cemetery Form – Department of Commerce

Mrs. O'Brien made a motion to authorize Alex Hansel to sign the Department of Commerce cemetery change application that has been completed as required every three years per the recommendation of the service director.

Mr. Markley seconded the motion that was passed unanimously.

Resolution of Convenience and Necessity – Improvements of Various Roads

Mrs. O'Brien moved to authorize Resolution 02272023-A, Resolution of Convenience and Necessity for the Improvements of Various Roads including Root Road (TR-0129), Fields Road (TR-0179), and Cope Drive (TR-0275), allowing the Geauga County Engineer to prepare engineering plans in accordance with Section 5573.01 of the Ohio Revised Code based on the recommendation of the service director and the Geauga County Engineer. The resolution is attached and becomes a permanent part of these minutes.

Mr. Markley seconded the motion that passed unanimously.

TOWN HALL – OLD BUSINESS

Appoint Representative to the ESID Board

Mrs. O'Brien made a motion to appoint Kristina O'Brien to the Geauga County Erosion Special Improvement District Board.

Mr. Markley seconded the motion that was passed unanimously.

Health Care Renewal

Mrs. O'Brien made a motion to approve the 11% renewal increase with Medical Mutual for 2023 for a 15 month period with no other changes to the policy, and to give the fiscal officer authority to sign the renewal documents. In addition, the renewal includes \$1,500.00 for the township to be used for wellness programs.

Mr. Markley seconded the motion that was passed unanimously.

Mrs. O'Brien made a motion to accept the Guardian proposal of a 2% increase for one year for vision, dental, and life insurance and to offer Guardian's supplemental benefits to the township employees.

Mr. Markley seconded the motion that was passed unanimously.

TOWN HALL – NEW BUSINESS

Contracts for Election Day Polling Locations

Mrs. O'Brien made a motion to approve the contracts for the May 2, 2023 Special Election Day polling location use of the Bainbridge Town Hall and the Centerville Mills Dining Hall, as submitted by the Geauga County Board of Elections.

Mr. Markley seconded the motion that was passed unanimously.

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American Fireworks Contract

Mrs. O'Brien made a motion to approve the agreement between Bainbridge Township and American Fireworks to conduct a fireworks show on July 3, 2023, with a rain date of July 7, 2023, in the amount of \$15,500.00 as outlined in the agreement and further authorize the chair to sign the agreement.

Mr. Markley seconded the motion that was passed unanimously.

ZONING DEPARTMENT – NEW BUSINESS

Appointment of Public Officials

Mrs. O'Brien made a motion to appoint Stephanie Puzzo to the Bainbridge Township Zoning Commission for the 5-year term effective January 1, 2023 through December 31, 2027.

Mr. Markley seconded the motion that passed unanimously.

Mrs. O'Brien made a motion to reappoint Laura Weber to the Bainbridge Township Zoning Commission as an alternate for the 2-year term effective January 1, 2023 through December 31, 2024.

Mr. Markley seconded the motion that passed unanimously.

FISCAL OFFICE - NEW BUSINESS

Permanent Appropriations – 2023

Mrs. O'Brien made a motion to approve the permanent appropriations for 2023, Resolution 02272023-B, as submitted by the fiscal officer.

Mr. Markley seconded the motion that passed unanimously.

PURCHASE ORDER APPROVALS

Mrs. O'Brien made a motion to approve the purchase order list below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Purchase Order Request List

1. Motorola Solutions, Inc. – Portable and Mobile Radios - \$64,262.55 (Police)
2. Valley Enforcement Group – 2023 VEG Annual Dues - \$10,000.00 (Police)
3. Motorola Solutions, Inc. – Radios - \$102,650.31 (Fire)
4. ThorWorks Industries – Settler’s Park Court -\$4,713.50 (General)
5. American Fireworks – 2023 Display - \$15,500.00 (General)

INVOICE APPROVALS

Mrs. O'Brien made a motion to approve invoices #1-5 listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

Mrs. O'Brien made a motion to approve invoice #6 listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, abstain; Dr. Bates, aye. Motion carried.

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Invoices

- 1. Littler – FOP Negotiations - \$174.00 (Police)
- 2. Littler – Teamsters Negotiations - \$174.00 (Roads)
- 3. Littler – PT Fire Negotiations - \$870.00 (Fire)
- 4. Littler – FT Fire Negotiations - \$783.00 (Fire)
- 5. Morton Salt – Salt Fill-up - \$35,508.39 (Roads)
- 6. Taft – Geauga Lake Development - \$320.00 (General)

Checks Dated February 14, 2023 through February 27, 2023

The trustees examined and signed checks and invoices February 14, 2023 through February 27, 2023 consisting of warrants #40856 through #40929 the amount of \$347,202.55.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

CORRESPONDENCE

- 1. Planning Commission – Tall Timbers Replat – Sublots 8, 9, 10, 11 - Final Plat
- 2. Kenston INCubator –Request for Information – Placing on website

PUBLIC INTERACTION

Mr. Jeff Villers of Snyder Road asked the trustees what they learned at the OTA Winter Conference. Mrs. O’Brien discussed a presentation by the FCC that informed the trustees that there are funds available for broadband for underserved areas. Mr. Markley talked about how government subdivisions can create a stormwater district with other townships or municipalities. Mrs. Sugarman mentioned that all of the presentations were very good this year.

LATE ADDITIONS

None.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 7:57 P.M.

Respectfully Submitted,

Janice S. Sugarman,  
Fiscal Officer, Bainbridge Township

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Date

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Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_