

Monday, February 13,

23

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on February 13, 2023. Those present were Trustees Mr. Jeffrey Markley, Mrs. Kristina O'Brien, and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Dr. Bates presided and called the meeting to order at 6:01 P.M.

EXECUTIVE SESSION

Mrs. O'Brien made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1), Appointment of Public Officials per Ohio Revised Code Section 121.22(G)(1), and Collective Bargaining per Ohio Revised Code Section 121.22(G)(4).

Mr. Markley seconded the motion. Roll call vote followed: Dr. Bates, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 6:01 P.M. in order to go into executive session.

Mr. Steve Averill was invited into executive session at 6:24 P.M. and left at 6:40 P.M.

Mr. Nicholas Bowman was invited into executive session at 6:40 P.M. and left at 6:51 P.M.

Mr. Joshua Strenk was invited into executive session at 6:51 P.M. and left at 6:59 P.M.

The trustees returned from executive session and recessed their regular meeting at 7:09 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

1. Remove: Kenston Plaza CJE
2. Add: February 6, 2023 special minutes approval
3. Table: Item #2 under PO Requests – Davey Resource Group

MINUTES APPROVAL

Mrs. O'Brien moved to approve the minutes of the trustees' January 23, 2023 regular meeting and February 6, 2023 special meeting as written.

Mr. Markley seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

FIRE DEPARTMENT – NEW BUSINESS

Employment of Public Employees

Mrs. O'Brien made a motion to hire Joshua Strenk as a part-time Bainbridge Township firefighter starting as a FF/EMTP – Grade C with a starting rate of \$17.40/hour effective February 14, 2023 per the recommendation of the fire chief.

Mr. Markley seconded the motion that passed unanimously.

Mrs. O'Brien made a motion to hire Nicholas Bowman as a part-time Bainbridge Township firefighter starting as a FF/EMTP – Grade C with a starting rate of \$17.40/hour effective February 14, 2023 per the recommendation of the fire chief.

Mr. Markley seconded the motion that passed unanimously.

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SWEARING-IN

Joshua Strenk and Nicholas Bowman were sworn in as part-time firefighters of the Bainbridge Township Fire Department by Trustee Jeff Markley.

PRESENTATION: Kim Klefman, Oswald

Mrs. Kim Klefman presented the trustees with their options for Bainbridge Township's health care renewal. There was general agreement to accept an 11% increase for 15 months from medical Mutual. The complete proposal will be presented at a future meeting for approval. The complete presentation is attached to and becomes a permanent part of these minutes.

DEPARTMENTAL REPORTSKENSTON COMMUNITY EDUCATION

The Kenston Community Education report for the month of January 2023 is attached to and becomes a permanent part of these minutes.

SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of January 2023. He reported that the new Settler's Park playground has been completed. There will be a grand opening with a ribbon cutting in early April. There is a new camera at the recycling center. Residents will eventually be able to view the recycling center on the township website to determine if the bins are full. In addition, the township is hoping that everyone will follow the rules at the recycling center. The complete service department report is attached to and becomes a permanent part of these minutes.

FISCAL OFFICE REPORT

Mrs. Janice Sugarman presented the fiscal report for the year 2022 and the month of January 2023. The general fund balance is \$2,199,391.83 as of January 31, 2023. She reported that the township received the quarterly Solon JEDD payment in the amount of \$56,316.51. The fiscal office closed the year 2022 on January 27, 2023. The NOPEC community grant funds in the amount of \$2,000.00 have been disbursed to the Bainbridge Civic Club. The complete fiscal department report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESSStepped Pay Grade Increase

Mrs. O'Brien made a motion to approve the stepped pay grade increase for Firefighter Jack Dorsky to Firefighter EMT-P Grade A at a rate of \$28.20/hour effective the February 25, 2023 pay period and per the recommendation of the fire chief.

Mr. Markley seconded the motion that passed unanimously.

Grade Change Request

Mrs. O'Brien made a motion to approve the grade change request and increase for Firefighter Kristen Grachanin to Firefighter Grade A with a salary increase to \$81,585.82 in accordance with the Bainbridge Association of Professional Firefighters agreement and effective the February 25, 2023 pay period per the recommendation of the fire chief.

Mr. Markley seconded the motion that passed unanimously.

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POLICE DEPARTMENT – NEW BUSINESS

Training Request – Godec

Mrs. O’Brien made a motion to approve the training request for Joe Godec to attend the Gracie Survival Tactics Instructor Level 1 in Richfield, OH from March 27-31, 2023 at an estimated cost of \$1,742.35 per the recommendation of the police chief and as specified in the training request.

Mr. Markley seconded the motion that passed unanimously.

POLICE DEPARTMENT – NEW BUSINESS

Liquor License Hearing – Spice King

Mrs. O’Brien made a motion to authorize the fiscal officer to complete the appropriate paperwork involved with not requesting a hearing for a liquor license for Spice King dba Paradise Indian Cuisine based on the recommendation of the police chief.

Mr. Markley seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESS

Request to Advertise for Bids – Road Materials

Mrs. O’Brien made a motion to allow the fiscal officer to advertise for bids for Road Maintenance Materials as specified in the service department’s submitted list with a bid opening on March 3, 2023 at 10:05 A.M. per the recommendation of the road superintendent.

Mr. Markley seconded the motion that passed unanimously.

Request for Rental Fee Waiver – Troop 102

Mrs. O’Brien made a motion to approve the rental fee waiver request from the BSA Troop 102 for the Bainbridge Town Hall for their Wilderness First Aid event on February 4-5, 2023 in the amount of \$640.00 per the recommendation of the service director. A building attendant fee of \$120.00 has been paid.

Mr. Markley seconded the motion that passed unanimously.

Annual Township Highway Mileage Certification

Mrs. O’Brien made a motion to certify in writing to the Director of the Ohio Department of Transportation that Bainbridge Township is responsible for maintaining 84.538 miles of public roads as of December 31, 2022.

Mr. Markley seconded the motion that passed unanimously.

TOWN HALL – NEW BUSINESS

NOPEC NEC Grant 2023

Mrs. O’Brien made a motion to approve Resolution 02132023-A, finding it to be in the best interest of the township to accept the NOPEC NEC 2023 grant in the amount of \$32,424.00 and to allow the chair to sign the resolution and the grant agreement.

Mr. Markley seconded the motion that passed unanimously.

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Fireworks Proposal

The trustees were in general agreement to choose the option #2 from American Fireworks, which is a similar firework show as last year's show. The contract will be approved at a future meeting.

90th Birthday Proclamation

The trustees were in general agreement to issue a proclamation to Bainbridge resident, Mr. Robert H. Anderson, who is celebrating his 90th birthday on February 18, 2023, which will be presented to him by his children.

ZONING DEPARTMENT – NEW BUSINESSPromotion of Public Employee

Mrs. O'Brien made a motion to approve the promotion of Zoning Inspector Steve Averill to a salary of \$68,500.00 effective February 25, 2023 due to the retirement of Mrs. Karen Endres.

Mr. Markley seconded the motion that passed unanimously.

Land Use Plan Letter

Mr. John Lateulere, chairman of the Bainbridge Township Zoning Commission, asked the trustees to consider updating the township's land use plan which was last updated in 2015. The trustees were in general agreement to move forward with the process and authorize the zoning commission to create the language for solicit quotes and information.

FISCAL OFFICE - NEW BUSINESSPURCHASE ORDER APPROVALS

Mrs. O'Brien made a motion to approve purchase orders 1 and 3-6 listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Purchase Order Request List

1. CRWP – Member Dues 2023 - \$5,264.00 (General)
2. ~~Davey Resource Group – Smith Creek – \$8,377.90 (General)~~
3. Cerni Motors – Control Module for Plow Truck - \$4,056.17 (Roads)
4. Tim Lally Chevrolet – 2024 Chevrolet Silverado - \$49,281.50 (Roads)
5. Corridon Builders – Cold Storage Entrance Door - \$8,800.00 (General)
6. Snider Recreation, Inc. – Inground Mount Bench at Settler's - \$3,662.47 (General)

EMERGENCY PO RATIFICATION

Mrs. O'Brien made a motion to ratify the purchase order listed below as submitted by the Fiscal Officer.

- Cerni Motors Painesville – Emergency Truck Repair - \$3,705.00 (Roads)

Mr. Markley seconded the motion that passed unanimously.

INVOICE APPROVALS

Mrs. O'Brien made a motion to approve the invoice listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

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Invoices

- 1. Morton Salt – Salt Fill-up - \$31,367.24 (Roads)

BLANKET CERTIFICATE RENEWALS/APPROVAL

Mrs. O’Brien made a motion to approve the blanket certificate listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Blanket Certificate

- 1. Police –OneOhio Opioid Fund – DARE Operating Supplies - \$3,500.00

FISCAL RESOLUTION APPROVALS

Mrs. O’Brien made a motion to approve Resolution 02132023-B as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of January 2023 – \$4,826.25

Mr. Markley seconded the motion that passed unanimously.

Checks Dated January 24, 2023 through February 13, 2023

The trustees examined and signed checks and invoices from January 24, 2023 through February 13, 2023, consisting of warrants #40728 through #40855 in the amount of \$202,582.50.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of January 2023, #1-2023 through #33-2023 in the amount of \$845,405.55 are attached to and become a permanent part of these minutes.

CORRESPONDENCE

- 1. Opioid Letter re: settlements
- 2. Kenston – Survey reminder
- 3. Labor Arbitration Institute – Training Opportunities
- 4. Chapter 11 Notice – Party City
- 5. Planning Commission – Final Plat – Canyon Lakes Colony Subdivision 14-C

PUBLIC INTERACTION

None.

LATE ADDITIONS

None.

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Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, Mrs. O'Brien made a motion to adjourn with a second by Mr. Markley and the meeting was adjourned at 8:55 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____