

Monday, January 23,

23

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on January 23, 2023. Those present were Trustees Mrs. Kristina O'Brien and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Dr. Bates presided and called the meeting to order at 5:32 P.M.

EXECUTIVE SESSION

Mrs. O'Brien made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1), Appointment of Public Officials per Ohio Revised Code Section 121.22(G)(1), and Collective Bargaining per Ohio Revised Code Section 121.22(G)(4).

Dr. Bates seconded the motion. Roll call vote followed: Dr. Bates, aye; Mrs. O'Brien, aye; Mr. Markley, not present. Motion carried.

The trustees recessed their meeting at 5:32 P.M. in order to go into executive session. Mr. Jeff Markley joined the meeting at 5:36 p.m.

Mr. Jason Hartzell of Littler was invited into executive session by phone at 5:45 P.M. and left at 6:05 P.M.

Mr. Jim Stanek and Ms. Christina Piotrowski were invited into executive session at 6:07 P.M. and left at 6:22 P.M.

Ms. Lori O'Neil was invited into executive session at 6:23 P.M. and left at 6:40 P.M.

Ms. Laura Weber was invited into executive session at 6:41 P.M. and left at 6:58 P.M.

Ms. Heather Rawlings was invited into executive session at 6:59 P.M. and left at 7:11 P.M.

The trustees returned from executive session and reconvened their regular meeting at 7:14 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

- 1. Zoning: Retirement moved to after department reports
- 2. Fire: Table full-time firefighter contract
- 3. Add: Taft Invoice for \$1,215.00
- 4. Add: Employment of Public Employee – Zoning
- 5. Table: Zoning Commission appointments

MINUTES APPROVAL

Mrs. O'Brien moved to approve the minutes of the trustees' January 9, 2023 organizational meeting and January 9, 2023 regular meeting as written.

Mr. Markley seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

DEPARTMENTAL REPORTS

FIRE DEPARTMENT

Assistant Chief Wayne Burge presented the fire department report for the month of December, 2022. He reported 114 EMS and 61 fire calls for the month. The complete fire report is attached to and becomes a permanent part of these minutes.

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POLICE DEPARTMENT

Chief Jon Bokovitz presented the police department report for the month of December, 2022. He gave reports and compared 2021 to 2022 in terms of types and quantity of calls. He also reported that he will be moving more officers into the detective bureau. The complete police report is attached to and becomes a permanent part of these minutes.

ZONING DEPARTMENT

Mrs. Karen Endres presented the zoning department report for the month of December, 2022. She reported one new home permit and \$2,650.00 in receipts, with 14 total zoning permits for the month. The complete zoning report is attached to and becomes a permanent part of these minutes.

ZONING DEPARTMENT – NEW BUSINESSRetirement of Public Employee

Mrs. O'Brien made a motion to accept the resignation of Mrs. Endres from her position as Zoning Inspector of Bainbridge Township effective January 27, 2023 with much gratitude for her exemplary service to the township.

Mr. Markley seconded the motion that passed unanimously.

Mrs. O'Brien presented Mrs. Endres with a proclamation which he read in its entirety. The proclamation is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – OLD BUSINESSPart-time Firefighter Contract Amendment

Mrs. O'Brien made a motion to amend the collective bargaining agreement between Bainbridge Township and the Bainbridge Fire Company that was approved on January 9, 2023 with the correction of the salary table per the recommendation of the fire chief and legal counsel.

Mr. Markley seconded the motion that was passed unanimously.

FIRE DEPARTMENT – NEW BUSINESSResolution of Necessity – EMS Levy

Mrs. O'Brien moved to pass Resolution 01232023-A to declare it necessary to place an additional 4.75 mill EMS levy on the ballot in the May2, 2023 primary/special election per the recommendation of the fire chief having been verified by the fiscal officer.

Mr. Markley seconded the motion which passed unanimously.

Request for Step Increases and Grade Changes

Mrs. O'Brien made a motion to approve the step increase and grade change for firefighters James Arnold, Jason Pitre, and Jeffrey Stanczyk to Firefighter B with a salary increase in accordance with the agreement with the Bainbridge Association of Professional Firefighters effective February 11, 2023 and per the recommendation of the fire chief.

Mr. Markley seconded the motion which passed unanimously.

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POLICE DEPARTMENT – NEW BUSINESS

Grade Change Request – Cagwin

Mrs. O’Brien made a motion to approve the grade change request for Ptl. Rachel Cagwin to Grade C Patrol Officer at an annual salary of \$68,364.08 effective February 11, 2023 and per the recommendation of the police chief.

Mr. Markley seconded the motion that passed unanimously.

Grade Change Request – Frangipane

Mrs. O’Brien made a motion to approve the grade change request for Ptl. Richard Frangipane to Grade A Patrolman at an annual salary of \$81,585.82 effective February 25, 2023 and per the recommendation of the police chief.

Mr. Markley seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESS

Request for Rental Fee Waiver – Chagrin Valley Jaycees

Mrs. O’Brien made a motion to approve the rental fee waiver request from the Chagrin Valley Jaycees for the Bainbridge Town Hall for their quarterly blood drives on January 26, April 4, July 13, and November 2, 2023 in the amount of \$1,424.00 per the recommendation of the service director. A building attendant fee of \$120.00 has been paid.

Mr. Markley seconded the motion that passed unanimously.

Employment of Public Employee

Mrs. O’Brien made a motion to approve the hiring of Christina Piotrowski as the service department administrative assistant effective after her two-week notice to her current position, at a rate of \$19.00 per hour with the potential for an additional \$1.00 per hour at the end of six months, and also receive the 2024 4% increase after she has completed her one-year probationary period per the recommendation of the service director and conditional on her successful completion of all pre-employment testing.

Mr. Markley seconded the motion that passed unanimously.

OEPA NPDES Renewal Permit – Settler’s Park Holding Tank

Mrs. O’Brien made a motion to authorize the chair to sign the paperwork and authorize the Parks and Properties Superintendent, Tab Gordon, to complete and submit the Holding Tank Management Plan (HTMP) Permit Application and required documents to the Ohio Environmental Protection Agency on behalf of Bainbridge Township per the recommendation of the service director.

Mr. Markley seconded the motion that passed unanimously.

TOWN HALL – OLD BUSINESS

Letter of Support – Solon Walking Trail Grant

The trustees were in general agreement to authorize the chair to sign and send a letter to the City of Solon in support of the proposed recreational trail for public use.

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TOWN HALL – NEW BUSINESSCLOUT Legislative Meeting Talking Points

Mr. Markley discussed talking points for his upcoming meeting with State Representative Steve Demetriou in Columbus this week.

FISCAL OFFICE - NEW BUSINESSPURCHASE ORDER APPROVALS

Mrs. O'Brien made a motion to approve the purchase order list below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Purchase Order Request List

1. Fallsway Equipment Company – Lighting & Radio Install - \$19,521.05 (EMS)
2. Van Curen – Tree Removal - \$14,950.00 (Roads)
3. WW Williams – Emergency Generator Repair - \$3,410.36 (Roads)
4. WW Williams – Generator Rental - \$3,429.56 (Roads)
5. Carrier Corporation – Repairs - \$9,490.00 (Police)
6. Littler – Legal Fees - \$3,044.00 (Police)

INVOICE APPROVALS

Mrs. O'Brien made a motion to approve the invoice list below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

Invoices

1. McDonald Hopkins – ESID - \$1,460.50 (General)
2. Littler – Teamsters Contract - \$899.00 (Roads)
3. Littler – Full-time Fire Contract - \$1,044.00 (Fire)
4. Littler – Part-time Fire Contract - \$754.00 (Fire)
5. Littler – OPBA Sergeants Contract - \$1,682.00 (Police)
6. Littler – OPBA Records Clerks Contract - \$1,334.00 (Police)
7. Littler – FOP Patrol Contract - \$406.00 (Police)
8. Morton Salt – Salt Fill-up 2023 - \$9,368.99 (Roads)

Checks Dated January 10, 2023 through January 23, 2023

The trustees examined and signed checks and invoices January 10, 2023 through January 23, 2023 consisting of warrants #40636 through #40727 the amount of \$150,628.16.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

CORRESPONDENCE

1. Numerous letters in support of Kelly's Working Well Farm School
2. Metzenbaum Center Newsletter

PUBLIC INTERACTION

Mr. Joe Gutoskey of 17140 Abbey Road suggested that the agritourism bill needed to be looked at closely by our state legislators.

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LATE ADDITIONS

Invoice Approval

Mrs. O'Brien made a motion to approve the invoice listed below as submitted by the Fiscal Officer.

- Taft – Professional Services (TIF) - \$1,215.00 (General)

Mr. Markley seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, abstain; Dr. Bates, aye. Motion carried.

Employment of Public Employee

Mrs. O'Brien made a motion to approve moving Dave Dietrich into the position of Assistant Zoning Inspector for a temporary period of time while Steve Averill is out recovering from an injury with a cap of 30 hours a week and an hourly rate of \$35.00 per hour effective immediately.

Mr. Markley seconded the motion that passed unanimously.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:10 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____