

Monday, January 9,

23

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on January 9, 2023. Those present were Trustees Mr. Jeffrey Markley, Mrs. Kristina O'Brien, and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Mrs. O'Brien presided and called the meeting to order at 5:00 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1), Appointment of Public Officials per Ohio Revised Code Section 121.22(G)(1), Pending Litigation per Ohio Revised Code Section 121.22(G)(3), and Collective Bargaining per Ohio Revised Code Section 121.22(G)(4).

Dr. Bates seconded the motion. Roll call vote followed: Dr. Bates, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 5:00 P.M. in order to go into executive session.

Mr. Sean Davis was invited into executive session at 5:02 P.M. and left at 5:12 P.M.

Mrs. Stephanie Puzzo was invited into executive session at 5:13 P.M. and left at 5:32 P.M.

Ms. Leeann Clemens was invited into executive session at 5:33 P.M. and left at 5:51 P.M.

Mr. Jeremi "Woody" Woodruff was invited into executive session at 5:52 P.M. and left at 6:05 P.M.

Attorney John Latchney of Hanna, Campbell & Powell, LLP was invited into executive session by phone at 6:14 P.M. and left at 6:22 P.M.

The trustees returned from executive session and recessed their regular meeting at 6:25 P.M.

Mrs. O'Brien called the Organizational Meeting to order at 6:26 P.M. and the meeting was adjourned at 6:49 P.M. *See separate minutes.

Dr. Bates reopened the regular meeting at 7:01 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

- 1. Table: Approval of Full-time Firefighter contract.

MINUTES APPROVAL

Mrs. O'Brien moved to approve the minutes of the trustees' December 19, 2022 regular meeting as written.

Mr. Markley seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

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DEPARTMENTAL REPORTSKENSTON COMMUNITY EDUCATION

There was no verbal or written report presented for Kenston Community Education for the month of December 2022.

SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of December 2022. He reported that much time was spent maintaining the holiday lighting. In addition, he reported a problem with the service department generator. The department is currently renovating the old office at Centerville Mills Park. It will be used to house artifacts from the YMCA camp, as well as serve as a space for brides who are holding their wedding at the park. He discussed live-streaming the recycling center on our website with the trustees. It is in the works so the residents can see live if the bins are full before they drive to the recycling center. He will let us know when it is up and running. The complete service department report is attached to and becomes a permanent part of these minutes.

FISCAL OFFICE REPORT

Mrs. Janice Sugarman presented the fiscal report for the month of December 2022. She reported that the fiscal office is currently working in the years 2022 and 2023. They plan to close 2022 by the end of January. At her report in February, she will have the January report and the year-end 2022 report available for the trustees' review. She also reminded the trustees and staff that FormFire is now open and is due back from all employees by January 19, 2023.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESSPart-time Fire Contract Approval

Mrs. O'Brien made a motion to approve the collective bargaining agreement between Bainbridge Township and the Bainbridge Fire Company as written for the term January 1, 2023 through December 31, 2025 per the recommendation of the fire chief and legal counsel.

Mr. Markley seconded the motion that was passed unanimously.

Certificate of Need – EMS Levy

Mrs. O'Brien made a motion, pursuant to ORC section 5705.03(B), to approve Resolution 01092023-AA and submit to the Geauga County Auditor asking that he certify back to us the total current tax valuation, and the number of mills required to generate a specified amount of revenue, considered by a 4.75-mill additional levy, per the recommendation of the fire chief and in accordance with ORC 5705.19 (U).

Mr. Markley seconded the motion which passed unanimously.

Conditional Offer Letter Approval

The trustees were in general agreement to approve the conditional offer letter for the fire and police departments as written and reviewed by the fire chief and by legal counsel.

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Step Increase – McClintock

Mrs. O’Brien made a motion to approve the step increase for Firefighter Paul McClintock to Firefighter A in accordance with the collective bargaining agreement effective the pay period starting January 28, 2023 per the recommendation of the fire chief.

Mr. Markley seconded the motion which passed unanimously.

Training Requests – Metz, Riley

Mrs. O’Brien made a motion to approve the training requests for Chief Lou Ann Metz and Lt. James Riley to attend the OFCA Winter Symposium in Columbus, OH from March 7-8, 2023 at an estimated cost of \$384.00 each with the use of a township vehicle per the recommendation of the fire chief and as specified in the training request.

Mr. Markley seconded the motion that passed unanimously.

Request to Approve Purchase – Off-road Vehicle

The trustees were in general agreement to allow the fire chief to move forward with the paperwork to purchase an off-road vehicle for the fire department.

SERVICE DEPARTMENT – OLD BUSINESS

MOU with Kenston Schools for Sidewalk Maintenance

Mrs. O’Brien made a motion to approve the Memorandum of Understanding between Kenston Schools and Bainbridge Township for sidewalk maintenance and authorize the vice-chair to sign the agreement which has been reviewed by legal counsel and is effective immediately.

Mr. Markley seconded the motion. Vote: Mr. Markley, aye; Mrs. O’Brien, aye; Dr. Bates, abstain. Motion carried.

SERVICE DEPARTMENT – NEW BUSINESS

Mrs. O’Brien made a motion to accept the resignation of Leighanna Cawrse from the Bainbridge Township Service Department effective January 17, 2023 with many thanks for her 17 years of service and per the recommendation of the service director.

Mr. Markley seconded the motion that was passed unanimously.

Request for Rental Fee Waiver – GSWCD

Mrs. O’Brien made a motion to approve the Geauga Soil & Water Conservation District for the Centerville Mills Dining Hall for their Pond Management Workshop on March 30, 2023 in the amount of \$175.00 per the recommendation of the service director.

Mr. Markley seconded the motion that passed unanimously.

TOWN HALL – OLD BUSINESS

MOU with Solon – Walking Trail

The trustees were in general agreement to comprise a letter of support for a grant for Solon to acquire a walking trail. The trustees will review the letter at the next regular meeting on January 23, 2023.

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TOWN HALL – NEW BUSINESS

Kenston Plaza CJE

The trustees discussed reviewing the CJE with comments from the zoning department. They have placed this on the next agenda again for discussion.

NOPEC Community Event Sponsorship Grant 2023

The trustees were in general agreement to participate in the NOPEC Community Grant program for 2023 with proceeds of \$2,000.00 going to the Bainbridge Men’s Civic Club for the Holiday Lighting Ceremony or any other free public event, and to authorize the fiscal officer to sign and complete the necessary paperwork.

Pending Litigation

Pursuant to discussion in executive session, Dr. Bates made a motion to accept the Relator’s January 3, 2023 settlement offer in the pending litigation case captioned State ex rel. Ames v. Bainbridge Township Board of Trustees, et al. Geauga County Court of Common Pleas Case No. 22M000034. The amounts include \$500.00 forfeiture, \$5,492.75 attorney fees, and court costs to date.

Mr. Markley seconded the motion that was passed unanimously.

FISCAL OFFICE - NEW BUSINESS

PURCHASE ORDER APPROVALS

Mrs. O’Brien made a motion to approve the purchase order list below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Purchase Order Request List

- 1. Ohio Bureau of Workers’ Compensation -Payroll True-up - \$5,663.00 (All)
- 2. Murphy Tractor & Equipment – John Deere 325G Loader - \$72,388.28 (Roads)
- 3. Van Curen Services – Tree Removal - \$16,900.00 (Roads)
- 4. Line X of Streetsboro – Cargo Glide - \$3,150.00 (Fire)

INVOICE APPROVALS

Mrs. O’Brien made a motion to approve the invoices listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Invoices

- 1. Morton Salt – Salt Fill-up - \$7,439.62 (Roads)
- 2. Morton Salt – Salt Fill-up - \$13,460.19 (Roads)
- 3. Geauga County Engineer’s Office – Pavement Markings - \$57,200.00 (Roads)

BLANKET CERTIFICATE RENEWALS/APPROVALS

Mrs. O’Brien made a motion to approve the blanket certificate listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Blanket Certificate

- 1. EMS – Operating Supplies - \$5,000.00

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FISCAL RESOLUTION APPROVALS

Mrs. O'Brien made a motion to approve Resolution 01092023-BB as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of December 2022 – \$3,709.92

Mr. Markley seconded the motion that passed unanimously.

Checks Dated December 20, 2022 through January 9, 2023

The trustees examined and signed checks and invoices from December 20, 2022 through December 31, 2022, consisting of warrants #40530 through #40584 in the amount of \$210,760.55, and January 1, 2023 through January 9, 2023, consisting of warrants #40585 through #40635 in the amount of \$36,901.49.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of December 2022, #329-2022 through #357-2022 in the amount of \$1,237,733.55 are attached to and become a permanent part of these minutes.

CORRESPONDENCE

1. Thank you note from Lori O'Neill
2. Lightstar – Solar Land Leasing Opportunities
3. Geauga County Recorder – Zoning Resolutions and Amendments Notice

PUBLIC INTERACTION

Mr. Maximus Yost asked the trustees about the litigation.

LATE ADDITIONS

None.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, Mrs. O'Brien made a motion to adjourn with a second by Mr. Markley and the meeting was adjourned at 8:13 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____