

Monday, December 5,

22

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on December 5, 2022. Those present were Trustees Mr. Jeffrey Markley, Mrs. Kristina O'Brien, and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Mrs. O'Brien presided and called the meeting to order at 5:02 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1) and Collective Bargaining per Ohio Revised Code Section 121.22(G)(4).

Dr. Bates seconded the motion. Roll call vote followed: Dr. Bates, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 5:02 P.M. in order to go into executive session.

Jason Hartzell was invited into executive session at 5:32 P.M. and left at 7:10 P.M.

Chief Jon Bokovitz was invited into executive session at 5:32 P.M. and left at 5:59 P.M.

Chief Lou Ann Metz was invited into executive session at 5:53 P.M. and left at 6:55 P.M.

Mr. Jim Stanek was invited into executive session at 6:55 P.M. and left at 7:10 P.M.

The trustees returned from executive session and reconvened their regular meeting at 7:14 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

None.

MINUTES APPROVAL

Mr. Markley moved to approve the minutes of the trustees' November 21, 2022 regular meeting as written.

Dr. Bates seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

DEPARTMENTAL REPORTS

KENSTON COMMUNITY EDUCATION

Mr. Scott Rosenthal presented the Kenston Community Education report for the month of November 2022. He reported that all rec leagues are full and doing well. He is now the director of Midwest Travel. They are trying to add more girls' and boys' teams since they lost so many teams during the Covid years. The complete report is attached to and becomes a permanent part of these minutes.

SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of November 2022. He reported that all of the patriotic decorations were removed and replaced with holiday decorations. They are continuing to winterize all parks including the cemetery. The dog park has been switched for the winter. The trucks are all ready for the season. Lastly, the recycling center is still a problem as it is often left a mess over the weekends. The complete service department report is attached to and becomes a permanent part of these minutes.

Monday, December 5,

22

FISCAL OFFICE REPORT

Mrs. Janice Sugarman presented the fiscal report for the month of October 2022. The general fund balance is \$2,282,027.57 as of November 30, 2022. The township received the tire grant reimbursement of \$613.26. The fiscal office is preparing for end-of-year and new year procedures. The complete fiscal report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

POLICE DEPARTMENT – NEW BUSINESSLiquor License Hearing – Spice King

Mr. Markley made a motion to authorize the fiscal officer to complete the appropriate paperwork involved with not requesting a hearing for a liquor license for an additional class for Spice King LLC based on the recommendation of the police chief.

Dr. Bates seconded the motion that passed unanimously.

Liquor License Hearing – Lighthouse Management

Mr. Markley made a motion to authorize the fiscal officer to complete the appropriate paperwork involved with not requesting a hearing for a liquor license for Lighthouse Management dba Cucina Rustica based on the recommendation of the police chief.

Dr. Bates seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSRequest for Rental Fee Waiver – KMS 7th Grade Camp

Mr. Markley made a motion to approve the rental fee waiver request from KMS for the Centerville Mills Dining Hall for their 50-year celebration and fundraiser for 7th grade camp on June 3, 2023 in the amount of \$940.00. A building attendant fee of \$150.00 will be paid.

Dr. Bates seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, abstain. Motion carried.

Cemetery Deed-Siewiorek

Mr. Markley made a motion to grant cemetery deed #639 for one grave in the amount of \$750.00 to Thomas F. and Andrea Siewiorek of 8652 Chase Drive, Chagrin Falls, OH 44023.

Dr. Bates seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 13E, Lot No. 107, Grave 1. Mr. Jeff Villers and Mrs. Sally Burton attested to their signatures.

FISCAL OFFICE - NEW BUSINESSPURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve the purchase order list below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Monday, December 5,

22

Purchase Order Request List

- 1. Ohio Bureau of Workers' Compensation – 2023/2024 Premium - \$64,312.00 (All)
- 2. Otis Elevator Co. – Yearly Maintenance - \$4,824.72 (Fire)

INVOICE APPROVALS

Mr. Markley made a motion to approve invoices 1, 3, and 4 listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Invoices

- 1. Singerman, Mills – Development - \$312.00 (General)
- 2. ~~Clemans Nelson – Study - \$810.00 (General, Fire, Police)~~
- 3. Geauga County ADP – Q3 IT - \$3,865.60 (Fire)
- 4. Morton Salt – Salt Fill-up - \$13,472.42 (Roads)

BLANKET CERTIFICATE RENEWALS/APPROVALS

Mr. Markley made a motion to approve the blanket certificate listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Blanket Certificate

- 1. EMS – Other - \$1,000.00

FISCAL RESOLUTION APPROVALS

Mr. Markley made a motion to approve Resolution 12052022-A as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of October 2022 – \$693.84

Dr. Bates seconded the motion that passed unanimously.

Checks Dated November 22, 2022 through December 5, 2022

The trustees examined and signed checks and invoices from November 22, 2022 through December 5, 2022 consisting of warrants #40365 through #40434 in the amount of \$397,102.29.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of November 2022, #300-2022 through #328-2022 in the amount of \$720,720.79 are attached to and become a permanent part of these minutes.

CORRESPONDENCE

- 1. Thank you note – Maximus Yost
- 2. Dominion Energy – New Monthly Fee
- 3. OTARMA Calendar

Monday, December 5,

22

PUBLIC INTERACTION

1. Nathan Schaedler of 17801 Geauga Lake Road asked if the trustees/fiscal officer could sign his application for the Ohio Township Association scholarship.
2. Henri Preuss commended the service department for the hard work they put in to make the Holiday Lighting Ceremony a success.

LATE ADDITIONS

None.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 7:55 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____