

Monday, October 24,

22

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on October 24, 2022. Those present were Trustees Mr. Jeff Markley, Mrs. Kristina O'Brien, and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Mrs. O'Brien presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Dr. Bates seconded the motion. Roll call vote followed: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

The trustees recessed their meeting at 6:00 P.M. in order to go into executive session.

The trustees returned from executive session and reconvened their regular meeting at 7:01 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

- 1. Table Police Item #1: Geauga Mechanical Agreement

MINUTES APPROVAL

Mr. Markley moved to approve the minutes of the trustees' October 10, 2022 regular meeting and October 12, 2022 special meeting as written.

Dr. Bates seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

DEPARTMENTAL REPORTS

FIRE DEPARTMENT

Assistant Chief Wayne Burge presented the fire department report for the month of September, 2022. He reminded the residents to watch for trick or treaters on Halloween and Halloween weekend. He also informed the trustees and residents that no open burns are allowed during the months of October and November. The state will not issue any permits during those months. The complete fire report is attached to and becomes a permanent part of these minutes.

POLICE DEPARTMENT

Chief Jon Bokovitz presented the police department report for the month of September, 2022. He reminded the residents to change the batteries in their smoke detectors and carbon monoxide detects when they turn their clocks back. He explained that the department received their new technology gun order, and all the officers were certified. He reported that phone frauds are increasing and that four pumpkin thefts were investigated. The complete police report is attached to and becomes a permanent part of these minutes.

ZONING DEPARTMENT

Mrs. Karen Endres presented the zoning department report for the month of September, 2022. The zoning department took in \$4,512.80 in receipts for the month with two new home permits and 41 permits total. The BZA met last week and issued the permits/variances for the proposed Jiffy Lube in the township. The complete zoning report is attached to and becomes a permanent part of these minutes.

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PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESS

Fee Waiver Request

Mr. Markley made a motion to approve the rental fee waiver request from the Bainbridge Township Fire Department for the Centerville Mills Dining Hall for their annual holiday party for the fire and police departments on December 2, 2022 in the amount of \$275.00 per the recommendation of the service director. A building attendant fee of \$75.00 will also be waived.

Dr. Bates seconded the motion that passed unanimously.

Event Agreement – Giant Eagle

Mr. Markley made a motion to accept the terms of the Event Agreement with Giant Eagle for the “Stuff the Squad” event on November 2, 2022 and to allow Mrs. O’Brien to sign the agreement as the chair of the Board of Trustees.

Dr. Bates seconded the motion that passed unanimously.

Resignation of Public Employee – Benner

Mr. Markley made a motion to accept the resignation of part-time Firefighter Derrick Benner to spend more time with his family effective immediately with many thanks for his service to the township.

Dr. Bates seconded the motion that passed unanimously.

POLICE DEPARTMENT – NEW BUSINESS

Liquor License Hearing – Bainbridge Food Mart

Mr. Markley made a motion to authorize the fiscal officer to complete the appropriate paperwork involved with not requesting a hearing for a liquor license for DAMNEET, LLC, dba Bainbridge Food Mart, based on the recommendation of the police chief.

Dr. Bates seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESS

Cemetery Deed

Mr. Markley made a motion to grant cemetery deed #638 for a columbarium niche in the amount of \$1,500.00 to Kathleen Opaskar of 17072 Cats Den Road, Chagrin Falls, OH 44023.

Dr. Bates seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery Columbarium, CLMB1 SOUTH Wall Niche B1. Mr. Jeff Villers and Mrs. Karen Endres attested to their signatures.

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FISCAL OFFICE - NEW BUSINESS

PURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Purchase Order Request List

- 1. Illuminating Company – Electric - \$22,000.00 (Police, Fire)
- 2. Expert IT, LLC – Office 365 Migration - \$10,596.80 (Fire)

INVOICE APPROVALS

Mr. Markley made a motion to approve invoice #1 listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, abstain; Dr. Bates, aye. Motion carried.

Mr. Markley made a motion to approve invoices #2 – 4 listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Invoices

- 1. Taft – Economic Development - \$337.50 (General)
- 2. Clemans-Nelson – Wage Survey - \$218.75 (General, Fire, Police)
- 3. Kokosing Materials, Inc. – Materials - \$4305.60 (Roads)
- 4. Chagrin Valley Paving, Inc. – Pay App #3 - \$237,551.00 (Roads)

Checks Dated October 11, 2022 through October 24, 2022

The trustees examined and signed checks and invoices October 11, 2022 through October 24, 2022 consisting of warrants #40102 through #40198 the amount of \$264,070.62.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

CORRESPONDENCE

- 1. Summit Petroleum: General maintenance suggestions
- 2. Fair Housing Resource Center – Quarterly Newsletter
- 3. Lisa Markoff – Student Letter re: intersection of Bainbridge and Snyder Roads

PUBLIC INTERACTION

None.

LATE ADDITION

None.

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Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 7:48 P.M.

Respectfully Submitted,

Janice S. Sugarman,  
Fiscal Officer, Bainbridge Township

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Date

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Date

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Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_