

Monday, September 26,

22

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on September 26, 2022. Those present were Trustees Mr. Jeff Markley, Mrs. Kristina O'Brien, and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Mrs. O'Brien presided and called the meeting to order at 6:02 P.M.

#### EXECUTIVE SESSION

Mr. Markley made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1) and Collective Bargaining per Ohio Revised Code Section 121.22(G)(4).

Dr. Bates seconded the motion. Roll call vote followed: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

The trustees recessed their meeting at 6:02 P.M. in order to go into executive session.

Chief Jon Bokovitz, Chief Lou Ann Metz, and Service Director Jim Stanek were invited in executive session at 6:17 P.M. and left at 7:02 P.M.

Mr. Jason Hartzell of Littler was invited in executive session at 6:17 P.M. and left at 7:07 P.M.

The trustees returned from executive session and reconvened their regular meeting at 7:10 P.M. and everyone stood and recited the Pledge of Allegiance.

#### CHANGES TO THE AGENDA

1. Late Addition: Emergency PO Ratification – Ohio CAT – Conveyor Repair - \$3,616.20 (Roads)

#### MINUTES APPROVAL

Mr. Markley moved to approve the minutes of the trustees' September 12, 2022 regular meeting as written.

Dr. Bates seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

#### DEPARTMENTAL REPORTS

##### FIRE DEPARTMENT

Chief Lou Ann Metz presented the fire department report for the month of August, 2022. She reported that Fire Prevention had 135 events in August. She also reported that hospital wait times are still way up which means that crews are spending more time at the hospital and are unable to return to the station quickly. The fire department used mutual aid eight times in August. The complete fire report is attached to and becomes a permanent part of these minutes.

##### POLICE DEPARTMENT

Chief Jon Bokovitz presented the police department report for the month of August, 2022. Traffic enforcement is up. The officers are making more stops. The chief is looking to hire one more officer in order to move one more officer into the detective bureau. The complete police report is attached to and becomes a permanent part of these minutes.

Monday, September 26,

22

ZONING DEPARTMENT

Mrs. Karen Endres presented the zoning department report for the month of August, 2022. She reported three new home starts with 42 total permits and \$6,255.00 in receipts for the month. She also mentioned that they are in mediation with Sapphire Creek and the Homeowners Association there. The complete zoning report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESSTraining Request – Lt. Riley

Mr. Markley made a motion to approve the training request for Lt. James Riley to attend the Ohio Fire Chiefs Winter Symposium in Columbus, OH from March 7-8, 2023 at an estimated cost of \$414.00 with the use of a township vehicle per the recommendation of the fire chief and as specified in the training request.

Dr. Bates seconded the motion that passed unanimously.

POLICE DEPARTMENT – NEW BUSINESSRequest to Accept Donation

The trustees were in general agreement to accept the donation of \$1,500.00 from an anonymous donor in accordance with ORC 505.10, and with extreme gratitude for the donation which will be used towards K-9 supplies and needs.

SERVICE DEPARTMENT – NEW BUSINESSSnow and Ice Agreement

Mr. Markley made a motion to approve the Snow and Ice Control Agreement among the Geauga County Board of Commissioners, the Geauga County Engineer, and the Bainbridge Township Board of Trustees enabling Bainbridge Township to provide snow and ice control and material application on certain county roads in Bainbridge Township for the winter season of 2022-2023.

Dr. Bates seconded the motion that passed unanimously.

Request for Rental Fee Waiver – Lake Lucerne HOA

Mr. Markley made a motion to approve the rental fee waiver request from the Lake Lucerne HOA for the Bainbridge Town Hall for their annual meeting on December 4, 2022 in the amount of \$105.00 per the recommendation of the service director. A building attendant fee of \$30.00 has been paid.

Dr. Bates seconded the motion that passed unanimously.

Cemetery Deed

Mr. Markley made a motion to grant cemetery deed #637 for one grave in the amount of \$750.00 to John McHale of 7930 Chagrin Road, Chagrin Falls, OH 44023.

Dr. Bates seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 13, Lot No. 52, Grave 3. Mr. Dave Pfouts and Mr. Jeff Villers attested to their signatures.

Monday, September 26,

22

TOWN HALL – NEW BUSINESS

ESID Resolution

Mr. Markley made a motion to approve Resolution 09262022-A approving a petition for the creation of the Geauga County Erosion Control Special Improvement District and for the levy of special assessments for erosion improvement projects, noting that this resolution has been reviewed by the county auditor and the county prosecutor.

Dr. Bates seconded the motion that passed unanimously.

KCE ABRB Reappointment

Mr. Markley made a motion to approve the reappointment of Scott Rosenthal as a Bainbridge Township representative to the Auburn-Bainbridge Recreation Board for the term beginning July 1, 2022 and ending June 30, 2025.

Dr. Bates seconded the motion that passed unanimously.

Meeting Schedule Discussion

The trustees were in general agreement to move the November 14, 2022 meeting date to November 7, 2022 in order to have two weeks between all upcoming 2022 meetings.

ZONING DEPARTMENT – NEW BUSINESS

Addressing Responsibilities

The trustees were in general agreement to return addressing responsibilities to Geauga County as requested by Zoning Inspector Karen Endres.

FISCAL OFFICE - NEW BUSINESS

PURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Purchase Order Request List

1. Greenwald Enterprise, Inc. – Hydraulic Fluid - \$2,910.00 (Fire)
2. Love Insurance – VFIS Insurance Premium - \$3,679.00 (Fire)
3. Fire-Catt, LLC – Hose Testing - \$3,781.75 (Fire)
4. Ullman Oil – Fuel - \$88,000.00 (All)
5. Davey Resource Group – Smith Creek Project - \$6,583.35 (General)
6. Protegis Fire & Safety – Fire Alarm/Security Upgrade - \$7,711.74 (Roads)
7. VanCuren Services – Tree Removal - \$4,200.00 (Roads)

INVOICE APPROVALS

Mr. Markley made a motion to approve the invoices listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Invoices

1. Clemans-Nelson – Compensation Study - \$1,797.50 (Police, Fire, General)
2. Geauga County ADP - \$3,635.08 (Fire)
3. Kokosing Materials, Inc. – Materials - \$11,456.35 (Roads)
4. Gutoskey & Associates – Waterline - \$11,850.00 (Police, Fire, General)
5. Geauga County Engineer’s Office – Q3 Crack Sealing - \$18,240.77 (Roads)

Monday, September 26,

22

Checks Dated September 13, 2022 through September 26, 2022

The trustees examined and signed checks and invoices September 13, 2022 through September 26, 2022 consisting of warrants #39950 through #40032 the amount of \$363,168.53.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

CORRESPONDENCE

1. Geauga County Board of Commissioners –208 Plan - Response to Request
2. Geauga County Board of Commissioners – Cleveland Water Master Meter Agreement
3. FHRC – NE Ohio Housing Conference – October 13-14, 2022 - Geneva-on-the-Lake

PUBLIC INTERACTION

Mr. Jeff Villers asked the trustees if they had any control over what businesses move into the township like the proposed Jiffy Lube. Mrs. Endres explained that the trustees do not have authority, but in this instance, it is a conditional use. This means that the business has a number of conditions it must meet. The Board of Zoning Appeals can approve or deny the use.

Mrs. Endres also reported that some local businesses are looking to create a refreshment area. She is advising them to meet with and present this idea to the trustees to get started.

LATE ADDITION

Emergency PO Ratification

Mr. Markley made a motion to ratify the purchase order listed below as submitted by the service department.

- Ohio CAT – Conveyer Repair - \$3,616.20 (Roads)

Dr. Bates seconded the motion that passed unanimously.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:17 P.M.

Respectfully Submitted,

Janice S. Sugarman,  
Fiscal Officer, Bainbridge Township

\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_

\_\_\_\_\_  
Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_



## BAINBRIDGE TOWNSHIP FIRE

17822 Chillicothe Rd  
Chagrin Falls, OH 44023

Lou Ann Metz, OFE  
Fire Chief

Office: 440-543-9873

Fax: 440-543-9091

AUGUST 2022

TYPE	AUGUST	% OF CALLS	2022 YTD	2021 YTD	CHANGE	%	
EMS Calls	152	76.38%	961	931	30	3.22%	
Fire Calls	47	23.62%	444	347	97	27.95%	
Total Calls	199	100%	1405	1278	127	9.94%	
Manpower Pages	27	N/A	124	116	8	6.90%	
*Overlapping Calls	59	29.65%	385	224	161	71.86%	
Auto Aid Received	4	Auto Aid Given	7	Mutual Aid Received	8	Mutual Aid Given	7

### FIRE PREVENTION ACTIVITIES

Fire Prevention Inspections	89	Code Violations	44	Permits Issued	2	TOTAL	Monthly	135
Year to Date Totals	921		219		33		YTD	1,173

### EMS BREAKDOWN

Resident	YTD	Non-Resident	*YTD	Transport	*YTD	Non-transport	*YTD
102	733	52	309	110	690	44	346
	70.34%		29.65%		66.60%		33.40%

### HIGHER VOLUME FACILITIES

Facility	AUG	%	*YTD	%
Prompt Care	8	5.19%	53	5.52%
The Weils	20	12.99%	95	9.89%
South Franklin	2	1.30%	13	1.35%
Total	30	19.48%	161	16.75%

### TRANSPORT FACILITIES

Facility	AUG	%	*YTD	%
Hillcrest	61	55.45%	406	58.84%
Ahuja	41	37.27%	213	30.87%
Geauga	7	6.36%	34	4.93%
Others	1	0.91%	37	5.36%
Totals	110	100%	690	100.00%



# Bainbridge Township Fire Department

17822 Chillicothe Road  
Chagrin Falls, OH 44023  
Geauga County

Lou Ann Metz, OFE  
Fire Chief

Office: 440-543-9873

Fax: 440-543-9091

## FIRE DEPARTMENT UPDATE SEPTEMBER

### 1. BUDGET

Per the 09.02.2022 Monthly Appropriation Status Report prepared by Terry Rose:

FIRE FUND: Year to Date (70.96% of the year)

**Fund Balance:** \$2,188,194.09

**Unencumbered Balance:** \$1,399,381.63

**Expenditures:** \$2,195,074.4

- Salaries: \$231,072.40.04 under the year-to-date projection
- OPFPF: \$38,973.12 under year to date projection
- Operating Supplies: \$35,623.60 under the year-to-date projection
- Repairs and Maintenance: \$11,775.30 under year-to-date projection
- Small Tools & Equipment: \$9,103.04 under the year-to-date projection
- Healthcare: \$16,376.43 over year to date projection
- **TOTAL: \$310,171.03 under year to date projection, plus we will not be able to purchase vehicles as planned, so that will add an additional \$125,000 for a year- to-date total of \$435,171.03 under budget.**

EMS FUND: Year to date (70.96% of the year)

**Fund Balance:** \$1,151,781.78

**Unencumbered Balance:** \$218,830.79

**Expenditures:** \$491,654.42

- Salaries: \$26,842.64 under projected year-to-date expenditures
- Operating Supplies: \$35,623.60 under projected year-to-date expenditures
- Repairs and Maintenance: \$88.25 under projected year-to-date expenditures
- Small Tools and Equipment: \$2,745.43 under projected year-to-date expenditures
- **TOTAL: \$38,351.60 under year-to-date projection**

EMS BILLING (Through 06/31/2022)

<b>Billed Year-to-date:</b>	\$514,147.95	\$68,668.43 above 2021 year-to-date
<b>Received Year-to-date:</b>	\$292,997.54	\$90,817.95 above 2021 year-to-date
<b>Received/Billed 2021:</b>	56.99%	64.80% including the resident write offs
<b>Average Received/Mo.</b>	\$41,856.79	\$10,092 above 2021 average
<b>Attorney General Receipts:</b>	<b>\$10,085.82</b>	Collections year-to-date
<b>Resident Copay (write offs)</b>	\$40,150.98	Resident savings year-to-date (7.81%)
<b>Outstanding Billing &gt;30days:</b>	<b>\$533,374.32</b>	





# Bainbridge Township Fire Department

17822 Chillicothe Road  
Chagrin Falls, OH 44023  
Geauga County

Lou Ann Metz, OFE  
Fire Chief

Office: 440-543-9873

Fax: 440-543-9091

## 2. PERSONNEL

### PART-TIME STAFF

- We have two candidates going through the hiring process and one applicant that did not pass the interview.
- Currently, we have 18 part-time staff and 6 part-time vacancies
- We have one member who is not meeting the department expectations and have put him on a remediation plan. If he is not able to complete the plan within the time frame we will ask that he resign or be terminated.

### FULL-TIME

- Nothing new to report

### COVID

- Several personnel have been off due to being exposed to Covid at home
  - 1 person developed Covid
  - 2 Required 5-day quarantine
- SteriMist machine is repaired

## 3. TRAINING

- Driver/Operator Training (July/August/September)
  - Approximately 80% complete
- Water Shuttle Drill (Sunday, 9/11) - CANCELLED

## 4. PERFORMANCE

- Monthly numbers – see reports attached to the email
- Mutual Aid/Auto Aid
  - Auto Aid Given – 7
  - Auto Aid Received - 4
  - Mutual Aid Given – 7 (3.52% of calls)
  - Mutual Aid Received – 8 (4.02% of calls)

## 5. APPARATUS

- New Engine
  - Recall repairs are completed
- New Pick-up Truck
  - The cap came in and is installed



# Bainbridge Township Fire Department

17822 Chillicothe Road  
Chagrin Falls, OH 44023  
Geauga County

Lou Ann Metz, OFE  
Fire Chief

Office: 440-543-9873

Fax: 440-543-9091

- Radios and MDT's will be installed soon
- The lights, siren and some equipment are back ordered

## 6. KELLY'S WORKING WELL FARM

- Trial with Judge Paschke on October 14th
  - Motion to find Ms. Clark in contempt for having summer camps at the farm has been filed by Linda Applebaum
  - She appears to be out of bounds with more activities at the farm

## 7. GRANT FUNDING

- Ohio First Responder Recruitment, Retention and Resilience Grant – HB 189 – No news
- Ohio EMS Grant – No news

## 8. PUBLIC PROGRAMMING

- We will be offering a Citizen Fire Academy in September / October
- We are going to start a Cadet Program in the fall as well

## 9. LEVY

- EMS Levy
  - Per the Auditor the needed millage will be 4.62 mils which will bring in \$3.0 Million annually
  - The levy should last 10-12 years
- EMS Stats
  - According to the 2020 census our population increased by 12.74% (1457 people) since 2015
  - Our runs are projected to be 2,200 this year. That represents 814 more calls than in 2012, which is a 58.7 % increase.
  - Transports are projected to be 1,035 this year. This is an increase of 267 or 34.8% since 2012
  - Overlapping calls are projected to reach 578 this year, representing an increase of 278 over the 300 overlapping calls in 2016 which is a 92.67% increase.
  - We have decreased our staffing by 18 personnel or 31.03%.





# Bainbridge Township Fire Department

17822 Chillicothe Road  
Chagrin Falls, OH 44023  
Geauga County

Lou Ann Metz, OFE  
Fire Chief

Office: 440-543-9873

Fax: 440-543-9091

- Wait times at the ERs can be up to 2 hours, keeping our personnel out of service until the patient gets a bed, and is increasing the number of calls that require mutual aid.
- With six personnel we have still been able to answer 96% of our calls; relying on mutual aid to answer the other 4% of the calls. The department's performance expectation is 95%. In 2015, more than 22% of our calls required mutual aid.
- Our average turnout time is 62.33 seconds verses 122 seconds in 2015 - 2016. The standard is 90 sec. which will be changing in 2023 to 80 seconds.
- Our average response time is 5 minutes and 4.8 seconds verses 6 minutes and 23 seconds in 2015. The standard is 6.0 minutes 90% of the time.
- Our average response time to the southwest corner of the township is almost 6 to 9 minutes depending upon weather and traffic.

# Bainbridge Twp. Fire Dept

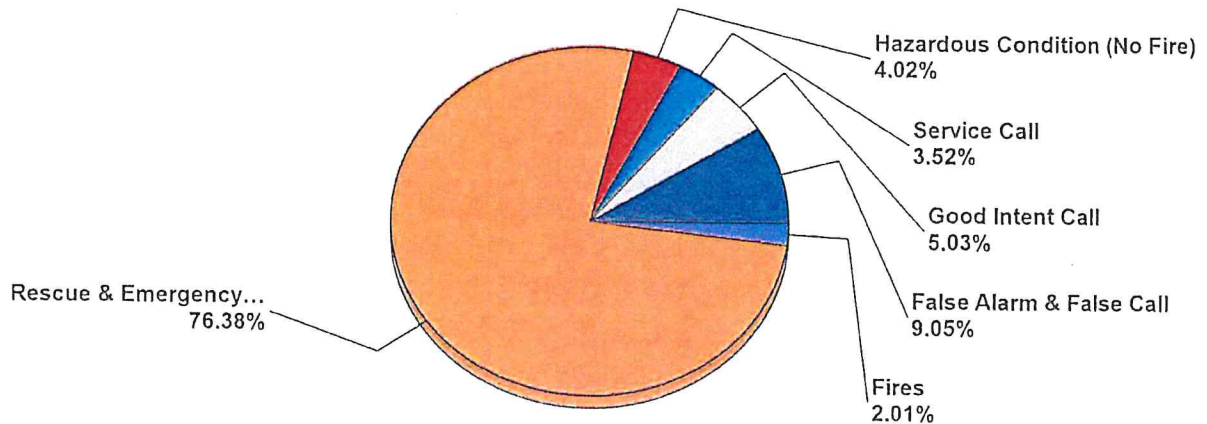
Chagrin Falls, OH

This report was generated on 9/7/2022 3:10:39 PM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 08/01/2022 | End Date: 08/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	2.01%
Rescue & Emergency Medical Service	152	76.38%
Hazardous Condition (No Fire)	8	4.02%
Service Call	7	3.52%
Good Intent Call	10	5.03%
False Alarm & False Call	18	9.05%
<b>TOTAL</b>	<b>199</b>	<b>100%</b>

## Run Stats

	Fire	Rescue	Total
Aug-22	47	152	199
Aug 2022 YTD	444	961	1405
As of Aug 2021	347	931	1278
Fiscal Difference	97	30	127

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com  
Doc Id: 553  
Page # 1 of 2

### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	3	1.51%
113 - Cooking fire, confined to container	1	0.5%
321 - EMS call, excluding vehicle accident with injury	137	68.84%
322 - Motor vehicle accident with injuries	8	4.02%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.5%
324 - Motor vehicle accident with no injuries.	6	3.02%
412 - Gas leak (natural gas or LPG)	1	0.5%
442 - Overheated motor	2	1%
444 - Power line down	2	1%
460 - Accident, potential accident, other	2	1%
463 - Vehicle accident, general cleanup	1	0.5%
522 - Water or steam leak	1	0.5%
551 - Assist police or other governmental agency	1	0.5%
553 - Public service	3	1.51%
554 - Assist invalid	2	1%
611 - Dispatched & cancelled en route	3	1.51%
622 - No incident found on arrival at dispatch address	4	2.01%
651 - Smoke scare, odor of smoke	3	1.51%
700 - False alarm or false call, other	1	0.5%
733 - Smoke detector activation due to malfunction	2	1%
734 - Heat detector activation due to malfunction	1	0.5%
735 - Alarm system sounded due to malfunction	2	1%
736 - CO detector activation due to malfunction	1	0.5%
743 - Smoke detector activation, no fire - unintentional	3	1.51%
745 - Alarm system activation, no fire - unintentional	8	4.02%
<b>TOTAL INCIDENTS:</b>	<b>199</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Bainbridge Township Police Department

**Law Enforcement Incidents**

**August 2022**

**FBI NIBRS Group A Offenses**

Arson	0
Assault Offenses	0
Bribery	0
Burglary / Breaking & Entering	0
Child Abuse	0
Criminal Damage /Vandalism	0
Domestic Violence	1
Drug Offenses	0
Embezzlement	0
Extortion / Blackmail	0
Fraud Offenses	8
Gambling Offenses	0
Homicide Offenses	0
Kidnapping / Abduction	0
Larceny / Theft - Petty	5
Larceny / Theft - Grand	4
Motor Vehicle Theft /Unauth Use	1
Pornography / Obscene Material	0
Prostitution Offenses	0
Receiving Stolen Property	0
Robbery	0
Sex Offenses - Forcible	0
Sex Offenses - Non forcible	0
Weapons Law Violations	0
<b>Total Group A Offenses</b>	<b>19</b>

**FBI NIBRS Group B Offenses**

Bad Checks	0
Curfew/ Loitering / Vagrancy	0
Disorderly Conduct	1
Driving Under the Influence	1
Drunkenness	0
Family Offenses - Non Violent	3
Harassment / Menacing	9
Liquor Law Violations	0
Runaway / Unruly Juveniles	1
Trespass	2
Voyeurism	0
All other arrestable offenses	1
<b>Total Group B Offenses</b>	<b>18</b>

**Other Incidents**

911 problem	3
Animal Complaints	15
Assist Fire Department	146
Assist other Agency	27
Citizen Assist	19
Citizen Dispute	12
Dead Body Found	1
Disturbances	11
False Alarm - Business	34
False Alarm - Residence	14
Info Report	14
Juvenile Complaint	3
Lost / Found Property	9
Miscellaneous	340
Missing Persons	0
Property Damage (accidental)	4
Suicidal Person	0
Suspicious Person / Vehicle	62
Traffic Accidents	40
Traffic Complaints	76
Traffic Stops	221
Vehicle Lockouts	16
Warrant Service	12
<b>Total Other Incidents</b>	<b>1079</b>

**Three Year Comparison**

August 2022	1116
August 2021	999
August 2020	755

**Total Incidents August 2022 1116**

**Total Incidents TYD 2022 9881**



**BAINBRIDGE TOWNSHIP POLICE DEPARTMENT  
MONTHLY ACTIVITY REPORT - AUGUST 2022**

OFFICERS	LAW INCIDENTS	ARRESTS - FELONY	ARRESTS - MIS.	TRAFFIC CITATIONS	WARNING CITATIONS	M/M CITATIONS
CHIEF BOKOVITZ						
LT. DREGER						
DET. SGT. BODOVETZ	4	2				
SGT. CHICKOS	2					
SGT. WEINER	10					
SGT. SMITH	10	1				
SGT. DENT	20					
PTL. ADAMS	58		1	1		
PTL. BOYLES	49		1	2		
PTL. BUTLER	97	1		5		
PTL. CAGWIN	52		2	4		1
PTL. CHAMBERS	61		1	7		
PTL. FRANGIPANE	139		1	4		
PTL. FREW	3					
PTL. GODEC	71		3	9		1
PTL. JEAVONS	81	1		3		
PTL. KAUFMANN	58		6	1		
PTL. KVACH	112		2	2		
PTL. LAWRENCE	20			2		
PTL. LUKAS	52		5	9		1
PTL. MCCLELLAN	40			1		
PTL. PATETE	28					
PTL. PONIKVAR	59			5		
PTL. REARDON	7					
PTL. TUMA	76		1	3		
<b>MONTHLY TOTAL</b>	1109	5	23	58	0	3
<b>TOTAL YEAR TO DATE</b>	9827	51	165	546	0	51

RECORDS CLERK	LAW INCIDENTS
DOWNS, L.	2
FLETCHER, L.	4
GRECEK, G.	1
<b>MONTHLY TOTAL</b>	7
<b>TOTAL YEAR TO DATE</b>	54

RECORDS ACTIVITY	AUG 2022	YTD
INCOMING PHONE CALLS	786	5555
REPORT FEES	\$60.40	\$171.25
HOUSE CHECKS	309	3839

# Bainbridge Township Monthly Permit Report

08/01/2022 - 08/31/2022

Permit Date	Permit Number	Permit Type	Description	Applicant Name	Total Fees	Parcel #	Parcel Address	Zoning	Subdivision
8/2/2022	17417	Above Ground Pool	Above ground pool - 25' round	Frances Sakach	\$50.00	02-202100	17821 Kenston Lake Drive	R-3-A	Kenston Lake Estates
8/19/2022	17381	Accessory Residential Building	24' x 24' detached accessory building	Bogart McBride	\$100.00	02-234142	7823 S. Riverside Drive	R-3-A	Riversedge
8/1/2022	17439	Accessory Residential Building	10' x 12' Accessory Building	Paul Mele	\$100.00	02-297800	8385 Tulip Lane	R-3-A	Dalebrook
8/26/2022	17480	Comm Alteration	Alterations to accommodate a clearance store for Dick's	Maegan Mickley	\$200.00	02-420805	7705 Market Place Drive	MUP	Marketplace at 4 Corners
8/25/2022	17479	Comm Alteration	Reskin existing Spectrum awning	Tonya Jefferson	\$200.00	02-421197	7105 Market Place Drive	MUP	Marketplace at Four Corners
8/22/2022	17279	Deck	16' x 32' rear deck	Justin Henry	\$50.00	02-052150	17896 Kingswood Drive	R-3-A	Kenston Lake Estates
8/18/2022	17471	Deck	Deck expansion with patio below	Derrek Puffenbarger/ NEO Contracting	\$50.00	02-421285	17589 Gates Landing Drive	R-5-A	Gates Landing
8/17/2022	17470	Deck	Addition to an existing deck	Paul Mele	\$50.00	02-297800	8385 Tulip Lane	R-3-A	Dalebrook
8/8/2022	17437	Deck	20' x 20' deck with a 6' x 9' landing with steps	Christopher Hudson	\$50.00	02-093910	17125 Northbrook Drive	R-3-A	Tanglewood



8/11/2022	17458	Driveway	20' x 30' access drive	Tiffany O'Neill	\$50.00	02-016300	Bainbridge Road - PP# 02-016630	R-3-A/CB	
8/1/2022	17446	Fence	4' high rear yard fencing	Auburn Fence/Don Simpson	\$50.00	02-421336	8250 Poplar Way	R-5-A	Canyon Lake Colony
8/26/2022	17474	Ground Sign	15 sq.' ground sign for CMI	Mark Bailin/Diamond Signs & Graphics	\$300.00	02-053450	16865 Park Circle Drive	L.I.R	
8/23/2022	17293	Ground Sign	Ground sign to replace existing with a digital	Church of the Holy Angels	\$300.00	02-729432	18205 Chillicothe Road	R-3-A	
8/11/2022	17465	Home Occupation	Amorita's Sweets/cottage food home occupation	Amorita Corona	\$100.00	02-372600	8559 Tanglewood Trail	R-3-A	Tanglewood
8/30/2022	17483	Letter of Exemption	Dog Kennel	Uladzimir Marzhevich		02-076500	17954 English Drive	R-3-A	Scotland Drive
8/26/2022	17476	Letter of Exemption	Tenant panel replacement on directory sign for Target	Tonya Jefferson		02-420982	18813 North Market Place Drive	MUP	The Shops at Marketplace
8/26/2022	17477	Letter of Exemption	Tenant panel replacement on directory sign for Target	Tonya Jefferson		02-420981	18855 North Market Place Drive	MUP	The Shops at Marketplace
8/26/2022	17475	Letter of Exemption	Tenant panel replacement on directory sign for Target	Tonya Jefferson		02-420978	7010 Aurora Road	MUP	Shops at Marketplace
8/25/2022	17478	Letter of Exemption	Tenant panel on ground sign and signs < 3 sq.'	Tonya Jefferson		02-421197	7105 Market Place Drive	MUP	Marketplace at Four Corners

8/25/2022	17473	New One Fam. Dwelling	New house with attached garage, driveway and front walk	Robert Cohen	\$500.00	02-421403	8094 Canyon Ridge	R-5-A	Canyon Lake Colony
8/24/2022	17414	New One Fam. Dwelling	New house with attached garage, drive & front walk	Michael Krasowski	\$500.00	02-419779	9176 Kingsley Drive	R-5-A	
8/10/2022	17457	New One Fam. Dwelling	New house with attached garage, drive & uncovered deck	Michael Khmelnitsky	\$500.00	02-339350	7468 Chagrin Road	R-3-A	
8/25/2022	17431	Patio	Uncovered patio	Charles Pearce	\$50.00	02-312800	17142 Sunset Drive	R-3-A	Lake Lucerne
8/11/2022	17466	Patio	Revision to ZC#17426 for hardscaping/patio	Grace Dabernig/Exscape Designs	\$50.00	02-421406	8082 Canyon Ridge	R-5-A	Canyon Lake Colony
8/25/2022	17161	Residential Addition	Front Porch overhang	Pearce Projects LLC/Charles Pearce	\$75.00	02-312800	17142 Sunset Drive	R-3-A	Lake Lucerne
8/11/2022	17404	Residential Addition	Sunroom addition & interior alterations	Mark Most	\$75.00	02-258150	17114 Chillicothe Road	R-3-A	Lake Lucerne
8/8/2022	17405	Residential Addition	Residential Addition	Greg Rains	\$75.00	02-105700	18750 Chillicothe Road	R-3-A	
8/2/2022	17448	Residential Addition	Addition over the 1/2 of the 2nd floor deck	Adan Lapsevich	\$75.00	02-228900	8351 Lucerne Drive	R-3-A	Lake Lucerne
8/10/2022	17463	Revisions to approved Zoning Certificate	144 sq. ft. West Elevation "Bullseye" Wall Sign	Tonya Jefferson	\$100.00	02-420981	18855 North Market Drive	MUP	The Shops at Marketplace
8/10/2022	17462	Revisions to approved Zoning Certificate	100 sq. ft. South Elevation "Bullseye" Wall Sign	Tonya Jefferson	\$100.00	02-420981	18855 North Market Drive	MUP	The Shops at Marketplace

8/10/2022	17461	Revisions to approved Zoning Certificate	100 sq. ft. "Bullseye" East Elevation Wall Sign	Tonya Jefferson	\$100.00	02-420981	18855 North Market Drive	MUP	The Shops at Marketplace
8/10/2022	17460	Revisions to approved Zoning Certificate	8.6 sq. ft. "Order Pickup" Wall Sign	Tonya Jefferson	\$100.00	02-420981	18855 North Market Drive	MUP	The Shops at Marketplace
8/8/2022	17317	Subdivision Signs	77" x 42" Canyon Lakes subdivision sign	Canyon Lake Colony HOA		Flintlock Ridge right of way	Flintlock Ridge Right of way at the Chagrin River Road intersection	R-5-A	Canyon Lakes Colony
8/12/2022	17454	Temporary building, structure or use	Temporary Fencing	Luke DePriest	\$100.00	02-420982	18813 North Market Place Drive	MUP	The Shops at Marketplace
8/12/2022	17453	Temporary building, structure or use	Temporary Container – Storage for Interior Remodel	Luke DePriest	\$100.00	02-420982	18813 North Market Place Drive	MUP	The Shops at Marketplace
8/12/2022	17452	Temporary building, structure or use	Temporary Container – Storage for Interior Remodel	Luke DePriest	\$100.00	02-420981	18855 North Market Drive	MUP	The Shops at Marketplace
8/12/2022	17451	Temporary building, structure or use	Temporary Fencing	Luke DePriest	\$100.00	02-420981	18855 North Market Drive	MUP	The Shops at Marketplace
8/12/2022	17450	Temporary building, structure or use	Temporary Container - Storage for Interior Remodel	Luke DePriest	\$100.00	02-420981	18855 North Market Drive	MUP	The Shops at Marketplace
8/24/2022	17472	Temporary Sign	Temporary window sign for Spectrum	Direct Image Signs Inc.	\$100.00	02-421197	7105 Market Place Drive	MUP	Marketplace at Four Corners

8/11/2022	17464	Use/ Commercial	Spectrum/ Mercantile Telecommunication sales	Spectrum/ Justin Grey	\$200.00	02-421197	7105 Market Place Drive	MUP	Marketplace at Four Corners
8/25/2022	17419	Wall Sign	Spectrum permanent wall sign	Tonya Jefferson	\$200.00	02-421197	7105 Market Place Drive	MUP	Marketplace at Four Corners
8/10/2022	17459	Wall Sign	77.2 sq. ft. "Drive Up" Wall Sign	Tonya Jefferson	\$200.00	02-420981	18855 North Market Drive	MUP	The Shops at Marketplace

**BAINBRIDGE TOWNSHIP NEW RESIDENCE  
TOTALS – AUGUST 2022**  
Receipts for August 2022 – \$6,255.00

August – 2022 – 3  
August – 2021 – 2  
August – 2020 – 0

Year to Date – 2022 – 13  
Year to Date – 2021 – 24  
Year to Date – 2020 – 14

**BAINBRIDGE TOWNSHIP ZONING PERMIT  
TOTALS – AUGUST 2022**

August 2022 – 42  
August 2021 – 23  
August 2020 – 21

Year to Date 2022 – 251  
Year to Date 2021 – 201  
Year to Date 2020 – 155





RESOLUTION NO. 09262022-A

A RESOLUTION approving a petition for the creation of the Geauga County Erosion Control Special Improvement District (the District) and for the levy of special assessments for erosion improvement projects.

WHEREAS, pursuant to Revised Code Chapter 1710 (the Act), property owners are authorized to include their properties within a special improvement district by submitting a petition to a township or municipal corporation in order to undertake erosion improvement projects for their properties and to finance such erosion improvement projects through voluntary special assessments; and

WHEREAS, owners of certain real property located within the Township have submitted to the Fiscal Officer and to the Board of Trustees a Petition for Creation of the Geauga County Control Erosion Special Improvement District (the Petition), together with the Geauga County Erosion Control Special Improvement District Program Plan (the Plan) and the form of Articles of Incorporation of the Geauga County Erosion Control Special Improvement District, Inc. (the Articles of Incorporation); and

WHEREAS, the Trustees are required to approve or disapprove the Petition within 60 days of the submission of the Petition pursuant to the Act.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Bainbridge Township, County of Geauga, Ohio:

Section 1. The Board of Trustees approve the Petition, the Plan, and the Articles of Incorporation substantially in the form on file with the Fiscal Officer.

Section 2. The Board of Trustees hereby approves and consents to the addition of real property to the territory of the District and any amendment to the Articles of Incorporation necessary to recognize or effect such addition, all as set forth in the Plan.

Section 3. It is found and determined that all formal actions of the Board of Trustees relating to the adoption of this resolution were conducted in an open meeting of the Board of Trustees, and that all deliberations of the Board of Trustees and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with the law.

Adopted: 9-26-2022

Michael Bates  
Michael Bates, Trustee

Jeffrey S. Markley  
Jeffrey S. Markley, Trustee

Kristina O'Brien  
Kristina O'Brien, Trustee

Attest: 9-26-2022

Janice S. Sugarman  
Janice S. Sugarman, Fiscal Officer



**Payment Listing**

UAN v2022.3

9/13/2022 to 9/26/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
39950	09/14/2022	09/14/2022	RW	Gregory Randall	\$350.00	O
39951	09/14/2022	09/14/2022	RW	Monika Esposito	\$250.00	O
39952	09/14/2022	09/14/2022	RW	Erin Kennedy	\$150.00	O
39953	09/14/2022	09/14/2022	RW	Ohio Lumex., Inc.	\$150.00	O
39954	09/15/2022	09/15/2022	AW	Amazon Capital Services	\$123.51	O
39955	09/15/2022	09/15/2022	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$491.93	O
39956	09/15/2022	09/15/2022	AW	Chagrin Valley Paving	\$307,208.00	O
39957	09/15/2022	09/15/2022	AW	E & H Hardware Group, LLC	\$7.59	O
39958	09/15/2022	09/15/2022	AW	GEAUGA COUNTY CLERK OF COURTS	\$200.00	O
39959	09/15/2022	09/15/2022	AW	Jason Pitre	\$180.00	O
39960	09/15/2022	09/15/2022	AW	KOKOSING MATERIALS INC.	\$14,977.50	O
39961	09/15/2022	09/15/2022	AW	LIFE FORCE MANAGEMENT INC.	\$2,005.69	O
39962	09/15/2022	09/15/2022	AW	Martin R. Tabone	\$2,812.50	O
39963	09/15/2022	09/15/2022	AW	McDonald Hopkins LLC	\$3,000.00	O
39964	09/15/2022	09/15/2022	AW	MCMaster CARR SUPPLY COMPANY	\$475.22	O
39965	09/15/2022	09/15/2022	AW	Nicholas Markley	\$1,200.00	O
39966	09/15/2022	09/15/2022	AW	Singerman, Mills, Desberg & Kauntz Co., L.P./	\$2,340.00	O
39967	09/15/2022	09/15/2022	AW	SUNRISE SPRINGS WATER CO.	\$58.65	O
39968	09/15/2022	09/15/2022	AW	Taft Stettinius & Hollister LLP	\$517.50	O
39969	09/16/2022	09/16/2022	AW	CCT FINANCIAL	\$168.00	O
39970	09/16/2022	09/16/2022	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$171.02	O
39971	09/16/2022	09/16/2022	AW	CINTAS CENTRALIZED AR	\$136.85	O
39972	09/16/2022	09/16/2022	AW	CINTAS CENTRALIZED AR	\$86.43	O
39973	09/16/2022	09/16/2022	AW	MERITECH	\$33.01	O
39974	09/16/2022	09/16/2022	AW	NORLSON INC.	\$71.99	O
39975	09/16/2022	09/16/2022	AW	SUNRISE SPRINGS WATER CO.	\$101.40	O
39976	09/16/2022	09/16/2022	AW	Charter Communications	\$5.99	O
39977	09/16/2022	09/16/2022	AW	Grade Line, Inc.	\$2,280.00	O
39978	09/16/2022	09/16/2022	AW	TIME WARNER CABLE	\$1,200.00	O
39979	09/21/2022	09/21/2022	AW	CCT FINANCIAL	\$169.60	O
39980	09/21/2022	09/21/2022	AW	CCT FINANCIAL	\$249.00	O
39981	09/21/2022	09/21/2022	AW	Charter Communications	\$89.99	O
39982	09/21/2022	09/21/2022	AW	GEAUGA MECHANICAL COMPANY	\$1,023.52	O
39983	09/21/2022	09/21/2022	AW	Harper Well & Pump, Inc.	\$211.00	O
39984	09/21/2022	09/21/2022	AW	HIGHWAY GARAGE, INC.	\$59.98	O
39985	09/21/2022	09/21/2022	AW	Minuteman Press	\$46.99	O
39986	09/21/2022	09/21/2022	AW	NEWS HERALD	\$113.65	O
39987	09/21/2022	09/21/2022	AW	OHIO FIRE CHIEFS' ASSOCIATION, INC.	\$1,500.00	O
39988	09/21/2022	09/21/2022	AW	RYAN T. PATETE	\$192.24	O
39989	09/21/2022	09/21/2022	AW	STATE INDUSTRIAL PRODUCTS	\$408.10	O
39990	09/21/2022	09/21/2022	AW	TIME WARNER CABLE	\$1,200.00	O
39991	09/21/2022	09/21/2022	AW	WESTERN RESERVE OFFICE SUPPLY	\$295.87	O
39992	09/23/2022	09/23/2022	RW	Mara Thrush	\$150.00	O
39993	09/23/2022	09/23/2022	RW	Rose Kemmerling	\$150.00	O
39994	09/23/2022	09/23/2022	AW	ACTIVE PLUMBING SUPPLY CO.	\$12.23	O
39995	09/23/2022	09/23/2022	AW	Amazon Capital Services	\$848.77	O

**Payment Listing**

UAN v2022.3

9/13/2022 to 9/26/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
39996	09/23/2022	09/23/2022	AW	AMD Impressions, Inc.	\$294.72	O
39997	09/23/2022	09/23/2022	AW	ARIS COMPANY	\$203.50	O
39998	09/23/2022	09/23/2022	AW	AUBURN PIPE & PLUMBERS SUPPLY	\$1,117.47	O
39999	09/23/2022	09/23/2022	AW	BIOSOLUTIONS, LLC	\$75.00	O
40000	09/23/2022	09/23/2022	AW	CARTER LUMBER	\$22.68	O
40001	09/23/2022	09/23/2022	AW	Central Ohio Cleaning	\$3,315.32	O
40002	09/23/2022	09/23/2022	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$408.39	O
40003	09/23/2022	09/23/2022	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$252.87	O
40004	09/23/2022	09/23/2022	AW	CINTAS CENTRALIZED AR	\$241.18	O
40005	09/23/2022	09/23/2022	AW	CORRIDON BUILDERS & REMODELERS, IN	\$2,020.00	O
40006	09/23/2022	09/23/2022	AW	E & H Hardware Group, LLC	\$282.64	O
40007	09/23/2022	09/23/2022	AW	EGREK ELECTRIC, INC.	\$350.00	O
40008	09/23/2022	09/23/2022	AW	GREEN VISION MATERIALS	\$340.00	O
40009	09/23/2022	09/23/2022	AW	JOSEPH TOMAYKO	\$75.00	O
40010	09/23/2022	09/23/2022	AW	KOKOSING MATERIALS INC.	\$329.25	O
40011	09/23/2022	09/23/2022	AW	Kristen Grachanin	\$93.43	O
40012	09/23/2022	09/23/2022	AW	KWIK KLEEN	\$54.50	O
40013	09/23/2022	09/23/2022	AW	LAKESIDE SAND & GRAVEL, INC.	\$148.14	O
40014	09/23/2022	09/23/2022	AW	MARS ELECTRIC CO.	\$22.97	O
40015	09/23/2022	09/23/2022	AW	MCMASTER CARR SUPPLY COMPANY	\$80.64	O
40016	09/23/2022	09/23/2022	AW	NORTHCOAST PRODUCTS	\$693.96	O
40017	09/23/2022	09/23/2022	AW	R & R Truck Sales	\$325.12	O
40018	09/23/2022	09/23/2022	AW	ROBECK FLUID POWER COMPANY	\$229.70	O
40019	09/23/2022	09/23/2022	AW	Southeastern Equipment Co. Inc.	\$203.25	O
40020	09/23/2022	09/23/2022	AW	STAMM CONTRACTING COMPANY INC.	\$711.70	O
40021	09/23/2022	09/23/2022	AW	STAPLES BUSINESS ADVANTAGE	\$886.85	O
40022	09/23/2022	09/23/2022	AW	Stefani Crider	\$350.00	O
40023	09/23/2022	09/23/2022	AW	SUNRISE SPRINGS WATER CO.	\$111.10	O
40024	09/23/2022	09/23/2022	AW	TNT Exterminating	\$150.00	O
40025	09/23/2022	09/23/2022	AW	ULINE	\$576.85	O
40026	09/23/2022	09/23/2022	AW	Veritiv Operating Company	\$198.87	O
40027	09/23/2022	09/23/2022	AW	VERIZON WIRELESS	\$80.22	O
40028	09/23/2022	09/23/2022	AW	WESTERN RESERVE OFFICE SUPPLY	\$65.98	O
40029	09/26/2022	09/26/2022	AW	HIGHWAY GARAGE, INC.	\$373.78	O
40030	09/26/2022	09/26/2022	AW	Lake Business Products	\$254.28	O
40031	09/26/2022	09/26/2022	AW	SUNRISE SPRINGS WATER CO.	\$155.45	O
40032	09/26/2022	09/26/2022	AW	TREASURER OF STATE OF OHIO	\$600.00	O
Total Payments:					\$363,168.53	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$363,168.53	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation