

Monday, September 26,

22

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on September 26, 2022. Those present were Trustees Mr. Jeff Markley, Mrs. Kristina O'Brien, and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Mrs. O'Brien presided and called the meeting to order at 6:02 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1) and Collective Bargaining per Ohio Revised Code Section 121.22(G)(4).

Dr. Bates seconded the motion. Roll call vote followed: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

The trustees recessed their meeting at 6:02 P.M. in order to go into executive session.

Chief Jon Bokovitz, Chief Lou Ann Metz, and Service Director Jim Stanek were invited in executive session at 6:17 P.M. and left at 7:02 P.M.

Mr. Jason Hartzell of Littler was invited in executive session at 6:17 P.M. and left at 7:07 P.M.

The trustees returned from executive session and reconvened their regular meeting at 7:10 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

1. Late Addition: Emergency PO Ratification – Ohio CAT – Conveyer Repair - \$3,616.20 (Roads)

MINUTES APPROVAL

Mr. Markley moved to approve the minutes of the trustees' September 12, 2022 regular meeting as written.

Dr. Bates seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

DEPARTMENTAL REPORTS

FIRE DEPARTMENT

Chief Lou Ann Metz presented the fire department report for the month of August, 2022. She reported that Fire Prevention had 135 events in August. She also reported that hospital wait times are still way up which means that crews are spending more time at the hospital and are unable to return to the station quickly. The fire department used mutual aid eight times in August. The complete fire report is attached to and becomes a permanent part of these minutes.

POLICE DEPARTMENT

Chief Jon Bokovitz presented the police department report for the month of August, 2022. Traffic enforcement is up. The officers are making more stops. The chief is looking to hire one more officer in order to move one more officer into the detective bureau. The complete police report is attached to and becomes a permanent part of these minutes.

Monday, September 26,

22

ZONING DEPARTMENT

Mrs. Karen Endres presented the zoning department report for the month of August, 2022. She reported three new home starts with 42 total permits and \$6,255.00 in receipts for the month. She also mentioned that they are in mediation with Sapphire Creek and the Homeowners Association there. The complete zoning report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESSTraining Request – Lt. Riley

Mr. Markley made a motion to approve the training request for Lt. James Riley to attend the Ohio Fire Chiefs Winter Symposium in Columbus, OH from March 7-8, 2023 at an estimated cost of \$414.00 with the use of a township vehicle per the recommendation of the fire chief and as specified in the training request.

Dr. Bates seconded the motion that passed unanimously.

POLICE DEPARTMENT – NEW BUSINESSRequest to Accept Donation

The trustees were in general agreement to accept the donation of \$1,500.00 from an anonymous donor in accordance with ORC 505.10, and with extreme gratitude for the donation which will be used towards K-9 supplies and needs.

SERVICE DEPARTMENT – NEW BUSINESSSnow and Ice Agreement

Mr. Markley made a motion to approve the Snow and Ice Control Agreement among the Geauga County Board of Commissioners, the Geauga County Engineer, and the Bainbridge Township Board of Trustees enabling Bainbridge Township to provide snow and ice control and material application on certain county roads in Bainbridge Township for the winter season of 2022-2023.

Dr. Bates seconded the motion that passed unanimously.

Request for Rental Fee Waiver – Lake Lucerne HOA

Mr. Markley made a motion to approve the rental fee waiver request from the Lake Lucerne HOA for the Bainbridge Town Hall for their annual meeting on December 4, 2022 in the amount of \$105.00 per the recommendation of the service director. A building attendant fee of \$30.00 has been paid.

Dr. Bates seconded the motion that passed unanimously.

Cemetery Deed

Mr. Markley made a motion to grant cemetery deed #637 for one grave in the amount of \$750.00 to John McHale of 7930 Chagrin Road, Chagrin Falls, OH 44023.

Dr. Bates seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 13, Lot No. 52, Grave 3. Mr. Dave Pfouts and Mr. Jeff Villers attested to their signatures.

Monday, September 26,

22

TOWN HALL – NEW BUSINESS

ESID Resolution

Mr. Markley made a motion to approve Resolution 09262022-A approving a petition for the creation of the Geauga County Erosion Control Special Improvement District and for the levy of special assessments for erosion improvement projects, noting that this resolution has been reviewed by the county auditor and the county prosecutor.

Dr. Bates seconded the motion that passed unanimously.

KCE ABRB Reappointment

Mr. Markley made a motion to approve the reappointment of Scott Rosenthal as a Bainbridge Township representative to the Auburn-Bainbridge Recreation Board for the term beginning July 1, 2022 and ending June 30, 2025.

Dr. Bates seconded the motion that passed unanimously.

Meeting Schedule Discussion

The trustees were in general agreement to move the November 14, 2022 meeting date to November 7, 2022 in order to have two weeks between all upcoming 2022 meetings.

ZONING DEPARTMENT – NEW BUSINESS

Addressing Responsibilities

The trustees were in general agreement to return addressing responsibilities to Geauga County as requested by Zoning Inspector Karen Endres.

FISCAL OFFICE - NEW BUSINESS

PURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Purchase Order Request List

1. Greenwald Enterprise, Inc. – Hydraulic Fluid - \$2,910.00 (Fire)
2. Love Insurance – VFIS Insurance Premium - \$3,679.00 (Fire)
3. Fire-Catt, LLC – Hose Testing - \$3,781.75 (Fire)
4. Ullman Oil – Fuel - \$88,000.00 (All)
5. Davey Resource Group – Smith Creek Project - \$6,583.35 (General)
6. Protegis Fire & Safety – Fire Alarm/Security Upgrade - \$7,711.74 (Roads)
7. VanCuren Services – Tree Removal - \$4,200.00 (Roads)

INVOICE APPROVALS

Mr. Markley made a motion to approve the invoices listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Invoices

1. Clemans-Nelson – Compensation Study - \$1,797.50 (Police, Fire, General)
2. Geauga County ADP - \$3,635.08 (Fire)
3. Kokosing Materials, Inc. – Materials - \$11,456.35 (Roads)
4. Gutoskey & Associates – Waterline - \$11,850.00 (Police, Fire, General)
5. Geauga County Engineer’s Office – Q3 Crack Sealing - \$18,240.77 (Roads)

Monday, September 26,

22

Checks Dated September 13, 2022 through September 26, 2022

The trustees examined and signed checks and invoices September 13, 2022 through September 26, 2022 consisting of warrants #39950 through #40032 the amount of \$363,168.53.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

CORRESPONDENCE

- 1. Geauga County Board of Commissioners –208 Plan - Response to Request
- 2. Geauga County Board of Commissioners – Cleveland Water Master Meter Agreement
- 3. FHRC – NE Ohio Housing Conference – October 13-14, 2022 - Geneva-on-the-Lake

PUBLIC INTERACTION

Mr. Jeff Villers asked the trustees if they had any control over what businesses move into the township like the proposed Jiffy Lube. Mrs. Endres explained that the trustees do not have authority, but in this instance, it is a conditional use. This means that the business has a number of conditions it must meet. The Board of Zoning Appeals can approve or deny the use.

Mrs. Endres also reported that some local businesses are looking to create a refreshment area. She is advising them to meet with and present this idea to the trustees to get started.

LATE ADDITION

Emergency PO Ratification

Mr. Markley made a motion to ratify the purchase order listed below as submitted by the service department.

- Ohio CAT – Conveyer Repair - \$3,616.20 (Roads)

Dr. Bates seconded the motion that passed unanimously.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:17 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____