

Monday, October 10,

22

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on October 10, 2022. Those present were Trustees Mr. Jeffrey Markley, Mrs. Kristina O'Brien, and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Mrs. O'Brien presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Dr. Bates seconded the motion. Roll call vote followed: Dr. Bates, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 6:00P.M. in order to go into executive session.

The trustees returned from executive session and reconvened their regular meeting at 7:03 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

Late Addition: PO Request - Squire Patton Boggs – AIF Filing - \$3,250.00 (General)

MINUTES APPROVAL

Mr. Markley moved to approve the minutes of the trustees' September 26, 2022 regular meeting as written.

Dr. Bates seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

PRESENTATION: Adam Urbanski and Jeffrey Meyers, DS Architecture

Mr. Urbanski presented a very thorough assessment of the town hall repairs that are necessary to keep the structure and stay within code. The assessment was broken into three scopes: Safety and Accessibility, Phase 1, and Phase 2. The total cost for all three scopes is \$3,278,299.00. The trustees will contact a bond representative to investigate financing the project. The presentation is attached to and becomes a permanent part of these minutes.

DEPARTMENTAL REPORTS

KENSTON COMMUNITY EDUCATION

Mrs. Sarah Delly presented the Kenston Community Education report for the month of September 2022. She reported that KCE is doing very well financially. They are looking into ways to invest some of the money for a better return on investment. They are also taking a look at wages for the office staff since it has been a number of years since there have been increases. Travel basketball tryouts are completed, and rec signups have begun. The complete report is attached to and becomes a permanent part of these minutes.

SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of September 2022. He reported that KCE paid for new dirt for the ball fields, and then our service department laid and spread the dirt on the fields at Town Hall and River Road Park. In addition, the dog parks will switch on November 7th. Lastly, the Haskins Road reconstruction project should be completed by mid-November. The complete service department report is attached to and becomes a permanent part of these minutes.

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FISCAL OFFICE REPORT

Mrs. Janice Sugarman presented the fiscal report for the month of September 2022. The general fund balance is \$2,366,197.81 as of September 30, 2022. The AIF filing has been completed and is posted to the website. Temporary appropriations have started and should be ready for trustee approval by November. The complete fiscal report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

POLICE DEPARTMENT – NEW BUSINESSGrade Change Request – Godec

Mr. Markley made a motion to approve the grade change request for Ptl. Joe Godec to a Grade A Patrolman with an annual salary of \$81,585.82 effective October 22, 2022 per the recommendation of the police chief.

Dr. Bates seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSRequest for Rental Fee Waiver – Cub Scout Pack 102

Mr. Markley made a motion to approve the rental fee waiver request from Cub Scout Pack 102 for the Bainbridge Town Hall for their Pinewood Derby on January 21-22, 2023 in the amount of \$560.00 per the recommendation of the service director. A building attendant fee of \$210.00 will be paid.

Dr. Bates seconded the motion that passed unanimously.

Request for Rental Fee Waiver – Pilgrim Lake Colony

Mr. Markley made a motion to approve the rental fee waiver request from the Pilgrim Lake Colony for the Bainbridge Town Hall meeting room for their annual meeting on November 6, 2022 in the amount of \$105.00 per the recommendation of the service director. A building attendant fee of \$45.00 has been paid.

Dr. Bates seconded the motion that passed unanimously.

TOWN HALL – OLD BUSINESSSupplement to Memorandum Storm Water

Mr. Markley made a motion to approve Resolution 10102022-A, given the hardships identified by Vision Development in the original memorandum and now the supplemental, and the fact that the proposed alternative to the requirements of the Applicable Memorandum, and now the supplemental, to address such hardships exceed the County Standards, the Township approves the proposed alternatives, as set forth in the Structurepoint Report, to the requirements of Item (c) of the Applicable Memorandum provided by Geauga Soil and Water Conservation District (GSWCD). In addition, Mrs. Carmella Shale of GSWCD concluded that increasing the precipitation depths by 20% inadvertently causes an increase in the release rates for design and is ultimately contrary to the intent of the CJE which is to reduce discharge flow rates and that the proposed alternative (c) exceeds the County Standards by between 34% and 42%.

Dr. Bates seconded the motion that passed unanimously.

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TOWN HALL – NEW BUSINESS

NOPEC NEC Grant Expenditures

Mr. Markley made a motion to approve spending the NOPEC funds in the amount of \$51,282.69 to be used for windows for town hall, a new furnace for the blue room, and new HVAC equipment for the fire department per the recommendation of the service director and the fiscal officer.

Dr. Bates seconded the motion that passed unanimously.

TIRC Appointments

Mr. Markley made a motion to appoint Mr. Paul Pestello, Treasurer of Kenston Schools, and Ms. Sherry Williamson, Treasurer of Auburn Career Center to the Tax Incentive Review Council (TIRC) for the Bainbridge Township TIF and for the purposes of meeting yearly in accordance with the TIF Resolution 12212018-A.

Dr. Bates seconded the motion that passed unanimously.

ZONING DEPARTMENT – NEW BUSINESS

Mr. Markley made a motion to reappoint Mr. Ted DeWater to the Bainbridge Township Board of Zoning Appeals for the five-year term of January 1, 2023 through December 31, 2027.

Dr. Bates seconded the motion that passed unanimously.

FISCAL OFFICE - NEW BUSINESS

PURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve the purchase order list below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Purchase Order Request List

1. iSimulate, LLC - Simulation Stethoscope - \$2,525.00 (Fire)
2. UL, LLC – Ladder Testing - \$3,228.65 (Fire)
3. Corridon Builders & Remodelers Inc. – Install Rheem Furnace - \$3,300.00 (General)
4. Just Trees, Inc. – Purchase of Thirteen Trees - \$3,200.00 (General)
5. Morton Salt – Salt - \$92,000.00 (Roads)

INVOICE APPROVALS

Mr. Markley made a motion to approve the invoices listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Invoices

1. Kokosing Materials, Inc. – Road Materials - \$2,530.15 (Roads)
2. DS Architecture – Architectural Services - \$11,377.50 (General)

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FISCAL RESOLUTION APPROVAL

Mr. Markley made a motion to approve Resolution 10102022-B as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of September 2022 – \$4,757.76

Dr. Bates seconded the motion that passed unanimously.

Checks Dated September 27, 2022 through October 10, 2022

The trustees examined and signed checks and invoices from September 27, 2022 through October 10, 2022 consisting of warrants #40033 through #40101 in the amount of \$115,268.38.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of September 2022, #239-2022 through #270-2022 in the amount of \$937,100.64 are attached to and become a permanent part of these minutes.

CORRESPONDENCE

1. Bainbridge Township Historical Society Newsletter
2. Board of Commissioners – Letter stating the completion of the waterline loop closure
3. Chuck Keiper of NOPEC – Letter updating Electric Aggregation Information

PUBLIC INTERACTION

Ms. Annika Tutzer, a student at Kenston, asked the trustees about the PO request for the salt purchase. She wanted to know if it was for the upcoming snow season. Mr. Stanek responded that this purchase will probably cover half of the winter season.

LATE ADDITION

PO Request

Mr. Markley made a motion to approve the PO request for Squire Patton Boggs for the AIF Filing in the amount of \$3,250.00 per the recommendation of the fiscal officer.

Dr. Bates seconded the motion that passed unanimously.

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Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:09 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____