

Monday, July 25,

22

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on July 25, 2022. Those present were Trustees Mr. Jeff Markley and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Mrs. O'Brien was absent. Mr. Markley presided and called the meeting to order at 6:30 P.M.

#### EXECUTIVE SESSION

Mr. Markley made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Dr. Bates seconded the motion. Vote followed: Mr. Markley, aye; Dr. Bates, aye. Motion carried.

The trustees recessed their meeting at 6:30 P.M. in order to go into executive session.

The trustees returned from executive session and reconvened their regular meeting at 7:00 P.M. and everyone stood and recited the Pledge of Allegiance.

#### CHANGES TO THE AGENDA

1. Table June 27, 2022 minutes until Mr. Markley can review the recording

#### MINUTES APPROVAL

Mr. Markley moved to approve the minutes of the trustees' July 11, 2022 regular meeting as written.

Dr. Bates seconded the motion. Vote: Mr. Markley, aye; Dr. Bates, aye. Motion carried.

#### DEPARTMENTAL REPORTS

##### FIRE DEPARTMENT

Chief Lou Ann Metz presented the fire department report for the month of June, 2022. The department is up 106 calls over last year. Fire calls are up 35.19%. So far this year, Fire Prevention and assistant Chief Lovell have completed 935 events. Mr. Markley asked and Chief confirmed that the fire department supports watermain connections to both Tanglewood and Bainbrook/Laurel Springs. The fire department will hold their Citizens Academy on Wednesdays starting in mid-October. Check the website for more details. The complete fire report is attached to and becomes a permanent part of these minutes.

##### POLICE DEPARTMENT

Chief Jon Bokovitz presented the police department report for the month of June, 2022. He reported that they just completed their 47<sup>th</sup> year of Safety Town. He also wanted to note that there were only 18 Group A offenses in June, which is a small number. He attributes this to the department doing its job. The police department will hold a Citizen's Academy on Tuesdays starting September 13, 2022. Residents can check the website for more information. Chief also mentioned that his admin, Elaine Marconi, is retiring after 29 years of service to the township. The complete police report is attached to and becomes a permanent part of these minutes.

##### ZONING DEPARTMENT

Mrs. Karen Endres presented the zoning department report for the month of June, 2022. She reported \$7,125.00 in receipts with one new home permit and 46 total permits for the month. The complete zoning report is attached to and becomes a permanent part of these minutes.

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PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESS

Retirement of Firefighter – Gelardi

Mr. Markley made a motion to accept the retirement of Firefighter Michael J. Gelardi effective immediately based on the recommendation of the fire chief and with many thanks for his thirty years of service to the township.

Dr. Bates seconded the motion that passed unanimously.

Request to Accept Donations

The trustees were in general agreement to accept the donation of a Subway gift card from the Sirk family in the amount of \$20.00 in accordance with ORC 505.10, and with extreme gratitude for the donation which will be used towards a meal for the fire department employees.

The trustees were in general agreement to accept the donation of gift cards to Sirna’s Restaurant from Mr. Bob Rosen in the amount of \$875.00 in accordance with ORC 505.10, and with extreme gratitude for the donation which will be split evenly over the three department shifts and used towards meals for shift employees at the fire station.

SERVICE DEPARTMENT – NEW BUSINESS

Request for Rental Fee Waiver – Bainbridge Recovery Club

Mr. Markley made a motion to approve the rental fee waiver request from the Bainbridge Recovery Club for the Bainbridge Town Hall for their comedy show fundraiser on September 10, 2022 in the amount of \$135.00 per the recommendation of the service director. A building attendant fee of \$45.00 will be paid.

Dr. Bates seconded the motion that passed unanimously.

Cemetery Deed

Mr. Markley made a motion to grant cemetery deed #634 for a columbarium niche in the amount of \$1,400.00 to Salvatore R. Cipiti of 17819 Chillicothe Road, Chagrin Falls, OH 44023.

Dr. Bates seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Columbarium CLMB 1, South Wall, Niche C1. Joan Demerjian and Dave Pfouts attested to their signatures.

TOWN HALL – NEW BUSINESS

OneOhio Opioid Settlement

Mrs. Sugarman gave the trustees an update on the OneOhio Settlement. The township will be receiving \$3,500.00 per year for 18 years. The money needs to be used for drug-related expenses like educational programs. Mrs. Sugarman suggested that the money be earmarked for the DARE program. The trustees will discuss with Chief Bokovitz and decide at a later meeting.

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ZONING DEPARTMENT – NEW BUSINESS

Right-of-Way Agreement – Canyon Lakes Colony

Mr. Markley made a motion to approve and sign the Right-of-Way Agreement between the Bainbridge Township Board of Trustees and the Canyon Lakes Colony Master Association Inc. which has been reviewed by legal counsel and which will be recorded by the Association.

Dr. Bates seconded the motion that passed unanimously.

2022-2024 Student Job Training Agreement

Mr. Markley made a motion to approve and allow the zoning inspector to sign the student job training agreement between the Bainbridge Township Zoning Department and the ESC of the Western Reserve Vocational Program for the years 2022-2024 per the recommendation of the zoning inspector.

Dr. Bates seconded the motion that passed unanimously.

Bainbridge Library – Herb Society Fee Waiver Request

Mr. Markley made a motion to waive the application fees from the Chagrin Valley Herb Society in the amount of \$100.00 for the proposed pavilion at the Bainbridge Library per the recommendation of the zoning inspector.

Dr. Bates seconded the motion that passed unanimously.

FISCAL OFFICE - NEW BUSINESS

PURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Purchase Order Request List

- 1. Davey Resource Group – Smith Creek Restoration - \$6,341.22 (General)
- 2. MNJ Technologies Direct, Inc. – Fiber Optic Cable - \$11,823.50 (Police)
- 3. Motorola Solutions, Inc. – 16 Radios - \$66,612.29 (Police)

INVOICE APPROVALS

Mr. Markley made a motion to approve the invoices listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Invoices

- 1. Davey Resource Group – Smith Creek - \$11,071.25 (General)
- 2. Kokosing – Materials - \$4,964.25 (Roads)

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BLANKET CERTIFICATE APPROVALS

Mr. Markley made a motion to approve the blanket certificates listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

Blanket Certificate List

1. Fire – Repairs and Maintenance - \$4,000.00
2. Roads – Operating Supplies - \$10,000.00

FISCAL RESOLUTION APPROVALS

Mr. Markley made a motion to approve Resolution 07252022-A as submitted by the Fiscal Officer.

- Resolution to Create Special Revenue Fund – OneOhio Special Revenue Fund 2910

Dr. Bates seconded the motion that passed unanimously.

Checks Dated July 12, 2022 through July 25, 2022

The trustees examined and signed checks and invoices July 12, 2022 through July 25, 2022 consisting of warrants #39541 through #39659 the amount of \$100,654.12.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

CORRESPONDENCE

1. Planning Commission – Re-plat of Stone Ridge Colony Subdivision – Meeting is August 9<sup>th</sup> at 7:30am
2. CRWP – University Schools high school geology project at McFarland Creek. The trustees were in general agreement to approve Chagrin River Watershed Partners involvement in the project.
3. Dominion – Pipeline survey – Gave to Jim Stanek to investigate
4. Dr. Bates gave an update on his visit to the Methodist Church to welcome their bishop.

PUBLIC INTERACTION

Mr. Maximus Yost wanted the trustees to know that his PAC, Geauga Bipartisan Advancement, is holding a community event on August 18, 2022 at 7pm to discuss the abortion and firearms policies.

LATE ADDITION

None.

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Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 7:58 P.M.

Respectfully Submitted,

Janice S. Sugarman,  
Fiscal Officer, Bainbridge Township

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Date

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Date

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Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_