

Monday, July 11,

22

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on July 11, 2022. Those present were Trustees Mr. Jeffrey Markley, Mrs. Kristina O'Brien, and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Mrs. O'Brien presided and called the meeting to order at 6:03 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Dr. Bates seconded the motion. Vote followed: Dr. Bates, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 6:03 P.M. in order to go into executive session.

Chief Lou Ann Metz was invited into executive session at 6:03 P.M. and left at 7:03 P.M.

The trustees returned from executive session and reconvened their regular meeting at 7:12 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

1. Late Addition: Fire – New Business: EMSAR Agreement Approval
2. 6-27-2022 Minutes Approval moved to next meeting

MINUTES APPROVAL

Mr. Markley moved to approve the minutes of the trustees' June 22, 2022 special meeting as written.

Dr. Bates seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

PRESENTATION: Steve Demetriou, Candidate for State Representative

Mr. Demetriou introduced himself as the Republican candidate for the Ohio house of representatives for this area.

DEPARTMENTAL REPORTS

KENSTON COMMUNITY EDUCATION

Mrs. Sarah Delly presented the Kenston Community Education report for the month of June 2022. She reports that all current sports are well attended. She mentioned that they are posting minutes of their online now to be more transparent. They are considering changing their fiscal year to line up with others. The complete report is attached to and becomes a permanent part of these minutes.

SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of June 2022. He reports that they are in full summer mode. In addition, they have been very busy at the cemetery lately. The road projects are all in progress or due to start soon. The fireworks event went well. They were very well attended, even with the rain date. The complete service department report is attached to and becomes a permanent part of these minutes.

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FISCAL OFFICE REPORT

Mrs. Janice Sugarman presented the fiscal report for the month of June 2022. The general fund balance is \$2,210,450.75 as of June 30, 2022. She reported that the township received the first installment of the second half taxes in the amount of \$2.3 million. In addition, the township should receive the remainder of the RPA funds very soon. Mr. Maximus Yost then gave a report of his week spent with Mrs. Sugarman for his senior mentorship at Kenston. The complete fiscal report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESSRequest to Accept Donation

The trustees were in general agreement to accept the donation of a drain cover from Mr. Bill Curran in accordance with ORC 505.10, and with extreme gratitude for the donation which will be used to prevent hazardous spills from getting into a drain.

SERVICE DEPARTMENT – NEW BUSINESSRequest for Rental Fee Waiver – Chagrin River Watershed Partners

Mr. Markley made a motion to approve the rental fee waiver request from the Chagrin River Watershed Partners for the Settler's Park Pavilion for a staff meeting on July 19, 2022 in the amount of \$70.00 per the recommendation of the service director.

Dr. Bates seconded the motion that passed unanimously.

Cemetery Deed - McHale

Mr. Markley made a motion to grant cemetery deed #632 for two graves in the amount of \$1,500.00 to John F. and Patricia A. McHale of 7930 Chagrin Road, Chagrin Falls, OH 44023.

Dr. Bates seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 13, Lot No. 52, Graves 1 and 2. Mr. Maximus Yost and Mr. Dave Pfouts attested to their signatures.

Cemetery Deed - Kasulones

Mr. Markley made a motion to grant cemetery deed #633 for one grave in the amount of \$1,500.00 to Ronald G. Kasulones of 185 Woodcrest Drive, Loveland, OH 45140.

Dr. Bates seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 12, Lot No. 28, Grave 3. Mr. Maximus Yost and Mr. Dave Pfouts attested to their signatures.

TOWN HALL – OLD BUSINESSWaterline Tie-in

Mr. Stanek reported that Mr. Joe Gutoskey is working on the engineering designs for the waterline tie-in to the main township campus including, fire, police, and the town hall. The trustees would like Mr. Gutoskey at the August 8th meeting to review the plans.

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TOWN HALL – NEW BUSINESS

Bainbridge Rox Liquor Approval – Civic Club

Mr. Markley made a motion to approve the request to serve liquor at the Bainbridge Rox community event on August 27, 2022 at Centerville Mills Park and authorized the board chair to sign the Temporary Permit Tenancy Notification Form, in Section B Real Property Owner Acknowledgement, per the recommendation of the police chief.

Dr. Bates seconded the motion that was passed unanimously.

IRS Mileage Rate Increase

Mr. Markley made a motion to increase the mileage rate for the township to 62.5 cents per mile based on the recommendation of the IRS beginning July 1, 2022 through the end of the year.

Dr. Bates seconded the motion that passed unanimously.

Labor Attorney – Letter of Engagement

Mr. Markley made a motion to approve Resolution 07112022-A retaining the services of Attorney Jason Hartzell and Brendan Fitzgerald of Littler Mendelson PC for counsel and advice with Labor and Employment Law and Collective Bargaining, at \$290.00 per attorney time hour for Jason Hartzell's services and \$420.00 per attorney time hour for Brendan Fitzgerald and not to exceed \$20,000.00 with details delineated in the engagement agreement and both documents to be signed by all parties.

Dr. Bates seconded the motion that passed unanimously.

First Energy Letter Re: Pole Attachments

The trustees will work with Dean Hayne from First Energy and Chief Bokovitz to determine what needs to happen with the license plate readers that are attached to the telephone poles.

Brownfield Remediation Letter

Mr. Peter Snavely presented a letter to the trustees looking for support for their application for a Brownfield grant to do remediation on their property at 7145 Pine Street. The trustees were in general agreement to allow the chair to sign the letter in support of remediation as long as there was no mention of future planned projects on the site.

FISCAL OFFICE - NEW BUSINESS

PURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Purchase Order Request List

1. MNJ Technologies – 3 Desktop Computers - \$3,566.85 (Roads)
2. Highland Tree Service – Tree Removal CVM & River Rd. - \$8,800.00 (Parks)
3. Protegis Fire & Safety – Annual Monitoring & Installation - \$1,525.00 (Roads)
4. Home Depot – Supplies - \$4,000.00 (Parks, Cemetery)

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BLANKET CERTIFICATE RENEWALS/APPROVALS

Mr. Markley made a motion to approve the blanket certificate listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Blanket Certificate

1. Police: Accounting & Legal Fees - \$5,000.00
2. Police: Small Tools & Equipment - \$5,000.00

FISCAL RESOLUTION APPROVAL

Mr. Markley made a motion to approve Resolution 07112022-B as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of June 2022 – \$2,435.52

Dr. Bates seconded the motion that passed unanimously.

Checks Dated June 28, 2022 through July 11, 2022

The trustees examined and signed checks and invoices from June 28, 2022 through July 11, 2022 consisting of warrants #39467 through #39540 in the amount of \$173,348.93.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of June 2022, #152-2022 through #180-2022 in the amount of \$728,677.66 are attached to and become a permanent part of these minutes.

CORRESPONDENCE

1. WRLC: 2022 Stewardship visit to Edwards conservation easement letter
2. Foundation for Geauga Parks: Twilight Soiree – August 20, 2022
3. GGP- HomeGrown Geauga – August 4, 2022
4. Northeast Ohio Housing Conference – October 13 & 14, 2022
5. WRLC: Eastern Region Celebration – September 1, 2022 5-8pm
6. Fair Housing Resource Center: Housing Search Program
7. NOPEC – Update on Pricing
8. Pastor Saunders – United Bethel Methodist Church – Reception on July 15, 2022 for their bishop - Dr. Bates will give words of welcome
9. Geauga County Fair – Opening Ceremonies for 200th year – Ribbon Cutting August 31st at noon – Mrs. Sugarman to attend

PUBLIC INTERACTION

None.

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LATE ADDITIONS

EMSAR Advantage Program Agreement

Mr. Markley made a motion to approve the EMSAR Medical Repair agreement covering the preventative maintenance and repairs of the cots, stair chairs and power loads in our ambulances, including two preventative maintenance visits per year and unlimited repair visits over the next three years, and authorize the fiscal officer to sign, per the recommendation of fire chief.

Dr. Bates seconded the motion that passed unanimously.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:24 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____

Service Department Report

June 2022

Parks/Properties Projects:

Town Hall Campus:

- Pruned all trees in Heritage Park
- Removed, cleaned and stored old banners
- All A/C units checked, one repaired, readied for use
- Replaced all flags
- Continued to work on town hall remodeling options

River Road Park:

- Opened restrooms, kept cleaned along with pavilion. Facility space being frequently rented
- Started getting prices to repaint pavilion and for select dead tree removal on mounds
- Playground checks

Settlers Park:

- Thorough restroom cleaning
- Pressure washed concrete
- Turned on water for season

Centerville Mills Park:

- Prepped camp grounds for boy scout weekend
- Finished and placed chapel benches
- Maintained dining hall after each use
- Continued monitoring drained lake-maintained outlet as needed, dug test holes to establish existing soil conditions
- Working on securing future outlet structure

Dog Park

- Maintained park in general use-has been busy
- Insert memorial pavers when necessary

Other:

- Made final preparations for Fireworks

Cemetery:

- 5 full burials, 1 ashes burial
- Poured footers, leveled graves, seeded and mulched
- Maintained new columbarium plantings

Service Department Report

June 2022

Road Maintenance:

- Roadside ditching- 14 days
- Roadside mowing- 17 days
- Cold patched various locations- 2 days
- Asphalt cross pipe at Lewis Drive
- Rebuilt 2 catch basins on King Orchard Ct.- 5 days
- Removed and replaced cross pipe on Cats Den Road
- Removed and replaced 3 drive pipes
- Hauled dig out to disposal- 2 days
- Hydro-seeded various location- 7 days, watered as needed
- Installed 1 asphalt apron and 1 concrete apron
- Started full depth repair program (Wind Swept)
- Removed trees on road, as needed
- Continue to keep an eye on Cedar street culvert and clean as needed

Projects

- Preliminary ditching work completed on East Craig Drive paving project to start soon
- Haskins Road- utility companies (gas and electric) continue to work on relocating their lines, and poles
- Contractor performing stump grinding and grubbing now on site
- Discussed new Canyon Lakes Road with Engineer and developer.

BAINBRIDGE TOWNSHIP, GEAUGA COUNTY

7/8/2022 10:36:26 AM

Cash Summary by Fund

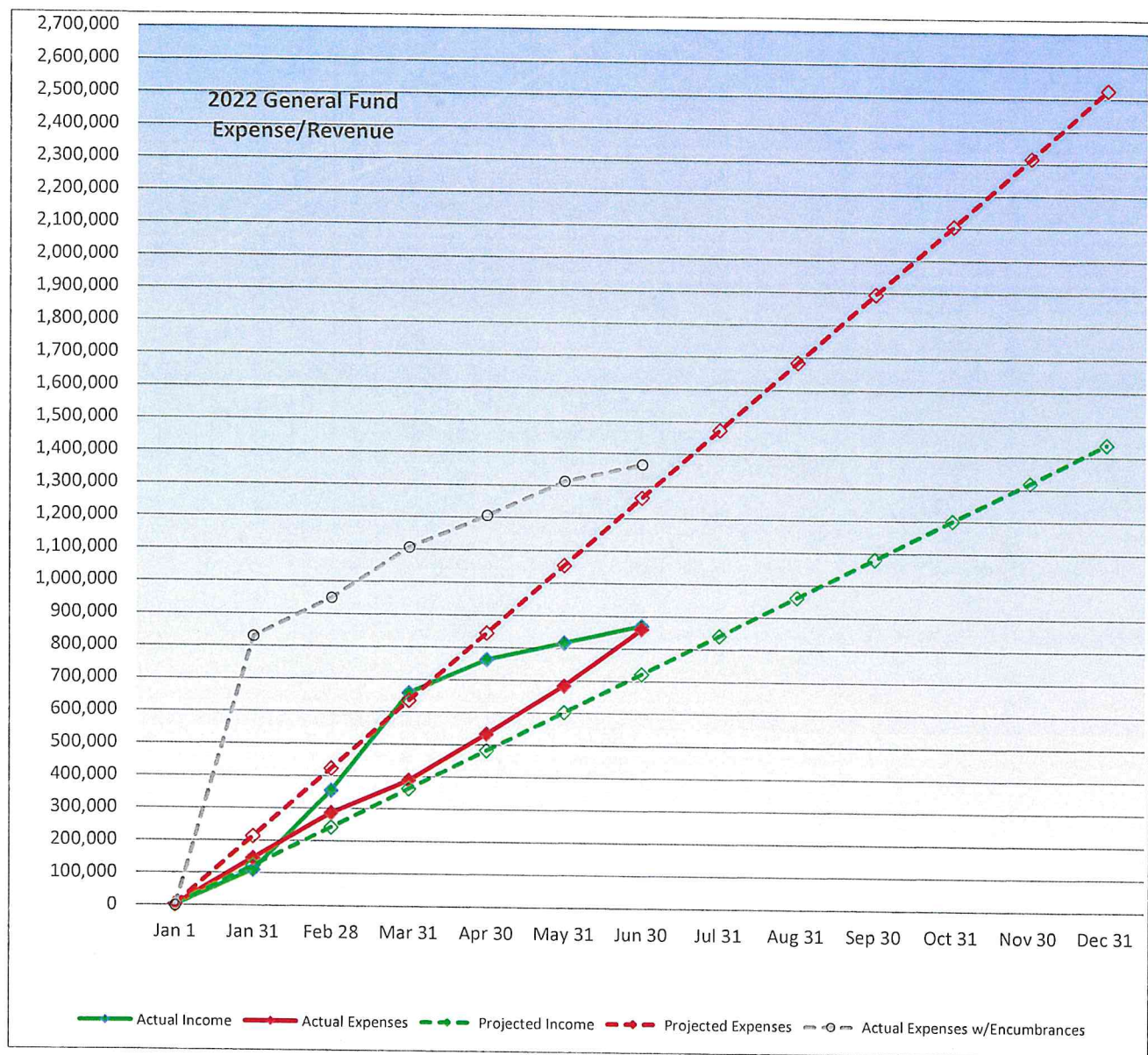
UAN v2022.3

June 2022

Fund #	Fund Name	Fund Balance 6/1/2022	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 6/30/2022	Non-Pooled Balance	Pooled Balance
1000	General	\$2,331,659.20	\$0.00	\$54,151.32	\$0.00	\$0.00	\$2,385,810.52	\$167,515.12	\$7,844.64	\$0.00	\$2,210,450.76	\$0.00	\$2,210,450.76
2011	Motor Vehicle License Tax	\$95,453.11	\$0.00	\$2,806.26	\$0.00	\$0.00	\$98,259.37	\$0.00	\$0.00	\$0.00	\$98,259.37	\$0.00	\$98,259.37
2021	Gasoline Tax	\$333,132.10	\$0.00	\$30,386.29	\$0.00	\$0.00	\$363,518.39	\$0.00	\$0.00	\$0.00	\$363,518.39	\$0.00	\$363,518.39
2031	Road and Bridge	\$3,141,588.14	\$0.00	\$500.00	\$7,844.64	\$0.00	\$3,149,932.78	\$146,591.59	\$0.00	\$0.00	\$3,003,341.19	\$0.00	\$3,003,341.19
2041	Cemetery	\$106,550.89	\$0.00	\$9,200.00	\$0.00	\$0.00	\$115,750.89	\$5,341.24	\$0.00	\$0.00	\$110,409.65	\$0.00	\$110,409.65
2081	Police District	\$5,001,484.46	\$0.00	\$0.00	\$0.00	\$0.00	\$5,001,484.46	\$315,194.99	\$0.00	\$0.00	\$4,686,289.47	\$0.00	\$4,686,289.47
2191	SPECIAL LEVY-FIRE	\$1,915,821.89	\$0.00	\$15.00	\$0.00	\$0.00	\$1,915,836.89	\$321,696.01	\$0.00	\$0.00	\$1,594,140.88	\$0.00	\$1,594,140.88
2231	Permissive Motor Vehicle License Tax	\$80,467.14	\$0.00	\$4,032.00	\$0.00	\$0.00	\$84,499.14	\$1,021.14	\$0.00	\$0.00	\$83,478.00	\$0.00	\$83,478.00
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2272	Local Fiscal Recovery (ARP)	\$601,410.34	\$0.00	\$0.00	\$0.00	\$0.00	\$601,410.34	\$0.00	\$0.00	\$0.00	\$601,410.34	\$0.00	\$601,410.34
2281	Ambulance And Emergency Medical	\$1,454,791.27	\$0.00	\$46,081.39	\$0.00	\$0.00	\$1,500,872.66	\$9,575.72	\$0.00	\$0.00	\$1,491,296.94	\$0.00	\$1,491,296.94
2401	LIGHTING ASSESSMENT	\$3,011.07	\$0.00	\$0.00	\$0.00	\$0.00	\$3,011.07	\$0.00	\$0.00	\$0.00	\$3,011.07	\$0.00	\$3,011.07
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$20,258.70	\$0.00	\$0.00	\$0.00	\$0.00	\$20,258.70	\$0.00	\$0.00	\$0.00	\$20,258.70	\$0.00	\$20,258.70
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2906	HHS Stimulus Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2907	Local Coronavirus Relief Fund (LCRF)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2908	EPA 319 Grant	\$624.73	\$0.00	\$0.00	\$0.00	\$0.00	\$624.73	\$0.00	\$0.00	\$0.00	\$624.73	\$0.00	\$624.73
2909	ODNR NatureWorks Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3101	General (bond) (note) Retirement	\$1,089,292.74	\$0.00	\$0.00	\$0.00	\$0.00	\$1,089,292.74	\$0.00	\$0.00	\$0.00	\$1,089,292.74	\$0.00	\$1,089,292.74
3102	General (Bond) (Note) Retirement	\$1,906,986.17	\$0.00	\$0.00	\$0.00	\$0.00	\$1,906,986.17	\$0.00	\$0.00	\$0.00	\$1,906,986.17	\$0.00	\$1,906,986.17
4401	Public Works Commission Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$183,495.62	\$0.00	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$183,495.62
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATION	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4905	Public Improvement TIF #1	\$8,622.44	\$0.00	\$0.00	\$0.00	\$0.00	\$8,622.44	\$0.00	\$0.00	\$0.00	\$8,622.44	\$0.00	\$8,622.44
4906	Public Improvement TIF #2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4907	Public Improvement TIF #3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4908	FEMA Grant -BTDF Diesel Exhaust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$623.33	\$0.00	\$0.02	\$0.00	\$0.00	\$623.35	\$0.00	\$0.00	\$0.00	\$623.35	\$0.00	\$623.35
4952	Permanent	\$1,166.95	\$0.00	\$0.06	\$0.00	\$0.00	\$1,167.01	\$0.00	\$0.00	\$0.00	\$1,167.01	\$0.00	\$1,167.01
4953	Permanent	\$152.76	\$0.00	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$152.76
4954	Permanent	\$327.13	\$0.00	\$0.01	\$0.00	\$0.00	\$327.14	\$0.00	\$0.00	\$0.00	\$327.14	\$0.00	\$327.14
9001	SECURITY DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$18,366,840.81	\$0.00	\$147,172.35	\$7,844.64	\$0.00	\$18,521,857.80	\$966,935.81	\$7,844.64	\$0.00	\$17,547,077.35	\$0.00	\$17,547,077.35

Last reconciled to bank: 06/30/2022 – Total other adjusting factors: \$45.20

General Fund Expense / Revenue Comparison



General Fund Beginning of Year Balance	2,199,402
Projected Income	1,437,287
Projected Expenses	2,522,191
Projected Income minus Projected Expenses	(1,084,904)
Projected General Fund Year End Balance	1,114,498

Note 1: A minimum Year End Balance of \$500,000 is required to cover next year's 1st quarter expense:

Note 2: A large portion of actual General Fund Income is received twice a year from the County Auditor.

Note 3: For planning purposes, the Projected General Fund Annual Income and Expenses use in these charts are prorated to a monthly value.

General Fund - Financial Status Report

(Status of UAN code 1000 - General Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<u>2022 General Fund Status</u>		<u>Year to Date:</u>	<u>6/30/2022</u>
Beginning of Year Balance			2,199,402.45
Year to Date Income	867,163.13		
Year to Date Expenses	856,114.82		
	Net		11,048.31
Year to Date Balance			2,210,450.76
Open Purchase Orders/Encumbrances:			510,219.00
Year to Date Balance w/Encumbrances			1,700,231.76

<u>General Fund - Comparison: Actual to Projected Annual Budget</u>			
Percentage of Fiscal Year reflected in this report			50%
<u>Income</u>			
Projected Annual Income	1,437,286.66		
Actual Year to Date Income	867,163.13		60%
<u>Expenses</u>			
Projected Annual Expenses	2,522,190.65		
Actual Year to Date Expenses	856,114.82		34%
YTD Expenses w/Encumbrances	1,366,333.82		54%
<u>Projected Year End Balance</u>	1,114,498.46		

NOTE:

A minimum Year End Balance of \$500,000 is required to cover 1st quarter expenses

Reviewed by BOARD OF TRUSTEES

Initial

Date

Reviewed by TOWNSHIP FISCAL OFFICER

Initial

Date

Legend:

Expenditures: Appropriation Status Report

Income/Receipts: Revenue Status Report

YTD Fund Balance: Cash Summary by Fund

Pending Purchase: Open Purchase Order Report

Road Fund - Financial Status Report

(Status of UAN code 2011,2021,2031 - Road Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<u>2022 Road Funds Status</u>		<u>Year to Date:</u>	<u>6/30/2022</u>
Beginning of Year Balance			2,966,534.89
Year to Date Income	2,194,029.54		
Year to Date Expenses	1,611,967.48		
	Net		582,062.06
Year to Date Balance			3,548,596.95
Open Purchase Orders/Encumbrances:			3,385,471.73
Year to Date Balance w/Encumbrances			163,125.22

<u>Road Funds - Comparison: Actual to Projected Annual Budget</u>			
Percentage of Fiscal Year reflected in this report			50%
<u>Income</u>			
Projected Annual Income	3,693,687.00		
Actual Year to Date	2,194,029.54		59%
<u>Expenses</u>			
Projected Annual Expenses	6,085,050.00		
Actual Year to Date	1,611,967.48		26%
YTD w/Encumbrances	4,997,439.21		82%
<u>Projected Year End Balance</u>	575,171.89		

(Revised 2/9/2017)

Police Fund - Financial Status Report

(Status of UAN code 2081, 2902,2261 - Police Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<u>2022 Police Funds Status</u>		<u>Year to Date: 6/30/2022</u>
Beginning of Year Balance		4,636,582.66
Year to Date Income	2,314,711.78	
Year to Date Expenses	2,244,130.35	
	Net	70,581.43
Year to Date Balance		4,707,164.09
Open Purchase Orders/Encumbrances:		493,631.46
Year to Date Balance w/Encumbrances		4,213,532.63

<u>Police Funds - Comparison: Actual to Projected Annual Budget</u>			
Percentage of Fiscal Year reflected in this report		50%	
<u>Income</u>			
Projected Annual Income	4,054,328.00		
Actual Year to Date	2,314,711.78	57%	
<u>Expenses</u>			
Projected Annual Expenses	5,931,000.00		
Actual Year to Date	2,244,130.35	38%	
YTD w/Encumbrances	2,737,761.81	46%	
<u>Projected Year End Balance</u>	2,759,910.66		

(Revised 2/9/2017)

Fire Fund and EMS - Financial Status Reports
(Status of UAN code 2191 and 2281 - Fire Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<u>2022 Fire Funds Status</u>		<u>Year to Date:</u>	<u>6/30/2022</u>
Beginning of Year Balance			2,070,117.37
Year to Date Income	1,393,975.96		
Year to Date Expenses	1,869,952.45		
	Net		-475,976.49
Year to Date Balance			1,594,140.88
Open Purchase Orders/Encumbrances:			245,781.13
Year to Date Balance w/Encumbrances			1,348,359.75

<u>Fire Funds - Comparison: Actual to Projected Annual Budget</u>			
Percentage of Fiscal Year reflected in this report			50%
<u>Income</u>			
Projected Annual Income	2,469,123.00		
Actual Year to Date	1,393,975.96		56%
<u>Expenses</u>			
Projected Annual Expenses	3,663,250.00		
Actual Year to Date	1,869,952.45		51%
YTD w/Encumbrances	2,115,733.58		58%
Projected Year End Balance	875,990.37		

<u>2021 EMS Funds Status</u>		<u>Year to Date:</u>	<u>6/30/2022</u>
Beginning of Year Balance			1,338,669.84
Year to Date Income	263,743.27		
Year to Date Expenses	111,116.17		
	Net		152,627.10
Year to Date Balance			1,491,296.94
Open Purchase Orders/Encumbrances:			76,929.17
Year to Date Balance w/Encumbrances			1,414,367.77

<u>EMS Funds - Comparison: Actual to Projected Annual Budget</u>			
Percentage of Fiscal Year reflected in this report			50%
<u>Income</u>			
Projected Annual Income	400,000.00		
Actual Year to Date	263,743.27		66%
<u>Expenses</u>			
Projected Annual Expenses	755,000.00		
Actual Year to Date	111,116.17		15%
YTD w/Encumbrances	188,045.34		25%
Projected Year End Balance	983,669.84		

Kenston Community Education

Profit and Loss

September 1, 2021 - July 11, 2022

	TOTAL
Income	
4000 Registration Income	690,227.58
4100 Marketing Income	17,265.00
4411 Stadium Field Rental Income	1,375.00
4901 Merchant Convenience Fee	711.25
Services	3,800.00
Total Income	\$713,378.83
GROSS PROFIT	\$713,378.83
Expenses	
5300 KCE office overhead	198,458.72
5400 Class Expenses	230,554.69
5500 Youth Sports-expenses	266,002.29
5600 Marketing	14,135.62
5900 Bank Fees	6,505.72
Total Expenses	\$715,657.04
NET OPERATING INCOME	\$-2,278.21
Other Income	
9000 Other Income	16,420.00
Total Other Income	\$16,420.00
NET OTHER INCOME	\$16,420.00
NET INCOME	\$14,141.79

Kenston Community Education

Balance Sheet
As of July 11, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1010 KeyChecking	120,958.09
1015 KeySavingsTres (1%)	73,252.73
1020 Petty Cash	-2,989.60
1025 Chase Bank	-1,894.75
Total Bank Accounts	\$189,326.47
Accounts Receivable	
1200 Accounts Receivable	21,071.85
Total Accounts Receivable	\$21,071.85
Total Current Assets	\$210,398.32
Fixed Assets	
A/D - Property & Equipment	-257,678.49
Property & Equipment	297,964.38
Total Fixed Assets	\$40,285.89
Other Assets	
1250 Payroll Line of Credit	14,153.85
Total Other Assets	\$14,153.85
TOTAL ASSETS	\$264,838.06
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	-2,230.00
Total Accounts Payable	\$ -2,230.00
Other Current Liabilities	
2200 Program Carryover Fund	0.00
Adj to AP	2,230.00
Current Portion of LT Debt	0.00
Total Other Current Liabilities	\$2,230.00
Total Current Liabilities	\$0.00
Long-Term Liabilities	
Long Term Debt - Copier	0.00
Total Long-Term Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
3000 Opening Bal Equity	0.00
3001 Unappropriated Surplus	250,696.27
Net Income	14,141.79
Total Equity	\$264,838.06
TOTAL LIABILITIES AND EQUITY	\$264,838.06

Payment Listing

6/28/2022 to 7/11/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
39467	06/30/2022	06/30/2022	RW	Jennifer Donaldson	\$350.00	O
39468	06/30/2022	06/30/2022	RW	Truth for Life	\$350.00	O
39469	06/30/2022	06/30/2022	RW	Yue Dai	\$150.00	O
39470	06/30/2022	06/30/2022	RW	Ana Montanye	\$150.00	O
39471	07/01/2022	07/01/2022	AW	Ag-Pro Companies	\$420.22	O
39472	07/01/2022	07/01/2022	AW	Amazon Capital Services	\$154.36	O
39473	07/01/2022	07/01/2022	AW	ARIS COMPANY	\$168.90	O
39474	07/01/2022	07/01/2022	AW	ATWELL'S POLICE & FIRE EQUIPMENT CO	\$4,806.52	O
39475	07/01/2022	07/01/2022	AW	AUBURN PIPE & PLUMBERS SUPPLY	\$413.49	O
39476	07/01/2022	07/01/2022	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$604.87	O
39477	07/01/2022	07/01/2022	AW	Chrome Depot, Inc.	\$482.00	O
39478	07/01/2022	07/01/2022	AW	CINTAS CENTRALIZED AR	\$288.12	O
39479	07/01/2022	07/01/2022	AW	CINTAS CENTRALIZED AR	\$99.05	O
39480	07/01/2022	07/01/2022	AW	City of Brooklyn	\$145.15	O
39481	07/01/2022	07/01/2022	AW	CLEMANS-NELSON & ASSOCIATES, INC.	\$47.50	O
39482	07/01/2022	07/01/2022	AW	CLEVELAND PLUMBING SUPPLY COMPAN	\$2,029.00	O
39483	07/01/2022	07/01/2022	AW	Davey Resource Group, Inc.	\$13,485.97	O
39484	07/01/2022	07/01/2022	AW	DS ARCHITECTURE	\$2,228.75	O
39485	07/01/2022	07/01/2022	AW	E & H Hardware Group, LLC	\$149.94	O
39486	07/01/2022	07/01/2022	AW	EGREK ELECTRIC, INC.	\$1,540.00	O
39487	07/01/2022	07/01/2022	AW	GRAINGER	\$2,885.10	O
39488	07/01/2022	07/01/2022	AW	HIGHWAY GARAGE, INC.	\$1,084.57	O
39489	07/01/2022	07/01/2022	AW	Iron Man Supply LLC	\$24.99	O
39490	07/01/2022	07/01/2022	AW	Jack Doheny Company	\$155.47	O
39491	07/01/2022	07/01/2022	AW	Joseph Gutoskey PE, PS	\$60.00	O
39492	07/01/2022	07/01/2022	AW	JTI	\$134.99	O
39493	07/01/2022	07/01/2022	AW	KARLOVEC MEDIA GROUP	\$63.00	O
39494	07/01/2022	07/01/2022	AW	Katherine Trudick	\$47.20	O
39495	07/01/2022	07/01/2022	AW	KIESLER POLICE SUPPLY	\$3,500.00	O
39496	07/01/2022	07/01/2022	AW	KIMBLE RECYCLING & DISPOSAL, INC.	\$6,781.31	O
39497	07/01/2022	07/01/2022	AW	KOKOSING MATERIALS INC.	\$157.50	O
39498	07/01/2022	07/01/2022	AW	KWIK KLEEN	\$53.75	O
39499	07/01/2022	07/01/2022	AW	Lake Business Products	\$265.27	O
39500	07/01/2022	07/01/2022	AW	LawnMatters	\$2,575.00	O
39501	07/01/2022	07/01/2022	AW	MARS ELECTRIC CO.	\$793.72	O
39502	07/01/2022	07/01/2022	AW	MCMaster CARR SUPPLY COMPANY	\$96.46	O
39503	07/01/2022	07/01/2022	AW	MERITECH	\$11.74	O
39504	07/01/2022	07/01/2022	AW	Singerman, Mills, Desberg & Kauntz Co., L.P./	\$884.00	O
39505	07/01/2022	07/01/2022	AW	SiteOne Landscape Supply	\$2,108.31	O
39506	07/01/2022	07/01/2022	AW	Solon Ace Hardware	\$53.14	O
39507	07/01/2022	07/01/2022	AW	Specialty Fitness Equipment LLC	\$2,075.00	O
39508	07/01/2022	07/01/2022	AW	STAMM CONTRACTING COMPANY INC.	\$1,257.15	O
39509	07/01/2022	07/01/2022	AW	Steel Supply Co, Inc.	\$75.25	O
39510	07/01/2022	07/01/2022	AW	SUNRISE SPRINGS WATER CO.	\$132.35	O
39511	07/01/2022	07/01/2022	AW	Terry Rose	\$87.75	O
39512	07/01/2022	07/01/2022	AW	TREASURER OF STATE OF OHIO	\$600.00	O

Payment Listing

6/28/2022 to 7/11/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
39513	07/01/2022	07/01/2022	AW	TWINSBURG DEVELOPMENT CORP.	\$1,515.00	O
39514	07/01/2022	07/01/2022	AW	VAN CUREN SERVICES	\$208.00	O
39515	07/01/2022	07/01/2022	AW	W.W. WILLIAMS	\$500.00	O
39516	07/01/2022	07/01/2022	AW	WESTERN RESERVE OFFICE SUPPLY	\$109.24	O
39517	07/01/2022	07/01/2022	AW	White Glove Installs LLC	\$2,051.18	O
39518	07/01/2022	07/01/2022	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$941.05	O
39519	07/01/2022	07/01/2022	AW	Grade Line, Inc.	\$91,151.40	O
39520	07/01/2022	07/01/2022	AW	TJ's Stump Grinding	\$175.00	O
39521	07/01/2022	07/01/2022	AW	CCT FINANCIAL	\$249.00	O
39522	07/01/2022	07/01/2022	AW	ELAINE MARCONI	\$64.08	O
39523	07/01/2022	07/01/2022	AW	HIGHWAY GARAGE, INC.	\$513.34	O
39524	07/01/2022	07/01/2022	AW	SUNRISE SPRINGS WATER CO.	\$60.15	O
39525	07/01/2022	07/01/2022	AW	TREASURER OF STATE OF OHIO	\$430.50	O
39526	07/06/2022	07/06/2022	AW	Amazon Capital Services	\$89.87	O
39527	07/06/2022	07/06/2022	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$83.95	O
39528	07/06/2022	07/06/2022	AW	Cleveland Clinic at Work	\$323.00	O
39529	07/06/2022	07/06/2022	AW	CRUISE MASTER PRISMS INC.	\$32.10	O
39530	07/06/2022	07/06/2022	AW	Jason Pitre	\$975.00	O
39531	07/06/2022	07/06/2022	AW	Linde Gas & Equipment, Inc.	\$367.56	O
39532	07/06/2022	07/06/2022	AW	MCMaster CARR SUPPLY COMPANY	\$93.71	O
39533	07/06/2022	07/06/2022	AW	W.W. WILLIAMS	\$140.28	O
39534	07/06/2022	07/06/2022	AW	WELLS FARGO	\$168.00	O
39535	07/06/2022	07/06/2022	AW	BOUND TREE MEDICAL, LLC	\$1,071.65	O
39536	07/08/2022	07/08/2022	AW	HIGHWAY GARAGE, INC.	\$935.62	O
39537	07/08/2022	07/08/2022	AW	GEAUGA MECHANICAL COMPANY	\$10,584.00	O
39538	07/08/2022	07/08/2022	AW	WASTE MANAGEMENT OF OHIO	\$79.14	O
39539	07/08/2022	07/08/2022	AW	ATWELL'S POLICE & FIRE EQUIPMENT CO	\$5,315.25	O
39540	07/08/2022	07/08/2022	AW	Auburn Heating Plumbing & Air Conditioning	\$1,095.00	O
Total Payments:					\$173,348.93	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$173,348.93	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Payment Listing

June 2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
152-2022	06/01/2022	06/02/2022	CH	MEDICAL MUTUAL OF OHIO	\$153,463.59	O
153-2022	06/02/2022	06/02/2022	CH	MEDICAL MUTUAL OF OHIO	\$7,081.49	O
154-2022	06/01/2022	06/02/2022	CH	GUARDIAN	\$10,846.99	O
155-2022	06/01/2022	06/06/2022	CH	Aflac	\$401.76	O
156-2022	06/03/2022	06/06/2022	CH	Menards	\$1,127.62	O
157-2022	06/07/2022	06/07/2022	CH	Paycor	\$1,175.45	O
158-2022	06/03/2022	06/07/2022	CH	MEDICAL MUTUAL OF OHIO	\$3,288.21	O
159-2022	06/09/2022	06/09/2022	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$143,721.65	O
160-2022	06/09/2022	06/09/2022	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$38,150.30	O
161-2022	06/09/2022	06/09/2022	CH	ReliaStar Life Insurance Company	\$500.00	O
162-2022	06/09/2022	06/10/2022	CH	Equitable Financial Life Insurance Company	\$2,150.00	O
163-2022	06/09/2022	06/10/2022	CH	OHIO DEFERRED COMPENSATION	\$9,783.46	O
164-2022	06/10/2022	06/14/2022	CH	MEDICAL MUTUAL OF OHIO	\$7,146.94	O
165-2022	06/15/2022	06/15/2022	CH	Ohio Police & Fire Pension Fund	\$36,748.12	O
166-2022	06/15/2022	06/20/2022	CH	JP MORGAN CHASE BANK	\$3,661.67	O
167-2022	06/14/2022	06/20/2022	CH	Ohio Public Employees Retirement System	\$34,755.28	O
168-2022	06/14/2022	06/20/2022	CH	Ohio Public Employees Retirement System	\$43,484.53	O
169-2022	06/14/2022	06/20/2022	CH	Ohio Public Employees Retirement System	\$2,124.19	O
170-2022	06/21/2022	06/22/2022	CH	MEDICAL MUTUAL OF OHIO	\$4,900.30	O
171-2022	06/22/2022	06/23/2022	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$148,870.21	O
172-2022	06/22/2022	06/23/2022	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$38,636.85	O
173-2022	06/22/2022	06/23/2022	CH	ReliaStar Life Insurance Company	\$500.00	O
174-2022	06/22/2022	06/24/2022	CH	OHIO DEFERRED COMPENSATION	\$9,893.46	O
175-2022	06/22/2022	06/24/2022	CH	Equitable Financial Life Insurance Company	\$2,250.00	O
176-2022	06/15/2022	06/27/2022	CH	ILLUMINATING COMPANY	\$16,569.31	O
177-2022	06/27/2022	06/27/2022	CH	AT&T MOBILITY	\$331.82	O
178-2022	06/24/2022	06/28/2022	CH	MEDICAL MUTUAL OF OHIO	\$3,646.12	O
179-2022	06/24/2022	06/30/2022	CH	DOMINION EAST OHIO	\$1,821.67	O
180-2022	06/24/2022	06/30/2022	CH	WINDSTREAM	\$1,646.67	O
Total Payments:					\$728,677.66	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$728,677.66	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

RESOLUTION EMPLOYING TOWNSHIP'S ATTORNEYS
FOR LABOR AND EMPLOYMENT LAW AND
COLLECTIVE BARGAINING

Resolution 07112022- A

WHEREAS, the Bainbridge Township Board of Township Trustees ("Board") is authorized by Section 309.09(B) of the Revised Code to employ attorneys, either for a particular matter or on an annual basis, other than the prosecuting attorney to represent the Township and its officers, boards and commissions in their official capacities and to advise them on legal matters; and

WHEREAS, Section 309.09(B) of the Revised Code provides that no such attorney may be employed except on the order of the Board, duly entered upon its Journal, in which the compensation to be paid for the attorney's legal services shall be fixed; and

WHEREAS, the Board finds it necessary to appoint attorneys to counsel and represent the Township for a particular matter or on an annual basis, to wit: providing representation to the Bainbridge Township Board of Trustees regarding Labor and Employment Law and Collective Bargaining;

WHEREAS, the Board has appropriated the sum not to exceed \$ 20,000.⁰⁰ for these legal services, which may be continued from time to time if reasonably necessary;

NOW THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Bainbridge Township, Geauga County, Ohio, that:

SECTION 1. Jason Hartzell and Brendan Fitzgerald of Littler Mendelson, P.C., and Littler Mendelson, P.C., are hereby employed to counsel and represent the Township for a particular matter or on an annual basis, to wit: providing representation to the Bainbridge Township Board of Trustees regarding labor and employment law and collective bargaining.

SECTION 2. The compensation for such counsel shall be paid as follows: \$290.00 per hour attorney time for Jason Hartzell and \$420.00 per hour attorney time for Brendan Fitzgerald; plus out-of-pocket expense reimbursements; provided that the total compensation shall not exceed \$ 20,000.⁰⁰ without further action by this Board.

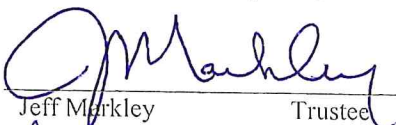
SECTION 3. The attorneys may be discharged at any time by majority vote of the Board.


SECTION 4. The Township Fiscal Officer is directed to send a copy of this Resolution to the law firm.


SECTION 5. It is found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including, without limitation, Section 121.22 of the Revised Code.

SECTION 6. This Resolution shall take effect and be in force from and after the date of its adoption.


BOARD OF TRUSTEES,
BAINBRIDGE TOWNSHIP
GEAUGA COUNTY, OHIO


Jeff Markley Trustee


Kristina O'Brien Trustee


Michael Bates Trustee

ATTEST:


Janice Sugarman Fiscal Officer

7-11-2022

TRUSTEES
Jeffrey S. Markley
Kristina O'Brien
Michael Bates



FISCAL OFFICER
Janice S. Sugarman

RESOLUTION 07112022-B

WHEREAS Bainbridge Township, Geauga County, Ohio is a political subdivision subject to constitution, laws, and regulations of the State of Ohio; and

WHEREAS, it is necessary to authorize an inter-fund transfer from General Fund to the Road Fund for work performed by the Road Department in the month of June 2022 for Cemeteries, and

WHEREAS, it is necessary to make budget transfers to cover additional expenses that were unanticipated in the Fiscal Year 2022 budget appropriations.

NOW, THEREFORE BE IT RESOLVED that the following be authorized by Bainbridge Township Board of Trustees, Geauga County, Ohio:

FROM: 1000-910-910-0000 General Fund (\$2,435.52)

TO: 2031-931-0000 Road & Bridge \$2,435.52

Moved By: Mr. Markley Seconded By: Dr. Bates

Vote:

Dr. Michael Bates A/E Mrs. Kristina O'Brien A/E Mr. Jeffrey Markley A/E

Attested to by Mrs. Janice S. Sugarman, Fiscal Officer.

Janice S. Sugarman

Date: 7-11-2022

Service Department

June 2022

Division	Work performed in	Avg. Hourly rate	Hours	AMOUNT
Roads	Cemetery	\$28.32	86.00	\$2,435.52
Parks & Properties	Cemetery	\$18.47		\$0.00
Total				\$2,435.52

Division	Work performed in	Avg. Hourly rate	Hours	AMOUNT
Roads	Parks & Properties	\$28.32		\$0.00
Parks & Properties	Roads	\$18.47		\$0.00
Total				\$0.00

Note:

Average hourly rate for Road Division is \$28.32/hr. for 2022

Average hourly rate for Parks Division is \$18.47/hr. for 2022