

Monday, July 11,

22

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on July 11, 2022. Those present were Trustees Mr. Jeffrey Markley, Mrs. Kristina O'Brien, and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Mrs. O'Brien presided and called the meeting to order at 6:03 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Dr. Bates seconded the motion. Vote followed: Dr. Bates, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 6:03 P.M. in order to go into executive session.

Chief Lou Ann Metz was invited into executive session at 6:03 P.M. and left at 7:03 P.M.

The trustees returned from executive session and reconvened their regular meeting at 7:12 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

- 1. Late Addition: Fire – New Business: EMSAR Agreement Approval
- 2. 6-27-2022 Minutes Approval moved to next meeting

MINUTES APPROVAL

Mr. Markley moved to approve the minutes of the trustees' June 22, 2022 special meeting as written.

Dr. Bates seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

PRESENTATION: Steve Demetriou, Candidate for State Representative

Mr. Demetriou introduced himself as the Republican candidate for the Ohio house of representatives for this area.

DEPARTMENTAL REPORTS

KENSTON COMMUNITY EDUCATION

Mrs. Sarah Delly presented the Kenston Community Education report for the month of June 2022. She reports that all current sports are well attended. She mentioned that they are posting minutes of their online now to be more transparent. They are considering changing their fiscal year to line up with others. The complete report is attached to and becomes a permanent part of these minutes.

SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of June 2022. He reports that they are in full summer mode. In addition, they have been very busy at the cemetery lately. The road projects are all in progress or due to start soon. The fireworks event went well. They were very well attended, even with the rain date. The complete service department report is attached to and becomes a permanent part of these minutes.

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FISCAL OFFICE REPORT

Mrs. Janice Sugarman presented the fiscal report for the month of June 2022. The general fund balance is \$2,210,450.75 as of June 30, 2022. She reported that the township received the first installment of the second half taxes in the amount of \$2.3 million. In addition, the township should receive the remainder of the RPA funds very soon. Mr. Maximus Yost then gave a report of his week spent with Mrs. Sugarman for his senior mentorship at Kenston. The complete fiscal report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESSRequest to Accept Donation

The trustees were in general agreement to accept the donation of a drain cover from Mr. Bill Curran in accordance with ORC 505.10, and with extreme gratitude for the donation which will be used to prevent hazardous spills from getting into a drain.

SERVICE DEPARTMENT – NEW BUSINESSRequest for Rental Fee Waiver – Chagrin River Watershed Partners

Mr. Markley made a motion to approve the rental fee waiver request from the Chagrin River Watershed Partners for the Settler's Park Pavilion for a staff meeting on July 19, 2022 in the amount of \$70.00 per the recommendation of the service director.

Dr. Bates seconded the motion that passed unanimously.

Cemetery Deed - McHale

Mr. Markley made a motion to grant cemetery deed #632 for two graves in the amount of \$1,500.00 to John F. and Patricia A. McHale of 7930 Chagrin Road, Chagrin Falls, OH 44023.

Dr. Bates seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 13, Lot No. 52, Graves 1 and 2. Mr. Maximus Yost and Mr. Dave Pfouts attested to their signatures.

Cemetery Deed - Kasulones

Mr. Markley made a motion to grant cemetery deed #633 for one grave in the amount of \$1,500.00 to Ronald G. Kasulones of 185 Woodcrest Drive, Loveland, OH 45140.

Dr. Bates seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 12, Lot No. 28, Grave 3. Mr. Maximus Yost and Mr. Dave Pfouts attested to their signatures.

TOWN HALL – OLD BUSINESSWaterline Tie-in

Mr. Stanek reported that Mr. Joe Gutoskey is working on the engineering designs for the waterline tie-in to the main township campus including, fire, police, and the town hall. The trustees would like Mr. Gutoskey at the August 8th meeting to review the plans.

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TOWN HALL – NEW BUSINESS

Bainbridge Rox Liquor Approval – Civic Club

Mr. Markley made a motion to approve the request to serve liquor at the Bainbridge Rox community event on August 27, 2022 at Centerville Mills Park and authorized the board chair to sign the Temporary Permit Tenancy Notification Form, in Section B Real Property Owner Acknowledgement, per the recommendation of the police chief.

Dr. Bates seconded the motion that was passed unanimously.

IRS Mileage Rate Increase

Mr. Markley made a motion to increase the mileage rate for the township to 62.5 cents per mile based on the recommendation of the IRS beginning July 1, 2022 through the end of the year.

Dr. Bates seconded the motion that passed unanimously.

Labor Attorney – Letter of Engagement

Mr. Markley made a motion to approve Resolution 07112022-A retaining the services of Attorney Jason Hartzell and Brendan Fitzgerald of Littler Mendelson PC for counsel and advice with Labor and Employment Law and Collective Bargaining, at \$290.00 per attorney time hour for Jason Hartzell’s services and \$420.00 per attorney time hour for Brendan Fitzgerald and not to exceed \$20,000.00 with details delineated in the engagement agreement and both documents to be signed by all parties.

Dr. Bates seconded the motion that passed unanimously.

First Energy Letter Re: Pole Attachments

The trustees will work with Dean Hayne from First Energy and Chief Bokovitz to determine what needs to happen with the license plate readers that are attached to the telephone poles.

Brownfield Remediation Letter

Mr. Peter Snavely presented a letter to the trustees looking for support for their application for a Brownfield grant to do remediation on their property at 7145 Pine Street. The trustees were in general agreement to allow the chair to sign the letter in support of remediation as long as there was no mention of future planned projects on the site.

FISCAL OFFICE - NEW BUSINESS

PURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Purchase Order Request List

1. MNJ Technologies – 3 Desktop Computers - \$3,566.85 (Roads)
2. Highland Tree Service – Tree Removal CVM & River Rd. - \$8,800.00 (Parks)
3. Protegis Fire & Safety – Annual Monitoring & Installation - \$1,525.00 (Roads)
4. Home Depot – Supplies - \$4,000.00 (Parks, Cemetery)

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BLANKET CERTIFICATE RENEWALS/APPROVALS

Mr. Markley made a motion to approve the blanket certificate listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Blanket Certificate

1. Police: Accounting & Legal Fees - \$5,000.00
2. Police: Small Tools & Equipment - \$5,000.00

FISCAL RESOLUTION APPROVAL

Mr. Markley made a motion to approve Resolution 07112022-B as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of June 2022 – \$2,435.52

Dr. Bates seconded the motion that passed unanimously.

Checks Dated June 28, 2022 through July 11, 2022

The trustees examined and signed checks and invoices from June 28, 2022 through July 11, 2022 consisting of warrants #39467 through #39540 in the amount of \$173,348.93.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of June 2022, #152-2022 through #180-2022 in the amount of \$728,677.66 are attached to and become a permanent part of these minutes.

CORRESPONDENCE

1. WRLC: 2022 Stewardship visit to Edwards conservation easement letter
2. Foundation for Geauga Parks: Twilight Soiree – August 20, 2022
3. GGP- HomeGrown Geauga – August 4, 2022
4. Northeast Ohio Housing Conference – October 13 & 14, 2022
5. WRLC: Eastern Region Celebration – September 1, 2022 5-8pm
6. Fair Housing Resource Center: Housing Search Program
7. NOPEC – Update on Pricing
8. Pastor Saunders – United Bethel Methodist Church – Reception on July 15, 2022 for their bishop - Dr. Bates will give words of welcome
9. Geauga County Fair – Opening Ceremonies for 200th year – Ribbon Cutting August 31st at noon – Mrs. Sugarman to attend

PUBLIC INTERACTION

None.

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LATE ADDITIONS

EMSAR Advantage Program Agreement

Mr. Markley made a motion to approve the EMSAR Medical Repair agreement covering the preventative maintenance and repairs of the cots, stair chairs and power loads in our ambulances, including two preventative maintenance visits per year and unlimited repair visits over the next three years, and authorize the fiscal officer to sign, per the recommendation of fire chief.

Dr. Bates seconded the motion that passed unanimously.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:24 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____