

Monday, June 13,

22

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on June 13, 2022. Those present were Trustees Mr. Jeffrey Markley, Mrs. Kristina O'Brien, and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Mrs. O'Brien presided and called the meeting to order at 6:01 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1) and Preparing for Negotiations per Ohio Revised Code Section 121.22(G)(4).

Dr. Bates seconded the motion. Vote followed: Dr. Bates, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 6:01 P.M. in order to go into executive session.

Mr. Jason Hartzell from Littler was invited into executive session at 6:01 P.M. and left at 6:22 P.M.

The trustees returned from executive session and reconvened their regular meeting at 7:03 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

None.

MINUTES APPROVAL

Mr. Markley made a motion to rescind the approval of the minutes from the May 9, 2022 regular meeting.

Dr. Bates seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

Mr. Markley moved to approve the minutes of the trustees' May 9, 2022 regular meeting as written.

Dr. Bates seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

Mr. Markley moved to approve the minutes of the trustees' May 23, 2022 regular meetings and the June 3, 2022 special meeting as written.

Dr. Bates seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

PRESENTATION: Proclamations for Firefighters

Mr. Markley made a motion to issue Proclamations for Firefighters Mark Lewis, Mark Menary, Don Nichols, Matthew Scharfenberg, Michael Swigonski, and Bryce Vasko to acknowledge their retirement and to thank them for their many years of service to the township. The proclamations were read aloud by the trustees.

Dr. Bates seconded the motion that passed unanimously.

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DEPARTMENTAL REPORTSKENSTON COMMUNITY EDUCATION

Mr. Scott Rosenthal presented the Kenston Community Education report for the month of May 2022. He reported that all summer sports and camps were completely full. They are seeing this in all of their activities. They are in a financially strong position. He also mentioned that he is looking to revamp the ravel basketball program. The complete report is attached to and becomes a permanent part of these minutes.

SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of May 2022. He reported that the River Road restroom is completely renovated and looks great. The summer road projects are moving forward. He also mentioned that the work at the cemetery was completed by Memorial Day and showed very nicely. Mr. Stanek then recognized Ken Holland and Tab Gordon for completing the Certified Public Managers Program (CPM) for Management and Leadership. They worked very hard and got through the difficult times during the Covid quarantine. He is very proud of their accomplishments and wanted them to be recognized. The complete service department report is attached to and becomes a permanent part of these minutes.

FISCAL OFFICE REPORT

Mrs. Janice Sugarman presented the fiscal report for the month of May 2022. The general fund balance is \$2,331,659.20 as of May 31, 2022. She reported that the 2020-2021 audit has been completed and is filed and posted. The public hearing for the 2023 tax budget is scheduled for June 27, 2022 at 7:30 P.M. Finally, the Budget Commission meeting is scheduled for August 15, 2022 at 9:15 A.M. The complete fiscal report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

POLICE DEPARTMENT – NEW BUSINESSGrade Change Request

Mr. Markley made a motion to approve the grade change for Ptl. Samantha Jeavons to a Grade D Patrolman at an annual salary of \$64,361.38 effective June 18, 2022 per the recommendation of the police chief.

Dr. Bates seconded the motion that passed unanimously.

Retirement of Public Employee – Marconi

Mr. Markley made a motion to accept the retirement of Elaine Marconi from the police department effective August 1, 2022 with many thanks for her twenty-eight years of service to the township per the recommendation of the police chief.

Dr. Bates seconded the motion that passed unanimously.

TOWN HALL – OLD BUSINESSESID Update

Mr. Markley made a motion to commit to fund \$3,000.00 in start-up costs for the Erosion Special Improvement District when it is created by the Geauga County.

Dr. Bates seconded the motion that passed unanimously.

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TOWN HALL – NEW BUSINESS

BRE Agreement/Non-disclosure Agreement

Mr. Markley made a motion to approve the non-disclosure agreement with Geauga Growth Partnership for the BRE as amended.

Dr. Bates seconded the motion that passed unanimously.

Mr. Markley made a motion to approve the Economic Development Collaboration Agreement with Geauga Growth Partnership as written.

Dr. Bates seconded the motion that passed unanimously.

Set Date for Health Care Committee Meeting

The trustees were in general agreement to set a Health Care Committee meeting for June 23, 2022 at 1:00 P.M. as requested by Ms. Leighanna Cawrse, the committee chair.

Contracts for Election Day Polling Locations

Mr. Markley made a motion to approve the contracts for the August 2, 2022 Primary Election Day polling location use of the Bainbridge Town Hall and the Centerville Mills Dining Hall, as submitted by the Geauga County Board of Elections.

Dr. Bates seconded the motion that was passed unanimously.

Street Lighting Resolution

Mr. Markley made a motion to adopt Resolution 06132022-A for street lighting originating in 1948 for a period of five years per ORC 515.11.

Dr. Bates seconded the motion that passed unanimously.

FISCAL OFFICE - NEW BUSINESS

PURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve purchase order #2 listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Purchase Order Request List

- 1. ~~Grade Line, Inc. – Drainage Improvements E. Craig Drive – \$7,500.00 (Roads)~~
- 2. Flow MSP, Inc. – Pre-planning Software - \$7,560.00 (Fire)

INVOICE APPROVALS

Mr. Markley made a motion to approve invoices listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Invoices

- 1. Geauga Growth Partnership – Renewal - \$1,000.00 (General)
- 2. Littler – General Labor - \$1,050.00 (Police)
- 3. Littler – General Labor - \$2,175.00 (Police)

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FISCAL RESOLUTION APPROVAL

Mr. Markley made a motion to approve Resolution 06132022-B as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of May 2022 – \$7,844.64

Dr. Bates seconded the motion that passed unanimously.

Checks Dated May 23, 2022 through June 13, 2022

The trustees examined and signed checks and invoices from May 23, 2022 through June 13, 2022 consisting of warrants #39245 through #39411 in the amount of \$215,235.09.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of May 2022, #120-2022 through #151-2022 in the amount of \$829,269.03 are attached to and become a permanent part of these minutes.

CORRESPONDENCE

1. Geauga County Planning Commission: Re-plat of Marketplace at Four Corners
2. Heather Elmer – Chagrin River Watershed Partners – Set a meeting date
3. Golf Dome – Grand Re-opening – Ribbon Cutting, June 15 at 5pm

PUBLIC INTERACTION

None.

LATE ADDITIONS

None.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:14 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____