

Monday, May 9,

22

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on May 9, 2022. Those present were Trustees Mrs. Kristina O'Brien and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Mrs. O'Brien presided and called the meeting to order at 6:32 P.M.

#### EXECUTIVE SESSION

Mrs. O'Brien made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Dr. Bates seconded the motion. Vote followed: Dr. Bates, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their meeting at 6:32 P.M. in order to go into executive session.

Chief Jon Bokovitz was invited into executive session at 6:32 P.M. and left at 7:00 P.M.

The trustees returned from executive session, after considering the employment and compensation of public employees, and reconvened their regular meeting at 7:02 P.M. and everyone stood and recited the Pledge of Allegiance.

#### CHANGES TO THE AGENDA

1. Item #2 under Service Department – Approval of Plans – moved to next meeting
2. Late Addition: CRWP Designation Form

#### MINUTES APPROVAL

Mrs. O'Brien moved to approve the minutes of the trustees' April 25, 2022 regular meeting as written.

Dr. Bates seconded the motion. Vote: Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

#### DEPARTMENTAL REPORTS

##### KENSTON COMMUNITY EDUCATION

Mr. Greg Sharp presented the Kenston Community Education report for the month of April 2022. He reported that KCE will be awarding three scholarships at the Kenston scholarship breakfast on Friday. He also noted that spring sports are ending. They had 34 volleyball teams and 31 soccer teams. They are starting with summer sports and are in need of six t-ball coaches. The complete report is attached to and becomes a permanent part of these minutes.

##### SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of April 2022. He reported that the department is in full summer mode now. They are finishing up with the renovation of the restrooms at River Road Park, and they will be marking the walking path there soon. The dog park will be opening within the next few weeks after one more fertilization is complete. There will be a meeting for the Haskins Road residents on May 24<sup>th</sup> to update them upcoming on the road work which should start in July. The complete report is attached to and becomes a permanent part of these minutes.

Monday, May 9,

22

FISCAL OFFICE REPORT

Mrs. Janice Sugarman presented the fiscal report for the month of April 2022. The general fund balance is \$2,429,110.67 as of April 30, 2022. She reported that the PILOT with Montefiore is complete for this year. Also, the township received the first of two rollback payments from the Homestead Act. The budget process has begun. The approval will be at the first meeting in June. The ARP application was filed by the April 30<sup>th</sup> deadline. The township is now waiting for further instructions from the county auditor and the county prosecutor. The fiscal office also made the first of the two annual bond payments. Lastly, Auburn paid their portion of the fireworks so far. The complete fiscal report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESSTraining Request – MacKenzie

Mrs. O'Brien made a motion to approve the training request for Prudy MacKenzie to attend the Sixth Bugle Administrative Assistant Leadership Conference in Perrysburg, OH from September 29-30, 2022 at an estimated cost of \$385.65 with the use of a township vehicle per the recommendation of the fire chief and as specified in the training request.

Dr. Bates seconded the motion that passed unanimously.

Pay Grade Increase – Savel

Mrs. O'Brien made a motion to approve the stepped pay grade increase for firefighter Greg Savel to EMT-P Grade A at an hourly rate of \$26.86 effective the May 21, 2022 pay period per the recommendation of the fire chief.

Dr. Bates seconded the motion that passed unanimously.

POLICE DEPARTMENT – NEW BUSINESSPromotion of Public Employee – Smith

Mrs. O'Brien made a motion to approve the promotion of Detective Chris Smith to the position of Sergeant at an annual salary of \$95,341.15 effective May 7, 2022 based on the recommendation of the police chief.

Dr. Bates seconded the motion that passed unanimously.

Promotion of Public Employee – Dent

Mrs. O'Brien made a motion to approve the promotion of Detective Allen Dent to the position of Sergeant at an annual salary of \$91,376.45 effective May 7, 2022 based on the recommendation of the police chief.

Dr. Bates seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSSettler's Park Playground Discussion

The trustees discussed a playground at Settler's Park to replace the one that was removed approximately six years ago. The township has the NatureWorks grant in the amount of \$44,079.00 and do not expect to spend much more than that. Mrs. O'Brien will receive quotes up until June 17, 2022, and the trustees will decide shortly thereafter.

Monday, May 9,

22

Request for Rental Fee Waiver – Spring Valley Civic Association

Mrs. O'Brien made a motion to approve the rental fee waiver request from the Spring Valley Civic Association for the Town Hall in the amount of \$225.00 for their annual clam bake on October 15, 2022. If they choose to utilize the Centerville Mills Dining Hall, the fee waiver is denied. Either way, a building attendant fee of \$75.00 will be paid.

Dr. Bates seconded the motion that passed unanimously.

TOWN HALL – OLD BUSINESSESID Update

The trustees were in general agreement to have Mrs. O'Brien represent the township at the Geauga County Commissioner's meeting on May 24<sup>th</sup> at 9:30am to support the ESID presented by the county auditor.

TOWN HALL – NEW BUSINESSDrug-free Workplace Policy

The fiscal officer and her staff will attend the BWC webinar discussing the grant money for a drug-free workplace. She will report back to the trustees at the next meeting.

FISCAL OFFICE - NEW BUSINESSPURCHASE ORDER APPROVALS

Mrs. O'Brien made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Purchase Order Request List

1. MNJ Technologies Direct, Inc. - 6 Computers - \$7,133.95 (Police)
2. Auburn Heating, Plumbing, and AC – Heating & Cooling Units - \$34,030.00 (Fire)
3. VanCuren Services – Tree Removal - \$14,300.00 (Roads)
4. MNJ Technologies Direct, Inc. – Switches - \$10,290.00 (Police)

INVOICE APPROVALS

Mrs. O'Brien made a motion to approve the invoices listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Invoices

1. Littler – Labor and Employment - \$250.00 (Police)
2. Ohio Auditor of State – Audit Fees - \$4,776.50 (General)
3. DS Architecture – TH Renovation - \$15,895.00 (General)
4. Davey Resource Group- Smith Creek - \$4,750.00 (General)

BLANKET CERTIFICATE RENEWALS/APPROVALS

Mrs. O'Brien made a motion to approve the blanket certificate listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Blanket Certificate

1. Roads – Repairs and Maintenance - \$15,000.00

Monday, May 9,

22

FISCAL RESOLUTION APPROVALS

Mrs. O'Brien made a motion to approve Resolution 05092022-A as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of April 2022 – \$14,967.12

Dr. Bates seconded the motion that passed unanimously.

Checks Dated April 26 through May 9, 2022

The trustees examined and signed checks and invoices from April 26, 2022 through May 9, 2022 consisting of warrants #39106 through #39171 in the amount of \$58,091.70.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of April 2022, #90-2022 through #119-2022 in the amount of \$773,512.56. are attached to and become a permanent part of these minutes.

CORRESPONDENCE

1. Geauga County Public Library Annual Report
2. Keith McClintock – Looking for information on RFQ process
3. William Deken – Invitation to Eagle Scout Ceremony on May 28<sup>th</sup> at 11am

PUBLIC INTERACTION

Mr. Max Yost asked Mr. Stanek about the fertilizer at the dog park. Mr. Stanek assured the residents that the fertilizer used is safe for all animals.

LATE ADDITIONS

CRWP Director Designations

The trustees were in general agreement to designate Kristina O'Brien as Director and Jeff Markley as Alternate Director to the CRWP Board for 2022.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 7:50 P.M.

Respectfully Submitted,

Janice S. Sugarman,  
Fiscal Officer, Bainbridge Township

\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_

\_\_\_\_\_  
Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_

TRUSTEES  
Jeffrey S. Markley  
Kristina O'Brien  
Michael Bates



FISCAL OFFICER  
Janice S. Sugarman

RESOLUTION 05092022 - A

**WHEREAS** Bainbridge Township, Geauga County, Ohio is a political subdivision subject to constitution, laws, and regulations of the State of Ohio; and

**WHEREAS**, it is necessary to authorize an inter-fund transfer from General Fund to the Road Fund for work performed by the Road Department in the month of April 2022 for Parks, Properties and Cemeteries, and

**WHEREAS**, it is necessary to make budget transfers to cover additional expenses that were unanticipated in the Fiscal Year 2022 budget appropriations.

**NOW, THEREFORE BE IT RESOLVED** that the following be authorized by Bainbridge Township Board of Trustees, Geauga County, Ohio:

FROM: 1000-910-910-0000 General Fund (\$14,967.12)

TO: 2031-931-0000 Road & Bridge \$14,967.12

Moved By: Mrs. O'Brien Seconded By: Dr. Bates

Vote:

Dr. Michael Bates A/E Mrs. Kristina O'Brien A/E Mr. Jeffrey Markley \_\_\_\_\_

Attested to by Mrs. Janice S. Sugarman, Fiscal Officer.

Janice S. Sugarman

Date: 5-9-2022

# Service Department

April 2022

Division	Work performed in	Avg. Hourly rate	Hours	AMOUNT
Roads	Cemetery	\$28.32	262.50	\$7,434.00
Parks & Properties	Cemetery	\$18.47		\$0.00
			Total	\$7,434.00

Division	Work performed in	Avg. Hourly rate	Hours	AMOUNT
Roads	Parks & Properties	\$28.32	266.00	\$7,533.12
Parks & Properties	Roads	\$18.47		\$0.00
			Total	\$7,533.12

**Note:**

Average hourly rate for Road Division is \$28.32/hr. for 2022

Average hourly rate for Parks Division is \$18.47/hr. for 2022

Total:  
\$14,967.12

The Mission: The mission of the Kenston Community Education is to provide educational and recreational programs for the residents of the Kenston Local School District.

**AUBURN/BAINBRIDGE RECREATION BOARD  
KENSTON COMMUNITY EDUCATION**

February 27, 2022 @ 7:30 PM  
Virtual Meeting via ZOOM

- **CALL TO ORDER**
  - President, Sarah Delly @ 7:31 PM
- **ROLL CALL**
  - Absent: Scott Rosenthal, Lynn Gothardt
- **APPROVAL OF MINUTES**
  - Motion: Bob Ford
  - Second: Greg Sharp
- **REPORTS & INFORMATIONAL ITEMS – DIRECTOR, JENNIFER MOORE**
  - **Director's Report**
    - Maura Lyons retiring April 15<sup>th</sup>, KCE will post and conduct a search for replacement to start 2 weeks prior to for training
    - New book is out and the post office rejected our typical use of the school permit. The cost was approximately \$1000 more to mail. Working on getting our own permit. If possible.
    - Need to update website with board contact, minutes and agendas.

**NEW BUSINESS**

Discussion for SEO (search engine optimization)- Jennifer to contact Chris Ickes

- **ACTION ITEMS**
  - Greg Sharp -Move to give two \$750 scholarships to a Kenston High school senior. Kevin second
    - Motion passed
  - Motion to approve website as advertisement venue - David Parker. Bob Ford second
    - Motion passed
  - -Move to give two \$750 scholarships to a Kenston High school senior. Kevin second
    - Motion passed
  -
- **ADJOURNMENT – Next Meeting Date April 24@7:30 PM**
  - Motion to Adjourn @ 8:13 Bob Ford
  - Second – Greg Sharp

# Kenston Community Education

Balance Sheet  
As of April 23, 2022

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1010 KeyChecking	181,604.75
1015 KeySavingsTres (1%)	73,252.73
1020 Petty Cash	-2,989.60
1025 Chase Bank	-1,894.75
<b>Total Bank Accounts</b>	<b>\$249,973.13</b>
Accounts Receivable	
1200 Accounts Receivable	21,071.85
<b>Total Accounts Receivable</b>	<b>\$21,071.85</b>
<b>Total Current Assets</b>	<b>\$271,044.98</b>
Fixed Assets	
A/D - Property & Equipment	-257,678.49
Property & Equipment	297,964.38
<b>Total Fixed Assets</b>	<b>\$40,285.89</b>
Other Assets	
1250 Payroll Line of Credit	14,153.85
<b>Total Other Assets</b>	<b>\$14,153.85</b>
<b>TOTAL ASSETS</b>	<b>\$325,484.72</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	-2,230.00
<b>Total Accounts Payable</b>	<b>\$ -2,230.00</b>
Other Current Liabilities	
2200 Program Carryover Fund	0.00
Adj to AP	2,230.00
Current Portion of LT Debt	0.00
<b>Total Other Current Liabilities</b>	<b>\$2,230.00</b>
<b>Total Current Liabilities</b>	<b>\$0.00</b>
Long-Term Liabilities	
Long Term Debt - Copier	0.00
<b>Total Long-Term Liabilities</b>	<b>\$0.00</b>
<b>Total Liabilities</b>	<b>\$0.00</b>
Equity	
3000 Opening Bal Equity	0.00
3001 Unappropriated Surplus	250,696.27
Net Income	74,788.45
<b>Total Equity</b>	<b>\$325,484.72</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$325,484.72</b>

# Kenston Community Education

## Profit and Loss

September 1, 2021 - April 23, 2022

	TOTAL
Income	
4000 Registration Income	536,107.53
4100 Marketing Income	14,515.00
4411 Stadium Field Rental Income	1,375.00
4901 Merchant Convenience Fee	711.25
Services	2,780.00
<b>Total Income</b>	<b>\$555,488.78</b>
GROSS PROFIT	<b>\$555,488.78</b>
Expenses	
5300 KCE office overhead	154,708.97
5400 Class Expenses	126,150.72
5500 Youth Sports-expenses	191,402.44
5600 Marketing	7,308.42
5900 Bank Fees	6,154.78
<b>Total Expenses</b>	<b>\$485,725.33</b>
NET OPERATING INCOME	<b>\$69,763.45</b>
Other Income	
9000 Other Income	5,025.00
<b>Total Other Income</b>	<b>\$5,025.00</b>
NET OTHER INCOME	<b>\$5,025.00</b>
NET INCOME	<b>\$74,788.45</b>

**The Mission:** The mission of the Kenston Community Education is to provide educational and recreational programs for the residents of the Kenston Local School District.

## AUBURN BAINBRIDGE RECREATION BOARD KENSTON COMMUNITY EDUCATION

Regular Meeting  
April 24, 2022@ 7:30 PM  
Zoom meeting Id

Meeting ID: 851 1320 6084  
Passcode: 029490

**I CALL TO ORDER** TIME \_\_\_\_\_

**II ROLL CALL**

BF \_\_\_\_\_ GS \_\_\_\_\_ KB \_\_\_\_\_ LG \_\_\_\_\_  
SD \_\_\_\_\_ JY \_\_\_\_\_ DP \_\_\_\_\_ JD \_\_\_\_\_ SR \_\_\_\_\_  
J. Moore \_\_\_\_\_

**III APPROVAL OF MINUTES**

Feb, 2022

• Motion \_\_\_\_\_ Second \_\_\_\_\_  
BF \_\_\_\_\_ GS \_\_\_\_\_ KB \_\_\_\_\_ LG \_\_\_\_\_  
SD \_\_\_\_\_ JY \_\_\_\_\_ DP \_\_\_\_\_ JD \_\_\_\_\_ SR \_\_\_\_\_

**IV REPORTS AND INFORMATIONAL ITEMS**

- Directors report
  - Spring sports Report
  - Maura Lyons replacement- Sara Zaranec

**VI OLD BUSINESS**

- Scholarship candidates
  - Rourke McGrath
  - Maddie Blazey
  - Miranda Woods

**VII NEW BUSINESS**

- Basketball-Scott Rosenthal
- Raise for Paula Bushnell (executive session)
-

VIII DONATIONS

IX HEARING OF PUBLIC ON NON-AGENDA ITEMS

XI ACTION ITEMS

XII ADJOURNMENT

Motion	_____	Second	_____				
BF	_____	GS	_____	KB	_____	LG	_____
SD	_____	JY	_____	DP	_____	JD	_____
						SR	_____

Next Regular Meeting: May 22,2022

# Service Department Report

## April 2022

### **Parks/Properties Projects:**

#### Town Hall Campus:

- Fire extinguisher inspections
- Met with trustees and Architect on feasibility study

#### River Road Park:

- Continued working on restroom remodeling
- Removed winter maintenance storage unit, stored markers, straighten parking stops, repaired plow damage
- Placed soccer goals, fields set-up
- Repaired leaking pavilion downspout
- Prepared for having path re-marked

#### Settlers Park:

- Begin removing landscape timbers at old playground
- Replaced dugout seats

#### Centerville Mills Park:

- Disassembled old chapel benches in preparation for installation of new ones. Will repurpose parts of the old ones throughout the park
- Participated with Davey Tree and Cleveland Metro parks in electro shocking remaining fish in Paterek Lake for relocation- were able to restock almost 3,000 fish in two day period

#### Dog Park

- Performed spring fertilization and weed control. Readied main park to re-open
- Started prepping wash area for concrete

#### Other:

- Inspected all fire extinguishers
- Inspected and replaced all HVAC filters
- Moved office items for police department
- Repaired Holiday lights at police department
- Prepared for clean-up days
- Worked with landscape architect on project designs

### **Cemetery:**

- Installed fountain and solar panels
- Installed footers and leveled graves
- 1 full burial

### **Road Maintenance:**

- Repaired catch basin at fire department apron
- Roadside tree work- 3 days
- Sign maintenance- 1 day
- Replaced cross pipe on Geauga Lake Road
- Monitored all flood sensitive areas- cleaned as needed

## **Service Department Report April 2022**

- Roadside ditching- 5 days
- Cold patching potholes- 2 days
- Replaced (2) drive pipes
- Repaired plow damage- 3 days
- Reset sanitary manhole to grade on Wembley Court- 2 days

### **Projects**

- Received bids for Haskins Road re-construction- bid awarded and awaiting schedule
- Received final design documents from Engineering for east and west Craig Drive, Snake Hill resurfacing
- Drafted Haskins Road resident letter and mailed. Meeting date set for Tuesday, May 24<sup>th</sup> at 6:30 PM

## Cash Summary by Fund

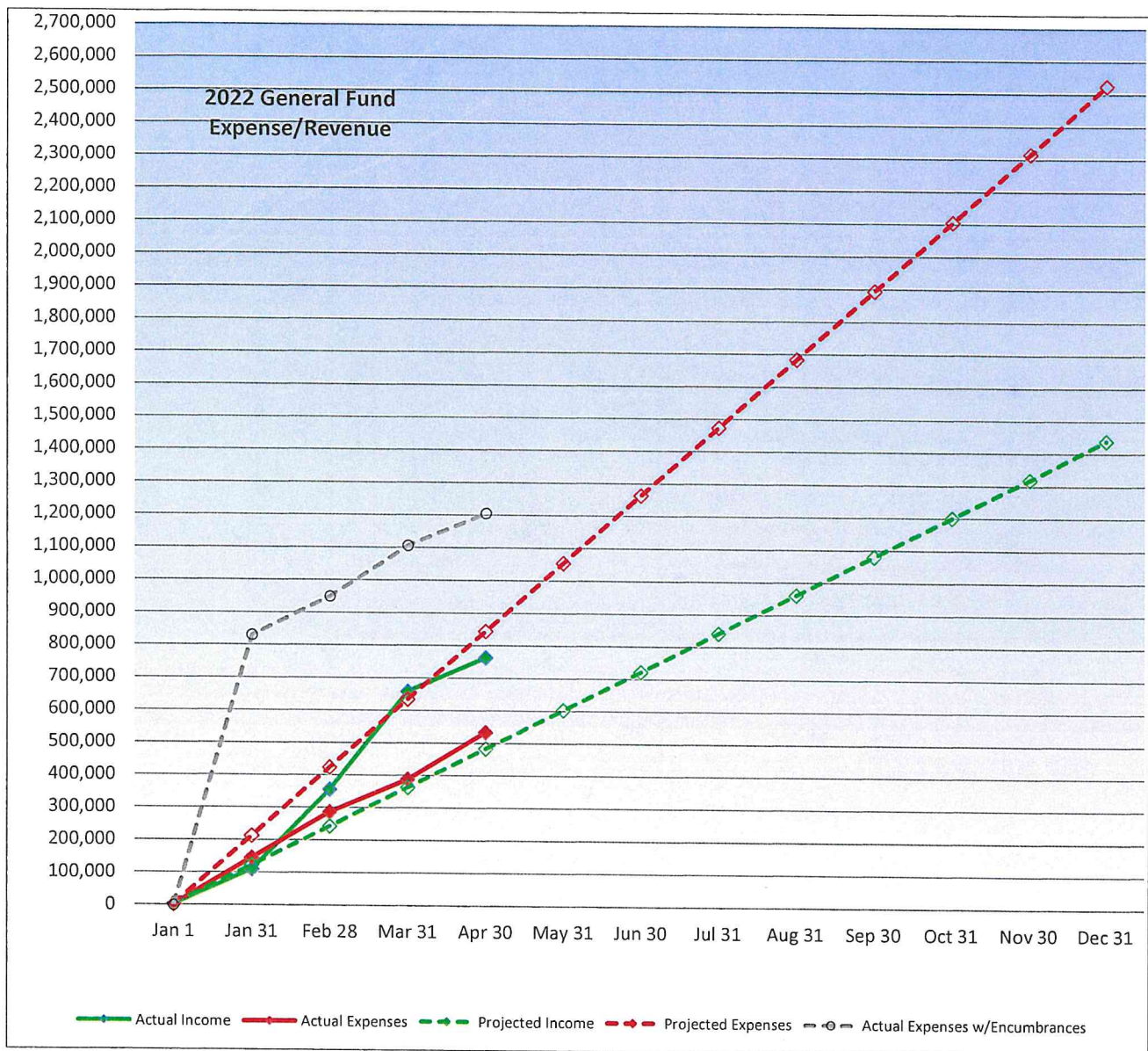
UAN v2022.3

April 2022

Fund #	Fund Name	Fund Balance 4/1/2022	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 4/30/2022	Non-Pooled Balance	Pooled Balance
1000	General	\$2,469,094.21	\$0.00	\$104,780.27	\$0.00	\$0.00	\$2,573,874.48	\$139,609.57	\$5,154.24	\$0.00	\$2,429,110.67	\$0.00	\$2,429,110.67
2011	Motor Vehicle License Tax	\$90,456.60	\$0.00	\$3,192.55	\$0.00	\$0.00	\$93,649.15	\$1,574.77	\$0.00	\$0.00	\$92,074.38	\$0.00	\$92,074.38
2021	Gasoline Tax	\$364,783.48	\$0.00	\$18,064.42	\$0.00	\$0.00	\$382,847.90	\$70,787.21	\$0.00	\$0.00	\$312,060.69	\$0.00	\$312,060.69
2031	Road and Bridge	\$3,118,120.35	\$0.00	\$281,547.68	\$5,154.24	\$0.00	\$3,404,822.27	\$159,092.59	\$0.00	\$0.00	\$3,245,729.68	\$0.00	\$3,245,729.68
2041	Cemetery	\$107,084.45	\$0.00	\$1,350.00	\$0.00	\$0.00	\$108,434.45	\$562.71	\$0.00	\$0.00	\$107,871.74	\$0.00	\$107,871.74
2081	Police District	\$5,718,001.30	\$0.00	\$200,032.40	\$0.00	\$0.00	\$5,918,033.70	\$522,276.13	\$0.00	\$0.00	\$5,395,757.57	\$0.00	\$5,395,757.57
2191	SPECIAL LEVY-FIRE	\$2,318,564.58	\$0.00	\$155,699.81	\$0.00	\$0.00	\$2,474,264.39	\$268,842.00	\$0.00	\$0.00	\$2,205,422.39	\$0.00	\$2,205,422.39
2231	Permissive Motor Vehicle License Tax	\$79,846.17	\$0.00	\$3,737.43	\$0.00	\$0.00	\$83,583.60	\$4,649.33	\$0.00	\$0.00	\$78,934.27	\$0.00	\$78,934.27
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2272	Local Fiscal Recovery (ARP)	\$601,410.34	\$0.00	\$0.00	\$0.00	\$0.00	\$601,410.34	\$0.00	\$0.00	\$0.00	\$601,410.34	\$0.00	\$601,410.34
2281	Ambulance And Emergency Medical	\$1,398,191.82	\$0.00	\$45,311.35	\$0.00	\$0.00	\$1,443,503.17	\$14,112.15	\$0.00	\$0.00	\$1,429,391.02	\$0.00	\$1,429,391.02
2401	LIGHTING ASSESSMENT	\$6,611.07	\$0.00	\$0.00	\$0.00	\$0.00	\$6,611.07	\$0.00	\$0.00	\$0.00	\$6,611.07	\$0.00	\$6,611.07
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$22,566.45	\$0.00	\$0.00	\$0.00	\$0.00	\$22,566.45	\$2,307.75	\$0.00	\$0.00	\$20,258.70	\$0.00	\$20,258.70
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2906	HHS Stimulus Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2907	Local Coronavirus Relief Fund (LCRF)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2908	EPA 319 Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3101	General (bond) (note) Retirement	\$1,095,642.74	\$0.00	\$0.00	\$0.00	\$0.00	\$1,095,642.74	\$0.00	\$0.00	\$0.00	\$1,095,642.74	\$0.00	\$1,095,642.74
3102	General (Bond) (Note) Retirement	\$1,921,887.94	\$0.00	\$0.00	\$0.00	\$0.00	\$1,921,887.94	\$14,901.77	\$0.00	\$0.00	\$1,906,986.17	\$0.00	\$1,906,986.17
4401	Public Works Commission Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$183,495.62	\$0.00	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$183,495.62
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATION	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4905	Public Improvement TIF #1	\$9,200.89	\$0.00	\$0.00	\$0.00	\$0.00	\$9,200.89	\$578.45	\$0.00	\$0.00	\$8,622.44	\$0.00	\$8,622.44
4906	Public Improvement TIF #2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4907	Public Improvement TIF #3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4908	FEMA Grant -BTDF Diesel Exhaust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$623.29	\$0.00	\$0.02	\$0.00	\$0.00	\$623.31	\$0.00	\$0.00	\$0.00	\$623.31	\$0.00	\$623.31
4952	Permanent	\$1,166.83	\$0.00	\$0.06	\$0.00	\$0.00	\$1,166.89	\$0.00	\$0.00	\$0.00	\$1,166.89	\$0.00	\$1,166.89
4953	Permanent	\$152.76	\$0.00	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$152.76
4954	Permanent	\$327.11	\$0.00	\$0.01	\$0.00	\$0.00	\$327.12	\$0.00	\$0.00	\$0.00	\$327.12	\$0.00	\$327.12
9001	SECURITY DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$19,597,148.63	\$0.00	\$813,716.00	\$5,154.24	\$0.00	\$20,416,018.87	\$1,199,294.43	\$5,154.24	\$0.00	\$19,211,570.20	\$0.00	\$19,211,570.20

Last reconciled to bank: 03/31/2022 – Total other adjusting factors: \$455.84

## General Fund Expense / Revenue Comparison



General Fund Beginning of Year Balance	2,199,402
Projected Income	1,437,287
Projected Expenses	2,522,191
Projected Income minus Projected Expenses	(1,084,904)
Projected General Fund Year End Balance	1,114,498

**Note 1: A minimum Year End Balance of \$500,000 is required to cover next year's 1st quarter expense:**

Note 2: A large portion of actual General Fund Income is received twice a year from the County Auditor.

Note 3: For planning purposes, the Projected General Fund Annual Income and Expenses use in these charts are prorated to a monthly value.

## General Fund - Financial Status Report

(Status of UAN code 1000 - General Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<b><u>2022 General Fund Status</u></b>		<b><u>Year to Date:</u></b>	<b><u>4/30/2022</u></b>
Beginning of Year Balance			2,199,402.45
Year to Date Income	759,533.90		
Year to Date Expenses	529,825.68		
	Net		229,708.22
Year to Date Balance			2,429,110.67
Open Purchase Orders/Encumbrances:			675,431.31
Year to Date Balance w/Encumbrances			1,753,679.36

<b><u>General Fund - Comparison: Actual to Projected Annual Budget</u></b>			
Percentage of Fiscal Year reflected in this report			33%
<b><u>Income</u></b>			
Projected Annual Income	1,437,286.66		
Actual Year to Date Income	759,533.90		53%
<b><u>Expenses</u></b>			
Projected Annual Expenses	2,522,190.65		
Actual Year to Date Expenses	529,825.68		21%
YTD Expenses w/Encumbrances	1,205,256.99		48%
<b><u>Projected Year End Balance</u></b>	1,114,498.46		

**NOTE:**

**A minimum Year End Balance of \$500,000 is required to cover 1st quarter expenses**

Reviewed by BOARD OF TRUSTEES

Initial

Date

Reviewed by TOWNSHIP FISCAL OFFICER

Initial

Date

**Legend:**

Expenditures: Appropriation Status Report

Income/Receipts: Revenue Status Report

YTD Fund Balance: Cash Summary by Fund

Pending Purchase: Open Purchase Order Report

**Road Fund - Financial Status Report**

(Status of UAN code 2011,2021,2031 - Road Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<b><u>2022 Road Funds Status</u></b>		<b><u>Year to Date:</u></b>	<b><u>4/30/2022</u></b>
Beginning of Year Balance			2,966,534.89
Year to Date Income	2,076,145.14		
Year to Date Expenses	1,313,881.01		
	Net		762,264.13
Year to Date Balance			3,728,799.02
Open Purchase Orders/Encumbrances:			2,851,888.35
Year to Date Balance w/Encumbrances			876,910.67

<b><u>Road Funds - Comparison: Actual to Projected Annual Budget</u></b>			
Percentage of Fiscal Year reflected in this report			33%
<b><u>Income</u></b>			
Projected Annual Income	3,693,687.00		
Actual Year to Date	2,076,145.14		56%
<b><u>Expenses</u></b>			
Projected Annual Expenses	6,085,050.00		
Actual Year to Date	1,313,881.01		22%
YTD w/Encumbrances	4,165,769.36		68%
<b><u>Projected Year End Balance</u></b>	575,171.89		

(Revised 2/9/2017)

**Police Fund - Financial Status Report**

(Status of UAN code 2081, 2902,2261 - Police Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<b><u>2022 Police Funds Status</u></b>		<b><u>Year to Date:</u></b>	<b><u>4/30/2022</u></b>
Beginning of Year Balance			4,636,582.66
Year to Date Income	2,311,081.73		
Year to Date Expenses	1,531,032.20		
	Net		780,049.53
Year to Date Balance			5,416,632.19
Open Purchase Orders/Encumbrances:			613,321.84
Year to Date Balance w/Encumbrances			4,803,310.35

<b><u>Police Funds - Comparison: Actual to Projected Annual Budget</u></b>			
Percentage of Fiscal Year reflected in this report			33%
<b><u>Income</u></b>			
Projected Annual Income	4,054,328.00		
Actual Year to Date	2,311,081.73		57%
<b><u>Expenses</u></b>			
Projected Annual Expenses	5,931,000.00		
Actual Year to Date	1,531,032.20		26%
YTD w/Encumbrances	2,144,354.04		36%
<b><u>Projected Year End Balance</u></b>	2,759,910.66		

(Revised 2/9/2017)

## Fire Fund and EMS - Financial Status Reports

(Status of UAN code 2191 and 2281 - Fire Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<b>2022 Fire Funds Status</b>		<b>Year to Date:</b>	<b>4/30/2022</b>
Beginning of Year Balance			2,070,117.37
Year to Date Income	1,393,221.49		
Year to Date Expenses	1,257,916.47		
	Net		135,305.02
Year to Date Balance			2,205,422.39
Open Purchase Orders/Encumbrances:			299,288.10
Year to Date Balance w/Encumbrances			1,906,134.29

<b>Fire Funds - Comparison: Actual to Projected Annual Budget</b>			
Percentage of Fiscal Year reflected in this report			33%
<b>Income</b>			
Projected Annual Income	2,469,123.00		
Actual Year to Date	1,393,221.49	56%	
<b>Expenses</b>			
Projected Annual Expenses	3,663,250.00		
Actual Year to Date	1,257,916.47	34%	
YTD w/Encumbrances	1,557,204.57	43%	
<b>Projected Year End Balance</b>	875,990.37		

<b>2021 EMS Funds Status</b>		<b>Year to Date:</b>	<b>4/30/2022</b>
Beginning of Year Balance			1,338,669.84
Year to Date Income	180,459.93		
Year to Date Expenses	88,859.40		
	Net		91,600.53
Year to Date Balance			1,430,270.37
Open Purchase Orders/Encumbrances:			99,376.09
Year to Date Balance w/Encumbrances			1,330,894.28

<b>EMS Funds - Comparison: Actual to Projected Annual Budget</b>			
Percentage of Fiscal Year reflected in this report			33%
<b>Income</b>			
Projected Annual Income	400,000.00		
Actual Year to Date	180,459.93	45%	
<b>Expenses</b>			
Projected Annual Expenses	755,000.00		
Actual Year to Date	88,859.40	12%	
YTD w/Encumbrances	188,235.49	25%	
<b>Projected Year End Balance</b>	983,669.84		

## Payment Listing

April 2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
90-2022	04/01/2022	04/04/2022	CH	GUARDIAN	\$11,489.83	O
91-2022	04/01/2022	04/04/2022	CH	MEDICAL MUTUAL OF OHIO	\$164,768.37	O
92-2022	04/01/2022	04/04/2022	CH	HOME DEPOT CREDIT SERVICES	\$537.69	O
94-2022	04/06/2022	04/07/2022	CH	Paycor	\$1,211.25	O
95-2022	04/08/2022	04/12/2022	CH	MEDICAL MUTUAL OF OHIO	\$6,105.52	O
96-2022	04/14/2022	04/18/2022	CH	ReliaStar Life Insurance Company	\$450.00	O
97-2022	04/14/2022	04/18/2022	CH	Equitable Financial Life Insurance Company	\$2,250.00	O
98-2022	04/14/2022	04/18/2022	CH	OHIO DEFERRED COMPENSATION	\$10,781.92	O
99-2022	04/14/2022	04/18/2022	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$144,646.56	O
100-2022	04/14/2022	04/18/2022	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$37,183.45	O
101-2022	04/18/2022	04/19/2022	CH	MEDICAL MUTUAL OF OHIO	\$8,145.17	O
102-2022	04/19/2022	04/20/2022	CH	Ohio Department of Job & Family Services	\$5,070.00	O
103-2022	04/20/2022	04/20/2022	CH	Ohio Police & Fire Pension Fund	\$36,199.75	O
104-2022	04/20/2022	04/21/2022	CH	Ohio Public Employees Retirement System	\$2,124.19	O
105-2022	04/20/2022	04/21/2022	CH	Ohio Public Employees Retirement System	\$45,656.03	O
106-2022	04/20/2022	04/21/2022	CH	Ohio Public Employees Retirement System	\$34,317.86	O
107-2022	04/18/2022	04/22/2022	CH	ILLUMINATING COMPANY	\$16,447.45	O
108-2022	04/20/2022	04/22/2022	CH	Ohio Public Employees Retirement System	\$976.28	O
109-2022	04/22/2022	04/22/2022	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$28,124.32	O
110-2022	04/22/2022	04/26/2022	CH	MEDICAL MUTUAL OF OHIO	\$8,467.89	O
111-2022	04/26/2022	04/26/2022	CH	DOMINION EAST OHIO	\$3,842.54	O
112-2022	04/27/2022	04/27/2022	CH	HOME DEPOT CREDIT SERVICES	\$3,965.80	O
113-2022	04/14/2022	04/27/2022	CH	JP MORGAN CHASE BANK	\$7,423.85	O
114-2022	04/27/2022	04/28/2022	CH	OHIO DEFERRED COMPENSATION	\$10,891.92	O
115-2022	04/27/2022	04/28/2022	CH	Equitable Financial Life Insurance Company	\$2,150.00	O
116-2022	04/27/2022	04/28/2022	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$140,750.42	O
117-2022	04/27/2022	04/28/2022	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$37,472.69	O
118-2022	04/28/2022	04/28/2022	CH	ReliaStar Life Insurance Company	\$450.00	O
119-2022	04/28/2022	05/03/2022	CH	WINDSTREAM	\$1,611.81	O
Total Payments:					\$773,512.56	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$773,512.56	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

## Payment Listing

UAN v2022.3

4/26/2022 to 5/9/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
38396	01/05/2022	01/05/2022	AW	JEFFREY MARKLEY	\$7.95 *	V
38396	05/05/2022	05/05/2022	AW	JEFFREY MARKLEY	-\$7.95	V
39106	04/27/2022	04/27/2022	AW	Amazon Capital Services	\$37.56	O
39107	04/27/2022	04/27/2022	AW	AMERICAN FIREWORKS COMPANY	\$6,750.00	O
39108	04/27/2022	04/27/2022	AW	BIOSOLUTIONS, LLC	\$25.00	O
39109	04/27/2022	04/27/2022	AW	Cleveland Clinic at Work	\$323.00	O
39110	04/27/2022	04/27/2022	AW	GEAUGA SOIL/WATER CONSERVATION DI	\$7,500.00	O
39111	04/27/2022	04/27/2022	AW	Lexipol	\$3,350.00	O
39112	04/27/2022	04/27/2022	AW	Richard T. Fink	\$140.00	O
39113	04/27/2022	04/27/2022	AW	Sedgwick Claims Management Services, Inc.	\$2,540.00	O
39114	04/27/2022	04/27/2022	AW	SUNRISE SPRINGS WATER CO.	\$68.10	O
39115	04/27/2022	04/27/2022	AW	The Frame Center Gallery	\$354.31	O
39116	04/27/2022	04/27/2022	AW	Total Line Refrigeration LLC	\$500.00	C
39117	04/27/2022	04/27/2022	AW	TREASURER OF STATE OF OHIO	\$600.00	O
39118	05/04/2022	05/04/2022	RW	Megan Tevepaugh	\$100.00	O
39119	05/04/2022	05/04/2022	RW	Brittany Niehus	\$350.00	O
39120	05/04/2022	05/04/2022	RW	Marilyn Probst	\$350.00	O
39121	05/04/2022	05/04/2022	RW	Heritage Classical Academy	\$150.00	O
39122	05/05/2022	05/05/2022	AW	Amazon Capital Services	\$584.81	O
39123	05/05/2022	05/05/2022	AW	CABLE COMMUNICATIONS, INC.	\$492.11	O
39124	05/05/2022	05/05/2022	AW	CCT FINANCIAL	\$224.10	O
39125	05/05/2022	05/05/2022	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$246.89	O
39126	05/05/2022	05/05/2022	AW	CINTAS CENTRALIZED AR	\$25.00	O
39127	05/05/2022	05/05/2022	AW	E & H Hardware Group, LLC	\$273.90	O
39128	05/05/2022	05/05/2022	AW	GANLEY CHEVROLET OF AURORA,LLC	\$213.95	O
39129	05/05/2022	05/05/2022	AW	GEAUGA COUNTY BAR ASSOCIATION	\$75.00	O
39130	05/05/2022	05/05/2022	AW	HIGHWAY GARAGE, INC.	\$145.94	O
39131	05/05/2022	05/05/2022	AW	HORTON EMERGENCY VEHICLES	\$609.84	O
39132	05/05/2022	05/05/2022	AW	HUNTINGTON NATIONAL BANK	\$6,350.00	O
39133	05/05/2022	05/05/2022	AW	Interaction Insight Corporation	\$7,139.00	O
39134	05/05/2022	05/05/2022	AW	KWIK KLEEN	\$54.50	O
39135	05/05/2022	05/05/2022	AW	Linde Gas & Equipment, Inc.	\$277.94	O
39136	05/05/2022	05/05/2022	AW	SHERWIN-WILLIAMS	\$103.42	O
39137	05/05/2022	05/05/2022	AW	Solon Ace Hardware	\$153.89	O
39138	05/05/2022	05/05/2022	AW	WASTE MANAGEMENT OF OHIO	\$79.14	O
39139	05/05/2022	05/05/2022	AW	ACTIVE PLUMBING SUPPLY CO.	\$17.60	O
39140	05/05/2022	05/05/2022	AW	Amazon Capital Services	\$164.40	O
39141	05/05/2022	05/05/2022	AW	CARTER LUMBER	\$261.08	O
39142	05/05/2022	05/05/2022	AW	Cenweld Corporation	\$309.49	O
39143	05/05/2022	05/05/2022	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$141.71	O
39144	05/05/2022	05/05/2022	AW	CINTAS CENTRALIZED AR	\$185.17	O
39145	05/05/2022	05/05/2022	AW	CINTAS CENTRALIZED AR	\$81.57	O
39146	05/05/2022	05/05/2022	AW	COLONY HARDWARE CORPORATION	\$329.99	O
39147	05/05/2022	05/05/2022	AW	CUSTOM ELECTRIC SERVICE, INC.	\$142.00	O
39148	05/05/2022	05/05/2022	AW	DS ARCHITECTURE	\$1,513.75	O
39149	05/05/2022	05/05/2022	AW	E J USA INC.	\$1,821.09	O

**Payment Listing**

UAN v2022.3

4/26/2022 to 5/9/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
39150	05/05/2022	05/05/2022	AW	HANDY RENTS/ALADDIN RENTS	\$224.25	O
39151	05/05/2022	05/05/2022	AW	KWIK KLEEN	\$53.75	O
39152	05/05/2022	05/05/2022	AW	MARS ELECTRIC CO.	\$374.65	O
39153	05/05/2022	05/05/2022	AW	MCMASTER CARR SUPPLY COMPANY	\$63.11	O
39154	05/05/2022	05/05/2022	AW	STAMM CONTRACTING COMPANY INC.	\$332.00	O
39155	05/05/2022	05/05/2022	AW	SUNRISE SPRINGS WATER CO.	\$69.60	O
39156	05/05/2022	05/05/2022	AW	TNT Exterminating	\$39.31	O
39157	05/05/2022	05/05/2022	AW	TruckPro, LLC	\$122.55	O
39158	05/05/2022	05/05/2022	AW	TWINSBURG DEVELOPMENT CORP.	\$120.00	O
39159	05/05/2022	05/05/2022	AW	VALLEY FORD TRUCK SALES	\$27.57	O
39160	05/05/2022	05/05/2022	AW	VAN CUREN SERVICES	\$4,500.00	O
39161	05/09/2022	05/09/2022	AW	Amazon Capital Services	\$35.30	O
39162	05/09/2022	05/09/2022	AW	ATWELL'S POLICE & FIRE EQUIPMENT CO	\$1,797.75	O
39163	05/09/2022	05/09/2022	AW	GEAUGA MECHANICAL COMPANY	\$787.50	O
39164	05/09/2022	05/09/2022	AW	HIGHWAY GARAGE, INC.	\$1,587.74	O
39165	05/09/2022	05/09/2022	AW	MERITECH	\$340.21	O
39166	05/09/2022	05/09/2022	AW	Ohio Tactical Officers Association, Inc.	\$610.00	O
39167	05/09/2022	05/09/2022	AW	PenCo Industrial Supply, Inc.	\$640.76	O
39168	05/09/2022	05/09/2022	AW	ST VINCENT CHARITY OCC MED.	\$682.00	O
39169	05/09/2022	05/09/2022	AW	Street Cop Training	\$225.00	O
39170	05/09/2022	05/09/2022	AW	SUNRISE SPRINGS WATER CO.	\$130.85	O
39171	05/09/2022	05/09/2022	AW	ARBORWEAR	\$180.50	O
Total Payments:					\$58,091.70	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$58,091.70	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.