

Monday, April 25,

22

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on April 25, 2022. Those present were Trustees Mr. Jeffrey Markley, Mrs. Kristina O'Brien, and Dr. Michael Bates, and Fiscal Officer Mrs. Janice Sugarman. Mrs. O'Brien presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Dr. Bates seconded the motion. Vote followed: Mrs. O'Brien, aye; Mr. Markley, aye; Dr. Bates, aye. Motion carried.

The trustees recessed their meeting at 6:00 P.M. in order to go into executive session.

Mrs. Karen Endres entered executive session at 6:00 P.M. and left at 6:23 P.M.

Chief Jon Bokovitz, Lt. Kurt Dreger, and Detective Sergeant Jon Bodovetz entered executive session at 6:40 P.M. and left at 7:03 P.M.

The trustees returned from executive session, after considering the employment and compensation of public employees, and reconvened their regular meeting at 7:08 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

1. OPWC Change Letter – Late Addition

MINUTES APPROVAL

Mr. Markley moved to approve the minutes of the trustees' April 11, 2022 regular meeting as written.

Dr. Bates seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

PRESENTATION BY GUEST: Justin Ryan, Bainbridge Civic Club

Mr. Ryan and his wife, Amanda, outlined the plans for the Bainbridge Civic Club's trash pickup day in Bainbridge Township. Volunteers will be provided with safety vests and trash pickup tools and will be working near the 306/422 interchange area. They are putting information on social media, at the schools, and on the Fire Department Facebook page to spread the word. They are hopeful that this will grow into a regular event.

DEPARTMENTAL REPORTS

FIRE DEPARTMENT

Chief Lou Ann Metz presented the fire department report for the month of March, 2022. She reported that 250+ people showed up for the Annual Easter Egg Hunt at the fire department. The weather forced the event indoors, but it was a great success. March 2022 was busier than March of 2021. AC Lovell has completed 363 inspections so far this year with 113 code violations and 7 permits. Chief Metz also reminded residents that they need burn permits for any open burning. Instructions for applying for the permit are on the township website. The complete fire report is attached to and becomes a permanent part of these minutes.

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POLICE DEPARTMENT

No verbal police department report was given for the month of March, 2022. The complete written report is attached to and becomes a permanent part of these minutes.

ZONING DEPARTMENT

Mrs. Karen Endres presented the zoning department report for the month of March, 2022. She reported \$10,715.00 in receipts with two new home permits and 30 total permits for the month. The complete zoning report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESSUniform Allowance Discussion

Mr. Markley made a motion to approve an additional \$150.00 in uniform allowance for the part-time firefighters for the 2022-2023 year due to Covid protocols per the recommendation of the fire chief.

Dr. Bates seconded the motion that passed unanimously.

Training Request – Chief Metz

Mr. Markley made a motion to approve the training request for Chief Metz to attend the North Eastern Ohio Fire Prevention Association Fall Training Conference in Maumee Bay, OH from October 17-19, 2022 at an estimated cost of \$816.02 with the use of a township vehicle per the recommendation of the fire chief and as specified in the training request.

Dr. Bates seconded the motion that passed unanimously.

Training Request – AC Burge

Mr. Markley made a motion to approve the training request for Assistant Chief Burge to attend the North Eastern Ohio Fire Prevention Association Fall Training Conference in Maumee Bay, OH from October 17-19, 2022 at an estimated cost of \$816.02 with the use of a township vehicle per the recommendation of the fire chief and as specified in the training request.

Dr. Bates seconded the motion that passed unanimously.

Training Request – Grachanin

Mr. Markley made a motion to approve the training request for Firefighter Kristen Grachanin to attend the North Eastern Ohio Fire Prevention Association Fall Training Conference in Maumee Bay, OH from October 17-19, 2022 at an estimated cost of \$716.02 with the use of a township vehicle per the recommendation of the fire chief and as specified in the training request.

Dr. Bates seconded the motion that passed unanimously.

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POLICE DEPARTMENT – NEW BUSINESS

Promotion of Public Employee – Dreger

Mr. Markley made a motion to approve the promotion of Detective Sergeant Kurt Dreger to the position of Lieutenant with an annual salary of \$103,809.49 effective April 23, 2022 per the recommendation of the police chief.

Dr. Bates seconded the motion that passed unanimously.

Promotion of Public Employee – Bodovetz

Mr. Markley made a motion to approve the promotion of Sergeant Jon Bodovetz to the position of Detective Sergeant with an additional yearly salary of \$2,000.00 effective April 23, 2022 per the recommendation of the police chief.

Dr. Bates seconded the motion that passed unanimously.

Liquor License Hearing – ARDZ 2, Inc.

Mr. Markley made a motion to authorize the fiscal officer to complete the appropriate paperwork involved with not requesting a hearing for a liquor license for ARDZ 2, Inc., based on the recommendation of the police chief.

Dr. Bates seconded the motion that passed unanimously.

Interaction Insight Support Agreement

Mr. Markley made a motion to approve the support agreement with Interaction Insight Corporation for four years beginning May 1, 2022 at a total cost of \$7,139.00 or \$1,784.75 per year and authorize the fiscal officer to sign the agreement per the recommendation of the police chief.

Dr. Bates seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESS

Bid Award Recommendation – Road Materials

Mr. Markley made a motion to award the bid for road materials to the various companies outlined in the bid tabulation from March 4, 2022 per the recommendation of the road superintendent.

Dr. Bates seconded the motion that passed unanimously.

Bid Award Recommendation – Haskins Road RC-0191-A-2022

Mr. Markley made a motion to award the bid for project RC-0191-A-2022, The Reconstruction of Section A of Haskins Road, to Chagrin Valley paving, Inc. in the amount of \$2,060,859.10 pursuant to the recommendation of the county engineer and the service director.

Dr. Bates seconded the motion that passed unanimously.

Bid Award Recommendation – Craig Drive Culvert

Mr. Markley made a motion to award the bid for project CU-0372-B-00.540-2022, The Replacement of Culvert on Craig Drive, to Grade Line, Inc. in the amount of \$69,694.00 pursuant to the recommendation of the county engineer and the service director.

Dr. Bates seconded the motion that passed unanimously.

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TOWN HALL – NEW BUSINESSSettler's Park Playground Discussion

The item will be tabled until the next meeting.

Geauga SWCD Appropriations

Mr. Markley made a motion to approve the annual appropriation for the Geauga Soil & Water Conservation District in the amount of \$7,500.00 based on the annual report for 2021.

Dr. Bates seconded the motion that passed unanimously.

GGP Ballot for Annual Business Meeting

The trustees were in general agreement to vote for the entire slate of nominees for the Board of directors for Geauga Growth Partnership and also vote FOR the by-laws revision as recommended and to authorize the chair to sign the ballot.

Letter of Support for Water System for Chagrin Falls

The trustees were in general agreement to send a letter of support for the water system for Chagrin Falls and to authorize the chair to sign the letter.

Letter of Support for Washington Street Road Project

The trustees were in general agreement to send a letter of support for the Washington Street Resurfacing Project and to authorize the chair to sign the letter.

ZONING DEPARTMENT - NEW BUSINESSArchitectural Review – Buffalo Wild Wings

Mrs. O'Brien made a motion to accept the architectural renderings dated March 28, 2022 for the BW3 building with the condition that the bottom masonry panel below the brick is either blasted clear of yellow paint or is painted a color more representative of the rendering. In addition, the trustees are not approving signage at this time.

Dr. Bates seconded the motion that passed unanimously.

FISCAL OFFICE - NEW BUSINESSPURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer, noting that Item #9 has been changed to \$1,660,859.10.

Dr. Bates seconded the motion that passed unanimously.

Purchase Order Request List

1. Sedgewick Claims Management – BWC Services Renewal - \$2,540.00 (All)
2. American Fireworks Company – 2022 Fireworks Show - \$13,500.00 (General)
3. Geauga SWCD – 2022 Annual Appropriations - \$7,500.00 (General)
4. Lexipol, Praetorian Digital – Online Training – 3,350.00 (Fire, EMS)
5. Holland Supply, Inc. – 10 Vers-a-mat - \$3,852.85 (General)
6. Kokosing Materials, Inc. – Road Materials - \$55,000.00 (Roads)
7. Carmeuse Lime & Stone – Road Materials - \$10,000.00 (Roads)
8. Stoneco, dba Allied Corporation – Road Materials - \$10,000.00 (Roads)
9. Chagrin Valley Paving – RC-0191-A-2022 - \$1,660,859.10 (Roads)
10. Grade Line, Inc. – Craig Road Culvert - \$69,694.00 (Roads)
11. Interaction Insight Corporation – 4-year Service Agreement - \$7,139.00 (Police)

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BLANKET CERTIFICATE APPROVALS

Mr. Markley made a motion to approve the blanket certificates listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

Blanket Certificate List

- 1. Roads – Operating Supplies - \$15,000.00
- 2. Roads – Contracted Services - \$15,000.00

FISCAL RESOLUTION APPROVALS

Mr. Markley made a motion to approve Resolution 04252022-A as submitted by the Fiscal Officer.

- Resolution Authorizing Expenditure from American Rescue Plan Act Funds

Dr. Bates seconded the motion that passed unanimously.

Mr. Markley made a motion to approve Resolution 04252022-B as submitted by the Fiscal Officer.

- Resolution Authorizing Increase in Micro-Purchase Threshold and Adopt Uniform Guidance Procurement Policy

Dr. Bates seconded the motion that passed unanimously.

Checks Dated April 12, 2022 through April 25, 2022

The trustees examined and signed checks and invoices April 12, 2022 through April 25, 2022 consisting of warrants #39011 through #39105 the amount of \$276,820.86.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

CORRESPONDENCE

- 1. Memorial Day Parade: May 29, 2022 11:15am
- 2. NOPEC Green Ribbon Award Nominations
- 3. Northeast Ohio Regional Planning & Zoning Workshop – June 24, 2022 – Punderson
- 4. GGP Annual meeting – May 17, 2022 7:30am at Berkshire

PUBLIC INTERACTION

None.

LATE ADDITIONS

OPWC Change Letter

Mr. Markley made a motion to send a letter changing the OPWC project officials from Lorrie Benza to Michael Bates and from Jim Stanek to Nick Gorris. In addition, the trustees authorize Dr. Bates to sign the letter which provides the Engineer access to submit, track, and report on the project.

Dr. Bates seconded the motion that passed unanimously.

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Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:29 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____