

Monday, April, 4,

22

The Bainbridge Township Board of Trustees met in a special work session at the Bainbridge Town Hall on April 4, 2022. Those present were Trustees Dr. Michael Bates, Mr. Jeffrey Markley and Mrs. Kristina O'Brien. Mrs. O'Brien presided and called the meeting to order at 6:00 P.M.

The purpose of the work session was to discuss the potential renovations of the Bainbridge Town Hall building and the Feasibility Study conducted by DS Architecture. Along with the Board of Trustees, in attendance were Jeffrey Meyers and Adam Urbanski of DS Architecture and Jim Stanek, Service Director, Bainbridge Township.

The work session followed a specific agenda which is attached hereto and becomes a permanent part of these minutes.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 7:59 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____



Bainbridge Township
Town Hall Improvements

Project No. [20071]

Project Feasibility Study Review

Meeting No: [02]

Location: Bainbridge Township Town Hall

Date: 04/04/2022

Time: 6:30pm

Name	Company	Present
Jeffrey Meyers	DS Architecture	
Adam Urbanski	DS Architecture	
Michael Bates	Bainbridge Township	
Jeff Markley	Bainbridge Township	
Kristina O'Brien	Bainbridge Township	
Janice Sugarman	Bainbridge Township	
Jim Stanek	Bainbridge Township	
Tara Wenger	Tara Wenger Interior Design	

Name	Company	Present

Agenda Items

1. Feasibility Study Overview
2. Study Introduction
 - Purpose
 - History
3. Programing Analysis
 - Site and Exterior
 - Lower Level
 - Upper Level
 - Proposed Addition
4. Facility Analysis
 - Site Analysis
 - Building Analysis
 - Structural Analysis
 - MEPT Systems Analysis



- Code Compliance Analysis
5. Recommendations
- Critical (Safety Concerns)
 - Essential (Code Required)
 - Desired (Preferred Uses)
 - Aesthetics (Community Pride)
6. Next Steps
- Scope Defined
 - Probable Project Budget
 - Technical Fee Proposal