

Monday, April 11,

22

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on April 11, 2022. Those present were Trustees Mr. Jeffrey Markley, Mrs. Kristina O'Brien, and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Mrs. O'Brien presided and called the meeting to order at 6:01 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1) and Imminent Court Action per Ohio Revised Code Section 121.22(G)(3).

Dr. Bates seconded the motion. Vote followed: Dr. Bates, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 6:01 P.M. in order to go into executive session.

Assistant Prosecutor Linda Applebaum was invited into executive session by telephone at 6:03 P.M. and left at 6:22 P.M.

Chief Jon Bokovitz, Allen Dent, and Chris Smith were invited into executive session at 6:32 P.M. and left at 7:04 P.M.

The trustees returned from executive session, after considering the employment and compensation of public employees and imminent court action, and reconvened their regular meeting at 7:08 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

- 1. Remove: Fire – Request to Hire Safety Officer
- 2. Remove: Town Hall – Settler's Park Playground Discussion

MINUTES APPROVAL

Mr. Markley moved to approve the minutes of the trustees' March 28, 2022 regular meeting and April 4, 2022 special work session as written.

Dr. Bates seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

PRESENTATION: Don Rice, Metzenbaum Superintendent

Mr. Rice explained that in 2021 Metzenbaum served over 1000 people aged 3 months to 93 years old. He explained that over 70% of their income comes from levies, with the rest from grants. He thanked the residents of Geauga County for supporting their levies. The next levy will be sometime after 2025. The brochure he distributed is attached to and will become a permanent part of these minutes

DEPARTMENTAL REPORTS

KENSTON COMMUNITY EDUCATION

Ms. Jennifer Moore presented the Kenston Community Education report for the month of March 2022. She reported that recreational sports are increasing in numbers, correlating that people are staying home based on the exorbitant increase of gas prices. KCE is waiting for the rain to clear out before starting the summer sports. Currently, they have 127 4 and 5 year-olds playing rec soccer. The complete report is attached to and becomes a permanent part of these minutes.

Monday, April 11,

22

SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of March 2022. He reported that the weather has been prohibitive in getting outdoor work completed. They are currently working on the River Road Park restrooms. They are finalizing plans for the columbarium fountain and solar panels at the cemetery. The PlanetAid bins should be placed this week. They have two road bids that will be opened this Friday the 15th. The complete service department report is attached to and becomes a permanent part of these minutes.

FISCAL OFFICE REPORT

Mrs. Janice Sugarman presented the fiscal report for the month of March 2022. The general fund balance is \$2,469,094.21 as of March 31, 2022. She reported that all first half tax collections have been received. In addition, the township received an additional \$2,400.00 in ARPA grant funds. The audit is still ongoing, but the auditors are no longer on-site at the township. The complete fiscal report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

Mr. Bob Paulson and Mr. Rick Buffington of Edwards Landing spoke to the trustees about concerns over creek bank erosion in their development. They are looking for some help from the trustees. They will send the trustees information on who they have spoken with at the EPA and their developer in the hopes that the trustees can help get answers.

FIRE DEPARTMENT – NEW BUSINESSRequest to Accept Donations

The trustees were in general agreement to accept the donation of \$1,000.00 from Bainbridge Township resident Linda Spiros in accordance with ORC 505.10, and with extreme gratitude for the donation which will be used towards the purchase of a fire safety trailer.

Job Description Approval – Safety Officer

Mr. Markley made a motion to approve the job description for Safety Officer within the Bainbridge Township Fire Department as presented by Chief LouAnn Metz.

Dr. Bates seconded the motion that was passed unanimously.

Alarm Monitoring Agreement

Mr. Markley made a motion to approve the Alarm Monitoring Agreement with Protegis Fire & Safety, which has been reviewed by legal counsel and excluding item #12, and further authorize the fiscal officer to sign the agreement per the recommendation of the fire chief.

Dr. Bates seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSRequest to Declare Obsolete

Mr. Markley made a motion to declare the True Manufacturing commercial refrigerator TS-49 obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the road superintendent.

Dr. Bates seconded the motion that was passed unanimously.

Monday, April 11,

22

Approval to sell on Govdeals.com

Mr. Markley made a motion to allow the listing of the obsolete refrigerator on Govdeals.com for sale in accordance with ORC 505.10, per the recommendation of the road superintendent.

Dr. Bates seconded the motion that was passed unanimously.

Cemetery Deed Transfer - Krause

Mr. Markley made a motion to transfer one grave (Sec. 8 Lot 9 Grave 1) from cemetery deed #18 to deed #631 in the amount of Zero dollars to ReNae Jean Krause of 10451 Diagonal Road, Mantua, OH 44255, an heir of a former resident of the Township.

Dr. Bates seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 8 Lot No. 9 Grave 1. Max Yost and Jeff Villers attested to their signatures.

TOWN HALL – NEW BUSINESS

2022 Property Use Agreement with Kenston

Mr. Markley made a motion to authorize the chair to sign the property use agreement between Kenston Schools and Bainbridge Township for the 2022 fireworks display at Kenston High School on July 1, 2022 with a rain date of July 3, 2022 as reviewed by both parties and by the Geauga County Prosecutor’s Office.

Dr. Bates seconded the motion. Vote: Mr. Markley, aye; Mrs. O’Brien, aye; Dr. Bates, abstain. Motion carried.

American Fireworks

Mr. Markley made a motion to approve the agreement between Bainbridge Township and American Fireworks to conduct a fireworks show on July 1, 2022, with a rain date of July 3, 2022, utilizing Option # 1 in the amount of \$13,500.00 as outlined in the agreement and further authorize the chair to sign the agreement.

Dr. Bates seconded the motion that was passed unanimously.

Letter of Support – Water Resources

The trustees were in general agreement to provide a letter of support to Congressman Dave Joyce for the infrastructure improvements to the McFarland Wastewater Treatment Plant.

Letter of Support – RAISE

The trustees were in general agreement to provide a letter of support to Secretary Pete Buttigieg for the Cleveland Metroparks’ application to the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant program for the Chagrin to Solon Trail Project.

FISCAL OFFICE - NEW BUSINESS

PURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Monday, April 11,

22

Purchase Order Request List

1. Cleveland Wrap – New Vehicle Wrap - \$4,365.00 (EMS)
2. A Better Truck Cap & Hitch – Cap for New Vehicle - \$3,777.00 (EMS)

INVOICE APPROVALS

Mr. Markley made a motion to approve invoices #1 – 3 listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Mr. Markley made a motion to approve invoice #4 listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, abstain; Dr. Bates, aye. Motion carried.

Invoices

1. Ohio Auditor of State – UAN and Audit Fees - \$6,588.50 (General)
2. Cargill – Salt Fill-ups - \$25,151.64 (Roads)
3. Sensible Products – Equipment to Outfit 3135 - \$8,942.00 (Fire)

BLANKET CERTIFICATE APPROVAL

Mr. Markley made a motion to approve the blanket certificate listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Blanket Certificate

1. Parks – Improvement of Sites - \$15,000.00 (General)

FISCAL RESOLUTION APPROVALS

Mr. Markley made a motion to approve Resolution 04112022-A as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of March 2022 – \$5,154.24

Dr. Bates seconded the motion that passed unanimously.

Mr. Markley made a motion to approve Resolution 04112022-B as submitted by the Fiscal Officer.

- Resolution to increase Permanent Appropriations and Revenues for 2022 in Public Improvement TIF Fund #1 - \$9,200.89

Dr. Bates seconded the motion that passed unanimously.

Checks Dated March 29, 2022 through April 11, 2022

The trustees examined and signed checks and invoices from March 29, 2022 through April 11, 2022 consisting of warrants #38906 through #39010 in the amount of \$128,695.54.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

Monday, April 11,

22

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of March 2022, #59-2022 through #93-2022 in the amount of \$910,819.49 are attached to and become a permanent part of these minutes.

CORRESPONDENCE

1. Geauga County Auditor – Kenston complaint against real property notification
2. Ohio Gas Association – Survey for local government officials
3. Geauga County Commissioners – Regional board – One Ohio Foundation – Potential Candidates
4. Lifeline, Inc. – Annual Dinner – May 12, 2022, 6:30 P.M.
5. Student Letter – Request a stop light at Savage Road and E. Washington Street
6. Historical Society Newsletter

PUBLIC INTERACTION

Mr. Max Yost asked how an ESID is financed. Mrs. O'Brien explained that it would be financed on the homeowner's tax bill.

LATE ADDITIONS

None.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:46 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

_____ Date

_____ Date

_____ Date

Minutes Read: _____

Minutes Approved: _____