

Monday, March 28,

22

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on March 28, 2022. Those present were Trustees Mr. Jeffrey Markley and Mrs. Kristina O'Brien. Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman were absent. Mrs. O'Brien presided and called the meeting to order at 6:08 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1) and Pending Litigation per Ohio Revised Code Section 121.22(G)(3).

Mrs. O'Brien seconded the motion. Vote followed: Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 6:08 P.M. in order to go into executive session.

Linda Applebaum and Karen Endress entered executive session at 6:08 P.M. and left at 6:38 P.M.

Jim Flaiz entered executive session by telephone at 6:38 P.M. and left at 6:53 P.M.

The trustees returned from executive session, after considering the employment and compensation of public employees and pending litigation, and reconvened their regular meeting at 7:00 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

None

MINUTES APPROVAL

Mr. Markley moved to approve the minutes of the trustees' March 14, 2022 regular meeting and March 21, 2022 special meeting as written.

Mrs. O'Brien seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

DEPARTMENTAL REPORTS

FIRE DEPARTMENT

Chief Lou Ann Metz presented the fire department report for the month of February, 2022. Chief discussed the call report and that calls are up 56 from last year. Chief wanted to remind the residents to not plug heat lamps or space heaters into extension cords, this is a fire hazard. The complete fire report is attached to and becomes a permanent part of these minutes.

POLICE DEPARTMENT

Chief Jon Bokovitz presented the police department report for the month of February, 2022. Chief pointed out OVIs are on the rise, as there were 4 in February. The uptick is probably because people are venturing back out. DARE graduation was held in person the week before after not occurring in person the last two years. Safety Town is set for July and registration is open. A mentorship program will begin in May. Currently the PD has an intern from John Carroll University. The complete police report is attached to and becomes a permanent part of these minutes.

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ZONING DEPARTMENT

Mrs. Karen Endres presented the zoning department report for the month of February, 2022. Regarding the Geauga Lake District, Vision submitted another set of plans but still need to get permission from the Geauga County Soil and Water Conservation District and must pay the zoning fees. The complete zoning report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None

FIRE DEPARTMENT – NEW BUSINESS

Request to Accept Donation

The trustees were in general agreement to accept the donation of 75 Wendy’s Breakfast Coupons in accordance with ORC 505.10, and with extreme gratitude for the donation which will be used towards meals for the fire department employees.

Step Increase and Rank Change Requests

Mr. Markley made a motion to approve the step increase and rank change for Firefighters Brandon Cole and John Rudmann to Firefighter A with an annual salary of \$81,585.82 effective April 9, 2022 per the recommendation of the fire chief.

Mrs. O’Brien seconded the motion that passed unanimously.

Mr. Markley made a motion to approve the step increase and rank change for Firefighter Vanessa Zelle to Firefighter D with an annual salary of \$64,361.38 effective April 9, 2022 per the recommendation of the fire chief.

Mrs. O’Brien seconded the motion that passed unanimously

POLICE DEPARTMENT – NEW BUSINESS

Liquor License Hearing – ARDZ 2 Inc.

Mr. Markley made a motion to authorize the fiscal officer to complete the appropriate paperwork involved with not requesting a hearing for a liquor license for the Greenville Inn & Patio based on the recommendation of the police chief.

Mrs. O’Brien seconded the motion that passed unanimously.

Grade Change Request

Mr. Markley made a motion to approve the grade change for Ptl. Rachel Cagwin to a Grade D Patrolman at an annual salary of \$64,361.38 effective May 21, 2022 per the recommendation of the police chief.

Mrs. O’Brien seconded the motion that passed unanimously.

K9 Settlement Agreement

Mr. Markley made a motion to approve, consistent with discussion in Executive Session, the Settlement Agreement and Release of Claims in the case filed in the United States District Court for the Northern District of Ohio, entitled Jon Weiner, et al v. Bainbridge Township Police Department, Case No. 1:22-cv-255.

Mrs. O’Brien seconded the motion that passed unanimously.

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Pay Adjustment – Chambers

Mr. Markley made a motion to approve a pay adjustment in the amount of \$3,139.23 to Ptl. Terra Chambers for back pay as outlined in the memo dated March 23, 2022 and per the recommendation of the police chief.

Mrs. O'Brien seconded the motion that passed unanimously.

Grade Change Request – Chambers

Mr. Markley made a motion to approve the grade change for Ptl. Terra Chambers to a Grade B Patrolman at an annual salary of \$72,733.34 effective April 9, 2022 per the recommendation of the police chief.

Mrs. O'Brien seconded the motion that passed unanimously.

Retirement/Resignation of Public Employee

Mr. Markley made a motion to accept the retirement/resignation of Lt. Robert Weir from the Bainbridge Township Police Department effective April 22, 2022 with gratitude for his over thirty-five years of service to the township.

Mrs. O'Brien seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSRequest for Rental Fee Waiver – The Woodsedge COA

Mr. Markley made a motion to approve the rental fee waiver request from the Woodsedge COA for the Bainbridge Town Hall for their annual meeting on June 8, 2022 in the amount of \$105.00 per the recommendation of the service director. A building attendant fee of \$45.00 has been paid.

Mrs. O'Brien seconded the motion that passed unanimously.

Cemetery Deed

Mr. Markley made a motion to grant cemetery deed #630 for two graves in the amount of \$1,500.00 to William A. Slacas of 18019 English Drive, Chagrin Falls, OH 44023.

Mrs. O'Brien seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 13E, Lot No. 4, Graves 1 and 2. Timothy Woodcock and Randy Miller attested to their signatures.

Approval of Plans/Authorization to Bid – Haskins Road

Mr. Markley moved to authorize Resolution 03282022-A ordering the Reconstruction of Section A of Haskins Road per ORC 5573.01 and as recommended by the Geauga County Engineer and the service director, and further authorizing the fiscal officer to advertise the project for competitive bidding with bids to be received by 9:45AM on April 15, 2022 and opened at 10:00AM on the same day.

Mrs. O'Brien seconded the motion that passed unanimously.

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Approval of Plans/Authorization to Bid – Craig Drive

Mr. Markley moved to authorize Resolution 03282022-B ordering the Replacement of Culvert 0372-00.540 on Craig Drive per ORC 5573.01 and as recommended by the Geauga County Engineer and the service director, and further authorizing the fiscal officer to advertise the project for competitive bidding with bids to be received by 9:45AM on April 15, 2022 and opened at 10:05AM on the same day.

Mrs. O'Brien seconded the motion that passed unanimously.

ODOT 2022 Salt Contract

Mr. Markley made a motion to approve Resolution 03282022-C authorizing participation 4,000 tons of salt in the ODOT Road Salt Contracts awarded in 2022 per the recommendation of the road superintendent.

Mrs. O'Brien seconded the motion that passed unanimously.

TOWN HALL – OLD BUSINESSPlanetAid Collection Bins

Mr. Markley made a motion to approve and authorize the chair to sign the agreement between PlanetAid and Bainbridge Township to place collection bins in the recycling area of the township for a term of one-year.

Mrs. O'Brien seconded the motion that passed unanimously.

FISCAL OFFICE - NEW BUSINESSPURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Purchase Order Request List

1. Cleveland Vicon – New Back Door for Police Station - \$14,136.00 (Police)
2. Fire Safety Services – 32 Pairs of Boots - \$10,560.00 (Fire)
3. Geauga Mechanical - Boiler Replacement - \$10,584.00 (Police)

EMERGENCY PO RATIFICATION

Mr. Markley made a motion to ratify the purchase order listed below as submitted by the Fiscal Officer.

- Breckenridge Kitchen Equipment & Design – Refrigerator - \$6,819.00 (Roads)

Mrs. O'Brien seconded the motion that passed unanimously.

INVOICE APPROVALS

Mr. Markley made a motion to approve the invoice listed below as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

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Invoice List

- 1. Geauga County ADP Board – Q4 2021 -\$3,164.74 (Police)
- 2. Geauga County ADP Board – Q4 2021 -\$3,348.53 (Fire)
- 3. Cargill Incorporated – Salt Fill-up - \$46,507.57 (Roads)
- 4. Littler – Retainer - \$250.00 (Police)
- 5. Littler – General Labor - \$175.00 (Police)

Checks Dated March 15, 2022 through March 28, 2022

The trustees examined and signed checks and invoices March 15, 2022 through March 28, 2022 consisting of warrants #38837 through #38905 the amount of \$118,161.00.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

CORRESPONDENCE

- 1. Morgan Stanley – Settlement Information

PUBLIC INTERACTION

Mr. Henri Preuss wanted to acknowledge the fine work and service by Police, Fire and Service through the winter months.

LATE ADDITIONS

None

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 7:57 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____