

Monday, March 14,

22

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on March 14, 2022. Those present were Trustees Mr. Jeffrey Markley, Mrs. Kristina O'Brien, and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Mrs. O'Brien presided and called the meeting to order at 6:00 P.M.

#### EXECUTIVE SESSION

Mr. Markley made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Dr. Bates seconded the motion. Vote followed: Dr. Bates, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 6:00 P.M. in order to go into executive session.

The trustees returned from executive session, after considering the employment and compensation of public employees, and reconvened their regular meeting at 7:04 P.M. and everyone stood and recited the Pledge of Allegiance.

#### CHANGES TO THE AGENDA

1. For Discussion – Park District letter of support for Holbrook Hollows expansion project.

#### MINUTES APPROVAL

Mr. Markley moved to approve the minutes of the trustees' February 28, 2022 regular meeting as written.

Dr. Bates seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

#### PRESENTATION: Randy Miller, PlanetAid

Mr. Miller asked the trustees to consider placing clothing collection bins at the recycling center. The trustees were supportive, but had concerns about the potential mess. They will research the placement of the bins and address the issue again at the next meeting.

#### DEPARTMENTAL REPORTS

##### KENSTON COMMUNITY EDUCATION

Mr. Greg Sharp presented the Kenston Community Education report for the month of February 2022. He reported that the spring sports have begun. In addition, they have started prepping the fields for the summer sports. The complete report is attached to and becomes a permanent part of these minutes.

##### SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of February 2022. He reported that February was a true winter month with many days of plowing snow. He also reported that he has been working with the architect on the town hall expansion project. The architects would like to present to the trustees again. A date is being set. The Haskins Road project has started. The tree clearing is complete. The next step is having the utility companies move poles and lines. KCE asked about the possibility of a Cricket field at Centerville Mills Park. They are looking into a location. The complete service department report is attached to and becomes a permanent part of these minutes.

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FISCAL OFFICE REPORT

Mrs. Janice Sugarman presented the fiscal report for the month of February 2022. The general fund balance is \$2,281,104.69 as of February 28, 2022. She reported that the audit is still underway. The NOPEC funds have been approved for 2022 in the amount of \$29,799.00, and the township received a disbursement from 2021 in the amount of \$9,600.00. The township also received a third tax advance in the amount of 2.5 million. Permanent appropriations have been approved by the county. The complete fiscal report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

Mr. Chris Latkovic of Canyon Ridge asked the trustees if they could do anything about the noise coming from route 422. The trustees explained the process in place with ODOT, said that they have tried in the past, and offered that they did not believe there was anything they could do to help.

FIRE DEPARTMENT – NEW BUSINESSEaster Egg Hunt Date Approval

The trustees were in general agreement to approve the date for the Fifth Annual Easter Egg Hunt on April 9, 2022 from 10:00 A.M. to noon at the Bainbridge Township Fire Department and the adjacent fields.

Retirement of Public Employee – Vasko

Mr. Markley made a motion to approve the retirement of Firefighter Bryce Vasko from the Bainbridge Township Fire Department effective immediately per the recommendation of the fire chief and with many thanks for his 28 years of service to the township.

Dr. Bates seconded the motion that passed unanimously.

Retirement of Public Employee – Swigonski

Mr. Markley made a motion to approve the retirement of Firefighter Michael Swigonski from the Bainbridge Township Fire Department effective immediately per the recommendation of the fire chief and with many thanks for his 23 years of service to the township.

Dr. Bates seconded the motion that passed unanimously.

Training Request – Metz

Mr. Markley made a motion to approve the training request for Chief Lou Ann Metz to attend the Station Design Conference in Rosemont, IL from May 23-26, 2022 at an estimated cost of \$1,282.48 with the use of a township vehicle per the recommendation of the fire chief and as specified in the training request.

Dr. Bates seconded the motion that passed unanimously.

Training Request – Burge

Mr. Markley made a motion to approve the training request for Assistant Chief Wayne Burge to attend the Station Design Conference in Rosemont, IL from May 23-26, 2022 at an estimated cost of \$1,082.48 with the use of a township vehicle per the recommendation of the fire chief and as specified in the training request.

Dr. Bates seconded the motion that passed unanimously.

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Training Request – McClintock

Mr. Markley made a motion to approve the training request for Firefighter Paul McClintock to attend the Station Design Conference in Rosemont, IL from May 23-26, 2022 at an estimated cost of \$1,082.48 with the use of a township vehicle per the recommendation of the fire chief and as specified in the training request.

Dr. Bates seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESS

Change Order #1 and Final Pay Application – RC-BAI-V-2021

Mr. Markley made a motion to approve change order #1 for project RS-BAI-V-2021, the Resurfacing of Various Roads, which reflects a decrease in the total contract cost with Ronyak Paving, Inc. by \$5,339.00, per the recommendation of the service director and the Geauga County Engineer.

Dr. Bates seconded the motion that was passed unanimously.

Mr. Markley made a motion to approve the pay application for project RC-BAI-V-2021, the Resurfacing of Various Roads, in the amount of \$39,444.00 paid to Ronyak Paving, Inc. per the recommendation of the service director and the Geauga County Engineer. The township continues to hold back \$26,000.00 while awaiting test results on the evaluation of surface course placed.

Dr. Bates seconded the motion that was passed unanimously.

Cemetery Deed - Boden

Mr. Markley made a motion to grant cemetery deed #628 for four graves in the amount of \$3,000.00 to Norman Boden of 18366 Snyder Road, Chagrin Falls, OH 44023.

Dr. Bates seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 13E, Lot No. 79, Graves 1, 2 and 3 and Section 13E, Lot No. 80 Grave 5. Mr. Maximus Yost and Mr. Jeff Villers attested to their signatures.

Cemetery Deed - Krause

Mr. Markley made a motion to transfer two graves (Sec. 1 Lot 37 Graves 1 & 2) from cemetery deed #97 to deed #629 in the amount of Zero dollars to ReNae Jean Krause of 10451 Diagonal Road, Mantua, OH 44255, an heir of a former resident of the Township.

Dr. Bates seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 8, Lot No. 3, Grave 3 and Section 8, Lot No. 1 Grave 5. Mr. Maximus Yost and Mr. Jeff Villers attested to their signatures.

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TOWN HALL – OLD BUSINESSHealth Care Renewal

Mr. Markley made a motion to approve the 24.5% renewal increase with Medical Mutual for 2022 and change the deductible for the township to \$4,000 for an individual and \$8,000 for a family with no change to the deductible paid by the employees based on the February 28, 2022 presentation by Mr. Brian Feliciano and Ms. Kim Klefman of Oswald Companies, and to give the fiscal officer authority to sign the renewal documents. In addition, the renewal includes \$1,500.00 for the township to be used for wellness programs.

Dr. Bates seconded the motion that was passed unanimously.

TOWN HALL – NEW BUSINESSChagrin River Watershed Partners – Memorandum of Understanding

Mr. Markley made a motion to enter into a Memorandum of Understanding (MOU) between Bainbridge Township and Chagrin River Watershed Partners, Inc., from April 1, 2021 to March 31, 2026, to acknowledge certain duties undertaken by Bainbridge Township in fulfillment of a permit from the Ohio Environmental Protection Agency.

Dr. Bates seconded the motion that passed unanimously.

FISCAL OFFICE - NEW BUSINESSPURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Purchase Order Request List

1. TNVC, Inc. – Night Vision Goggles - \$8,440.00 (Police)
2. DS Architecture – Town Hall - \$12,106.25 (General)
3. DS Architecture – Town Hall Renovation/Remodel - \$25,000.00 (General)

EMERGENCY PO RATIFICATION

Mr. Markley made a motion to ratify the purchase order listed below as submitted by the Fiscal Officer.

- H & H Land Clearing, LLC - Tree Removal on Haskins Road - \$29,350.00 (Roads)

Dr. Bates seconded the motion that passed unanimously.

INVOICE APPROVALS

Mr. Markley made a motion to approve the invoices listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Invoices

1. Cleveland Clinic @Work – OSHA Required Physicals - \$3,907.00 (Fire)
2. Cargill Incorporated – Salt Fill Up 2022 - \$15,192.17 (Roads)

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BLANKET CERTIFICATE APPROVAL

Mr. Markley made a motion to approve the blanket certificate listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Blanket Certificate

- 1. Roads – Operating Supplies - \$15,000.00

FISCAL RESOLUTION APPROVALS

Mr. Markley made a motion to approve Resolution 03142022-A as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of February 2022 – \$1,685.04

Dr. Bates seconded the motion that passed unanimously.

Checks Dated March 1, 2022 through March 14, 2022

The trustees examined and signed checks and invoices from March 1, 2022 through March 14, 2022 consisting of warrants #38730 through #38836 in the amount of \$363,431.63.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of February 2022, #32-2022 through #58-2022 in the amount of \$716,678.13 are attached to and become a permanent part of these minutes.

CORRESPONDENCE

None.

PUBLIC INTERACTION

Mr. Jeff Villers of Snyder Road asked the trustees if they had engaged in any further conversations with Kenston Schools regarding the TIF at Geauga Lake. Mr. Markley said that he is having ongoing conversation with the treasurer and a member of the finance committee. He explained that he did not expect to see any TIF revenue until maybe 2024. He is working on a spreadsheet that he will share with the school that will help get everyone on the same page. Dr. Bates has also spoken to the finance committee member and both trustees said the conversations were all positive.

LATE ADDITIONS

Park District – Letter of Support for Expansion at Holbrook Hollows

The trustees were in general agreement to provide support for the expansion at Holbrook Hollows with the understanding that the trustees will rework the language in the letter. In addition, the trustees are not approving a site plan at this time.

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Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:28 P.M.

Respectfully Submitted,

Janice S. Sugarman,  
Fiscal Officer, Bainbridge Township

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Date

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Date

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Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_