

Monday, January 24,

22

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on January 24, 2022. Those present were Trustees Mr. Jeffrey Markley, Mrs. Kristina O'Brien, and Dr. Michael Bates, and Fiscal Officer Mrs. Janice Sugarman. Mrs. O'Brien presided and called the meeting to order at 6:12 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to recess the regular meeting and go into executive session for the Employment of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Dr. Bates seconded the motion. Vote followed: Mrs. O'Brien, aye; Mr. Markley, aye; Dr. Bates, aye. Motion carried.

The trustees recessed their meeting at 6:13 P.M. in order to go into executive session.

Chief Bokovitz and Tyler Butler entered executive session at 6:15 P.M. and Tyler Butler left at 6:30 P.M.

Nick Adams entered executive session at 6:31 P.M. and he and Chief Bokovitz left at left at 6:48 P.M.

Chief Metz and Kristen Grachanin entered executive session at 6:48 P.M. and left at 6:59 P.M.

The trustees returned from executive session, after considering the employment and compensation of public employees, and reconvened their regular meeting at 7:03 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

1. Move up to top of agenda: Employment of Public Police and Fire Employees
2. Move Meijer Preliminary Plan Review up to Presentations
3. Table K9 Compensation until next agenda
4. Move Police and Fire department head reports to February 28

MINUTES APPROVAL

Mr. Markley moved to approve the minutes of the trustees' January 10, 2022 regular meeting as written.

Dr. Bates seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Dr. Bates, aye. Motion carried.

PRESENTATION

POLICE DEPARTMENT – NEW BUSINESS

Employment of Public Employees

Mr. Markley made a motion to hire Nick Adams as a full-time Bainbridge Township Peace Officer/Constable starting as a Grade B Patrol Officer with an annual salary of \$72,733.34 effective January 25, 2022 per the recommendation of the police chief.

Dr. Bates seconded the motion that passed unanimously.

Mr. Markley made a motion to hire Tyler Butler as a full-time Bainbridge Township Peace Officer/Constable starting as a Grade C Patrolman with an annual salary of \$68,364.08 effective January 25, 2022 per the recommendation of the police chief.

Dr. Bates seconded the motion that passed unanimously.

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FIRE DEPARTMENT – NEW BUSINESS

Employment of Public Employees

Mr. Markley made a motion to hire Kristen Grachanin as a full-time Bainbridge Township Firefighter/Paramedic starting as a Firefighter B with a starting salary of \$72,733.34 effective February 12, 2022 with a one-year probationary period and \$1,000.00 clothing allowance per the recommendation of the fire chief.

Dr. Bates seconded the motion that passed unanimously.

SWEARING-IN OF NEW EMPLOYEES

Kristen Grachanin was sworn in as a Full-time Firefighter/Paramedic of the Bainbridge Township Fire Department by Fiscal Officer Janice Sugarman.

Nick Adams and Tyler Butler were sworn in as Peace Officers/Constables of the Bainbridge Township Police Department by Fiscal Officer Janice Sugarman.

PRESENTATION

Meijer Preliminary Plan Review: Chris Jones, Meijer Real Estate
Brian Smallwood, Woolpert
Jeff Martin and Chris Salata, ICP

Mr. Smallwood and Mr. Jones presented to the trustees the preliminary site plan for their review.

Mr. Markley made a motion to approve the Preliminary Development Plan for Meijer with the condition that the comments/suggestions in the January 24, 2022 memo from the zoning staff and Mr. Markley’s notes be addressed, and also have the plan sets signed by all parties – Bainbridge Township, ICP, and Meijer.

Dr. Bates seconded the motion that passed unanimously.

*The notes, memo, and plans are attached to and become a permanent part of these minutes.

DEPARTMENTAL REPORTS

ZONING DEPARTMENT

Mrs. Karen Endres presented the zoning department report for the month of December, 2021. The zoning department took in receipts of \$1,350.00 in December with three new housing starts and 17 total permits issued. The complete zoning report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

Mr. Max Yost of Rolling Brook Drive asked about ditching and drainage for Meijer. Mr. Markley explained how the drainage worked without ditches.

FIRE DEPARTMENT – NEW BUSINESS

Grade Change Request - McClintock

Mr. Markley made a motion to approve the grade change request for Paul McClintock to a Firefighter B with an annual salary of \$72,733.34 effective the pay period beginning January 29, 2022 per the recommendation of the fire chief.

Dr. Bates seconded the motion that was passed unanimously.

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Training Request – Riley

Mr. Markley made a motion to approve the training request for Lt. James Riley to attend the National OHPELRA Conference in Lewis Center, OH from February 6-8, 2022 at an estimated cost of \$859.00 with the use of a township vehicle per the recommendation of the fire chief and as specified in the training request.

Dr. Bates seconded the motion that passed unanimously.

Training Request – Burge

This request will be tabled until the next meeting.

Training Request – Stanczyk

Mr. Markley made a motion to approve the training request for Jeff Stanczyk to attend the Command & Control of Incident Operations in Emmitsburg, MD from February 6-11, 2022 at an estimated cost of \$841.53 per the recommendation of the fire chief and as specified in the training request.

Dr. Bates seconded the motion that passed unanimously.

Training Request – Cole, McClintock

Mr. Markley made a motion to approve the training requests for Brandon Cole and Paul McClintock to attend the Command & Control of Incident Operations in Emmitsburg, MD from February 6-11, 2022 at an estimated cost of \$480.00 each per the recommendation of the fire chief and as specified in the training request.

Dr. Bates seconded the motion that passed unanimously.

POLICE DEPARTMENT – NEW BUSINESSAlarm Monitoring Agreement

Mr. Markley made a motion to approve the Alarm Monitoring Agreement with Protegis Fire & Safety, which has been reviewed by legal counsel and excluding item #12, and further authorize the fiscal officer to sign the agreement per the recommendation of the police chief.

Dr. Bates seconded the motion that passed unanimously.

Memorandum of Understanding

This request will be tabled until the next meeting.

SERVICE DEPARTMENT – NEW BUSINESSAnnual Township Highway Mileage Certification

Mr. Markley made a motion to certify in writing to the Director of the Ohio Department of Transportation that Bainbridge Township is responsible for maintaining 84.538 miles of public roads as of December 31, 2021.

Dr. Bates seconded the motion that passed unanimously.

Cemetery Deed

Mr. Markley made a motion to grant cemetery deed #627 for four graves in the amount of \$3,000.00 to Greg Randall of 8358 Lucerne Drive, Chagrin Falls, OH 44023.

Dr. Bates seconded the motion that was passed unanimously.

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The trustees signed a Deed for Restland Cemetery, Section 13E, Lot No. 109, Graves 2, 3, 4, and 5. Mr. Dave Pfouts and Mr. Max Yost attested to their signatures.

TOWN HALL – NEW BUSINESS

422/306 Interchange Study

This request will be tabled until the next meeting.

FISCAL OFFICE - NEW BUSINESS

PURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Purchase Order Request List

1. Ohio Bureau of Workers' Compensation – Payroll True-up 2022 -\$9,301.00 (All)
2. Target Solutions Learning, LLC – Renewal - \$2,801.82 (Fire)
3. VanCuren Services – Remove Trees on Samuel Lord - \$4,500.00 (Roads)
4. Davey Resource Group – Smith Creek Project - \$5,653.75 (General)

INVOICE APPROVALS

Mr. Markley made a motion to approve the invoice listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, abstain; Dr. Bates, aye. Motion carried.

Invoice List

1. Taft – Economic Development - \$562.50 (General)

Checks Dated January 11, 2022 through January 24, 2022

The trustees examined and signed checks and invoices January 11, 2022 through January 24, 2022 consisting of warrants #38429 through #38513 the amount of \$196,558.55.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

CORRESPONDENCE

1. WRLC – Annual Stewardship Report for Centerville Mills and Edwards conservation easements
2. NOPEC NEC Grant Award: \$29,799.00 for 2022

PUBLIC INTERACTION

Mr. Max Yost wanted everyone to know that his PAC will be hosting a roundtable event on February 10, 2022 from 7 – 8 pm at the West Geauga Library. Newly elected officials Michael Bates, Matt Rambo, and Chris Bell will be participating.

LATE ADDITIONS

None.

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Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:12 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____