

Monday, January 10,

22

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on January 10, 2022. Those present were Trustees Mr. Jeffrey Markley, Mrs. Kristina O'Brien, and Dr. Michael Bates and Fiscal Officer Mrs. Janice Sugarman. Mrs. O'Brien presided and called the meeting to order at 6:00 P.M.

#### EXECUTIVE SESSION

Mr. Markley made a motion to recess the regular meeting and go into executive session for the Employment, Compensation, and Discipline of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Dr. Bates seconded the motion. Vote followed: Mr. Bates, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 6:01 P.M. in order to go into executive session.

Chief Jon Bokovitz was invited into executive session at 6:36 P.M. and left at 7:09 P.M.

The trustees returned from executive session, after considering the employment, compensation, and discipline of public employees, and reconvened their regular meeting at 7:11 P.M. and everyone stood and recited the Pledge of Allegiance.

#### CHANGES TO THE AGENDA

There was a moment of silence for zoning commission member Marion Perry who passed away recently.

#### MINUTES APPROVAL

Mr. Markley moved to approve the minutes of the trustees' December 20, 2021 regular meeting and January 3, 2022 organizational meeting as written.

Dr. Bates seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Mr. Bates, aye. Motion carried.

PRESENTATION BY GUEST: Michael Wise, McDonald Hopkins  
Christina Znidarsic, Davey Resource Group

Ms. Znidarsic and Mr. Wise presented information to the trustees on an Erosion Special Improvement District. They used Mr. Wise's property as an example. Mr. Wise's law firm handles the formation of these types of districts and can help the trustees move forward if interested. The presentation is attached to and becomes a permanent part of these minutes.

#### DEPARTMENTAL REPORTS

##### KENSTON COMMUNITY EDUCATION

Mrs. Sarah Delly presented the Kenston Community Education report for the month of December 2021. She reported that Midwest Basketball is in progress once again, but with a smaller group. However, they are still making up financially for last year's losses. The before and after school programs are going very well. The complete report is attached to and becomes a permanent part of these minutes.

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SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of December 2021. He reported that the service department took down all of the holiday decorations taking advantage of the good weather. The fueling station project has been completed. The Smith Creek Restoration Project is underway...the lake is being drained. In addition, they are gearing up for a number of large road projects in the spring. The complete service department report is attached to and becomes a permanent part of these minutes.

FISCAL OFFICE REPORT

Mrs. Janice Sugarman presented the fiscal report for the month of December 2021. The general fund balance is \$2,184,615.81 as of December 31, 2021. The complete financial report for 2021 will be completed and presented to the trustees in February. Mrs. Sugarman let the trustees know that Auburn Township has been billed for the remainder of the 2021 fireworks display. The complete fiscal report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESSRequest to Accept Donations

The trustees were in general agreement to accept the donations of \$1,000.00 from Junction Auto Sales and \$500.00 from Bainbridge Township resident, T.V. Huggett, in accordance with ORC 505.10, and with extreme gratitude for the donations which will be used towards the purchase of a fire safety trailer.

Training Request – Chief Metz

Mr. Markley made a motion to approve the training request for Chief Metz to attend the OHPELRA 38<sup>th</sup> Annual Training Conference in Lewis Center, OH from February 6-8, 2022 at an estimated cost of \$759.00 with the use of a township vehicle per the recommendation of the fire chief and as specified in the training request.

Dr. Bates seconded the motion that passed unanimously.

POLICE DEPARTMENT – NEW BUSINESSLiquor License Hearing – Aurora Wing Co. LLC

Mr. Markley made a motion to authorize the fiscal officer to complete the appropriate paperwork involved with not requesting a hearing for a liquor license for Aurora Wing Co. LLC, based on the recommendation of the police chief.

Dr. Bates seconded the motion that passed unanimously.

Discipline of Public Employee

Mr. Markley made a motion to allow discipline for two Bainbridge Township police officers consistent with discussions in executive session to be completed by April 1, 2022 per the recommendation of the police chief.

Dr. Bates seconded the motion that passed unanimously.

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Resignation of Public Employee – Soeder

Mr. Markley made a motion to accept the resignation of Ptl. Craig Soeder from the Bainbridge Township Police Department effective January 16, 2022 per the recommendation of the police chief.

Dr. Bates seconded the motion that passed unanimously.

Resignation of Public Employee – DiSanto

Mr. Markley made a motion to accept the resignation of Ptl. Dominic DiSanto from the Bainbridge Township Police Department effective January 19, 2022 per the recommendation of the police chief.

Dr. Bates seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSRequest for Rental Fee Waiver – Chagrin Valley Jaycees

Mr. Markley made a motion to approve the rental fee waiver request from the Chagrin Valley Jaycees for the town hall building for their blood drives on January 27, March 30, July 14, and November 3, 2022 in the amount of \$900.00 per the recommendation of the service director. A building attendant fee of \$270.00 has been paid.

Dr. Bates seconded the motion that passed unanimously.

Training Request – Gordon

Mr. Markley made a motion to approve the training request for Mr. Tab Gordon to attend the Ohio Parks and Recreation Association Conference in Sandusky, OH from February 6-9, 2022 at an estimated cost of \$1,271.59 per the recommendation of the service director and as specified in the training request.

Dr. Bates seconded the motion that passed unanimously.

TOWN HALL – NEW BUSINESSNOPEC Community Event Sponsorship Grant 2022

The trustees were in general agreement to participate in the NOPEC Community Grant program with proceeds of \$2,000.00 going to the Bainbridge Men's Civic Club for the Holiday Lighting Ceremony or any other free public event, and to authorize the fiscal officer to sign and complete the necessary paperwork.

Aurora JEDD Amendment

Mr. Markley made a motion to approve Resolution 01102022-A, amendment to article V of the JEDD between the City of Aurora and Bainbridge Township, removing the requirement to have Portage County and Geauga County commissioners approve the JEDD, and also to sign the JEDD amendment.

Dr. Bates seconded the motion that passed unanimously.

Erosion Special Improvement District

After the presentation, the trustees determined that they needed more information. Mrs. O'Brien will set up a meeting with Mr. Wise and his firm in the next few months.

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GTSWMD Policy Committee

Mr. Markley made a motion to approve the selection of Mrs. Kristina O'Brien as the Geauga County Representative to the Geauga Trumbull Solid Waste Management District Policy Committee for the next two years.

Mr. Bates seconded the motion. Vote: Mr. Markley, aye; Mr. Bates, aye. Mrs. O'Brien abstained. Motion carried.

Town Hall Renovations

Mr. Stanek has a meeting with the architects on Wednesday, January 12, 2022 to gather additional information. After more information has been collected, the trustees would like to schedule another meeting to try to finalize the plans for the town hall renovations.

Website/Public Communications Discussion

The trustees are looking into better ways to communicate with the community and the residents. They are considering all modes of social media. This item will go on Pending while the trustees do some research.

IT Discussion

As has been discussed previously, the trustees would like to overhaul the technology in the town hall and other areas within the township. Mr. Markley will continue to research options.

Ohio Department of Development Grant Discussion

The trustees are aware that there is a deadline for this grant. They want to keep this item on the front burner.

Town Hall Campus Waterline Connections Discussion

The trustees asked Mr. Stanek to find an engineer to help with the waterline connections to the town hall campus, including the police and fire departments. In addition, Mr. Stanek needs to help the contractor find a close space to store pipes.

FISCAL OFFICE - OLD BUSINESS

American Rescue Plan Discussion

The trustees will work with the department heads to make wish lists for their departments. Then, the trustees will meet to start making decisions on how to best spend the ARPA funds.

State of Ohio Capital Budget Opportunities

This item will go on Pending Business.

FISCAL OFFICE - NEW BUSINESS

PURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

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Purchase Order Request List

1. Junction Auto Family – 2022 Dodge Ram 5500 Dump - \$82,000.00 (Roads)
2. American Fireworks – 2021 Display - \$3,375.00 (General)
3. Davey Resource Group – Smith Creek Project - \$7,433.50 (General)
4. R&R Truck Sales, Inc. – Cab and Chassis - \$122,211.00 (Roads)
5. Cenweld Corp. – Outfit cab and Chassis - \$102,725.00 (Roads)
6. Murphy Tractor & Equipment – John Deere Wheel Loader - \$157,773.75 (Roads)
7. Winter Equipment – Cutting Edges - \$37,268.00 (Roads)
8. CLE Masonry – Chimney Repairs Lakeside and Bissell-Tucek - \$7,300.00 (General)
9. North American Restaurant Services – Hood and Installation - \$5,000.00 (Fire)

INVOICE APPROVALS

Mr. Markley made a motion to approve the invoices listed below as submitted by the Fiscal Officer.

Dr. Bates seconded the motion that passed unanimously.

Invoices

1. Littler – General Retainer - \$250.00 (General)
2. Littler – Legal Services - \$2,925.00 (Police)
3. Littler – Legal Services Teamsters - \$2,500.00 (Roads)
4. WW Williams, LLC – Generator Repairs - \$5,310.27 (Fire)

FISCAL RESOLUTION APPROVALS

Mr. Markley made a motion to approve Resolution 01102022-B as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of December 2021 – \$3,858.40

Dr. Bates seconded the motion that passed unanimously.

Checks Dated December 21, 2021 through January 10, 2022

The trustees examined and signed checks and invoices from December 21, 2021 through January 10, 2022 consisting of warrants #38067 through #38365 in the amount of \$467,175.64 and #38366 through #38428 in the amount of \$19,824.36.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of December 2021, #332-2021 through #363-2021 in the amount of \$749,199.04 are attached to and become a permanent part of these minutes.

CORRESPONDENCE

1. The Geauga County Recorder: 2022 fees for recording zoning resolutions and amendments.

PUBLIC INTERACTION

Mr. Max Yost of 18145 Rolling Brook Drive asked about the ESID. The trustees really had no additional information at this time. He also asked what PUD meant. Mr. Markley responded that it stands for Planned Unit Development. It is a mix of uses for residential, commercial, and industrial that becomes project specific.

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LATE ADDITIONS

None.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:46 P.M.

Respectfully Submitted,

Janice S. Sugarman,  
Fiscal Officer, Bainbridge Township

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Date

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Date

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Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_