

Monday, November 22,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on November 22, 2021. Those present were Trustees Mr. Jeffrey Markley, Mrs. Kristina O'Brien, and Mrs. Lorrie Benza and Fiscal Officer Mrs. Janice Sugarman. Mr. Markley presided and called the meeting to order at 6:01 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to recess the regular meeting and go into executive session for the Employment of Public Employees and the Appointment of Public Officials per Ohio Revised Code Section 121.22(G)(1), and Collective Bargaining per Ohio Revised Code Section 121.22(G)(4).

Mrs. O'Brien seconded the motion. Vote followed: Mrs. Benza, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 6:01 P.M. in order to go into executive session.

Michael Bates entered executive session at 6:01 P.M. and left at 6:57 P.M.

The trustees returned from executive session, after considering the employment of public employees, the appointment of public officials, and collective bargaining and reconvened their regular meeting at 7:00 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

- 1. Table: Public Hearing minutes from October 20, 2021

MINUTES APPROVAL

Mrs. Benza moved to approve the minutes of the trustees' October 4, 2021 and November 8, 2021 regular meetings and the November 17, 2021 special meeting as written.

Mrs. O'Brien seconded the motion. Vote: Mr. Markley, aye; Mrs. Benza, aye; Mrs. O'Brien, aye. Motion carried.

DEPARTMENTAL REPORTS

FIRE DEPARTMENT

Assistant Chief Wayne Burge presented the fire department report for the month of October, 2021. He reports 103 EMS calls and 57 Fire calls for the month of October. For the year, they are up 131 calls over last year. He reminded residents to change the batteries in their smoke detectors and carbon monoxide detectors. The complete fire report is attached to and becomes a permanent part of these minutes.

POLICE DEPARTMENT

Chief Jon Bokovitz presented the police department report for the month of October, 2021. He reported that Shop-with-a-Cop will be held on December 4, 2021 at 9:00 A.M. at WalMart and at the police station. The complete police report is attached to and becomes a permanent part of these minutes.

ZONING DEPARTMENT

Mr. Steve Averill presented the zoning department report for the month of October, 2021. The zoning department took in one new home permit and \$3,300.00 in receipts for the month of October. In addition, 17 permits were issued. The complete zoning report is attached to and becomes a permanent part of these minutes.

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PUBLIC COMMENTS

Mr. Henri Preuss wanted to remind everyone of the Holiday Lighting and open house on Saturday, November 27, 2021 at 7:00 P.M. There will also be a Gingerbread House competition.

Mr. Jaredd Flynn, who is representing the Woods of Wembley, was looking for an update on the mediation from the previous week. Mr. Flynn was concerned that his client paid for a portion of the mediation, but his client was not privy to the outcome that may or may not have occurred at the mediation. The trustees could not comment as their legal counsel was not available. The trustees, while apologetic, suggested Mr. Flynn contact opposing counsel.

FIRE DEPARTMENT – NEW BUSINESSRequest to Accept Donation

The trustees were in general agreement to accept the donation from Mr. Lawrence Graham in the amount of \$1,000.00 in accordance with ORC 505.10, and with extreme gratitude for the donation which will be used towards the purchase of a new safety trailer.

Request to Renew Contract

Mrs. Benza made a motion to renew the contract with Stryker Medical for service for four LifePak units for a four-year period from 2023 to 2026 at a cost of \$9,480.00 per year per the recommendation of the fire chief.

Mrs. O'Brien seconded the motion that passed unanimously.

POLICE DEPARTMENT – NEW BUSINESSRetire/Rehire – Sgt. Bodovetz

Mrs. Benza made a motion to approve the retirement of Sgt. John Bodovetz from his current position and be rehired back at his current sergeant's rate of \$92,268.53 effective December 1, 2021 per the recommendation of the police chief and consistent with the criteria established December 21, 2009 by the board of trustees concerning employees who are eligible for retire/rehire.

Mrs. O'Brien seconded the motion that passed unanimously.

SERVICE DEPARTMENT – OLD BUSINESSWRLC Stewardship of Henry South Easement

This item will be placed under Pending Business while the trustees and the service director work with the Henry family.

SERVICE DEPARTMENT – NEW BUSINESSRequest for Rental Fee Waiver – American Red Cross

Mrs. Benza made a motion to approve the rental fee waiver request from the American Red Cross for the Bainbridge Town Hall for their monthly blood drives in 2022 in the amount of \$2,400.00 per the recommendation of the service director. A building attendant fee of \$720.00 will be paid.

Mrs. O'Brien seconded the motion that passed unanimously.

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Cemetery Deed - Jerkovitz

Mrs. Benza made a motion to grant a cemetery deed #620 for one grave in the amount of \$750.00 to Rick and Susan Jerkovitz of 9123 Lake in the Woods Trail, Chagrin Falls, OH 44023.

Mrs. O'Brien seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 9, Lot No. 29, Grave 5. Michael Bates and Maximus Yost attested to their signatures.

Cemetery Deed - Maistros

Mrs. Benza made a motion to grant a cemetery deed #621 for two graves in the amount of \$1,500.00 to Jamie and Sherri Maistros of 8843 Carnes Road Chagrin Falls, OH 44023.

Mrs. O'Brien seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 13E. Lot No. 93, Graves 4 and 5. Michael Bates and Maximus Yost attested to their signatures.

Cemetery Deed - Young

Mrs. Benza made a motion to grant a cemetery deed #622 for one niche in the Columbarium in the amount of \$1,500.00 to Davis and Karen Young of 7330 Edwards Landing, Chagrin Falls, OH 44023.

Mrs. O'Brien seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Columbarium CLMB 1 (Sec. 13E, Lot 71), NORTH Wall, Niche A5. Michael Bates and Maximus Yost attested to their signatures.

Cemetery Deed - Piotrowski

Mrs. Benza made a motion to grant a cemetery deed transfer from deed #203 to deed #623 for five graves in the amount of \$0.00 from SuzAnne Stutz to Anthony and Karen Piotrowski of 18280 Geauga Lake Road, Chagrin Falls, OH 44023.

Mrs. O'Brien seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 10, Lot No. 14, Graves 1, 2, 3, 4, 5. Michael Bates and Maximus Yost attested to their signatures.

Cemetery Deed - Woods

Mrs. Benza made a motion to grant a cemetery deed #624 for two graves in the amount of \$1,500.00 to Larry Douglas and Mary Julane Woods of 8249 Pettibone Road, Chagrin Falls, OH 44023.

Mrs. O'Brien seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 7, Lot No. 54, Graves 2 and 3. Michael Bates and Maximus Yost attested to their signatures.

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Resolution of Convenience and Necessity

Mrs. Benza moved to authorize Resolution 11222021-A, Resolution of Convenience and Necessity for the Improvements of Various Roads, including Geauga Lake Road (TR-0183) from Jackson Road (TR-0180) to Fields Road (TR-0179), Craig Drive (TR-0372), Westview Drive (TR-0384), Wren Road (TR-0500), South Millbrook Drive (TR-0849), Rambling Creek Trail (TR-0914), and Deepview Drive (TR-0915) in Bainbridge Township, and to authorize the Geauga County Engineer to prepare engineering plans in accordance with Section 5573.01 of the Ohio Revised Code based on the recommendation of the service director and the Geauga County Engineer. The resolution is attached and becomes a permanent part of these minutes.

Mrs. O'Brien seconded the motion that passed unanimously.

Mr. Tim Woodcock of the Geauga County Engineer's Office was in attendance.

TOWN HALL – OLD BUSINESSLogo Usage

Mrs. Sugarman updated the trustees on the status of incorporating the new logo into documents for the upcoming year. New letterhead and business cards will be ordered. The logo is now on the website, but more needs to be done to the website.

TOWN HALL – NEW BUSINESSSet Organizational Meeting Date

Mrs. Benza made a motion to set the date for the 2022 Organizational Meeting for Monday, January 3, 2022 at 6:00 P.M.

Mrs. O'Brien seconded the motion that was passed unanimously.

ODNR NatureWorks Grant

Mrs. Benza made a motion to approve the agreement/contract with the Ohio Department of Natural Resources (once received) and accept the NatureWorks grant in the amount of \$44,079.00, authorizing the fiscal officer to sign the documents contingent on approval from legal counsel.

Mrs. O'Brien seconded the motion that passed unanimously.

Terracon Proposal Approval

Mrs. Benza made a motion to approve the proposal from Terracon in the amount of \$5,800.00 for a pre-renovation survey of asbestos, mold, lead paint and other hazardous materials in preparation for the town hall renovation and also authorize the fiscal officer to sign the agreement for services.

Mrs. O'Brien seconded the motion that was passed unanimously.

Volunteer Board Thank-You Gifts

Mrs. Benza made a motion to approve providing gift cards in the amount of \$50.00 each to all the township volunteer board members as outlined in the Bainbridge Township Board/Committee Master List with many thanks for their service to the township.

Mrs. O'Brien seconded the motion that was passed unanimously.

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GGP Business Retention and Expansion Program

Mr. Markley updated the board on his participation with Geauga Growth Partnership regarding the Business Retention and Expansion Program, which was formed to keep and expand businesses in Geauga County.

Bainbridge – Aurora JEDD

Mrs. Benza made a motion to approve resolution 11222021-B, to establish a Joint Economic Development District Board of Directors (JEDD Board) including the City of Aurora and Bainbridge Township for the JEDD area already established in and around the former Geauga Lake property, and to appoint Mr. Jeffrey Markley as the initial member of the JEDD board.

Mrs. O’Brien seconded the motion that passed unanimously.

Aurora Flooding Issue

The trustees were in general agreement to work with the City of Aurora on the flooding issues near the intersection of Lake and California Avenues.

ZONING DEPARTMENT - NEW BUSINESS

BZA Appointments

Mrs. Benza made a motion to appoint Mr. Emil Soryal to the balance of the unexpired Board of Zoning Appeals term ending December 31, 2025 effective immediately; to appoint Mrs. Lori O’Neill to the Board of Zoning Appeals alternate two-year term starting January 1, 2022 and ending December 31, 2023; and to reappoint Mr. Michael Lamanna to the Board of Zoning Appeals for a five-year term beginning January 1, 2022 and ending December 31, 2026.

Mrs. O’Brien seconded the motion that passed unanimously.

FISCAL OFFICE - NEW BUSINESS

PURCHASE ORDER APPROVALS

Mrs. Benza made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Mrs. O’Brien seconded the motion that passed unanimously.

Purchase Order Request List

1. Love Insurance – Renewal - \$82,850.00 (All)
2. Terracon – Pre-Renovation Survey - \$5,800.00 (General)

INVOICE APPROVALS

Mrs. Benza made a motion to approve the invoice list below as submitted by the Fiscal Officer.

Mrs. O’Brien seconded the motion that was passed unanimously.

Invoice List

1. Singerman Mills – Development - \$6,344.00 (General)
2. Singerman Mills – Signature Square - \$1,701.50 (General)
3. Singerman Mills – Development - \$9,984.00 (General)
4. Singerman Mills – Signature Square - \$2,132.00 (General)
5. Highway Auto Center – Repairs Car #8481 - \$2,528.10 (Police)
6. K-Tech Specialty Coatings LLC – Beet Heet - \$7,167.33 (Roads)

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BLANKET CERTIFICATE RENEWALS/APPROVALS

Mrs. Benza made a motion to approve the blanket certificate listed below as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Blanket Certificates

- 1. Fire – Operating Supplies - \$1,000.00

Checks Dated November 9, 2021 through November 22, 2021

The trustees examined and signed checks and invoices November 9, 2021 through November 22, 2021 consisting of warrants #38040 through #38124 the amount of \$63,885.79.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

CORRESPONDENCE

None.

PUBLIC INTERACTION

Mr. Henri Preuss thanked the trustees and fiscal officer for how they conduct business.

Mrs. O'Brien wanted to recognize the Zallar family for their quilting awards. Rebecca was the state champion and Margaret was a state qualifier for their 4-H club. The family was in attendance for the meeting this evening.

LATE ADDITIONS

None.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:20 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____