

Monday, November 8,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on November 8, 2021. Those present were Trustees Mr. Jeffrey Markley, Mrs. Kristina O'Brien, and Mrs. Lorrie Benza and Fiscal Officer Mrs. Janice Sugarman. Mr. Markley presided and called the meeting to order at 5:31 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to recess the regular meeting and go into executive session for the Employment of Public Employees and Appointment of Public Officials per Ohio Revised Code Section 121.22(G)(1) and Collective Bargaining per Ohio Revised Code Section 121.22(G)(4).

Mr. Markley seconded the motion. Vote followed: Mrs. Benza, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 5:31 P.M. in order to go into executive session.

Beth Nuss was invited into executive session at 5:31 P.M. and left at 5:46 P.M.

Richard Frangipane and Chief Jon Bokovitz were invited into executive session at 5:46 P.M. and left at 6:03 P.M.

Lori O'Neill was invited into executive session at 6:03 P.M. and left at 6:18 P.M.

Max Yost was invited into executive session at 6:18 P.M. and left at 6:37 P.M.

Chief Metz was invited into executive session at 6:37 P.M. and left at 7:08 P.M.

The trustees returned from executive session, after considering the employment and compensation of public employees and the appointment of public officials, and reconvened their regular meeting at 7:11 P.M. and everyone stood and recited the Pledge of Allegiance.

POLICE DEPARTMENT – NEW BUSINESS

Employment of Part-Time Officer

Mrs. Benza made a motion to approve the hiring of Richard Frangipane as a part-time police officer Grade B with an hourly rate of \$28.00 with a start date of November 9, 2021 per the recommendation of the police chief.

Mrs. O'Brien seconded the motion that passed unanimously.

SWEARING-IN

Richard Frangipane was sworn in as a part-time Peace Officer/Constable of the Bainbridge Township Police Department by Fiscal Officer Janice Sugarman.

CHANGES TO THE AGENDA

- 1. Table: October 4, 2021 minutes
- 2. Table: Police - Request to Retire/Rehire
- 3. Late Addition: Davey Resource Group Agreement Addendum
- 4. Late Addition: Invoices: Fincun Mancini – Court Reporter - \$1,106.20
Taft – Legal Services - \$67.50

MINUTES APPROVAL

Mrs. Benza moved to approve the minutes of the trustees' October 25, 2021 regular meeting as written.

Mrs. O'Brien seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, aye; Mrs. Benza, aye. Motion carried.

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DEPARTMENTAL REPORTSKENSTON COMMUNITY EDUCATION

Mr. Greg Sharp from Kenston Community Education presented the report for the month of October 2021. He reported that the fall sports are wrapping up and the winter sports are getting started. Mr. Markley asked about the results of an audit that was completed earlier in the year. Mr. Sharp explained that the audit went very well and everything is in order. The complete report is attached to and becomes a permanent part of these minutes.

SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of October 2021. They are prepared for winter and the snow. All of the vehicles and materials are ready. They have been helping the Civic Club with preparations for the Lighting Ceremony on November 27, 2021. Mr. Henri Preuss complimented Mr. Stanek and the service department for their talents and work ethic. The complete service department report is attached to and becomes a permanent part of these minutes.

FISCAL OFFICE REPORT

Mrs. Janice Sugarman presented the fiscal report for the month of October 2021. The general fund balance is \$2,377,214.69 as of October 31, 2021. She reported that the bond payments have been paid for the year. The JEDD monies have been received for the Solon-Bainbridge JEDD. The fiscal office is working on collecting some unclaimed funds for EMS. Lastly, Kat Trudick started working in the fiscal office two weeks ago. The complete fiscal report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

POLICE DEPARTMENT – NEW BUSINESSLiquor License Hearing – Speedway LLC

Mrs. Benza made a motion to authorize the fiscal officer to complete the appropriate paperwork involved with not requesting a hearing for a liquor license for Speedway LLC, based on the recommendation of the police chief.

Mrs. O'Brien seconded the motion that passed unanimously.

SERVICE DEPARTMENT – OLD BUSINESSCedar Street Ditching

Mr. Stanek gave an update on the Cedar Street flooding situation. He reviewed all the options that have been on the table for the past few years to fix or help with the water flow. The Geauga County Engineer evaluated the projects and determined that a storm sewer would be the best option. The engineer's office will be finalizing engineering designs for a storm sewer project for the affected areas.

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ZONING DEPARTMENT – OLD BUSINESS

Response to Aurora Letter – 208

Mr. Markley spoke with Sarah Cooper, Aurora City Engineer, and Ethan Neff, Assistant City Engineer, regarding the letter dated July 30, 2021 requesting feedback on the Aurora Facilities Planning Area (FPA). He learned that Aurora is in no immediate rush to act on their request. They are trying to coordinate the properties in the JEDD district to be in the sewer and water service area (FPA). The trustees agreed that they would like those properties in question to remain undeveloped, and therefore do not need sewer and water access. The trustees are now waiting on Aurora and their law director to offer thoughts and comments.

ZONING DEPARTMENT – NEW BUSINESS

Request for Salary Increase/Cell Phone Stipend

Mrs. Benza made a motion to approve the salary increase of \$2,000.00 per year and a cell phone stipend of \$50.00 per month paid retroactively to his start date of December 14, 2020 for Assistant Zoning Inspector Steve Averill based on a his one-year probationary review and per the recommendation of the zoning inspector.

Mrs. O’Brien seconded the motion that passed unanimously.

Park at Geauga Lake Site Plan Approval

Mrs. Benza made a motion to approve Resolution 11082021-A approving the Final Development Plan submitted by Vision Development entitled “The Park at Geauga Lake” dated October 25, 2021 expressly conditioned upon the satisfaction by Vision of the conditions outlined in the resolution.

Mrs. O’Brien seconded the motion that passed unanimously.

This resolution is attached to and becomes a permanent part of these minutes.

Mr. Nick Zallar of 7846 Scotland Drive asked about light control from the area. Mr. Markley responded that it is in the zoning code and that excessive light will not be an issue.

FISCAL OFFICE - NEW BUSINESS

PURCHASE ORDER APPROVALS

Mrs. Benza made a motion to approve the purchase order listed below as submitted by the Fiscal Officer.

Mrs. O’Brien seconded the motion that passed unanimously.

Purchase Order Request List

- 1. Paycor, Inc. – Payroll Services - \$4,500.00 (General)

INVOICE APPROVALS

Mrs. Benza made a motion to approve the invoice list below as submitted by the Fiscal Officer.

Mrs. O’Brien seconded the motion that passed unanimously.

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Invoice List

1. Littler – Labor and Employment - \$250.00 (Roads)
2. Littler – Service Department Negotiations - \$250.00 (Roads)
3. Kokosing Materials, Inc. – Materials - \$3,508.96 (Roads)
4. Fincun Mancini – Court Reporter - \$1,106.20 (General)

Mrs. Benza made a motion to approve the invoice listed below as submitted by the Fiscal Officer.

5. Taft – Legal Services - \$67.50 (General)

Mrs. O'Brien seconded the motion. Vote: Mr. Markley, aye; Mrs. O'Brien, abstain; Mrs. Benza, aye. Motion carried.

BLANKET CERTIFICATE APPROVALS

Mrs. Benza made a motion to approve the blanket certificates listed below as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Blanket Certificates

1. Roads – Other Expenses - \$5,000.00
2. Town Hall – Operating Supplies - \$2,500.00
3. Town Hall – Repairs and Maintenance - \$5,000.00

FISCAL RESOLUTION APPROVALS

Mrs. Benza made a motion to approve Resolution 11082021-B as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of October 2021 – \$2,094.56

Mrs. O'Brien seconded the motion that passed unanimously.

Checks Dated October 26, 2021 through November 8, 2021

The trustees examined and signed checks and invoices from October 26, 2021 through November 8, 2021 consisting of warrants #37954 through #38039 in the amount of \$546,816.65.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of October 2021, #277-2021 through #306-2021 in the amount of \$782,449.06 are attached to and become a permanent part of these minutes.

CORRESPONDENCE

1. NOPEC: Settlement information
2. Encompass Group: HR Consulting and Solutions
3. ISO: Building Code Grading Schedule
4. Dominion Energy: Change in programs
5. Geauga Soil & Water Conservation District – site inspection
6. Ohio EPA – Webinar on vehicle charging stations
7. Geauga Public Library – Night to Honor Veterans – November 9, 2021 6:30
8. Student letter from Tucker Britton regarding traffic lights

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PUBLIC INTERACTION

Mr. Henri Preuss of Kenston Lake Drive wanted to remind the residents of the Holiday Lighting Ceremony to be held November 27, 2021 at 7:00 P.M.

LATE ADDITIONS

Davey Resource Group Agreement Addendum

Mrs. Benza made a motion to amend the agreement with Davey Resource Group to include the correct invoice instructions and to allow the chair to sign said agreement.

Mrs. O'Brien seconded the motion that passed unanimously.

EXECUTIVE SESSION

Mr. Markley made a motion to recess the regular meeting and go into executive session for Collective Bargaining per Ohio Revised Code Section 121.22(G)(4).

Mrs. Benza seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their meeting at 8:24 P.M. in order to go into executive session.

The trustees returned from executive session, after considering collective bargaining, and reconvened their regular meeting at 8:56 P.M.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:56 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____