

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on September 28, 2009. Those present were trustees Mr. Matthew J.D. Lynch, Mr. Jeffrey S. Markley and Ms. Linda W. White and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Lynch presided and called the meeting to order at 7:00 P.M.

ROAD DEPARTMENT

Mr. Walter Rudyk, Road Superintendent, presented the monthly report for the Road Department for the month of August of 2009.

Mr. Rudyk stated that the Hawksmoor Way project has started.

Mr. Rudyk is gathering quotes for replacing the guardrail on Tanglewood Trail. He will present that information when he receives all of the requested quotes. He is gathering quotes for the traditional guardrail as well as the wooden guardrail similar to what is across the street from the site of the new proposed guardrail.

Mr. James Reid, of Kingsley Drive, readdressed his displeasure with the job that was done on his street. Mr. Rudyk explained the basics of the engineering and that he is looking into a change for next year after a year of settling. Mr. Rudyk also explained to Mr. Reid why the township chip sealed Snyder Road and asphalted Kingsley Drive and the future plans for Snyder Road.

Savage Road Invoices

Ronyak Paving, Inc.
P.O. Box 567
Burton, OH 44021

Original Contract	\$899,237.50
Additional Payment	<u>\$ 14,235.47</u>
New Total	\$913,472.97

Mr. Lynch made a motion approving the change order for an additional \$14,235.47 to Ronyak Paving, Inc. for the Savage Road Project per the recommendation of Geauga County Engineer and Road Superintendent Walter Rudyk.

Mr. Markley seconded the motion that passed unanimously.

Mr. Lynch made a motion authorizing payment of the fourth invoice for the Savage Road Project dated September 1, 2009 to Ronyak Paving, Inc. in the amount of \$16,563.05 per the recommendation of Geauga County Engineer and Road Superintendent Walter Rudyk.

Mr. Markley seconded the motion that passed unanimously.

Mr. Lynch made a motion authorizing payment of the fifth and final invoice for the Savage Road Project dated September 8, 2009 to Ronyak Paving, Inc. in the amount of \$36,814.89 per the recommendation of Geauga County Engineer and Road Superintendent Walter Rudyk.

Mr. Markley seconded the motion that passed unanimously.

Mr. Lynch commended Mr. Rudyk on his ability to produce information this evening to answer the concerns of both citizens and the board.

PUBLIC COMMENT

Mr. Karl Kuckelheim, resident, inquired as to the status of expansion of the fire station. Mr. Stephen Ciciretto met last week with the committee from the Fire Department and are revising their concepts and Mr. Ciciretto will meet with the committee again on October 8th.

In the conversation, Mr. Ciciretto stated that the committee expressed the Fire Department's concerns relating to their shortcomings. Ms. White asked the Township Administrator to find out what those shortcomings are and why they have not been presented to the board as of yet.

Mr. David Jones was more concerned with the fact that there is a breakdown in communication between the board of trustees and the fire department. Mr. Lynch confirmed that there has been some discussion for quite some time with the fire department and not all of the information has been returned to the board. Mr. Lynch feels very confident with the quality of service that our fine fire department offers to the public, and that the shortcomings do not effect that quality of service. Mr. Markley stated that he feels the deficiencies are more in the planning process and not in the services provided by the Fire Department. Mr. Lynch wonders how drastic the need is for an expanded station since the Fire Chief has not brought that need forward. However, he does come forward when he needs equipment, additional manning, etc.

Dave Leibitzke, of Crackel Road, expressed his concern about the safety issue of the trees at the northeast corner of Crackel and Snyder Roads and the impaired sight. Mr. Lynch asked Mr. Rudyk and Mr. Joyce, Zoning Inspector, to look into this situation and how it can be resolved.

TRUSTEES CORNER

Ms. White was wondering if Mr. Doran, of Doran Signs, would be able to make signs to identify the location of all of the departments once the renovation is complete.

Mr. Lynch asked about the status of the IT improvement project. Mr. Joyce stated that we should start training on the new phone system next week. We should be totally converted and operating smoothly by the end of December. Mr. Lynch asked Mr. Joyce if the possibility exists to broadcast or record and put the meetings on our website.

Mr. Markley has met with the Homeowners Association from Hawksmoor and listened to their concern as to whether this board is still open to conversations regarding the conservation easement for the current project as well as the future project of the erosion issue of the entrance. Mr. Lynch stated that this board is open to continue conversations. Mr. Lynch asked that the board seek an opinion of the Geauga County Prosecutors office.

Mr. Joyce brought up the fire/security system quote for the Town Hall. Even with the increase to \$9,032, YPS is still the lowest for the installation of the system. The board was in general agreement to have Mr. Joyce present the numbers in a spreadsheet. Mr. Lynch asked if these companies are aware that our monitoring contracts will expire in March of 2010, Mr. Joyce stated that he does believe the companies are aware of this fact.

TOWN HALL

OLD BUSINESS

Policy Updates

Mr. Lynch has a concern with the opening paragraph of the policy statement for Retire/Rehire. He is also concerned with determining the salary should a retiree be rehired and the length of the rehire employment, and also that the rehired employee would not be allowed to take advantage of the Township's insurance benefits. The Fiscal Officer should contact OPERS to determine what is required by OPERS when rehiring a retired employee. Ms. White stated that the employee is critical only if there is not an employee trained and qualified to assume that position.

For draft purposes, the board was in general agreement to say that the board is not in favor of rehiring retired employees. The board was in general agreement to limit the length of employment to three years. The board was in general agreement to reduce the salary level. Unless determined otherwise, the board is in general agreement not to provide medical benefits to the rehired retired employee. Mr. Lynch will redraft this policy.

Office Furniture Request

Mr. Lynch moved to approve the purchase order request dated September 14, 2009 to OM Workspace for \$2,763.57 for filing cabinets and chair mats for the lower level renovation, per the recommendation of the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Ms. White moved to pay for this purchase with estate tax.

Mr. Lynch seconded the motion that passed unanimously.

NEW BUSINESS

October Meeting Schedule

The trustees were in general agreement to meet on Monday, October 5th, Monday, October 12th, Monday, October 19th, and Monday, October 26th. A special meeting is scheduled for Thursday, October 15, 2009 at 9:00 A.M.

Frank Gates Avizent

Mr. Lynch moved to approve the purchase order request dated September 23, 2009 for Frank Gates Avizent in the amount of \$14,462.00 to act as the Township's liaison to Ohio Bureau of Workers' Compensation, per the recommendation of the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Mr. Lynch moved to authorize the Fiscal Officer to execute the contract enrolling Bainbridge Township in the Group Experience Rating program.

Mr. Markley seconded the motion that passed unanimously.

Review of Bid Results

Demolition of Pool at Centerville Mills

Mr. Stephen Ciciretto reviewed the bid results for the demolition of the pool at Centerville Mills. His recommendation was to accept the bid from Ace Demo, from Hiram, in the amount of \$16,832.00.

Mr. Lynch moved to award the bid for the Pool Demolition at Centerville Mills to Ace Demo in the amount of \$16,832.00 per the recommendation of Mr. Ciciretto.

Ms. White seconded the motion that passed unanimously.

Mr. Lynch moved to authorize the Chairman to execute the contract per the recommendation of Mr. Ciciretto.

Mr. Markley seconded the motion that passed unanimously.

Veterans' Memorial Pavilion

All of the bids for the pavilion exceeded ten percent over our estimate. Ms. White asked Mr. Ciciretto to call the structure a gazebo, not a pavilion. Mr. Ciciretto stated that the change of surfaces around the gazebo was the basic reason the bids exceeded the limited variance amount up to \$82,500. Mr. Ciciretto recommends rebidding the project.

Mr. David Jones, president of the Mens' Civic Club, feels that a rotunda, a six or eight sided round or octagonal shaped structure, would be more appropriate for a town center. The understanding of the Mens' Civic Club is that the difference in cost between the proposed project and the requested gazebo would be approximately \$15,000. Should the board decide to accept their proposal of an octagonal shaped structure, the Men's Civic Club would be willing to contribute \$15,000 toward a gazebo. If not, then the Men's Civic Club will reallocate these funds to other projects.

Mr. Ciciretto clarified that a rotunda shaped structure would cost approximately 15% more, not \$15,000, for an estimated cost increase of \$30,000 to build a rotunda instead of a rectangular structure.

Mr. Markley feels that this design is unique and the vast discussions are very beneficial to the process. He feels that this project should not be rushed, since so many people are willing to express their opinions, and the board should continue to gather input before accepting bids on something that may not be the desired outcome.

Mr. Ciciretto stated that we should move the Bissell House first with the work on the memorial being done simultaneously.

Mr. Lynch moved to approve the current design to be re-advertised for bids by the Fiscal Officer, per the recommendation of Mr. Ciciretto.

Ms. White seconded the motion. Vote followed; Mr. Lynch, aye; Mr. Markley, nay; Ms. White, aye.

Relocation of Bissell House

Mr. Ciciretto explained that all of the bids exceeded the 10% allowance and that the project needs to be rebid. The revised construction estimate should be \$110,000 to include many of the elements that were originally part of the second phase of moving the house.

Mr. Lynch moved to authorize the Fiscal Officer to re-advertise for the relocation of the Bissell House per the recommendation of Mr. Ciciretto.

Ms. White seconded the motion. Vote followed; Mr. Lynch, aye; Mr. Markley, nay; Ms. White, aye.

Veteran's Memorial

Mr. Ciciretto stated that there are elements that probably should be removed from the bid package for the memorial portion of the park. The revised construction estimate should be \$32,000, which will now include six new flags representing the six branches of the military, repair of existing flag pole, site clean up, cut in and mulch the bed that the six poles will be housed, and a light shining on the American flag from the street side, and three granite benches.

Mr. Lynch expressed his displeasure with previous boards not making decisions and moving forward, and that seeking the perfect is undermining the benefit of the good.

Mr. Lynch moved to authorize the Fiscal Officer to re-advertise for the Veterans' Memorial per the recommendation of Mr. Ciciretto.

Ms. White seconded the motion. Vote followed; Mr. Lynch, aye; Mr. Markley, nay; Ms. White, aye.

Legal Invoices

Mr. Lynch moved to approve the invoice 3481067 for \$214.50 dated September 17, 2009 for Littler Mendelson per the recommendation of the Fiscal Officer's office.

Ms. White seconded the motion that passed unanimously.

Mr. Lynch moved to approve the invoice 3481066 for \$247.50 dated September 17, 2009 for Littler Mendelson per the recommendation of the Fiscal Officer's office.

Ms. White seconded the motion that passed unanimously.

CORRESPONDENCE

Letter from Geauga Planning Commissioners

MINUTES

The minutes of the trustees' September 7, 2009, September 14, 2009 and September 21, 2009 regular meetings were approved as read.

CHECKS DATED SEPTEMBER 22, 2009 TO SEPTEMBER 28, 2009

The trustees examined the above checks and invoices for same, and Mr. Lynch moved that these checks for outstanding obligations be accepted for payment.

Ms. White seconded the motion that passed unanimously.

Note: A copy of said checks is attached to, and becomes a permanent part of, these minutes.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 10:06 P.M.