

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on July 14, 2008. Those present were trustees Mr. Matthew J. D. Lynch, Mr. Jeffrey S. Markley and Ms. Linda W. White and Fiscal Officer Sandra M. Cloninger. Mr. Lynch presided and called the meeting to order at 6:07 P.M.

EXECUTIVE SESSION

Mr. Lynch moved that the Bainbridge Township Board of Trustees go into executive session with the township attorney to review collective bargaining strategy.

Ms. White seconded the motion. Vote: Mr. Lynch, aye; Mr. Markley, aye; Ms. White, aye.

The trustees recessed their regular meeting at 6:07 P.M. in order to go into executive session with the township attorney to review collective bargaining strategy.

The trustees returned from executive session with the township attorney to review collective bargaining strategy and reconvened their meeting at 6:33 P.M.

The regular meeting was called to order at 7:03 P.M.

DEPARTMENT REPORTS

Fiscal Officer Sandra Cloninger gave the financial report for year to date June 30, 2008.

Parks Manager Robert Ford gave the June 2008 Parks Report.

PRESENTATION BY GUESTS

Mr. Andy Frank, Frank Gates Company, Avizent, discussed his company's role in providing workers' compensation related services to the township as a Third Party Advisor.

SETTLEMENT OF WORKERS' COMPENSATION CLAIM

0069-2008 Mr. Lynch moved to not object to the settlement of the Chuck H. Giles Workers' Compensation Claim Number 99-369465 as approved by The Bureau of Workers' Compensation and communicated in their letter dated July 2, 2008.

Mr. Markley seconded the motion that passed unanimously.

TRUSTEES CORNER

It was noted that the cemetery expansion project has resulted in a sediment problem at the Cipiti property. This matter is to be referred to Geauga Soil & Water.

TOWN HALL/OLD

0070-2008 Mr. Lynch moved to contract with Liberty Landscaping to cut the nuisance grass on parcel 02-419590 of Bainbridge Township owned by G. & M. Tanglewood, Inc. (Mr. Robert Miller) upon expiration of the time for said owner to abate the nuisance, at a cost of \$350 for the first mowing and \$155 after that for a maximum of three mowings.

Mr. Markley seconded the motion that passed unanimously.

0071-2008 Mr. Lynch moved to approve a purchase order for \$400.93 to Home Depot for a hot water tank replacement at the white house at Centerville Mills which had been done on an emergency basis on July 13, 2008.

Ms. White seconded the motion that passed unanimously.

POLICE DEPARTMENT

The Board of Trustees heard Police Chief Jim Jimison's concerns regarding communications between the Board and the Police Department. Chief Jimison stressed the importance of following the chain of command because of the possibilities of distortions or inaccuracies being spread when it is not followed. He said that it is very important to the operations of the Police Department that information be shared and substantiated. Trustee Lynch stated that there is a definitive chain of command particularly in the Police & Fire Departments, which can be described as pseudo-military organizations, and that to speak to police officers without attribution is a problem. Chief Jimison said that the issue is particularly critical during periods of collective bargaining.

FIRE DEPARTMENT

0072-2008 Mr. Markley moved to approve a Purchase Order Request for \$3500 to the Chagrin/Southeast Council of Governments for the Fire Department's annual membership fee for the Hazardous Materials Response Team.

Ms. White seconded the motion that passed unanimously.

ROAD DEPARTMENT

0073-2008 Ms. White moved to authorize Trustee Matt Lynch to serve as Chief Executive Officer with respect to the grant from the Ohio Department of Public Works for the Savage Road Reconstruction.

Mr. Markley seconded the motion that passed unanimously.

0074-2008 Mr. Markley moved to authorize Chairman Matt Lynch to sign the grant agreement with ODWP for the Savage Road Reconstruction.

Ms. White seconded the motion that passed unanimously.

PARKS

Trustee White recommended that parks personnel start using the form provided in the Bainbridge Township Personnel Policy Manual to document and get approval for acceptance of donations. Mr. Ford indicated that at Trustee Lynch's request he was in the process of gathering information and receipts related to donations from his files and would request the same from KCE.

Mr. Lynch distinguished between a donor offering to do something such as plant flowers or paint a wall and a user being solicited to pay a vendor directly for a service or product rendered to the township.

Mr. Ford stated that user groups are offering some help and that the help can be used for the extra field maintenance that is required because of heavy use of the sports fields.

Mr. Lynch indicated that the board is happy to have anyone donate but that the board needs to be kept informed. He added that if there is an invoice with the township's name on it and it does not come through the township it is a problem.

Mr. Henri Preuss said that the Park Board needs to be involved in making sure that items donated are up to standard.

Mr. Ford said that there had been money put in the budget for him to do certain field maintenance work this year but that because they were not working off a budget this year, he was not going to do it. He went on to say that various user groups put some money in their own budgets "because maintaining fields is an ongoing process." He stated that he did not bring field maintenance to the board of trustees because he thought he did not need to. He brings any proposed equipment purchases to the board, but he took maintenance of the ground as his job, and the various users were paying for it and that is why he did not bring it to the board. He asked at what point does a department head do some things and maintenance things without getting permission and what does he need to get permission for.

A discussion ensued on various proposals for reorganization of the parks department, as presented by members of the Park Board.

0075-2008 Mr. Lynch moved to establish an Independent Parks and Properties Department.

Ms. White seconded the motion that passed unanimously.

0076-2008 Mr. Lynch moved to consolidate the three current manager positions of Centerville Mills Property Manager, Town Hall Superintendent and Parks Manager into one position to be known as Parks and Properties Superintendent.

Mr. Markley seconded the motion that passed unanimously.

Further discussion was tabled till the next meeting of the Board of Trustees. The job description of the Parks and Properties Superintendent will be discussed at that time.

ZONING DEPARTMENT

0077-2008 Mr. Lynch moved to approve a Purchase Order Request for \$7900 to Petroleum Maintenance Electronics for repairs to an underground fuel tank, costs to be shared among all departments.

Mr. Markley seconded the motion that passed unanimously.

PUBLIC COMMENTS

Bainbridge resident Ann Meyers inquired about the township's policy regarding letters to the County Prosecutor and whether it had been set down in a resolution. She also inquired about the possibility of the township's joining South Russell in holding a paper shredding event.

CORRESPONDENCE

Geauga County Planning Commission, dated July 3, 2008. RE: Geauga Lake.

Geauga County Safety Council Program - Tabled.

0078-2008 The trustees reviewed and Mr. Lynch moved to approve:

Checks dated 7-10-2008, 7-11-08 and 7-14-2008, numbered 11489 through 11553 with the exception of check number 11523 which was voided.

Ms. White seconded the motion that passed unanimously.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, Mr. Lynch moved to adjourn the meeting at 10:35 P.M.

Mr. Markley seconded the motion that passed unanimously.