

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on June 2, 2008. Those present were trustees Mr. Matthew J. D. Lynch and Ms. Linda W. White and Fiscal Officer Sandra M. Cloninger. Mr. Jeffrey S. Markley was absent. Mr. Lynch presided and called the meeting to order at 6:32 P.M.

EXECUTIVE SESSION

Mr. Lynch moved that the Bainbridge Township Board of Trustees go into executive session to consider the compensation of a public employee.

Ms. White seconded the motion. Vote: Mr. Lynch, aye; Ms. White, aye.

The trustees recessed their regular meeting at 6:32 P.M. in order to go into executive session to consider the compensation of a public employee.

The trustees returned from executive session after considering the compensation of a public employee and reconvened their meeting at 6:45 P.M.

Ms. White moved to approve a \$5,000.00 annual pay raise for Shane Wrench, Assistant Zoning Inspector with the understanding that his job description will be rewritten to recognize and formalize his current official duties.

Mr. Lynch seconded the motion that passed unanimously.

EXECUTIVE SESSION

Mr. Lynch moved that the Bainbridge Township Board of Trustees go into executive session to consider the employment of a public employee.

Ms. White seconded the motion. Vote: Mr. Lynch, aye; Ms. White, aye.

The trustees recessed their regular meeting at 6:50 P.M. in order to go into executive session to consider the employment of a public employee.

The trustees returned from executive session after considering the employment of a public employee and reconvened their meeting at 7:13 P.M.

No action was taken on the matter under consideration.

DEPARTMENT REPORTS

David Mitchell, Centerville Mills Park Property Manager, presented the May, 2008 report for Centerville Mills. Mr. Lynch asked Mr. Mitchell to provide year-to-date totals for the financial information in his reports going forward and Mr. Mitchell agreed to do so.

Robert Ford, Parks Manager, gave his May 2008 reports for Settlers Park and River Road Park. He brought up the question of tree replacement on the freeway Interchange property.

Ms. White moved that there be no tree replacement going forward at the Interchange. Mr. Lynch moved to amend that motion to authorize Mr. Ford to remove any dead trees on the Interchange.

Ms. White seconded the motion as amended that passed unanimously.

Mr. Lynch inquired about the number of children participating in the various athletic events at the parks. Mr. Ford characterized the use as extremely heavy, and gave the following estimates.

Kenston Middle School	40
Kenston Junior Varsity	36
Kenston Freshmen	50
Kenston Baseball	160
Kenston Community Ed.	900 to 1200
Kenston Futbol (soccer)	180
Lacrosse Middle School	65
Adult Softball	70
Other	35 to 70 including teams from outside (baseball)

TRUSTEES CORNER

Ms. White asked Mr. Ford about reservation of portable toilets for the July 4th celebration. Mr. Ford said he had been asked by Chris Horn to obtain the toilets and estimated the cost to be around \$670.00. Ms. White reminded him that the cost was not to come out of the parks budget.

TOWN HALL

OLD BUSINESS

0001-2008 Mr. Lynch moved to amend Section 7.14 of the Bainbridge Personnel Policy and Procedure Manual to the following.

CONTACT NEWS MEDIA Section 7.14

A. Any Township employee or Township Department having contact with any public media (radio, television, newspaper, internet) on a story or issue related to the Township should request the caller to contact the appropriate Department Head or Township Trustees. If the contact is regarding a routine matter then no notice need be given to the Board of Trustees, however if the contact is regarding any unusual or significant matter then the Department Head shall immediately notify the Board of Trustees of such contact by email or other writing. Nothing contained herein shall restrict any individual

Trustee or the Fiscal Officer from speaking to the media as he or she may deem necessary.

B. This policy is designed to avoid duplication, ensure accuracy, and to protect employees who might be accused of violation of confidentiality mandates. The intent of this policy is to be helpful to both employees and the media.

Ms. White seconded the motion that passed unanimously.

0002-2008 Mr. Lynch moved to amend Section 7.14.1 of the Bainbridge Personnel Policy and Procedure Manual to the following.

PROSECUTOR CONTACT POLICY
(Section 7.14.1)

Any Township employee or Township Department having contact with the Geauga County Prosecutor's office shall immediately notify the Board of Trustees of such contact by email or other writing. If the contact is regarding a routine matter then no notice need be given to the Board of Trustees. However if the contact is regarding any unusual or significant matter then the Department Head shall immediately notify the Board of Trustees.

Ms. White seconded the motion that passed unanimously.

CONTINUATION OF LAND BANK

0003-2008 Mr. Lynch moved to authorize Ms. White to send a letter to the Geauga County Treasurer expressing the township's intention to continue use of the Bainbridge Land bank indefinitely.

Ms. White seconded the motion that passed unanimously.

BISSELL-TUCEK HOUSE

Bainbridge resident Ann Myers inquired as to whether some of the Frohring money might be used for moving the Bissell/Tucek house since a member of the Frohring family had been interested in the Historical Society. Bainbridge resident Mrs. Newton said that the Historical Society would be willing to do a presentation to the Board of Trustees whenever there is a clearer agenda.

Ms. White noted that the Frohring estate money was used to buy the Bissell/Tucek property for the sum of \$350,000.00 in December 2001.

ROAD DEPARTMENT

Mr. Lynch noted that the legal advertisement for furnishing the township with sealed bids for the Chip Sealing of Various Township Roads was duly published in the News Herald on May 19, 2008.

Mr. Lynch opened the sealed bids which had been received within the specified time. The bids are as follows:

Hughes Contracting Inc.
595 Waterloo Road
Suffield, Ohio 44260

Bid Bond Received

Bid Amount - \$102,036.00

Cross-Roads Asphalt Recycling, Inc.
13421 Hawke Road
Columbia Station, Ohio 44028

Bid Bond Received

Bid Amount - \$128,850.00

Ronyak Paving, Inc.
P.O. Box 567
Burton, Ohio 44021

Bid Bond Received

Bid Amount - \$96,670.00

Asphalt Fabrics & Specialties
7700 Bond Street
Glenwillow, Ohio 44139

Bid Bond Received

Bid Amount - \$120,980.00

The bids were referred to Highway Superintendent Alan Halko for review and recommendation.

Mr. Lynch noted that the legal advertisement for furnishing the township with sealed bids for the Asphalt Resurfacing of Various Township Roads was duly published in the News Herald on May 19, 2008.

Mr. Lynch opened the sealed bids which had been received within the specified time. The bids are as follows:

Kokosing Construction Company
13700 McCracken Road
Cleveland, Ohio 44125

Bid Bond Received

Bid Amount - \$478,228.75

Ronyak Paving, Inc.
P.O. Box 567
Burton, Ohio 44021

Bid Bond Received

Bid Amount - \$406,332.50

The Shelly Co.
8920 Canyon Falls Blvd., Suite 120
Twinsburg, Ohio 44087

Bid Bond Received

Bid Amount - \$434,538.75

The bids were referred to Highway Superintendent Alan Halko for review and recommendation.

Purchase Order Requests

0004-2008 Mr. Lynch moved to approve payment of \$5214 to the McLean Company to acquire an unused 2002 Cimline Econo-drive road saw for cutting street pavement.

Ms. White seconded the motion that passed unanimously.

0005-2008 Mr. Lynch moved to authorize payment of \$18,500 to Pavement Technology, Inc. for cracksealing of various roads during 2008.

Ms. White seconded the motion that passed unanimously.

ZONING DEPARTMENT

Offsite Drainage

0006-2008 Mr. Lynch moved to approve a resolution rescinding the 10-24-1981 resolution requiring approval of the Bainbridge Township Board of Trustees prior to the Geauga County Health Department's granting of a variance for offsite drainage of septic systems.

Ms. White seconded the motion that passed unanimously.

0007-2008 Mr. Lynch moved to approve payment of \$225 to EA Group for lead testing of Bainbridge School.

Ms. White seconded the motion that passed unanimously.

0008-2008 Mr. Lynch moved to approve payment of \$1600 to the Petroleum UST Release Compensation Board for 2008 coverage of two tanks at the Road Department.

Ms. White seconded the motion that passed unanimously.

Abatement of Nuisance

0009-2008 Mr. Lynch moved to approve the following action:

Based upon the report and evidence received from Assistant Zoning Inspector Shane Wrench, it is determined that a nuisance exists at parcel #02-419590, Bainbridge Township as recorded in Volume 0929, Page 829 of the Geauga County Records of Deeds, in that there exists excessively tall grass and vegetation.

Mr. Robert Miller and Tanglewood Associates, owners of the aforementioned real property, are hereby ordered to remove such excess grass and vegetation within seven (7) days from receipt of notice of the above described nuisance. Should said owners fail to remove the excess grass and vegetation within seven days, Bainbridge Township shall cause the vegetation to be removed and costs for such removal shall be forwarded to the Geauga County Auditor for entry upon the tax duplicate pursuant to O.R.C. 505.87.

Ms. White seconded the motion which passed unanimously.

The trustees authorized the fiscal officer to notify Mr. Robert Miller and Tanglewood Associates and all lien holders of the above.

PUBLIC COMMENTS/CORRESPONDENCE

Copy of letter from Geauga Soil & Water Conservation District to Waterway Gas and Wash, dated May 20, 2008. RE: Plan Review Notice of Compliance - Waterway Car Wash & Gas Station Plan Review - Submittal #2.

Letter from Matthew J. Dolan, State Representative, 98th House District, dated May 13, 2008. RE: Grant Award through the Clean Water Act.

Letter from Robert L. Phillips, Geauga County Engineer, dated May 19, 2008. RE: Ohio Economic Stimulus legislation.

Copy of letter from the Ohio Department of Natural Resources to The Honorable Senator Grendell, dated May 16, 2008. RE: Evaluation of three proposed oil and gas well permits.

Regarding ODNR - Mr. Lynch indicated he would draft a letter to be considered at the next Board of Trustees meeting regarding the future gas well drilling in the Tanglewood/Lake Lucerne area.

The meeting was recessed briefly at 8:42 P.M.

At 8:45 P.M. the trustees reopened the meeting.

Dave Mitchell asked if the township would waive the fee for the use of the Centerville Mills dining hall for a fundraiser on June 8, 2008 for the Haas Family. The trustees were in general agreement to do so, but stated that the normal \$250 security deposit would be required and that adults must sign the agreement and supervise the event.

CHECKS DATED MAY 30, 2008

The trustees reviewed checks 11313 through 11333 and payroll dated May 30, 2008 for the period ending May 23, 2008.

0010-2008 Mr. Lynch moved to approve said checks and payroll.

Ms. White seconded the motion that passed unanimously.

0011-2008 Mr. Lynch moved to approve moving \$10,000 from Police Department appropriations line item Other Expense to Repairs & Maintenance.

Ms. White seconded the motion that passed unanimously.

0012-2008 Mr. Lynch moved to approve Blanket Certificate renewals 33-2008 and 36-2008 for \$10,000 each.

Ms. White seconded the motion that passed unanimously.

EXECUTIVE SESSION

Mr. Lynch moved that the Bainbridge Township Board of Trustees go into executive session to consider the discipline of a public employee.

Ms. White seconded the motion. Vote: Mr. Lynch, aye; Ms. White, aye.

The trustees recessed their regular meeting at 8:50 P.M. in order to go into executive session to consider the discipline of a public employee.

The trustees returned from executive session after considering the discipline of a public employee and reconvened their meeting at 8:58 P.M.

Mr. Lynch moved to accept and adopt the recommendation of Police Chief James Jimison regarding the three day suspension of Patrolman Jon Newcomb.

Ms. White seconded the motion that passed unanimously.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:59 P.M.