

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on May 5, 2008. Those present were trustees Mr. Matthew J. D. Lynch, Mr. Jeffrey S. Markley and Ms. Linda W. White and Fiscal Officer Sandra M. Cloninger. Mr. Lynch presided and called the meeting to order at 7:03 P.M.

Board Chairman Matt Lynch stated that the regular meeting agenda was changed to accommodate a gathering of persons interested in the matter of an Emergency Medical Services response occurrence on October 5, 2007.

Mr. Lynch moved to refer the matter of the specific event involving Paula Triscaro to an outside agency, The Ohio Department of Public Safety, Division of Emergency Medical Services in Columbus, Ohio for further investigation, and asked for discussion.

Ms. White seconded the motion.

Mr. Markley requested discussion and asked what is the role of the division in terms of its investigation component.

Mr. Lynch responded that the Division of EMS is the certifying agency for all the State of Ohio and oversees the procedures and education and certification of emergency medical personnel, which Bainbridge Township Fire Chief Brian Phan agreed was correct.

Bryce Vasko stated that the Bainbridge Fire Department's internal investigation of the matter will cover all areas of the Bainbridge Fire Department including any not covered by the Ohio Department of Public Safety, Division of EMS.

Ms. White inquired as to whether the Fire Department has a records retention policy. Chief Brian Phan said that the Fire Department keeps all records permanently.

The roll call vote on the motion to refer the matter to The Ohio Department of Public Safety, Division of Emergency Medical Services proceeded as follows:

Mr. Lynch, aye.
Mr. Markley, aye.
Ms. White, aye.

Further discussion ensued regarding procedures for EMS record creation and retention, manning the Fire Department and communications between the Fire Department and the Board of Trustees.

Ms. White moved to have the Board of Trustees send a letter to the Geauga County Prosecutor regarding an apparent breakdown in communication to the Board.

Mr. Lynch seconded the motion.

A roll call vote was as follows:

Mr. Lynch, aye.

Mr. Markley, aye.

Ms. White, aye.

Mr. Lynch moved to revise Section 7.14 (Contact with News Media/Residents) of the Bainbridge Township Personnel Policy and Procedure Manual.

Ms. White seconded the motion that passed unanimously.

Mr. Lynch moved to add a new Section 7.14.1 (Prosecutor Contact Policy).

Ms. White seconded the motion that passed unanimously.

Both the revision and addition are attached to these minutes and made a part thereof.

Ms. White asked that a timeline of the incident that was circulated be inserted into the record and the Trustees were in general agreement to do so. The timeline is attached to and made a permanent part of these minutes.

The Board of Trustees temporarily adjourned at 8:47 P.M. for a break and reconvened at 8:58 P.M.

TOWN HALL

NEW BUSINESS

208 Plan Request for Extension

Mr. Lynch moved to send a letter to The Geauga County Department of Water Resources expressing no objection to expanding the Township's 208 Plan to include the property belonging to Mr. Mitch Fakadej, Parcel ID #02-112200, 17888 Haskins Road, and to extend sewer services to that property.

Ms. White seconded the motion which passed unanimously.

The trustees were in general agreement to approve the Fiscal Officer's request for mileage reimbursement in the amount of \$15.69 for a trip to Chardon on May 9th to attend a work session on federal disaster relief reimbursement for costs associated with the March 7 - 9, 2008 snow emergency.

POLICE DEPARTMENT

The trustees were in general agreement to approve a Professional Training & Travel Expense Request for Elaine Marconi to attend a Forum session on How to Communicate with Tact and Professionalism at 1375 E. 9th Street, Cleveland on June 17 - 18 and to approve the use of a township vehicle for this purpose, estimated total cost \$314.00.

Unemployment Compensation Claim

The trustees were in general agreement that Mr. Lynch would contact the Township's legal advisor regarding an unemployment compensation claim to determine the cost benefit of asking The Ohio Department of Job and Family Services for a hearing on this matter.

Mr. Lynch noted for inclusion in the minutes that Police Chief Jimison had said that there is a discipline matter pending. The Chief said that there would be some legal fees associated with it. The officer may appeal the matter to the board of Trustees for consideration of whether the discipline is appropriate.

ROAD DEPARTMENT

The trustees signed the contract with C.I.R. for the Reconstruction of Lake Forest Trail (TR-486), Holly Springs Trail (TR-488) and Lake Forest Court (TR-153).

Purchase Order Request

Mr. Lynch moved to approve a purchase order request to J. D. Contracting in the amount of \$5490 for roof replacement on the cinder building at the road department.

Ms. White seconded the motion that passed unanimously.

CORRESPONDENCE

Copy of letter to Mr. Matt McGill, McGill Property Group from the Geauga Soil & Water Conservation District, dated April 24, 2008. RE: Flower Factory Plan Review - Submittal #2.

Memo from the Chagrin River Watershed Partners, Inc., dated April 24, 2008. New Executive Director.

Letter from NEO/SO, dated April 24, 2008. RE: 2007-2008 NEO/SO Bulk Salt Program.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:37 P.M.