

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on March 10, 2003. Those present were trustees Mr. Samuel Desiderio, Mr. Charles Hesse and Mr. Christopher Horn and clerk Susan R. Angelino. Mr. Hesse presided and called the meeting to order at 7:04 P.M.

MINUTES

The minutes of the February 24, 2003 regular meeting were approved as read.

TOWNSHIP REPORTS

The trustees acknowledged receipt of the following township reports:

Road Department Report - February 2003
Police Department Report - January 2003
Zoning Inspector's Report - February 2003
Fire & Rescue Report - February 2003

OLD BUSINESS

FIRE DEPARTMENT

Purchase Order In Excess Of \$750.00 Limitation

Mr. Desiderio made a motion authorizing payment of \$775.00 to Visionary Systems, Ltd. for Firehouse Software Support Contract Renewal from March 1, 2003 - March 1, 2004 per the recommendation of Fire Chief Brian Phan. (P.O. 90)

Mr. Horn seconded the motion that passed unanimously.

NEW BUSINESS

TRAFFIC STUDY - STATE ROUTES 422 AND 306

The trustees said traffic study is completed and being reviewed by O.D.O.T. Results should be available by the end of April.

COMMUNITY CENTER SURVEY

Trustees told residents that the telephone survey will get 800 responses based on various demographics and have a 3.5% margin of error. Trustees also said that Mr. Mayher of Business Research Services has suggested that contents of survey not be known beforehand to insure an unbiased survey. Comments and questions from residents included:

1. How do we communicate to public major elements that will be included in center?
2. Mary Guilian thought the survey would be very biased if no information was given to the public.
3. Will surveyors know what they are talking about?
4. Can survey be done outside Bainbridge Township (Auburn, S. Russell)?

5. Describe facility on entry call to resident so they will have all information.
6. Surveyor should keep track of calls attempted but not completed.
7. Community center committee could meet with surveyors, as they did not determine daily fee, empty nest fee, family of 8 or 9, etc.
8. Resident John McKenzie suggested that the YMCA property and community center could be combined. It would be more economical to put center at.
9. Resident Norma Hendler asked trustees if there were sufficient funds to build a community center?

TOWNSHIP CEMETERY ADVISORY BOARD

The trustees met with members of the board for a discussion and presentation on Cemetery Computer Software.

NOPEC PUBLIC HEARING

The trustees opened the Public Hearing at 8:30 P.M.

Mr. McCarthy of NOPEC answered questions from residents about customers who now have separate contracts. He said they would not be included in the NOPEC mailing.

Trustees closed the hearing at 8:50 P.M.

BIDS FOR RIVER ROAD PARK CONCESSION BUILDING

Mr. Hesse noted that the necessary legal advertisement for furnishing the township with sealed bids for the River Road Park Concession Building had been duly published in the News Herald on February 13, 2003 and February 20, 2003.

Mr. Hesse proceeded to open the sealed bids which had been received within the specified time.

Bontempo Builders
8781 East Avenue
Mentor, Ohio

Base Bid #1 (Site & General)	\$133,070.00
Base Bid #4 (Combination)	\$151,020.00
Alternate G-1 (Cultured Stone)	\$ 18,802.00
Alternate G-2 (Concrete)	\$ 958.00
Alternate G-3 (Painting)	\$ 8,373.00

Dial Electric
610 Golden Oak Ind. Pkwy.
Oakwood Village, Ohio

Base Bid #2 (Electrical)	\$ 14,104.00
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Kline Construction
9385 Hamilton Drive
Mentor, Ohio

Base Bid #1 (Site & General)	\$132,900.00
Base Bid #4 (Combination)	\$147,500.00
Alternate G-1 (Cultured Stone)	\$ 1,175.00
Alternate G-2 (Concrete)	\$ 1,035.00
Alternate G-3 (Painting)	\$ 8,626.00

Lakeland Management
915 Callendar Blvd.
Mentor, Ohio

Base Bid #4 (Combination)	\$113,000.00
Alternate G-1 (Cultured Stone)	\$ 2,600.00
Alternate G-2 (Concrete)	\$ 1,200.00
Alternate G-3 (Painting)	\$ 6,000.00

Petersen Construction
11610 Kile Road
Chardon, Ohio

Base Bid #4 (Combination)	\$132,000.00
Alternate G-1 (Cultured Stone)	\$ 17,985.50
Alternate G-2 (Concrete)	\$ 1,269.77
Alternate G-3 (Painting)	\$ 7,641.90

Raber's Construction
722 Ragersville Road
Sugarcreek, Ohio

Base Bid #1 (Site & General)	\$ 86,931.00
Base Bid #4 (Combination)	\$108,931.00
Alternate G-1 (Cultured Stone)	\$ 28,637.00
Alternate G-2 (Concrete)	\$ 625.00
Alternate G-3 (Painting)	\$ 7,995.00

Swauger Construction
5479 Camp Road
Ravenna, Ohio

Base Bid #1 (Site & General)	\$121,487.00
Alternate G-1 (Cultured Stone)	\$ 11,800.00
Alternate G-2 (Concrete)	\$ 1,000.00
Alternate G-3 (Painting)	\$ 10,800.00

The bids were referred to Township Project Manager for review and recommendation.

POLICE STATION CONSTRUCTION BONDS

The trustees met with Steve Szanto, Financial Advisor for the township, for a discussion on proposed township projects. He advised trustees, based on an analysis of township finances, that not all proposed projects could be done by debt financing. Trustees could finance another five million without going to the voters. Mr. Szanto asked the trustees for a modified list of future township projects and estimated operating expenses for the new Police Station.

A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF \$4,900,000.00 OF BONDS TO PAY COSTS OF CONSTRUCTING, FURNISHING AND EQUIPPING A NEW TOWNSHIP POLICE STATION AND RELATED FACILITIES AND IMPROVING THE SITE THEREOF

Whereas, the Clerk, as fiscal officer of Bainbridge Township, has certified that the estimated life or period of usefulness of the above referenced maturity of the Bonds is 20 years; Mr. Hesse authorized a resolution providing for the issuance and sale of \$4,900,000.00 of bonds to pay costs of constructing, furnishing and equipping a new township police station and related facilities and improving the site thereof.

Mr. Desiderio seconded the motion that passed unanimously.

BIDS FOR THE CONSTRUCTION OF A NEW POLICE STATION

Mr. Hesse noted that the necessary legal advertisement for furnishing the township with sealed bids for the Construction of a New Police Station had been duly published in the News Herald on January 28, 2003, February 4, 2003 and February 11, 2003.

Horne & King Architects, Mr. Hesse and the Clerk proceeded to open the sealed bids which had been received within the specified time.

(Bid results are attached to and become a permanent part of these minutes.)

The bids were referred to Police Station Architects for their review and recommendation.

POLICE STATION OWNER'S REPRESENTATIVE

The trustees received 17 applications for Police Station Owner's Representative. They will review and consider the top three.

POLICE DEPARTMENT

Purchase Order In Excess Of \$750.00 Limitation

Mr. Hesse made a motion authorizing payment of \$5,643.00 to Communications Services for conversion/transfer of equipment for (3) new cruisers, per the recommendation of Police Chief James Jimison. (P.O. 89)

Mr. Horn seconded the motion that passed unanimously.

Purchase Order In Excess Of \$750.00 Limitation

Mr. Hesse made a motion authorizing payment of \$942.00 to Signations for the striping of (2) new police cruisers, per the recommendation of Police Chief James Jimison. (P.O. 88)

Mr. Horn seconded the motion that passed unanimously.

FIRE DEPARTMENT

Purchase Order In Excess Of \$750.00 Limitation

Mr. Hesse made a motion authorizing payment of \$2,600.00 to EAB Truck Services for repairs to Pumper/Tanker #3135 per the recommendation of Fire Chief Brian Phan. (P.O. 87)

Mr. Desiderio seconded the motion that passed unanimously.

Professional Training

The trustees were in general agreement for the following Firefighters to attend the Fire Department Instructor's Conference in Indianapolis, Indiana on April 1 - 6, 2003.

Chief Brian Phan	-	\$1,355.00
Capt. Wayne Burge	-	\$ 772.00
Lt. Chris Calo	-	\$1,122.00
FF Mike Crissman	-	\$ 530.00
Capt. Bill Lovell	-	\$1,122.00
FF Shaun Lutz	-	\$ 772.00
Lt. Bill Measures	-	\$2,106.60
FF Chris Stacey	-	\$ 505.00

ROAD DEPARTMENT

Headwaters Wildlife Inc.

Mr. Hesse made a motion to renew the agreement for 2003 with Headwaters Wildlife Inc. for the removal of dead animals in the township road right-of-ways, per the recommendation of Highway Superintendent Alan Halko.

Mr. Desiderio seconded the motion that passed unanimously.

Purchase Order In Excess Of \$750.00 Limitation

Mr. Hesse made a motion authorizing payment of \$3,530.75 to Concord Road Equipment for the repair of the One Ton Dump Truck per the recommendation of Assistant Highway Superintendent Rick Thomas. (P.O. 86)

Mr. Desiderio seconded the motion that passed unanimously.

RECONSTRUCTION OF PETTIBONE ROAD

Purchase Order In Excess Of \$750.00 Limitation

Mr. Hesse made a motion authorizing payment of \$377,631.00 to Geauga County Engineer's Office for Bainbridge Township's 20% reimbursement to Geauga County for the reconstruction of Pettibone Road. (P.O. 92)

Mr. Desiderio seconded the motion that passed unanimously.

TANGLEWOOD TRAIL PROJECT

Mr. Hesse made a motion authorizing payment of \$134,659.78 to Thomas Asphalt Paving Company for work provided on the above referenced project, per the recommendation of the Geauga County Engineer's Office.

Mr. Desiderio seconded the motion that passed unanimously.

TOWNSHIP EMPLOYEE PHYSICAL EXAMINATIONS

The trustees noted that the following employees have completed their biennial physical examinations per the Bainbridge Township Personnel Policy Manual and have no contraindications for continuous employment:

James Arnold
Donald Mitchell
James Carlson

CLERK'S OFFICE

2003 PERMANENT APPROPRIATIONS

Mr. Horn made a motion to approve the Township's 2003 Permanent Appropriations as prepared by the clerk's office.

Mr. Hesse seconded the motion that passed unanimously.

TOWNSHIP BICENTENNIAL CELEBRATION

Purchase Order In Excess Of \$750.00 Limitation

Mr. Horn made a motion authorizing payment of \$10,000.00 to Mad Bomber Fireworks Productions for fireworks for the July 4, 2003 Township Bicentennial Celebration, per the recommendation of Bicentennial Committee. (P.O. 85)

Mr. Hesse seconded the motion that passed unanimously.

TOWNSHIP LANDSCAPE MAINTENANCE BIDS

Mr. Desiderio made a motion authorizing the clerk to advertise for sealed bids for the landscape maintenance of Township Properties, per the recommendation of Jeff Markley of the Township Park Board.

Mr. Hesse seconded the motion that passed unanimously.

CORRESPONDENCE/COMMUNICATIONS

NOACA Project Notification and Response Forms, dated February 7, 2003. RE: Geauga County Engineer - Installation/Replacement of Guardrails Along Various Geauga County Roads; Resurfacing Claridon-Troy Road in Burton Township; Resurfacing Old State Road in Parkman and Middlefield Townships; Installation of Pavement Markings on Various County Roads; Resurfacing Munn Road in Auburn Township.

Copy of letter to Elinor Fricker, Acting Clerk of Geauga County Commissioners from Ohio Department of Commerce - Division of Liquor Control, dated March 7, 2003. RE: New Application Number 2790494 - Class C-1 - Cynthia R. Flowers dba Cents on AV Convenient Store, 7252 Woodland Avenue, Bainbridge Township, Chagrin Falls, Ohio 44023.

Letter from John K. Zachariah, County Administrator, Geauga County Board of Commissioners, dated March 5, 2003. RE: County Emergency Communication System.

Minutes of the Bainbridge Township Cemetery Advisory Board, dated March 5, 2003.

Letter from Myra and Ray Janda, Residents, dated March 4, 2003. RE: Plans for Judson Development Entrance/Exit.

Minutes of Zoning Commission, dated December 12, 2002.

Newsletter from the Geauga County Council for Arts and Culture, dated February 2003.

Chagrin River Land Conservancy Winter Journal 2003.

CHECKS DATED MARCH 10, 2003

The trustees examined the above checks and invoices for same, and Mr. Horn moved that these checks for outstanding obligations and payroll be accepted for payment.

Mr. Desiderio seconded the motion that passed unanimously.

Note: A copy of said checks is attached to, and becomes a permanent part of, these minutes.

ABATE/CMRO

The trustees were in general agreement to designate the month of May as Ohio Motorcycle Awareness Month in response to concerns about motorcycle safety.

EXECUTIVE SESSION

Mr. Hesse moved that the Bainbridge Township Board of Trustees go into executive session to consider the purchase of property and the employment of a public employee.

Mr. Desiderio seconded the motion. Vote: Mr. Desiderio, aye; Mr. Hesse, aye; Mr. Horn, aye.

The trustees recessed their regular meeting at 11:17 P.M. in order to go into executive session to consider the purchase of property and the employment of a public employee.

The trustees returned from executive session after considering the purchase of property and the employment of a public employee and reconvened their meeting at 12:10 A.M.

HERITAGE DEVELOPMENT COMPANY

The trustees were in general agreement to send a letter to Heritage Development Company requesting compliance with the Memorandum of Understanding that the township entered into on October 10, 2000.

TRAFFIC LIGHT - HASKINS AND BAINBRIDGE ROADS

The trustees were in general agreement to send a letter to Geauga County Engineer Robert Phillips, in response to his letter of February 5, 2003, clarifying the trail route relating to the intersection of Haskins and Bainbridge Roads.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 12:15 A.M.

