

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on February 24, 2003. Those present were trustees Mr. Samuel Desiderio, Mr. Charles Hesse and Mr. Christopher Horn and clerk Susan R. Angelino. Mr. Hesse presided and called the meeting to order at 7:00 P.M.

MINUTES

The minutes of the February 17, 2003 regular meeting were approved as read.

COMMENTS BY GUESTS OR VISITING PUBLIC

Resident Julius Ferencie asked the trustees if Township Safety Forces are prepared for an emergency in light of possible terrorist attacks.

The trustees commented that we are part of a VEG Group and also Hazmat Group. We continually receive information from the County's Emergency Plan.

Mr. Ferencie also asked if Pettibone Road will be closed during reconstruction process. Homeowners will be notified.

Resident Steve Yingling told the trustees that he does not think that the purchase of the Mutual Security property is a good use of township money. Money should go to a better project.

TOWNSHIP REPORTS

The trustees acknowledged receipt of the following township reports:

Police Department Report - December 2002
Road Department Report - January 2003
Annual Road Department Report - 2002

OLD BUSINESS

TOWNSHIP MEDICAL, SHORT TERM DISABILITY & DENTAL INSURANCE

Mr. Hesse made a motion authorizing payment of \$394,833.24 to United Healthcare for medical insurance for the township for 2003 per the recommendation of Corporate Plans, Inc. (P.O. 76)

Mr. Desiderio seconded the motion that passed unanimously.

Mr. Hesse made a motion authorizing payment of \$12,622.66 to Canada Life and Reliance Standard Life for short term disability insurance for 2003 per the recommendation of Corporate Plans, Inc. (P.O. 74 & 75)

Mr. Desiderio seconded the motion that passed unanimously.

Mr. Hesse made a motion authorizing payment of \$31,608.72 to Met Life for Dental Insurance for 2003 per the recommendation of Corporate Plans, Inc. (P.O. 77)

Mr. Desiderio seconded the motion that passed unanimously.

COMMUNITY CENTER SURVEY

Mr. Desiderio made a motion authorizing payment of \$11,500.00 to Business Research Services for a telephone survey for the proposed community center, contingent upon review and recommendation of contract by the Geauga County Prosecutor's Office. (P.O. 73)

Mr. Horn seconded the motion that passed unanimously.

ROAD DEPARTMENT

Purchase Order In Excess Of \$750.00 Limitation

Mr. Hesse made a motion authorizing payment of \$3,400.00 to Van Curen Services for removal of trees on Savage Road per the recommendation of Highway Superintendent Alan Halko. (P.O. 72)

Mr. Desiderio seconded the motion that passed unanimously.

NEW BUSINESS

NOPEC PUBLIC HEARING

The trustees opened the public hearing on NOPEC (Natural Gas Plan of Operation and Governance) at 7:30 P.M.

The trustees were informed that a customer service line has been established for any questions - 216-579-9487. The NOPEC rate will always be 5% lower than any other.

PUBLIC HEARING - PHASE II STORM WATER MANAGEMENT PLAN

The trustees opened the public hearing at 8:00 P.M. to review and receive input from the community on the Township Phase II Storm Water Management Plan. In addition, the plan was put on the township website to solicit input from residents and interested parties.

Concerns of those in attendance related to how septic systems would be affected.

Mr. Desiderio made a motion to adopt the Township Phase II Storm Water Management Plan.

Mr. Horn seconded the motion that passed unanimously.

Mr. Desiderio made a motion to submit a Notice of Intent for Coverage Under Ohio Environmental Protection Agency - General Permit Number - OHQ000001 along with a check for \$200.00 made payable to Treasurer State of Ohio.

Mr. Horn seconded the motion that passed unanimously.

CLERK'S OFFICE

Professional Training

The trustees were in general agreement for Clerk Susan Angelino and Bookkeeper Roberta Nichols to attend an Investment Management Seminar on April 9, 2003 in Cleveland at a cost of \$150.00. (B.C. 8)

POLICE DEPARTMENT

Professional Training

The trustees were in general agreement for Police Officer April Kallay to attend a Student Drug User Seminar on April 3 - 4, 2003 at Tiffin University at a cost of \$215.00 per the recommendation of Police Chief James Jimison. (B.C. 24)

Professional Training

The trustees were in general agreement for Chief Jim Jimison to attend a Chief's In-Service on April 27 - 29, 2003 in Cambridge, Ohio at a cost of \$350.00. (B.C. 24)

Professional Training

The trustees were in general agreement for Patrolman Jon Weiner to attend a Criminal Patrol/Drug Interdiction Seminar in S. Euclid on March 3 - 5, 2003 at a cost of \$234.00 per the recommendation of Police Chief James Jimison. (B.C. 24)

Purchase Order In Excess Of \$750.00 Limitation

Mr. Hesse made a motion authorizing payment of \$5,000.00 to Forsythe Auto Repair for servicing police department vehicles per the recommendation of Police Chief James Jimison. (P.O. 71)

Mr. Horn seconded the motion that passed unanimously.

Proposed New Police Station

Change Order

Horne & King Architects
7219 Sawmill Road
Dublin, Ohio 43016

Original Contract	-	\$323,950.00
Additional	-	<u>12,760.00</u>
New Total	-	\$336,710.00

Mr. Hesse made a motion authorizing payment of an additional \$12,760.00 to Horne & King Architects for well drilling for new Police Department, per the recommendation of Zoning Inspector Frank McIntyre. (P.O. 70)

Mr. Horn seconded the motion that passed unanimously.

FIRE DEPARTMENT

Professional Training

The trustees were in general agreement for Firefighter Mark Menary to attend an Ohio Basic Trauma Life Support Conference on March 6 - 9, 2003 in Dublin, Ohio at a cost of \$816.00 per the recommendation of Fire Chief Brian Phan. (P.O. 78)

Professional Training

The trustees were in general agreement for Firefighter/Chaplain Michael Millet to attend an International Critical Incident Stress Conference on April 30 - May 5, 2003 in Florida at a cost of \$1,655.00 per the recommendation of Fire Chief Brian Phan. (P.O. 79)

Purchase Order In Excess Of \$750.00 Limitation

Mr. Hesse made a motion authorizing payment of \$969.40 to Red Hot Studios for Decals for Ladder Truck #3146 per the recommendation of Fire Chief Brian Phan. (P.O. 69)

Mr. Desiderio seconded the motion that passed unanimously.

Purchase Order In Excess Of \$750.00 Limitation

Mr. Hesse made a motion authorizing payment of \$10,550.00 to Fire Force for a Thermal Imaging Camera and two year warranty per the recommendation of Fire Chief Brian Phan. (Purchased through cooperative bid purchase agreement with Heights' area fire departments.) (P.O. 68)

Mr. Desiderio seconded the motion that passed unanimously.

Purchase Order In Excess Of \$750.00 Limitation

Mr. Desiderio made a motion authorizing payment of \$5,000.00 to ABC Computing for consulting services for the fire department per the recommendation of Fire Chief Brian Phan. (P.O. 67)

Mr. Hesse seconded the motion that passed unanimously.

TOWN HALL POSTAGE

Purchase Order In Excess Of \$750.00 Limitation

Mr. Hesse made a motion authorizing payment of \$5,000.00 to U.S. Postmaster for postage for meter per the recommendation of Administrative Assistant Linda Zimmerman. (P.O. 58)

Mr. Desiderio seconded the motion that passed unanimously.

TOWNSHIP PROJECT MANAGER

Purchase Order In Excess Of \$750.00 Limitation

Mr. Hesse made a motion authorizing payment of \$5,000.00 to Stephen Ciciretto for professional services in regard to various township projects. (P.O. 67)

Mr. Desiderio seconded the motion that passed unanimously.

Purchase Order In Excess Of \$750.00 Limitation

Change Order

Mr. Hesse made a motion authorizing payment of \$1,491.79 to Stephen Ciciretto for additional services for River Road Park Concession Building project. (P.O. 80)

Mr. Desiderio seconded the motion that passed unanimously.

ROAD DEPARTMENT

Bids for Road Materials

Mr. Hesse made a motion authorizing the clerk to advertise for sealed bids for furnishing the township with road materials, per the recommendation of Highway Superintendent Alan Halko.

Mr. Desiderio seconded the motion that passed unanimously.

ZONING

Township Generators

Mr. Hesse made a motion authorizing payment of \$1,346.00 to Williams Detroit Diesel for 2003 Renewal of Preventative Maintenance and Operational Inspection Services for Township Emergency Power System per the recommendation of Zoning Inspector Frank McIntyre. (P.O. 66)

Mr. Desiderio seconded the motion that passed unanimously.

Contract Agreement Concerning Canyon Lakes Colony Phase 10 Plat

Mr. Hesse made a motion to enter into an agreement with Canyon Lakes Colony Limited Partnership to agree to certain terms and conditions concerning the use, future maintenance and capital repair and replacement of one (1) three-sided culvert to be installed as part of the Flintlock Ridge dedicated roadway in Canyon Lakes Phase 10 over existing stream bed and bank.

Mr. Desiderio seconded the motion that passed unanimously.

OHIO TOWNSHIP ASSOCIATION

Clout Membership

The trustees were in general agreement to renew their Clout Membership dues of \$200.00 for 2003. (P.O. 63)

MARCH MEETING SCHEDULE

The trustees were in general agreement to cancel the regularly scheduled meetings of March 3, 2003 and March 17, 2003 and to hold a special meeting on Saturday, March 22, 2003 to discuss five year plans with department heads and to consider any other necessary business.

CORRESPONDENCE/COMMUNICATIONS

Letter from Mr. Lonnie Norman, Chagrin Falls Park Community Improvement Council, dated February 19, 2003. RE: Cents on the Avenue Grocery.

Bainbridge Township Cemetery Advisory Board Meeting Minutes, dated February 11, 2003.

Bainbridge Township Board of Zoning Appeals Meeting Minutes, dated January 16, 2003.

Memo from NOPEC Chairman Dan Diliberto, dated February 21, 2003. RE: Health Care Aggregation for Municipal Employees.

Letter from Scott J. Adkins, Store Manager of Wal-Mart, dated February 21, 2003. RE: Request meeting with township trustees.

Letter from the Geauga County Combined Health District, dated February 13, 2003. RE: Smallpox Vaccination Program.

Copy of letter from the Ohio Department of Transportation, dated February 18, 2003. RE: ODOT Develops Plan to Fight Pollution.

Letter from the Bainbridge Montessori School, dated January 8, 2003. RE: Fence.

Letter from Tanglewood Partners, dated February 19, 2003. RE: Fire Inspection Related Matters.

Letter from Robert L. Phillips, Geauga County Engineer, dated February 10, 2003. RE: Bikeways - Letter of February 5, 2003.

CHECKS DATED FEBRUARY 24, 2003

The trustees examined the above checks and invoices for same, and Mr. Desiderio moved that these checks for outstanding obligations and payroll be accepted for payment.

Mr. Horn seconded the motion that passed unanimously.

Note: A copy of said checks is attached to, and becomes a permanent part of, these minutes.

EXECUTIVE SESSION

Mr. Hesse moved that the Bainbridge Township Board of Trustees go into executive session to consider the purchase of property.

Mr. Desiderio seconded the motion. Vote: Mr. Desiderio, aye; Mr. Hesse, aye; Mr. Horn, aye.

The trustees recessed their regular meeting at 10:33 P.M. in order to go into executive session to consider the purchase of property.

The trustees returned from executive session after considering the purchase of property and reconvened their meeting at 11:05 P.M.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 11:06 P.M.