

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on December 8, 2003. Those present were trustees Mr. Samuel Desiderio, Mr. Charles Hesse and Mr. Christopher Horn and clerk Susan R. Angelino. Mr. Hesse presided and called the meeting to order at 7:10 P.M.

COMMENTS BY GUESTS AND VISITING PUBLIC

Commissioner Bill Young was in attendance and discussed the new sales tax for Geauga County.

TOWNSHIP REPORTS

The trustees acknowledged receipt of the following township reports:

Road Department Report - October & November 2003
Police Department Report - September 2003
Fire & Rescue Report - November 2003

OLD BUSINESS

ZONING

Consent for Off-Site Drainage

The trustees were in general agreement to not object to off-site drainage of the septic system located at 8273 Chagrin Road into the roadside ditch along Chagrin Road in Bainbridge Township.

CENTERVILLE MILLS CAMP

Mr. Hesse made a motion authorizing payment of \$1,474.65 to YMCA of Greater Cleveland for Camp Labor for period ending October 12, 2003.

Mr. Desiderio seconded the motion that passed unanimously.

Mr. Hesse made a motion authorizing payment of \$5,107.68 to YMCA of Greater Cleveland for Camp Labor for period ending September 28, 2003.

Mr. Desiderio seconded the motion that passed unanimously.

NEW BUSINESS

CENTERVILLE MILLS CAMP

The trustees were in general agreement for David Birkhead and staff to apply for a Federal Grant for The Institute for Youth Development and Compassion Capital Fund.

POLICE DEPARTMENT

Vacation Carry-over

Mr. Desiderio made a motion authorizing Chief Jimison to "cash out" five vacation days for 2003 and to carry over five vacation days for 2004.

Mr. Hesse seconded the motion.

Vote: Mr. Desiderio, aye; Mr. Hesse, aye; Mr. Horn, nay.

New Police Station - Change Order #13

Mr. Desiderio made a motion to decrease contract amount of \$1,494.00 to Doan/Pyramid Electric because of electrical layout revisions per the recommendation of Horne & King and Heery International.

Mr. Hesse seconded the motion that passed unanimously.

Mr. Hesse made a motion authorizing payment of \$2,000.00 to Forsythe Automotive for maintenance of police cruisers, per the recommendation of Police Chief James Jimison.

Mr. Desiderio seconded the motion that passed unanimously.

Mr. Hesse made a motion authorizing payment of \$2,200.00 to Lake County Crime Lab for lab services through December 31, 2003, per the recommendation of Police Chief James Jimison.

Mr. Desiderio seconded the motion that passed unanimously.

TOWNSHIP EMPLOYEE PHYSICAL EXAMINATIONS

The trustees noted that the following employees have completed their biennial physical examinations per the Bainbridge Township Personnel Policy Manual and have no contraindications for continuous employment:

Jonathan Day
John Dobies

CLERK'S OFFICE

Supplemental 2003 Annual Appropriations

Mr. Hesse moved that, in order to place the necessary funds in the proper category to meet township obligations, the Bainbridge Township Board of Trustees authorize the following transfer of funds:

General Fund

Transfer \$8,000.00 from 1000-130-599-0000 Other Zoning to 1000-130-150-0000 Salary to meet payroll

Mr. Desiderio seconded the motion that passed unanimously.

Supplemental 2003 Annual Appropriations

Mr. Hesse moved that, in order to place the necessary funds in the proper category to meet township obligations, the Bainbridge Township Board of Trustees authorize the following transfer of funds:

General Fund

Transfer \$200,000.00 from Unappropriated Monies to General Other

Mr. Desiderio seconded the motion that passed unanimously.

BAINBRIDGE CENTER PARTNERS, LTD. DEED - PARCEL #02-255520

Mr. Horn made a motion authorizing the correction of the above referenced deed and affixing their signatures to a new deed, per the recommendation of the Geauga County Prosecutor.

Mr. Hesse seconded the motion that passed unanimously.

CENTERVILLE MILLS CAMP

The trustees met with Centerville Mills Director David Birkhead for a discussion on his 2004 Budget.

CHECKS DATED DECEMBER 8, 2003

The trustees examined the above checks and invoices for same, and Mr. Horn moved that these checks for outstanding obligations be accepted for payment.

Mr. Desiderio seconded the motion that passed unanimously.

Note: A copy of said checks is attached to, and becomes a permanent part of, these minutes.

NEW POLICE STATION

The trustees were in general agreement to designate ceramic tile in the foyer and areas of heavy traffic in the new police station.

EXECUTIVE SESSION

Mr. Hesse moved that the Bainbridge Township Board of Trustees go into executive session to consider the employment of a public employee.

Mr. Desiderio seconded the motion. Vote: Mr. Desiderio, aye; Mr. Hesse, aye; Mr. Horn, aye.

The trustees recessed their regular meeting at 10:30 P.M. in order to go into executive session to consider the employment of a public employee.

The trustees returned from executive session after considering the employment of a public employee and reconvened their meeting at 10:40 P.M.

EMPLOYEE SALARY ADJUSTMENT

Mr. Hesse made a motion to approve a 4% salary adjustment increase for all non-bargained for employees effective the first pay period in 2004.

Mr. Horn seconded the motion that passed unanimously.

Mr. Desiderio made a motion to approve a 6% salary adjustment increase to Zoning Inspector Frank McIntyre effective December 13, 2003.

Mr. Horn seconded the motion that passed unanimously.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 10:45 P.M.