

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on December 3, 2007. Those present were trustees Mr. Christopher Horn, Mr. Jeffrey S. Markley and Ms. Linda W. White and Fiscal Officer Susan R. Angelino. Mr. Horn presided and called the meeting to order at 6:30 P.M.

EXECUTIVE SESSION

Mr. Horn moved that the Bainbridge Township Board of Trustees go into executive session to consider the compensation of public employees.

Mr. Markley seconded the motion. Vote: Mr. Horn, aye; Mr. Markley, aye; Ms. White, aye.

The trustees recessed their regular meeting at 6:36 P.M. in order to go into executive session to consider the compensation of public employees.

The trustees returned from executive session after considering the compensation of public employees and reconvened their meeting at 6:56 P.M.

DEPARTMENT REPORTS

Parks Department - Parks Manager Robert Ford presented the October and November, 2007 River Road and Settlers Park reports.

Road Department - Highway Superintendent Alan Halko presented the October and November, 2007 Road Department report.

Software Program

The trustees and Mr. Halko discussed implementing the Road Department's new software program and the training which could involve two employees from the Fiscal Officer's office for database implementation.

PUBLIC COMMENTS

Resident Ann Myers discussed her dissatisfaction with the Trustees at the last meeting regarding comments about a Chagrin River Watershed Partners letter.

TOWN HALL/OLD BUSINESS

Cola/Merit Adjustment

The trustees discussed the employee cola/merit adjustment and Ms. White said she had brought it up many times over the past months. Trustees will have further discussions at the next trustee meeting.

DEMOLITION OF PROPERTIES

Mr. Horn made a motion authorizing payment of \$9,000.00 to L. Lynch & Services for demolition of house, garage and shed at 8345 Bainbridge Road.

Mr. Markley seconded the motion that passed unanimously.

Mr. Horn made a motion authorizing payment of \$8,500.00 to L. Lynch & Services for demolition of house at adjacent garage at 17787 Chillicothe Road. (P.O. 358)

Ms. White seconded the motion that passed unanimously.

NEW BUSINESS

FISCAL OFFICER'S OFFICE

Mr. Horn made a motion accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.

Mr. Markley seconded the motion that passed unanimously.

NOTE: A copy of subject report is attached to, and becomes a permanent part of these minutes.

TOWNSHIP EMPLOYEE PHYSICAL EXAMINATIONS

The trustees noted that the following employee has completed his biennial physical examination per the Bainbridge Township Personnel Policy Manual and has no contraindications for continuous employment:

Kenneth Holland

BLANKET CERTIFICATE RENEWALS

Mr. Horn made a motion to renew BC-4 1000-120-420-0000 TH Supplies for \$10,000.00 per the recommendation of the Fiscal Officer's Office.

Mr. Markley seconded the motion that passed unanimously.

Mr. Horn made a motion to renew BC-70 RD 2031-330-490-0000 Supplies/Materials for \$10,000.00 per the recommendation of the Fiscal Officer's Office.

Mr. Markley seconded the motion that passed unanimously.

ZONING DEPARTMENT

Employee Merit Adjustment

Mr. Horn made a motion to increase Assistant Zoning Inspector Shane Wrench's salary \$2,500.00, effective January 1, 2008.

Ms. White seconded the motion that passed unanimously.

Mr. Horn made a motion to increase Administrative Assistant Linda Zimmerman's salary \$1,000.00, effective January 1, 2008. Additional duties will include being Secretary to the Township Park Board and Cemetery Board.

Ms. White seconded the motion that passed unanimously.

BONDING OF NEW TRUSTEE

Mr. Horn made a motion authorizing a \$5,000 bond for Matt Lynch, effective January 1, 2008.

Ms. White seconded the motion that passed unanimously.

HEALTH INSURANCE

Mr. Horn made a motion to offer Township Health Insurance which is Medical Mutual to Matt Lynch, effective January 1, 2008.

Mr. Markley seconded the motion that passed unanimously.

POLICE DEPARTMENT

Professional Training

The trustees were in general agreement for Police Chief James Jimison to attend an Ohio Jail Advisory Board Seminar on December 6, 2007 at a cost of \$105.98. (B.C. 13)

FIRE DEPARTMENT

Mr. Horn made a motion authorizing payment of \$1,616.01 to Physio-Control, Inc. for an upgrade of the Lifenet Blue that will enable the Cardiac Monitors on the rescue squads to meet new regulations set forth by the Fire Department's Medical Control, per the recommendation of Fire Chief Brian Phan. (P.O. 359)

Mr. Markley seconded the motion that passed unanimously.

ROAD DEPARTMENT

Kenston Lake Dam Removal & Stream Restoration

Mr. Horn made a motion authorizing Associate Director Amy Brennan of the Chagrin River Watershed Partners to submit a letter to the OEPA regarding additional information requested on the 319 grant application for the Kenston Lake Dam Removal and Stream Restoration.

Mr. Markley seconded the motion that passed unanimously.

CEMETERY EXPANSION BIDS

Mr. Horn noted that the necessary legal advertisement for furnishing the township with sealed bids for Restland Cemetery Expansion had been duly published in the News Herald on November 15, 2007 and November 23, 2007.

Mr. Horn proceeded to read the bids publicly at 12:00 Noon on November 30, 2007 into the minutes which had been opened by the Fiscal Officer and a representative from Chagrin Valley Engineering.

1. C.U.E. Excavating Contractors LLC
P.O. Box 23036
Chagrin Falls, Ohio 44023

Bid Bond Enclosed

Bid Amount - \$180,680.00 (60 days)

2. Miller Curbing & Paving Inc.
Phil Miller Construction
P.O. Box 126
Middlefield, Ohio 44062

Bid Bond Enclosed

Bid Amount - \$165,880.00 (90 days)

3. Carron Asphalt Paving, Inc.
c/o Mike Mazur
7615 Bond Street
Solon, Ohio 44139

Bid Bond Enclosed

Bid Amount - \$238,356.50 (60 days)

4. Ronyak Bros. Paving
P.O. Box 449
Burton, Ohio 44021

Bid Bond Enclosed

Bid Amount - \$180,515.00 (160 days)

5. Easton Leasing, Inc.
1373 State Route Highway 322 E
Orwell, Ohio 44076

Bid Bond Enclosed

Bid Amount - \$158,115.00 (60 days)

6. Northeast Ohio Trenching Service, Inc.
c/o Clem Jackson
17900 Miles Road
Warrensville Hts., Ohio 44128

Bid Bond Enclosed

Bid Amount - \$162,690.00 (50 days)

7. ABV Contractors Co.
c/o Cesare Frabotta
36315 Reading Avenue
Willoughby, Ohio 44094

Bid Bond Enclosed

Bid Amount - \$186,565.00 (180 days)

8. Clemson Excavating, Inc.
9954 Old State Road
Chardon, Ohio 44024

Bid Bond Enclosed

Bid Amount - \$151,289.50

9. King Excavating Co.
35080 Lakeland Blvd.
Eastlake, Ohio 44095

Bid Bond Enclosed

Bid Amount - \$184,884.25 (60 days)

The bids were referred to Chagrin Valley Engineering for review and recommendation.

ZONING DEPARTMENT - APPOINTMENTS

Mr. Horn made a motion to re-appoint Lorrie Sass Benza to the Zoning Commission for the term January 1, 2008 - December 31, 2012.

Mr. Markley seconded the motion that passed unanimously.

Mr. Horn made a motion to re-appoint Mark Olivier to the Board of Zoning Appeals for the term January 1, 2008 - December 31, 2012.

Mr. Markley seconded the motion that passed unanimously.

The trustees were in general agreement to advertise for an opening on the Board of Zoning Appeals and an alternate to fill a one year term.

SET PUBLIC HEARING - PROPOSED ZONING AMENDMENT Z-2007-1

Proposed Zoning Amendment Z-2007-1

The trustees acknowledged receipt of Bainbridge Township Zoning Commission's November 29, 2007 motion of approval of proposed zoning amendment Z-2007-1. Enclosed was a copy of the proposed amendment which was initiated by the Zoning Commission on October 25, 2007, a letter dated November 14, 2007 from the Geauga County Planning Commission wherein it noted that said commission on November 18, 2007 voted to recommend approval of Z-2007-1, with comments listed; and a copy of the application and the documents required for submission of said application for the proposed amendment. The Bainbridge Township Zoning Commission held a Public Hearing for Proposed Zoning Amendment Z-2007-1 on November 29, 2007.

Mr. Horn moved that the Bainbridge Township Board of Trustees authorize the Fiscal Officer to place the necessary legal notice in the News Herald for a Public Hearing for Proposed Zoning Amendment Z-2007-1 to be held at 7:15 P.M. on December 17, 2007.

Mr. Markley seconded the motion that passed unanimously.

CORRESPONDENCE/COMMUNICATIONS

Letter from Dale B. Wedge, Director of Geauga County Department of Emergency Services, dated November 28, 2007. RE: CD containing the Geauga County Emergency Operations Plan - Revision of December 2007.

Letter from Pete McDonald, Stewardship Specialist for the Western Reserve Land Conservancy, dated November 26, 2007. RE: Annual stewardship visit.

Letter from Time Warner Cable, dated November 26, 2007. RE: Standard notification - Networks due to expire.

Bainbridge Township Zoning Commission Minutes, dated October 25, 2007.

Note from Viluna Jennings of Dance Image. RE: Thank you.

CHECKS DATED DECEMBER 3, 2007

The trustees examined the above checks and invoices for same, and Mr. Markley moved that these checks for outstanding obligations be accepted for payment.

Ms. White seconded the motion that passed unanimously.

Note: A copy of said checks is attached to, and becomes a permanent part of, these minutes.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:17 P.M.